

**CITY OF FAIR OAKS RANCH  
TRANSPORTATION SAFETY ADVISORY COMMITTEE  
(TSAC)**

Wednesday, November 5, 2025 at 3:00 PM  
Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

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**MINUTES**

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**OPEN MEETING**

**1. Roll Call - Declaration of a Quorum**

Present: Chairperson Al Schmidt, Vice Chairperson Chris Doepke

Committee Members: Frank Trapasso, Denise Fortenberry, Sharon Brimhall, and Josh Cooke

Absent: Committee Member John Wall

With a quorum present, the meeting was called to order at 3:00 PM.

**2. Pledge of Allegiance** – The Pledge of Allegiance was recited in unison.

**CITIZENS and GUEST FORUM**

**3. Citizens to be heard**

There were no citizens to be heard.

**CONSENT AGENDA**

**4. Approval of the August 6, 2025 Regular Transportation Safety Advisory Committee meeting minutes**

MOTION: Made by Chris Doepke, seconded by Sharon Brimhall, to approve the consent agenda.

VOTE: 6- 0, Motion Passed

**CONSIDERATION/DISCUSSION ITEMS**

**5. Consideration and possible action on the selection of the Transportation Safety Advisory Committee Chairperson and Vice-Chairperson**

- Josh Cooke nominated Al Schmidt for Chairperson
- Chris Doepke nominated Chris Doepke for Chairperson

VOTE: Al Schmidt 4 votes and Chris Doepke 2 votes – Al Schmidt - Chairperson

- Sharon Brimhall nominated Chris Doepke for Vice-Chairperson

VOTE: As there was no contest, Chris Doepke was selected as Vice-Chairperson by acclamation.

**6. Discussion and possible action on a proposed Transportation Safety Advisory Committee submittal checklist**

The Committee discussed and proposed clarifying revisions to the draft TSAC submittal checklist. The proposed updates include adding road length; identifying whether the street is curbed; noting the presence of trash cans in the roadway; replacing “number of residents” with “number of properties”; documenting general weather conditions; and the number of speeding complaints received. The Committee also recommended removing vehicle pacing.

MOTION: Made by Sharon Brimhall, seconded by Josh Cooke, that the City make the recommended changes and that the committee move forward with using this form.

VOTE: 6- 0, Motion Passed

**REPORTS**

**7. Status report of ongoing Transportation Safety Submittals**

Assistant City Manager Carole Vanzant provided a status report of the ongoing transportation safety submittals.

Vice-Chairman Doepke requested that staff bring forward an agenda item at the February meeting to address the Rules of Procedure.

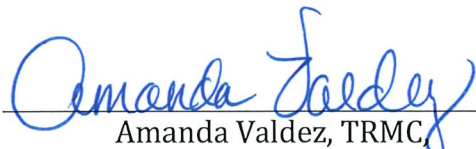
**ADJOURNMENT**

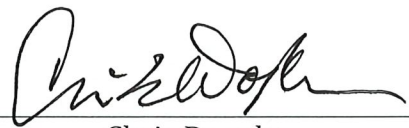
MOTION: Made by Chris Doepke, seconded by Josh Cooke, to adjourn the meeting.

VOTE: 6- 0, Motion Passed

Chairperson Schmidt adjourned the meeting at 3:45 PM.

ATTEST:

  
Amanda Valdez, TRMC,  
Assistant City Secretary

  
Chris Doepke,  
Vice Chairperson