

**CITY OF FAIR OAKS RANCH
CITY COUNCIL MEETING**

Thursday, June 18, 2026 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn Rd Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

AGENDA

OPEN MEETING

1. Roll Call- Declaration of a Quorum
2. Pledge of Allegiance

CITIZENS and GUEST FORUM

To address the City Council, please sign the Attendance Roster located on the table at the entrance in the foyer of the Public Safety Training Room. In accordance with the Open Meetings Act, Council or Committee may not discuss or take action on any item which has not been posted on the agenda. Speakers shall limit their comments to five (5) minutes each.

3. Citizens to be heard

PRESENTATIONS

4. Recognition of the Human Resources Department for receiving the Texas Municipal Human Resources Association's Impact Award

Gregory C. Maxton, Mayor

CONSENT AGENDA

All of the following items are considered to be routine by the City Council, there will be no separate discussion on these items and will be enacted with one motion. Items may be removed by any Council or Committee Member by making such request prior to a motion and vote.

5. Approval of the June 4, 2026 Regular City Council meeting minutes

Amanda Valdez, TRMC, Deputy City Secretary

6. Approval of the second reading of an ordinance amending the Fair Oaks Ranch Code of Ordinances Chapter 12 Traffic and Vehicles to add Article 12.05 Special Events, and Appendix A Fee Schedule to add Section A5.005 Special Events Permit

Jim Williams, MBA, ICMA-CM, Assistant City Manager

7. Approval of the second reading of an ordinance amending the Code of Ordinances, Chapter 12, Section 12.01.003 reducing the speed limit on FM 3351 within the city limits as established by the Texas Transportation Commission; and providing for an effective date

Carole Vanzant, CPM, ICMA-CM, Assistant City Manager

8. Approval of the second reading of an ordinance amending the budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026

Summer Fleming, CGFO, Director of Finance

9. Approval of a resolution authorizing representatives to the City's investment pool; and providing an effective date

Summer Fleming, CGFO, Director of Finance

CONSIDERATION/DISCUSSION ITEMS

10. Consideration and possible action approving a resolution to appoint Council Members as members or liaisons to various boards, committees, and commissions

Gregory C. Maxton, Mayor

WORKSHOP

11. Driveways Ordinance Amendment

Lee Muniz, P.E., CFM, Engineering Manager

12. FY 2026-27 General Fund Department Budgets: Finance, Mayor & Council, City Secretary, Human Resources, Administration, Communications, Information Technology, Municipal Court, and Non-departmental/Shared

Summer Fleming, CGFO, Director of Finance

Amanda Valdez, TRMC, Deputy City Secretary

Joanna Merrill, PSHRA-SCP, Director of Human Resources

Jim Williams, MBA, ICMA-CM, Assistant City Manager

Ricardo Bautista, Court Administrator

REQUESTS AND ANNOUNCEMENTS

13. Announcements and reports by Mayor and Council

14. Announcements by the City Manager

15. Requests by Mayor and Council Members that items be placed on a future City Council agenda

ADJOURNMENT

Signature of Agenda Approval:

s/ Scott M. Huizenga
Scott M. Huizenga, City Manager

I, Amanda Valdez, TRMC, Deputy City Secretary, certify that the above Notice of Meeting was posted on the outside bulletin board at the Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, and on the City's website www.fairoaksranchtx.org, both places being convenient and readily accessible to the general public at all times.

As per Texas Government Code 551.045, said Notice was posted by June 12, 2026 and remained so posted continuously for at least 3 business days before said meeting was convened. A quorum of various boards, committees, and commissions may attend the City Council meeting.

The Fair Oaks Ranch Police Station is wheelchair accessible at the front main entrance of the building from the parking lot. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary's office at (210) 698-0900. Braille is not available. The City Council reserves the right to convene into Executive Session at any time regarding an issue on the agenda for which it is legally permissible; pursuant to Texas Government Code Chapter 551. Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



CITY OF FAIR OAKS RANCH CITY COUNCIL MEETING

Thursday, June 4, 2026 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn Rd Fair Oaks Ranch

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MINUTES

OPEN MEETING

1. Roll Call- Declaration of a Quorum

Council Present: Mayor Maxton and Council Members: Rhoden, Olvera, Pearson, Parker and Swarek

Council Absent: Council Member Stroup

With a quorum present, the meeting was called to order at 6:30 PM.

2. **Pledge of Allegiance** – The Pledge of Allegiance was recited in unison.

CITIZENS and GUEST FORUM

3. **Citizens to be heard** – No citizens signed up to be heard.

PRESENTATIONS

4. Swearing in of newly elected officials

Mayor Maxton swore in elected officials Keith Rhoden, Council Member Place 2; and Jonathan Swarek, Council Member Place 6.

CONSENT AGENDA

5. **Approval of the May 7, 2026 Regular City Council meeting minutes**

6. **Approval of the May 12, 2026 Special City Council meeting minutes**

7. **Approval of Council Member Stroup's absence from the June 4, 2026 Regular City Council meeting**

9. **Approval of the first reading of an ordinance amending the budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026**

10. Approval of a resolution adopting the FY 2027-31 Five-Year Financial Plan

Council Member Parker asked to move item 8 to consideration.

MOTION: Made by Council Member Rhoden, seconded by Council Member Parker, to approve the Consent Agenda.

VOTE: 6 - 0; Motion Passed.

CONSIDERATION/DISCUSSION ITEMS

8. Approval of the first reading of an ordinance amending the Code of Ordinances, Chapter 12, Section 12.01.003 reducing the speed limit on FM 3351 within the city limits as established by the Texas Transportation Commission; and providing for an effective date

MOTION: Made by Council Member Parker, seconded by Council Member Pearson, to approve the first reading of an ordinance amending the Code of Ordinances, Chapter 12, Section 12.01.003 reducing the speed limit on FM 3351 within the city limits as established by the Texas Transportation Commission; and providing for an effective date.

VOTE: 6 - 0; Motion Passed.

11. Consideration and possible action electing a Council Member to serve as Mayor Pro Tem until the next regular City election in May 2027

MOTION: Made by Council Member Swarek, seconded by Council Member Olvera, to elect Keith Rhoden as Mayor Pro Tem.

VOTE: 6 - 0; Motion Passed.

12. Consideration and possible action approving the Post Oak Subdivision Phase I Final Plat, establishing a total of 65 lots, from the applicant and property owner, Far Project SPV, LPC

MOTION: Made by Council Member Rhoden, seconded by Council Member Swarek, to approve the Post Oak Subdivision Phase I Final Plat, establishing a total of 65 lots, from the applicant and property owner, Far Project SPV, LPC.

VOTE: 6 - 0; Motion Passed.

13. Consideration and possible action approving the first reading of an ordinance amending the Fair Oaks Ranch Code of Ordinances Chapter 12 Traffic and Vehicles to add Article 12.05 Special Events, and Appendix A Fee Schedule to add Section A5.005 Special Events Permit

MOTION: Made by Council Member Swarek, seconded by Council Member Olvera, to approve the first reading of an ordinance amending the Fair Oaks Ranch Code of Ordinances Chapter 12 Traffic and Vehicles to add Article 12.05 Special Events, and Appendix A Fee Schedule to add Section A5.005 Special Events Permit

Council Member Swarek withdrew his motion to address amendments to the proposed ordinance.

MOTION: Made by Council Member Swarek, seconded by Council Member Olvera, to approve the first reading of an ordinance amending the Fair Oaks Ranch Code of Ordinances Chapter 12 Traffic and Vehicles to add Article 12.05 Special Events, and Appendix A Fee Schedule to add Section A5.005 Special Events Permit and to amend Section 12.05.009 Fees and Cost Recovery authorizing the City Manager to waive certain permit application fees and amending Section 12.05.005 Permit Application, Subsection 3.N. to add "12.05.007" to the end of the sentence.

VOTE: 6 - 0; Motion Passed.

14. Consideration and possible action approving a resolution authorizing and approving publication of Notice of Intention to issue Certificates of Obligation; complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date

MOTION: Made by Council Member Rhoden, seconded by Council Member Olvera, to approve a resolution authorizing the Publication of Notice of Intention to issue Certificates of Obligation.

VOTE: 6 - 0; Motion Passed.

WORKSHOP

15. Proposed Unified Development Code Land Use Policy Amendments

City Planner Jessica Relucio presented a workshop to the City Council regarding proposed amendments to the Unified Development Code (UDC). The presentation included proposed regulations related to the retail sale of hemp, data centers, religious institutions, and electioneering signs on public property used as polling locations. Following discussion, Council directed staff to forward the proposed amendments to the Planning and Zoning Commission for consideration and recommendation. Council also directed staff to research potential regulations related to the sale of kratom.

16. FY 2026-27 General Fund Department Budget — Public Works and Public Safety

City Manager Scott Huizenga presented an overview of the budget development process and discussed various recommendations that will be presented at upcoming workshops. Following the presentation, Police Chief Todd Smith and Public Works Director Grant Watanabe presented proposed budget information for their respective departments and responded to questions from the City Council.

REPORTS FROM STAFF/COMMITTEES

17. Transportation Safety Advisory Committee Status Report

Carole Vanzant presented a report to the City Council regarding outstanding items previously considered by the Transportation Safety Advisory Committee. Following discussion, Council directed staff to explore alternatives to the proposed turning lane improvements at the intersection of Chartwell and Dietz Elkhorn Road as part of the Dietz Elkhorn Road reconstruction project to minimize potential traffic congestion during school drop-off and pick-up periods.

REQUESTS AND ANNOUNCEMENTS

Mayor Maxton congratulated the Boerne Independent School District Safety and Security Team on being named the 2026 Agency of the Year by the Texas Association of School Resource Officers. He noted that the team includes School Resource Officers from the Fair Oaks Ranch Police Department. Mayor Maxton also encouraged residents to participate in events celebrating the 250th anniversary of American independence, including a patriotic parade on June 27, 2026, a Veterans Breakfast on June 29, 2026, a home decorating contest, and the Fireworks and Laser Show at the Fair Oaks Ranch Country Club on July 4, 2026. Lastly, Mayor Maxton reminded residents that applications to serve on City boards, commissions, and committees must be submitted by July 30, 2026.

19. Announcements by the City Manager

None.

20. Requests by Mayor and Council Members that items be placed on a future City Council agenda

None.

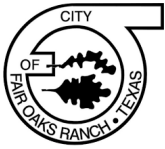
ADJOURNMENT

Mayor Maxton adjourned the meeting at 9:38 PM.

Gregory C. Maxton, Mayor

ATTEST:

Amanda Valdez, TRMC, Deputy City
Secretary



CITY COUNCIL CONSIDERATION ITEM CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of the second reading of an ordinance amending the Fair Oaks Ranch Code of Ordinances Chapter 12 Traffic and Vehicles to add Article 12.05 Special Events, and Appendix A Fee Schedule to add Section A5.005 Special Events Permit

DATE: June 18, 2026

DEPARTMENT: Administration

PRESENTED BY: Jim Williams, MBA, ICMA-CM, Assistant City Manager

INTRODUCTION / BACKGROUND:

Resident-sponsored community events, such as parades, fun runs, and neighborhood gatherings, are an important part of life in the City of Fair Oaks Ranch and reflect the City's commitment to community connection and civic engagement. Some of these activities naturally extend into City streets and the public right-of-way.

At present, the City does not have a Special Event or Street Closure ordinance or a formal framework to guide how these activities are reviewed and coordinated when they affect public streets. As a result, access limitations, emergency response considerations, and neighborhood impacts are addressed informally on a case-by-case basis.

This informal approach can create uncertainty for:

- Residents organizing events
- Neighbors affected by temporary street restrictions
- First responders responsible for maintaining emergency access
- City staff asked to provide guidance and operational support
- City liability and risk exposure

As community events continue to occur organically, staff is increasingly asked to assist without clear policy direction. The absence of defined standards limits the City's ability to provide consistent, transparent guidance while balancing community support with public safety responsibilities.

Staff conducted a work session with City Council on March 5, 2026, to discuss the potential implementation of a Special Events permitting process. Following Council direction, staff prepared a proposed Special Events Ordinance. The ordinance received first-reading approval from City Council on June 4, 2026, with one amendment.

The purpose of this proposed ordinance is to establish a community-focused Special Events framework that balances the appropriate level of structure with administrative flexibility and oversight. The proposed special events framework defines the circumstances and procedures under which public streets may be temporarily used or closed for special

events, while ensuring a consistent, transparent approach that supports community activities and protects the public interest.

Proposed Special Events Framework. The proposed framework provides clarity while maintaining flexibility and administrative efficiency. Key components are summarized below:

Special Events Topic	Framework Detail	Regional Cities Benchmark Comparisons
Permit Requirement	Police Chief designated as permit authority; City Manager serves as appeal authority	Consistent with regional practice; many cities assign authority to Police or City Manager
Definition of Special Event	Events exceeding 200 persons, exceeding occupancy limits, use of City property, extraordinary use of City resources or services, temporary structures, amplified sound, alcohol service, sanitation services, or requiring street closure or City services	Comparable; some cities regulate smaller events if City services required
Application Timeline	Application due 45 days prior. Earlier after due consideration	Standard timeframe across peer cities
Application Requirements	Includes event description, emergency plan, traffic plan, attendance estimate, and operational plans	Matches or exceeds neighboring cities' requirements
Insurance	Insurance required for events using City property; requirements set administratively	Best practice; provides flexibility based on risk; City Manager may waive for low-risk events
Fees	Application fee and cost recovery for City services; suggested application fee \$150; Council may waive fees for events in the public interest	Standard across all comparable cities; application fee is similar
Cost Recovery	City reimbursed for police, traffic control, and public works	Universal municipal practice. See proposed fee schedule changes
Permit Conditions	Police Chief may impose operational restrictions	Standard safety provision

Inspection	City may inspect events for compliance	Consistent with regional ordinances
Appeals	Appeal to City Manager	Common administrative appeal process
Administrative Procedures	City Manager authorized to maintain forms and procedures	Best practice; provides flexibility without requiring ordinance amendments
Penalties	Fine up to \$2,000 per day in violation	Consistent with comparable cities; maximum penalty allowed under State law

A key feature of the proposed framework is the delegation of operational details to administrative procedures, allowing the City to implement and maintain application forms, permit documents, insurance standards, safety requirements, and traffic control protocols. This approach provides flexibility to adapt processes over time while preserving Council’s policy authority within the ordinance.

Next Steps. Upon Council adoption of this ordinance, staff will begin implementation tasks leading to the proposed effective date of October 1, 2026. Implementation steps include:

- Outreach to organizations and residents to inform them of the new framework
- Implementation of the permit application and staff routing processes. This step must be completed by mid-August 2026 to allow applicants to meet the 45-day submission period
- Development and adoption of the administrative manual and standard operating procedures to guide permit review and event oversight

POLICY ANALYSIS / BENEFIT(S) TO CITIZENS:

Proposed Special Events policy framework aligns with the following strategic priorities, goals and objectives:

- Objective 4.1.2 to maintain high levels of community trust and perceived safety in public safety services
- Objective 5.5.1 to establish and implement a Citywide risk management framework and risk register

LONGTERM FINANCIAL & BUDGETARY IMPACT:

None.

LEGAL ANALYSIS:

Ordinance approved to as form.

RECOMMENDATION / PROPOSED MOTION:

I move to approve the second reading of an ordinance amending the Fair Oaks Ranch Code of Ordinances Chapter 12 Traffic and Vehicles to add Article 12.05 Special Events, and Appendix A Fee Schedule to add Section A5.005 Special Events Permit.

AN ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS, AMENDING THE FAIR OAKS RANCH CODE OF ORDINANCES CHAPTER 12 TRAFFIC AND VEHICLES TO ADD ARTICLE 12.05 SPECIAL EVENTS; AMENDING THE CITY OF FAIR OAKS RANCH CODE OF ORDINANCES APPENDIX A FEE SCHEDULE TO ADD SECTION A5.005 SPECIAL EVENTS PERMIT; PROVIDING FOR REPEALING, SAVINGS, AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, resident-sponsored community events, including parades, fun runs, and neighborhood gatherings, contribute to the quality of life in the City of Fair Oaks Ranch and reflect the City's commitment to fostering community connection and civic engagement; and

WHEREAS, such events may involve the temporary use of public streets, rights-of-way, and other City resources, creating a need to balance community activities with the safe and orderly use of public infrastructure; and

WHEREAS, the City of Fair Oaks Ranch does not currently have a formal Special Events or Street Closure ordinance, and related activities are managed on a case-by-case basis, which can result in uncertainty for residents, affected neighbors, first responders, and City staff; and

WHEREAS, the establishment of a clear and consistent permitting framework will provide transparency, improve coordination, support emergency access, and ensure responsible stewardship of public resources while continuing to encourage resident-led events; and

WHEREAS, municipalities throughout the region have adopted similar special event permitting processes as a standard municipal practice; and

WHEREAS, the adoption of such a framework would align the City with peer communities in supporting community activities while protecting public safety and operational effectiveness; and

WHEREAS, the City Council finds that an effective date of October 1, 2026, will allow sufficient time for staff to develop administrative procedures, implement permitting processes, conduct public outreach, and ensure a smooth and informed transition for residents and stakeholders; and

WHEREAS, the City Council finds it to be in the best interest of the community to adopt a Special Events Ordinance that establishes a clear, consistent, and flexible framework for the review and coordination of special events within the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS:

Section 1. Chapter 12 Traffic and Vehicles; Appendix A Fee Schedule, Article A5.000 Miscellaneous Permits is hereby amended as set forth in the attached **Exhibit A**.

Section 2. That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 3. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance be severable, and, if any

phrase, clause, sentence, paragraph, or section of this ordinance shall be declared invalid by judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance and the remainder of this ordinance shall be enforced as written.

- Section 4.** That it is officially found, determined, and declared that the meeting at which this ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.
- Section 5.** The provisions of this ordinance shall be cumulative of all ordinances not repealed by this ordinance and ordinances governing or regulating the same subject matter as that covered herein.
- Section 6.** If any provision of this ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this ordinance would have been enacted without such invalid provision.
- Section 7.** All ordinances, or parts thereof, which are in conflict or inconsistent with any provision of this ordinance are hereby repealed to the extent of such conflict, and the provisions of this ordinance shall be and remain controlling as to the matters ordained herein.
- Section 8.** This ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.
- Section 9.** This ordinance shall take effect on **October 1, 2026**, and any publication requirements as may be required by governing law.

PASSED and APPROVED on first reading by the City Council of the City of Fair Oaks Ranch, Texas, on this 4th day of June 2026.

PASSED, APPROVED, and ADOPTED on second and final reading by the City Council of the City of Fair Oaks Ranch, Texas, on this 18th day of June 2026.

Gregory C. Maxton, Mayor

ATTEST:

APPROVED AS TO FORM:

Amanda Valdez, TRMC
Deputy City Secretary

Denton Navarro Rodriguez Bernal Santee & Zech
P.C., City Attorney

EXHIBIT A

Chapter 12 "Traffic and Vehicles" is hereby amended as follows:

[Deletions shown as strikethrough and additions shown as underscore]

ARTICLE 12.05 SPECIAL EVENTS

Sec. 12.05.001 Purpose and Intent.

The purpose of this Article is to protect the public health, safety, and welfare by establishing reasonable time, place, and manner regulations for special events in the City, including on public and certain private property, and establishing a uniform process for the review and permitting of special events conducted within the City. This Article is intended to:

1. Ensure adequate planning and coordination of special events;
2. Protect public safety, emergency access, traffic control, and sanitation;
3. Minimize disruption to public streets, neighborhoods, and City services;
4. Provide for cost recovery and mitigation of adverse impacts on the community when City resources are required; and
5. Establish clear authority and procedures for the administration of special event permits.

This Article is intended to be content-neutral and shall be administered without regard to the content or viewpoint of speech or expressive activity.

Sec. 12.05.002 Definitions.

The following words, terms, and phrases, when used in this article shall have the meanings ascribed to them in this section, except where the context clearly indicates as different meaning:

Applicant. Any person, organization, business, or other legal entity applying for a Special Event Permit who shall be responsible for compliance with this Article. The Applicant shall be at least [18] years of age and legally responsible for the Event.

City Property. Any property, building, right-of-way, or facility owned, leased or controlled by the City;

City Resources. Personnel, equipment, materials, or services provided by the City, including police, fire, emergency medical, public works services, code compliance, and related public protection functions.

Event Organizer. The person, organization, or entity responsible for planning, managing, and carrying out the Special Event, including contractors and vendors acting on its behalf.

Expressive Activity. Conduct or speech intended to convey a message or thoughts protected by state or federal constitutions, including parades, assemblies, picketing, and demonstrations.

Permit. A Special Event Permit issued by the City under this Article.

Special Event. Any temporary organized activity, gathering, or event that:

1. Is reasonably anticipated to or actually involves more than two hundred (200) persons or maximum number of occupants under applicable City code or Fire code;

EXHIBIT A

2. Exceeds the maximum allowable occupant load established by a valid certificate of occupancy for the property on which the event is held;
3. Requires the temporary closure or partial obstruction of any public street, sidewalk, public right-of-way, or publicly owned property;
4. Involves the installation of temporary structures (including stages, tents larger than four hundred (400) square feet of floor space, bleachers, or similar installations);
5. Involves amplified sound audible beyond the property line between the hours of 10:00pm and 8:00am;
6. Involves the sale or service of alcoholic beverages at a location or manner requiring a Temporary Event Authorization, permit or license from the Texas Alcoholic Beverage Commission (TBAC) or additional public safety or oversight;
7. Requires sanitation services beyond those routinely provided;
8. Is conducted on City property or facilities and is not a routine, recurring activity under an existing facility reservation or license; or
9. Requires the provision of extraordinary City-provided or City-coordinated services beyond those routinely provided.

Special Events may include, but are not limited to, festivals, parades, runs, walks, races, concerts, block parties, exhibitions, markets, or similar activities.

Sec. 12.05.003 Permit Required.

1. No person shall hold, stage, or conduct a Special Event within the City without first obtaining a Permit under this Article. Each day a violation exists shall constitute a separate offense.
2. A Permit is required in addition to any other license, authorization, or permit required by federal, state, or local law, including but not limited to temporary food establishment permits, alcohol permits, building permits, fire code permits, and noise variances.
3. The issuance of a Permit does not relieve the Permit holder of the obligation to comply with other applicable laws or to obtain other required approvals.

Sec. 12.05.004 Exemptions.

The following activities are exempt from the permit requirement:

1. Events conducted entirely on private property that:
 - A. Are lawfully permitted under zoning regulations;
 - B. Where the number of participants will not exceed the maximum allowable occupant load as established by a valid certificate of occupancy;
 - C. Funeral processions conducted in coordination with law enforcement;
 - D. Provide adequate parking on site; and
 - E. Do not require the use of City resources.
2. Events conducted or sponsored by the City.

EXHIBIT A

3. Temporary sidewalk assemblies or picketing involving fewer than twenty five (25) persons and that does not obstruct pedestrian passage or require lane closures that comply with applicable laws.
4. Spontaneous Events. A Permit shall not be required for spontaneous Expressive Activity occasioned by news or affairs coming into public knowledge within forty eight (48) hours prior to the activity, provided participants make reasonable efforts to notify the City as soon as practicable prior to the activity for coordination of Public Safety Services, and provided such activity does not involve structures, alcohol sales, or street closures. The City may impose reasonable time, place, and manner restrictions to ensure public safety.

Nothing in this section shall limit the authority of the City to regulate public safety.

Sec. 12.05.005 Permit Application.

1. An application for a Special Event Permit shall be submitted on forms approved by the City Manager.
2. The application shall be submitted at least forty-five (45) days and not more than one hundred eighty (180) days prior to the proposed Special Event, unless otherwise authorized by administrative procedures. The City Manager may waive the minimum forty-five (45) day filing period and accept an application filed within a shorter period if, after due consideration of the date, time, place, and nature of the Special Event, the anticipated number of participants, and the city services required in connection with the event, the City Manager and Chief of Police determine that the waiver will not present a hazard to public safety.
3. The application shall include information necessary to evaluate the event, including:
 - A. Applicant and Event Organizer name, mailing address, phone, and email; onsite Responsible Representative and contact number;
 - B. Event name, description, location(s), date(s), hours of operation, set-up and tear-down schedule;
 - C. Estimated attendance and methodology for estimation;
 - D. Site plan and route map (if applicable) showing ingress/egress, emergency access, staging, barricades, canopies/tents, stages, utilities, fencing, sanitation, and ADA accommodations;
 - E. Traffic control plan and description of requested street or lane closures, sidewalk use, and traffic control plan prepared in accordance with [MUTCD-compliant] standards by a [qualified provider];
 - F. Security plan, including staffing levels, use of licensed peace officers or security personnel, and cash handling protocols, if applicable;
 - G. Sanitation plan, including restrooms/portable toilets, handwashing, waste and recycling containers, and post-event cleanup;
 - H. Fire safety plan addressing occupant loads, egress, crowd management personnel, flame-retardant certifications for tents, and any pyrotechnics or open flames;

EXHIBIT A

- I. Noise management plan for any amplified sound, including stage orientation, sound limits, and monitoring;
- J. Alcohol management plan, if alcohol will be possessed, sold, or served, including compliance with TABC requirements and any licensed caterer/vendor information. If required, proof of TABC authorization must be provided to the City at least ten (10) business days before the event;
- K. Vendor list and food service plans, including temporary food permits if required;
- L. Lighting plan demonstrating compliance with City's lighting regulations;
- M. Proof of notification to affected property owners and occupants when required;
- N. Proof of general liability insurance and endorsements as required under Section 12.05.007;
- O. Indemnification agreement executed by the Applicant under Section; and
- P. Any other information reasonably necessary to evaluate the Application's compliance with this Article.

Sec. 12.05.006 Permit Issuance Authority.

- 1. The Chief of Police shall serve as the Special Event Permit issuing authority.
- 2. The Chief of Police may approve, approve with conditions, or deny a permit.
- 3. The Chief of Police may coordinate review with other City departments.
- 4. The Chief of Police may impose reasonable conditions necessary to protect public health, safety, and welfare.

Sec. 12.05.007 Insurance and Indemnification.

- 1. As a condition of permit approval, the Applicant shall obtain and maintain liability insurance in coverage types and amounts determined by the City Manager, in consultation with the City's insurance carrier and based on the nature, size, and risk of the Special Event.
 - A. The insurance policy shall:
 - B. Be issued by a company authorized to do business in the State of Texas and acceptable to the City;
 - C. Name the City, its officers, officials, employees, and volunteers as additional insureds;
 - D. Provide primary and non-contributory coverage;
 - E. Include a waiver of subrogation in favor of the City; and
- 2. Provide for notice of cancellation in accordance with policy provisions.
- 3. The Applicant shall provide proof of insurance in a form acceptable to the City prior to issuance of the permit.

EXHIBIT A

4. The Applicant shall execute a written agreement to indemnify, defend, and hold harmless the City, its officers, officials, employees, and agents from and against any and all claims, damages, losses, liabilities, and expenses arising out of or related to the Special Event.
5. The City Manager may waive or modify insurance requirements for events that present minimal risk, as determined by administrative procedures.

Sec. 12.05.008 Traffic Control and Street Closures.

1. A Special Event involving closure of public streets or right-of-way must include an approved traffic control plan.
2. The plan shall ensure emergency access and public safety.
3. Street closures shall not exceed three (3) consecutive days without City Council approval.

Sec. 12.05.009 Fees and Cost Recovery.

1. The City Council shall establish fees by ordinance.
2. The Applicant shall reimburse the City for City Resources required by the Special Event.
3. The Chief of Police may require a deposit.
4. The City Manager may waive the application fee if:
 - A. The applicant is a properly registered tax exempt organization or a verified local charitable organization; or
 - B. The event serves a legitimate public purpose or provides a public benefit.

Sec. 12.05.010 Inspections.

City officials may inspect Special Events to ensure compliance.

Sec. 12.05.011 Revocation.

The Chief of Police may revoke a permit if:

1. Permit conditions are violated;
2. Fraud or misrepresentation occurs; or
3. Continued operation presents a threat to public safety.

Sec. 12.05.012 Appeals.

1. A denial may be appealed to the City Manager within five (5) business days.
2. The City Manager's decision shall be final.

Sec. 12.05.013 Administrative Authority; Forms and Procedures.

1. The City Manager, or designee, shall develop, implement, and maintain administrative procedures necessary to administer this Article. Administrative procedures may include:
 - A. Application forms;
 - B. Permit forms;
 - C. Permit manuals;
 - D. Insurance requirements;

EXHIBIT A

- E. Traffic control standards;
 - F. Safety requirements;
 - G. Fees and deposits;
 - H. Inspection procedures.
2. Administrative procedures must be consistent with this Article.
 3. Administrative procedures may be updated as needed.
 4. Administrative procedures shall be made available to the public.
 5. The City Manager may assign administrative duties to City departments.

Sec. 12.05.014 Penalty.

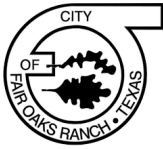
Any person who shall violate any of the provisions of this Section or fail to comply therewith shall be guilty of a misdemeanor and, upon conviction, shall be fined as provided in section 1.01.009 of this Code.

Article A5.000 – MISCELLANEOUS PERMITS is hereby amended as follows:

[Deletions shown as strikethrough and additions shown as underscore]

Sec. A5.005 – Special Event Permit

- (a) Application, per event\$150.00.
- (b) Personnel charges for special events operations, per hour
 - ___ (1) Public Works staff \$70.00
 - ___ (2) Sworn Police Officer\$75.00
- (c) Street barricades\$50 per 30-foot linear section per day
- (d) Street Sweeper\$55.00 per ¼ lane mile



CITY COUNCIL CONSENT ITEM CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of the second reading of an ordinance amending the Code of Ordinances, Chapter 12, Section 12.01.003 reducing the speed limit on FM 3351 within the city limits as established by the Texas Transportation Commission; and providing for an effective date

DATE: June 18, 2026

DEPARTMENT: Administration

PRESENTED BY: Carole Vanzant, CPM, ICMA-CM, Assistant City Manager

INTRODUCTION / BACKGROUND:

The Texas Department of Transportation (TxDOT) owns and maintains FM 3351, also known as Ralph Fair Road. A portion of FM 3351 traverses the City of Fair Oaks Ranch. On March 21, 2025, the City received a citizen request seeking a reduction of the posted speed limit within the city limits from 55 miles per hour to 45 miles per hour due to safety concerns associated with increased merging and exiting movements from adjacent feeder roads and ongoing area development.

On May 7, 2025, the Fair Oaks Ranch Transportation Safety Advisory Committee (TSAC) reviewed the request and recommended that the City Council formally request TxDOT to consider reducing the speed limit to 45 miles per hour. The Committee's recommendation was based on observed traffic volumes, the number of intersecting roadways, and increasing activity along the highway.

On June 5, 2025, the City Council concurred with TSAC's recommendation and directed staff to prepare a resolution authorizing submission of the City's request to TxDOT. Following Council's direction, TxDOT informed the City that Camp Stanley had independently requested a traffic study of FM 3351, including the segment located within Fair Oaks Ranch.

On December 4, 2025, the TxDOT Area Engineer presented the results of the engineering and traffic investigation to the City Council. The study concluded that a reduced speed limit of 50 miles per hour was warranted. TxDOT subsequently forwarded the study findings to the Texas Transportation Commission for consideration and possible action.

On May 7, 2026, staff received official notification that the Texas Transportation Commission, after reviewing the engineering and traffic investigation, determined that a reduction in speed was justified and formally established 50 miles per hour as the reasonable and safe prima facie speed limit on FM 3351 within the City of Fair Oaks Ranch.

#	County	C-S	Mile Points	Length(mi)	Speed(mph)	City
1.	Comal	3212-5	1.000 - 2.052	1.052	60	Rural
2.	Comal	3212-5	2.052 – 4.146	2.094	50	Fair Oaks F
3.	Bexar	3212-6	0.500 – 2.599	2.099	50	Fair Oaks F
4.	Bexar	3212-6	1.440 – 1.750	0.310	35 (School Zn)	Fair Oaks F
5.	Bexar	3212-6	2.599 – 4.615	2.016	50	Rural

Pursuant to state law and consistent with the Texas Transportation Commission's updated speed determination, the City Council is requested to consider amending the Fair Oaks Ranch Code of Ordinances to reflect the revised speed limit for FM 3351 within the city limits.

On June 4, 2026, the City Council approved the first reading of the ordinance. Staff is working with TxDOT on the possibility of placing message boards on the southern and northern ends of FM 3351, upon installation of the speed limit signs, advising drivers of the new speed limit.

POLICY ANALYSIS / BENEFIT(S) TO CITIZENS:

1. Provides the continued improvement of the residents' quality of life relative to transportation safety.
2. Complies with City Council's direction received on June 5, 2025.
3. Complies with TxDOT's process in establishing speed limits on their road.
4. Complies with state law in adopting a city ordinance to enforce posted speed limits within the city limits.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The City cost is two publication notices. TxDOT will install speed limit signs.

LEGAL ANALYSIS:

Approved as to form.

RECOMMENDATION / PROPOSED MOTION:

I move to approve the second reading of an ordinance reducing the speed limit to 50 miles per hour on FM 3351 within the city limits as established by the Texas Transportation Commission.

AN ORDINANCE

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS,
AMENDING THE CODE OF ORDINANCES, CHAPTER 12, SECTION 12.01.003
REDUCING THE SPEED LIMIT ON FM 3351 WITHIN THE CITY LIMITS AS
ESTABLISHED BY THE TEXAS TRANSPORTATION COMMISSION; AND PROVIDING
FOR AN EFFECTIVE DATE**

WHEREAS, the Texas Department of Transportation (TxDOT) owns and maintains FM 3351; and

WHEREAS, the current speed limit on FM 3351 within the city limits is 55 miles per hour, excluding the established school zone speed of 35 miles per hour when school lights are flashing; and

WHEREAS, on March 21, 2025, the City received a citizen request to reduce the speed limit on FM 3351 within the city limits from 55 miles per hour to 45 miles per hour to enhance safety due to increased merging and exiting movements from local feeder roads; and

WHEREAS, at the December 4th City Council meeting, TxDOT presented the results of an engineering and traffic investigation for FM 3351, which determined that a maximum speed limit of 50 miles per hour within the city limits was warranted; and

WHEREAS, on May 7, 2026, staff received notification that the Texas Transportation Commission determined, based on the engineering and traffic investigation, that reducing the speed limit on FM 3351 within the City of Fair Oaks Ranch was justified, and officially established 50 miles per hour as the reasonable and safe prima facie speed limit; and

WHEREAS, based on the Commission's determination, the City Council finds it necessary to amend the city's Code of Ordinances Section 12.01.003 of Chapter 12 Traffic and Vehicles.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS:

- Section 1.** The City of Fair Oaks Ranch Code of Ordinances Chapter 12 Traffic and Vehicles, Article 12.01 General Provisions, Section 12.01.003 Prima Facie Speed Limit is hereby amended by reducing the maximum speed limit on FM 3351 within the City of Fair Oaks Ranch to 50 miles per hour as shown in **Exhibit A**.
- Section 2.** That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.
- Section 3.** It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance be severable, and, if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared invalid by judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance and the remainder of this ordinance shall be enforced as written.

- Section 4.** That it is officially found, determined, and declared that the meeting at which this ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.
- Section 5.** The provisions of this ordinance shall be cumulative of all ordinances not repealed by this ordinance and ordinances governing or regulating the same subject matter as that covered herein.
- Section 6.** If any provision of this ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this ordinance would have been enacted without such invalid provision.
- Section 7.** All ordinances, or parts thereof, which are in conflict or inconsistent with any provision of this ordinance are hereby repealed to the extent of such conflict, and the provisions of this ordinance shall be and remain controlling as to the matters ordained herein.
- Section 8.** This ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.
- Section 9.** This ordinance shall take effect upon installation of applicable speed limit signage by TxDOT and following its second reading, passage and any publication as required by law.

PASSED and APPROVED on first reading by the City Council of the City of Fair Oaks Ranch, Texas, on this 4th day of June 2026.

PASSED, APPROVED, and ADOPTED on second and final reading by the City Council of the City of Fair Oaks Ranch, Texas, on this 18th day of June 2026.

Gregory C. Maxton, Mayor

ATTEST:

APPROVED AS TO FORM:

Amanda Valdez, TRMC
Deputy City Secretary

Denton Navarro Rodriguez Bernal Santee & Zech
P.C., City Attorney

EXHIBIT A

Chapter 12 Traffic and Vehicles, Article 12.01 General Provisions, Section 12.01.003 is hereby amended as follows:

[Deletions shown as strikethrough and additions shown as underscore]

Sec. 12.01.003

(5) ~~55 mph.~~

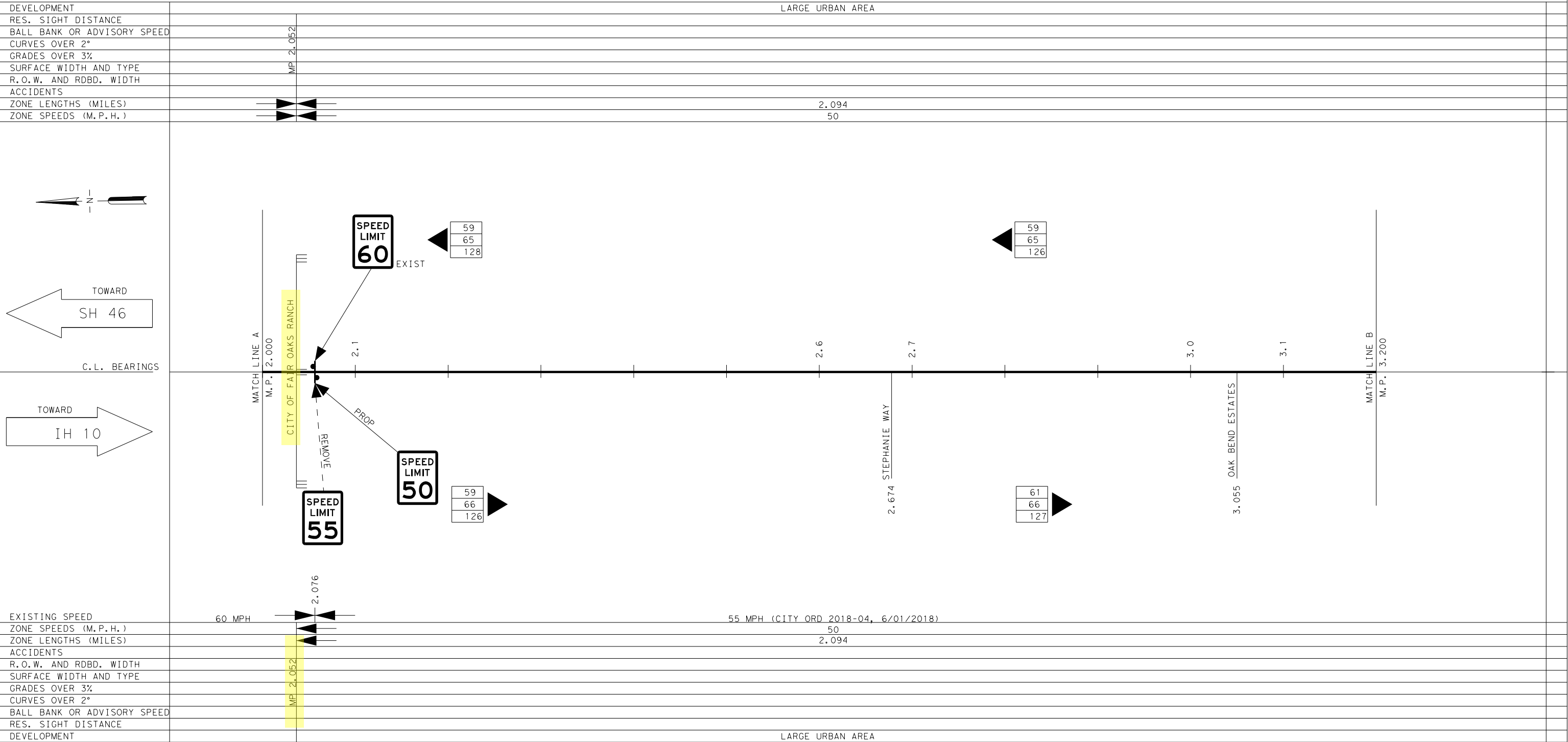
~~FM 3351 from MP 2.076, at the northern City limit, southerly to MP 4.143, at the Comal/Bexar county line, for a total distance of 2.067 miles approximately.~~

(5) 50 mph.

FM 3351 from MP 2.052 in Comal County, at the northern city limit to MP 2.599 in Bexar County, at the southern city limit for a total distance of 4.193 miles approximately

The following pages are the TxDOT Strip Map of the FM 3351 section that lies within the city limits depicting:

1. the mile points (MP)
2. speed sign changes; and
3. speed study results



DEVELOPMENT	LARGE URBAN AREA
RES. SIGHT DISTANCE	
BALL BANK OR ADVISORY SPEED	
CURVES OVER 2°	
GRADES OVER 3%	
SURFACE WIDTH AND TYPE	
R.O.W. AND RDBD. WIDTH	
ACCIDENTS	
ZONE LENGTHS (MILES)	2.094
ZONE SPEEDS (M.P.H.)	50
EXISTING SPEED	60 MPH
ZONE SPEEDS (M.P.H.)	55 MPH (CITY ORD 2018-04, 6/01/2018)
ZONE LENGTHS (MILES)	50
ACCIDENTS	
R.O.W. AND RDBD. WIDTH	
SURFACE WIDTH AND TYPE	
GRADES OVER 3%	
CURVES OVER 2°	
BALL BANK OR ADVISORY SPEED	
RES. SIGHT DISTANCE	
DEVELOPMENT	LARGE URBAN AREA

DISTRICT: SAT COUNTY: COMAL
 HIGHWAY: FM 3351 CITY: FAIR OAKS RANCH
 DATE OF STUDY: 07/2025 SCALE 1" = 0.1 MILES

LIMITS OF ZONE			
SECTION TWO		LENGTH 2.094 MILES	
BEGINS	M.P.	CONT. AND SECT.	PROJECT
	MP 2.052	3212-05	
ENDS	M.P.	CONT. AND SECT.	PROJECT
	MP 4.146	3212-05	

42	85 PERCENTILE SPEED
62	TOP SPEED MEASURED
125	NUMBER OF CARS CHECKED

- FATAL ACCIDENT
- PERSONAL INJURY ACCIDENT
- PROPERTY DAMAGE ACCIDENT
- INDICATES SECTION ZONED BY COMMISSION MINUTE
- ▲ SIGNALIZED INTERSECTION
- TRIAL RUN

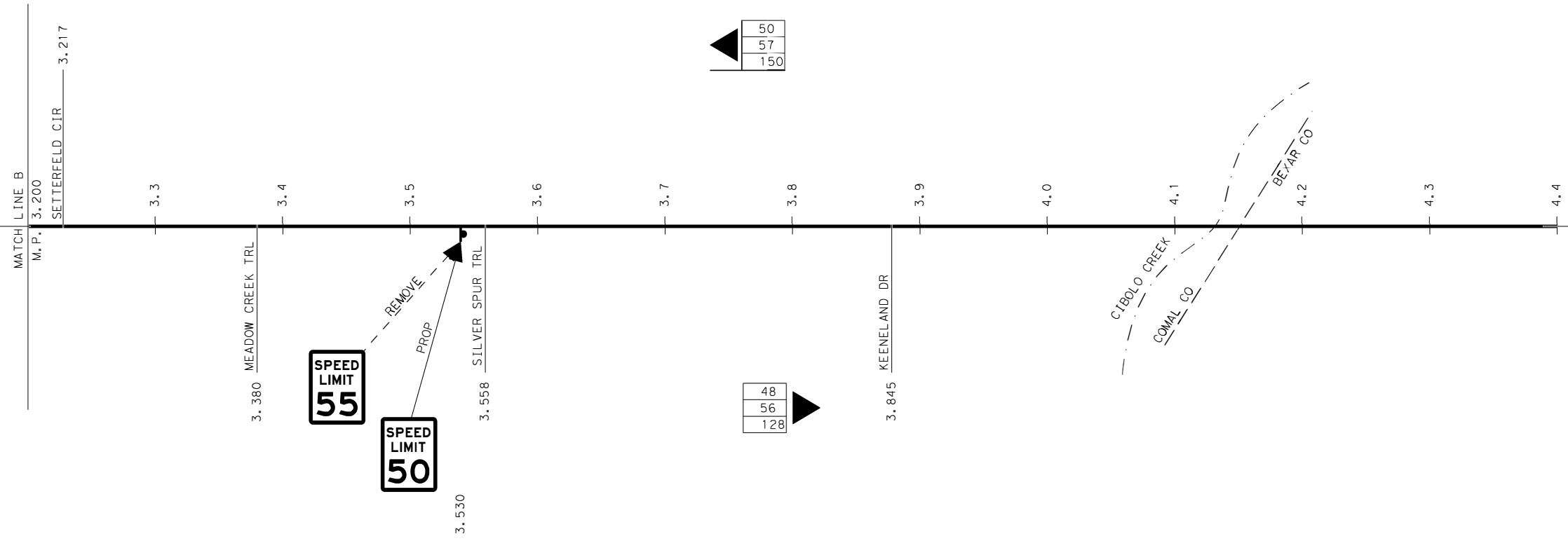
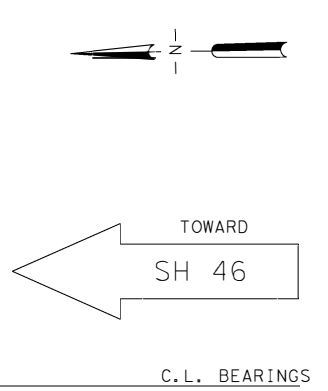
SPEED ZONE
 CONT. 3212 SEC. 05

Texas Department of Transportation

SPEED STUDY
 COMAL COUNTY
 FM 3351

DESIGN TEAM	FED. NO. / DIV. NO.	FEDERAL AID PROJECT NO.	SHEET NO.
	STATE	STATE DIST. NO.	COUNTY
	SAT	COMAL	2
CHECKED	CONTROL NO.	SECTION NO.	JOB NO. / HIGHWAY NO.
	3212	05	FM 3351

DEVELOPMENT	
RES. SIGHT DISTANCE	
BALL BANK OR ADVISORY SPEED	
CURVES OVER 2°	
GRADES OVER 3%	
SURFACE WIDTH AND TYPE	
R.O.W. AND RDBD. WIDTH	
ACCIDENTS	
ZONE LENGTHS (MILES)	2.094
ZONE SPEEDS (M.P.H.)	50



EXISTING SPEED	
ZONE SPEEDS (M.P.H.)	55 MPH (CITY ORD 2018-04, 6/01/2018)
ZONE LENGTHS (MILES)	2.094
ACCIDENTS	
R.O.W. AND RDBD. WIDTH	
SURFACE WIDTH AND TYPE	
GRADES OVER 3%	
CURVES OVER 2°	
BALL BANK OR ADVISORY SPEED	
RES. SIGHT DISTANCE	
DEVELOPMENT	

DISTRICT: SAT	COUNTY: COMAL	MINUTE NO. : _____	DATE / / _____
HIGHWAY: FM 3351	CITY: FAIR OAKS RANCH	REPLACES : _____	DATE / / _____
DATE OF STUDY: 07/2025	SCALE 1" = 0.1 MILES	REPLACED BY : _____	DATE / / _____
		CANCELLED BY : _____	DATE / / _____

LIMITS OF ZONE							
SECTION TWO				SECTION			
LENGTH 2.094 MILES				LENGTH _____ MILES			
BEGINS	M.P.	CONT. AND SECT.	PROJECT	BEGINS	STA. OR M.P.	CONT. AND SECT.	PROJECT
	MP 2.052	3212-05			_____ + _____	_____ - _____	(_____)
ENDS	M.P.	CONT. AND SECT.	PROJECT	ENDS	STA. OR M.P.	CONT. AND SECT.	PROJECT
	MP 4.146	3212-05			_____ + _____	_____ - _____	(_____)

- ◀ 42 85 PERCENTILE SPEED
- ◀ 62 TOP SPEED MEASURED
- ◀ 125 NUMBER OF CARS CHECKED
- FATAL ACCIDENT
- PERSONAL INJURY ACCIDENT
- PROPERTY DAMAGE ACCIDENT
- INDICATES SECTION ZONED BY COMMISSION MINUTE
- ▲ SIGNALIZED INTERSECTION
- TRIAL RUN

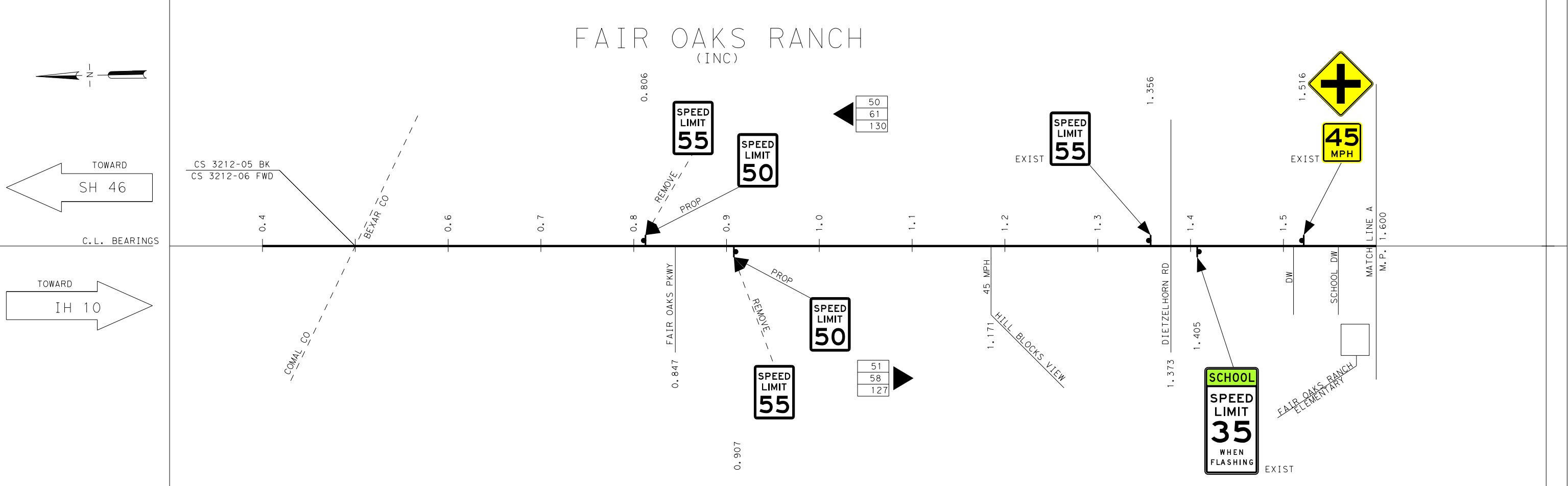
SPEED ZONE
CONT. 3212 SEC. 05

Texas Department of Transportation

SPEED STUDY
COMAL COUNTY
FM 3351

DESIGN TEAM	FED. RD. DIV. NO.	FEDERAL AID PROJECT NO.	SHEET NO.
	STATE	SAT	3
CHECKED	CONTROL NO.	SECTION NO.	HIGHWAY NO.
	3212	05	FM 3351

DEVELOPMENT	LARGE URBAN AREA
RES. SIGHT DISTANCE	
BALL BANK OR ADVISORY SPEED	
CURVES OVER 2°	
GRADES OVER 3%	
SURFACE WIDTH AND TYPE	
R.O.W. AND RDBD. WIDTH	
ACCIDENTS	
ZONE LENGTHS (MILES)	2.099
ZONE SPEEDS (M.P.H.)	50



EXISTING SPEED	55 MPH (CITY ORD 2018-04, 6/1/2018)
ZONE SPEEDS (M.P.H.)	50
ZONE LENGTHS (MILES)	2.099
ACCIDENTS	
R.O.W. AND RDBD. WIDTH	
SURFACE WIDTH AND TYPE	
GRADES OVER 3%	
CURVES OVER 2°	
BALL BANK OR ADVISORY SPEED	
RES. SIGHT DISTANCE	
DEVELOPMENT	LARGE URBAN AREA

DISTRICT: SAT COUNTY: BEXAR
 HIGHWAY: FM 3351 CITY: FAIR OAKS RANCH
 DATE OF STUDY: 06/2025 SCALE 1" = 0.1 MILES

MINUTE NO. :	DATE
REPLACES :	DATE
REPLACED BY :	DATE
CANCELLED BY :	DATE

LIMITS OF ZONE					
SECTION THREE	LENGTH 2.099 MILES		SECTION	LENGTH MILES	
BEGINS	M.P.	CONT. AND SECT.	BEGINS	STA. OR M.P.	CONT. AND SECT.
	MP 0.500	3212-06		MP	()
ENDS	M.P.	CONT. AND SECT.	ENDS	STA. OR M.P.	CONT. AND SECT.
	MP 2.599	3212-06		MP	()

- 42 85 PERCENTILE SPEED
- 62 TOP SPEED MEASURED
- 125 NUMBER OF CARS CHECKED
- FATAL ACCIDENT
- PERSONAL INJURY ACCIDENT
- PROPERTY DAMAGE ACCIDENT
- INDICATES SECTION ZONED BY COMMISSION MINUTE
- ▲ SIGNALIZED INTERSECTION
- TRIAL RUN

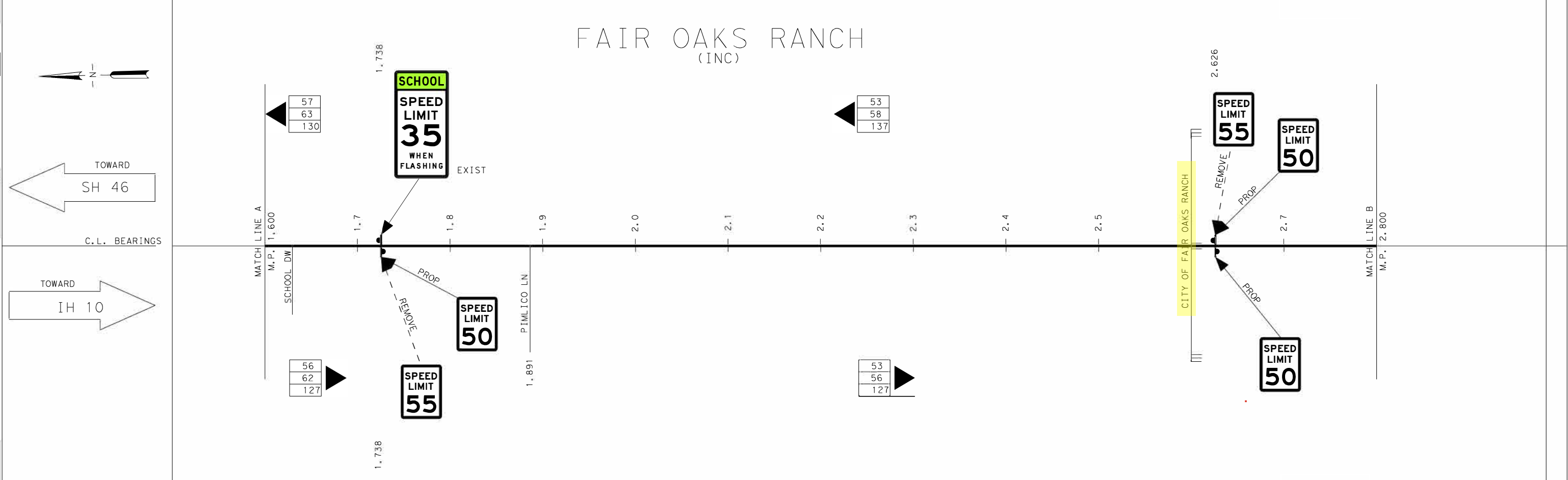
SPEED ZONE
 CONT. 3212 SEC. 06

Texas Department of Transportation

SPEED STUDY
 BEXAR COUNTY
 FM 3351

DESIGN TEAM	FED. NO. / DIV. NO.	FEDERAL AID PROJECT NO.	SHEET NO.
	TX SAT BEXAR		1
CHECKED	CONTROL NO.	SECTION NO.	JOB NO. / HIGHWAY NO.
	3212	06	FM 3351

DEVELOPMENT		LARGE URBAN AREA
RES. SIGHT DISTANCE		
BALL BANK OR ADVISORY SPEED	35 MPH WHEN SO SIGNED	
CURVES OVER 2°	FOR SCHOOL ZONE	
GRADES OVER 3%	50 MPH AT ALL OTHER TIMES	
SURFACE WIDTH AND TYPE		
R.O.W. AND RDBD. WIDTH	SZ 35	
ACCIDENTS		
ZONE LENGTHS (MILES)	2.099	2.016
ZONE SPEEDS (M.P.H.)	50	50



EXISTING SPEED		55 MPH (CITY ORD 2018-04, 6/1/2018)
ZONE SPEEDS (M.P.H.)		50
ZONE LENGTHS (MILES)		2.099
ACCIDENTS		
R.O.W. AND RDBD. WIDTH	SZ 35	
SURFACE WIDTH AND TYPE	35 MPH WHEN SO SIGNED	
GRADES OVER 3%	FOR SCHOOL ZONE	
CURVES OVER 2°	50 MPH AT ALL OTHER TIMES	
BALL BANK OR ADVISORY SPEED		
RES. SIGHT DISTANCE		
DEVELOPMENT		LARGE URBAN AREA

DISTRICT: SAT	COUNTY: BEXAR	MINUTE NO. : _____	DATE / / _____
HIGHWAY: FM 3351	CITY: FAIR OAKS RANCH	REPLACES : _____	DATE / / _____
DATE OF STUDY: 06/2025	SCALE 1" = 0.1 MILES	REPLACED BY : _____	DATE / / _____
		CANCELLED BY : _____	DATE / / _____

LIMITS OF ZONE							
SECTION THREE LENGTH 2.099 MILES			SECTION FOUR LENGTH 2.016 MILES				
BEGINS	M.P.	CONT. AND SECT.	PROJECT	BEGINS	STA. OR M.P.	CONT. AND SECT.	PROJECT
	MP 0.500	3212-06			MP 2.599	3212 - 06	()
ENDS	M.P.	CONT. AND SECT.	PROJECT	ENDS	STA. OR M.P.	CONT. AND SECT.	PROJECT
	MP 2.599	3212-06			MP 4.615	3212 - 06	()

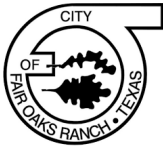
- ◀ 42 85 PERCENTILE SPEED
- ◀ 62 TOP SPEED MEASURED
- ◀ 125 NUMBER OF CARS CHECKED
- FATAL ACCIDENT
- PERSONAL INJURY ACCIDENT
- PROPERTY DAMAGE ACCIDENT
- INDICATES SECTION ZONED BY COMMISSION MINUTE
- ▲ SIGNALIZED INTERSECTION
- TRIAL RUN

SPEED ZONE
CONT. 3212 SEC. 06

Texas Department of Transportation

SPEED STUDY
BEXAR COUNTY
FM 3351

DESIGN TEAM	FED. RD. DIV. NO.	FEDERAL AID PROJECT NO.	SHEET NO.
			2
CHECKED	STATE	COUNTY	
	TX	BEXAR	
	CONTROL NO.	SECTION NO.	JOB NO.
	3212	06	
			HIGHWAY NO.
			FM 3351



CITY COUNCIL CONSENT ITEM CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of the second reading of an ordinance amending the budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026

DATE: June 18, 2026

DEPARTMENT: Finance

PRESENTED BY: Summer Fleming, CGFO, Director of Finance

INTRODUCTION / BACKGROUND:

The proposed budget amendment adjusts the FY 2025-26 Budget to recognize additional revenues and planned debt issuances, appropriate capital project and IT infrastructure expenditures, and transfer restricted revenues into dedicated special revenue funds.

The proposed amendment also establishes appropriations based on major project phases, such as design and construction, which are typically supported by executed agreements and contractual commitments. Appropriating projects by phase provides sufficient budget authority to execute and administer agreements associated with each phase of work. Many capital projects will continue over multiple fiscal years, and any remaining appropriations at fiscal year-end will continue to be carried forward and remain assigned to the project until completion.

The amendment includes:

- Recognition of a \$50,000 developer contribution for the SAWS Emergency Interconnect project.
- Recognition of an estimated \$490,000 developer contribution for the Dietz Elkhorn waterline project.
- Recognition of an estimated \$150,000 contribution from Kendall County for design and construction associated with softening the northern curve of Ammann Road.
- Budgeting approximately \$7 million in Certificates of Obligation planned for issuance in September 2026 to continue funding utility capital projects currently in progress.
- Budgeting approximately \$11.3 million in authorized but unissued General Obligation bond proceeds previously approved by voters to support roadway capital projects, of which \$7 million is planned for issuance in September 2026 and the remaining in a future fiscal year.
- Recognition of \$23,480 in grant revenue from the Office of the Governor Local Cybersecurity Grant Program and appropriation of \$53,597 for IT infrastructure and cybersecurity-related components within the General and Utility Funds.
- Appropriation of construction phase budgets for roadway and utility capital projects included in the voter-authorized bond program and Council-approved Capital Improvement Program, including Dietz Elkhorn Road reconstruction, Ammann Road

reconstruction, and remaining construction phase costs for the Wastewater Treatment Plant Expansion project.

- Budget-neutral transfers between funds to separately account for court-restricted revenues and expenditures within dedicated special revenue funds, and to segregate water and wastewater impact fee revenues into their respective impact fee funds.

City Council approved the first reading of the ordinance on the consent agenda at its June 4, 2026, regular meeting. This item is presented for second reading and final consideration.

POLICY ANALYSIS / BENEFIT(S) TO CITIZENS:

The proposed amendment aligns the budget with current project funding sources, planned capital expenditures, and statutory accounting requirements for restricted revenues. Appropriating full project phase costs establishes the authorized project budgets for multi-year capital projects and allows expenditures to be tracked against the total approved project cost over the life of each project.

Separating restricted court revenues and impact fees into dedicated special revenue funds improves financial transparency and ensures revenues are tracked and used in accordance with their legally restricted purposes.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The proposed amendment increases budgeted revenues by approximately \$19.01 million and budgeted expenditures by approximately \$16.61 million. Revenue increases are primarily related to planned debt issuances and capital contributions, while expenditure increases are primarily associated with roadway and utility capital improvement projects.

The amendment recognizes planned debt issuances associated with the voter-authorized bond program and utility capital projects to align anticipated financing sources with projected project expenditures. Debt issuances are expected to occur in phases based on projected project cash flow needs and construction timing.

In addition, the amendment includes budget-neutral transfers between funds to separately account for restricted revenues and expenditures within dedicated funds.

LEGAL ANALYSIS:

Ordinance approved as to form.

RECOMMENDATION / PROPOSED MOTION:

I move to approve the second reading of an ordinance amending the budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026.

AN ORDINANCE

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS,
AMENDING THE BUDGET OF THE CITY OF FAIR OAKS RANCH, TEXAS, FOR THE
FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026;
PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City Council adopted the Fiscal Year 2025-26 Budget to provide appropriations for the lawful expenditure of City Funds in accordance with applicable state law; and

WHEREAS, the City desires to amend the Fiscal Year 2025-26 Budget to recognize additional revenues and planned debt issuances, appropriate capital project expenditures, and transfer restricted revenues into dedicated special revenue funds; and

WHEREAS, the proposed amendment establishes appropriations based on major project phases, including design and construction phases, to provide sufficient budget authority for execution and administration of agreements and contractual commitments associated with each phase of work; and

WHEREAS, certain capital projects included in the Fiscal Year 2025-26 Budget are multi-year projects that will continue beyond the current fiscal year, and any remaining appropriations associated with those projects will continue to be carried forward and remain assigned to the applicable project until completion; and

WHEREAS, the proposed amendment includes budget-neutral transfers between funds to separately account for court-restricted revenues and expenditures within dedicated special revenue funds and to segregate water and wastewater impact fee revenues into their respective impact fee funds; and

WHEREAS, the City Council finds that the budget amendment detailed in **Exhibit A**, attached hereto and incorporated herein for all purposes, is necessary and warranted to recognize additional revenues, appropriate funding for capital improvement projects, budget planned debt issuances, and provide sufficient budget authority for capital projects.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS:

Section 1. The City Secretary is hereby directed to file this ordinance as an amendment to the original budget and the Director of Finance is hereby directed to amend the original budget with the amendments listed in the attached **Exhibit A**.

Section 2. That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 3. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance be severable, and, if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared invalid by judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or

sections of this ordinance and the remainder of this ordinance shall be enforced as written.

- Section 4.** That it is officially found, determined, and declared that the meeting at which this ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.
- Section 5.** The provisions of this ordinance shall be cumulative of all ordinances not repealed by this ordinance and ordinances governing or regulating the same subject matter as that covered herein.
- Section 6.** If any provision of this ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this ordinance would have been enacted without such invalid provision.
- Section 7.** All ordinances, or parts thereof, which are in conflict or inconsistent with any provision of this ordinance are hereby repealed to the extent of such conflict, and the provisions of this ordinance shall be and remain controlling as to the matters ordained herein.
- Section 8.** This ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.
- Section 9.** This ordinance shall take effect immediately from and after its second reading, passage and any publication requirements as may be required by governing law.

PASSED and APPROVED on first reading by the City Council of the City of Fair Oaks Ranch, Texas, on this 4th day of June 2026.

PASSED, APPROVED, and ADOPTED on second and final reading by the City Council of the City of Fair Oaks Ranch, Texas, on this 18th day of June 2026.

Gregory C. Maxton, Mayor

ATTEST:

APPROVED AS TO FORM:

Amanda Valdez, TRMC
Deputy City Secretary

Denton Navarro Rodriguez Bernal Santee & Zech
P.C., City Attorney

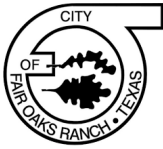
Exhibit A

PROPOSED BUDGET AMENDMENT #2
FISCAL YEAR 10/1/2025 - 9/30/2026

Proposed Increase to Budgeted Revenues		
<u>Fund</u>	<u>Item</u>	<u>Amount</u>
Water Utility	Capital Contribution	\$ 50,000
Water Utility	Capital Contribution	\$ 490,000
Water Utility	CO Bond Proceeds	\$ 7,000,000
Bond Capital Fund	Capital Contribution	\$ 150,000
Bond Capital Fund	GO Bond Proceeds	\$ 7,000,000
Bond Capital Fund	Unissued GO Bond Proceeds	\$ 4,300,000
General Fund	Grant Revenue - Local Cybersecurity	\$ 10,960
Utility Fund	Grant Revenue - Local Cybersecurity	\$ 12,520
Total Proposed Revenue Increase		\$ 19,013,480

Proposed Increase to Budgeted Expenditures		
<u>Fund</u>	<u>Item</u>	<u>Amount</u>
Bond Capital Fund	Dietz Rd. Reconstruction	\$ 4,300,000
Bond Capital Fund	Ammann Road Construction	\$ 6,400,000
Water Capital Fund	Dietz Rd. Waterline	\$ 1,778,758
Wastewater Capital Fund	WWTP Phase 1 Expansion	\$ 4,085,013
General Fund	IT Infrastructure Components	\$ 25,018
Utility Fund	IT Infrastructure Components	\$ 28,579
Total Proposed Expenditure Increase		\$ 16,617,368

Transfers Between Funds		
<u>Fund</u>	<u>Item</u>	<u>Amount</u>
General Fund	Municipal Court Security Revenue	\$ (5,250)
Court Security & Technology Fund	Municipal Court Security Revenue	\$ 5,250
General Fund	Municipal Court Technology Revenue	\$ (4,375)
Court Security & Technology Fund	Municipal Court Technology Revenue	\$ 4,375
General Fund	Municipal Court Efficiency Revenue	\$ (450)
Court Efficiency Fund	Municipal Court Efficiency Revenue	\$ 450
General Fund	Court Truancy Prevention Revenue	\$ (5,250)
Court Youth Diversion Fund	Court Truancy Prevention Revenue	\$ 5,250
General Fund	Municipal Court Jury Revenue	\$ (150)
Court Jury Fund	Municipal Court Jury Revenue	\$ 150
General Fund	Local Youth Diversion Expense	\$ (4,000)
Court Youth Diversion Fund	Local Youth Diversion Expense	\$ 4,000
Utility Fund	Water Impact Fee Revenue	\$ (200,000)
Water Impact Fee Fund	Water Impact Fee Revenue	\$ 200,000
Utility Fund	Wastewater Impact Fee Revenue	\$ (175,000)
Wastewater Impact Fee Fund	Wastewater Impact Fee Revenue	\$ 175,000
Total Net Transfers between Funds		\$ -



**CITY COUNCIL CONSENT ITEM
CITY OF FAIR OAKS RANCH, TEXAS**

AGENDA TOPIC: Approval of a resolution authorizing representatives to the City's investment pool; and providing an effective date

DATE: June 18, 2026

DEPARTMENT: Finance

PRESENTED BY: Summer Fleming, CGFO, Director of Finance

INTRODUCTION / BACKGROUND:

TexPool requires the City to designate authorized representatives to perform transactions, receive confirmations and statements, and access account information.

The City's Investment Policy was recently updated to designate both the Director of Finance and Accounting Manager as Investment Officers. The proposed resolution updates the City's TexPool account authorizations to include Accounting Manager Julie Lovelace as an authorized representative.

POLICY ANALYSIS / BENEFIT(S) TO CITIZENS:

The proposed resolution aligns TexPool account authorizations with the City's adopted Investment Policy and provides operational continuity by ensuring authorized representatives are available to manage investment transactions and account administration while maintaining appropriate controls over City funds.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

N/A

LEGAL ANALYSIS:

The resolution is provided by TexPool and has been reviewed by the City Attorney.

RECOMMENDATION / PROPOSED MOTION:

I move to approve a resolution authorizing representatives to the City's investment pool.

A RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS AUTHORIZING REPRESENTATIVES TO THE CITY'S INVESTMENT POOL; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Fair Oaks Ranch, Texas, ("City") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the City to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool"), a public funds investment pool, was created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, TexPool requires a Resolution amending Authorized Representatives; and

WHEREAS, the City's Investment Policy designates the Director of Finance and Accounting Manager as Investment Officers of the City, and the City desires to authorize both positions as representatives for purposes of conducting business with TexPool.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS:

- Section 1.** That Scott Huizenga, City Manager; Summer Fleming, Director of Finance; and Julie Lovelace, Accounting Manager, are authorized representatives of the City of Fair Oaks Ranch and are hereby authorized to transmit funds for investment in TexPool and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- Section 2.** That Summer Fleming, Director of Finance, hereby has the primary responsibility for performing transactions and receiving confirmations and monthly statements under TexPool's Participation Agreement.
- Section 3.** That an Authorized Representative of the City of Fair Oaks Ranch may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the City's Texpool account or (2) is no longer employed by the City.
- Section 4.** That the City may by Amending Resolution signed by the City add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the City.

- Section 5.** That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.
- Section 6.** If any provision of this resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this resolution would have been enacted without such invalid provision.
- Section 7.** That it is officially found, determined, and declared that the meeting at which this resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.
- Section 8.** All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this resolution are hereby repealed to the extent of such conflict, and the provision of this resolution shall be and remain controlling as to the matters resolved herein.
- Section 9.** This resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.
- Section 10.** This resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED, APPROVED, and ADOPTED on this 18th day of June 2026.

 Gregory C. Maxton, Mayor

ATTEST:

APPROVED AS TO FORM:

 Amanda Valdez, TRMC
 Deputy City Secretary

 Denton Navarro Rodriguez Bernal Santee & Zech
 P.C., City Attorney



Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. *This document supersedes all prior Authorized Representative forms.*

*** Required Fields**

1. Resolution

WHEREAS,

City of Fair Oaks Ranch

7 7 8 7 8

Participant Name*

Location Number*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Scott Huizenga City Manager

Name

Title

2 1 0 6 9 8 0 9 0 0

2 1 0 6 9 8 3 5 6 5

shuizenga@fairoaksranchtx.org

Phone

Fax

Email

Signature

2. Summer Fleming Director of Finance

Name

Title

2 1 0 6 9 8 0 9 0 0

2 1 0 6 9 8 3 5 6 5

sfleming@fairoaksranchtx.org

Phone

Fax

Email

Signature

3. Julie Lovelace Accounting Manager

Name

Title

2 1 0 6 9 8 0 9 0 0

2 1 0 6 9 8 3 5 6 5

JLovelace@fairoaksranchtx.org

Phone

Fax

Email

Signature

1. Resolution (continued)

4.
 Name Title

Phone Fax Email

Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Name Title

Phone Fax Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the day of , 2 0 .

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

Name of Participant*

SIGNED

Signature*

Printed Name*

Title*

ATTEST

Signature*

Printed Name*

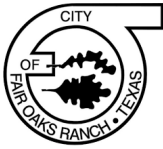
Title*

2. Delivery Instructions

Please return this document to **TexPool Participant Services:**

Email: texpool@dstsystems.com

Fax: 866-839-3291



**CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS**

AGENDA TOPIC: Consideration and possible action approving a resolution to appoint Council Members as members or liaisons to various boards, committees, and commissions

DATE: June 18, 2026

DEPARTMENT: City Council

PRESENTED BY: Gregory C. Maxton, Mayor

INTRODUCTION / BACKGROUND:

As determined at the September 12, 2023 City Council Meeting, appointments of council members to serve on boards or committees will be made annually. When appointed as a member, the council member actively participates in the group, contributing to discussions and voting alongside other members to achieve the board or committee's objectives. When serving as a liaison, the council member's role is primarily to act as a point of contact, facilitating communication between the board or committee and the City Council. A liaison does not have voting rights or any authority over the board or committee to which they are assigned.

This agenda item is to make these appointments.

POLICY ANALYSIS / BENEFIT(S) TO CITIZENS:

1. As a member, provides council member participation in several areas where boards and committees impact our city operations.
2. As a member or as a liaison, provides a means to gain information which can be reported back to all council members during our council meetings, keeping council and residents informed of the actions of the committees and boards.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

N/A

LEGAL ANALYSIS:

Resolution approved as to form.

RECOMMENDATION / PROPOSED MOTION:

I move to approve a resolution assigning council members as members or liaisons to the boards, committees, and commissions.

A RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS APPOINTING COUNCIL MEMBERS TO SERVE AS MEMBERS OR LIAISONS TO VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS

WHEREAS, the City Council is entrusted with ensuring the effective governance and representation of the community in various civic, social, and governmental matters; and

WHEREAS, appointing council members to serve as consistent members or liaisons to specific boards, committees, and commissions promotes stability and long-term collaboration; and

WHEREAS, the continued service of council members on the same boards, committees, and commissions allows for the development of expertise and deeper relationships within those entities; and

WHEREAS, such appointments ensure clear communication, continuity, and accountability between the City Council and the boards, committees, and commissions they serve on; and

WHEREAS, the consistency of council members' appointments enables the City to benefit from their accumulated knowledge and experience in specific areas, enhancing decision-making and governance; and

WHEREAS, the City Council determined at the September 12, 2023 City Council Meeting that appointments of Council members to serve on board, committees or commissions will be made annually.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS:

- Section 1.** The City Council hereby appoints City Council Members to serve on the various Boards, Committees and Commissions of the City of Fair Oaks Ranch as listed on **Exhibit A**. Except for Council Member appointments to the Municipal Development District (MDD), all other appointments shall be effective as of June 18, 2026, and shall remain in effect until new Council Member appointments are made in June 2027. With respect to the MDD, this resolution identifies the Council Members designated for appointment to the MDD Board and their current terms.
- Section 2.** That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.
- Section 3.** If any provision of this resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this resolution would have been enacted without such invalid provision.

Section 4. That it is officially found, determined, and declared that the meeting at which this resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 5. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this resolution are hereby repealed to the extent of such conflict, and the provision of this resolution shall be and remain controlling as to the matters resolved herein.

Section 6. This resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 7. This resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED, APPROVED, and ADOPTED on this 18th day of June 2026.

Gregory C. Maxton, Mayor

ATTEST:

APPROVED AS TO FORM:

Amanda Valdez, TRMC
Deputy City Secretary

Denton Navarro Rodriguez Bernal Santee & Zech
P.C., City Attorney

Exhibit A

AUDIT COMMITTEE

1. Keith Rhoden
2. Greg Maxton
3. Dale Pearson

BRANDING COMMITTEE

1. Dale Pearson
2. Scott Parker
3. Jonathan Swarek

MUNICIPAL DISTRICT DEVELOPMENT BOARD (MDD)

(Appointed September 18, 2025 to 2-year terms)

- | | |
|-----------------|-----------------------------|
| 1. Keith Rhoden | Term: 10/1/2025 – 9/30/2027 |
| 2. Ruben Olvera | Term: 10/1/2025 – 9/30/2027 |

WILDLIFE EDUCATION COMMITTEE MEMBERS

1. Ruben Olvera
2. Scott Parker
3. Jonathan Swarek

LIAISON TO CAPITAL IMPROVEMENTS ADVISORY COMMITTEE (CIAC)

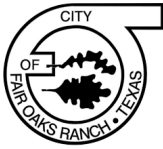
1. Emily Stroup

COURT SECURITY COMMITTEE

1. Emily Stroup

EMERGENCY MANAGEMENT COMMITTEE

1. Keith Rhoden
2. Greg Maxton
3. Scott Parker



CITY COUNCIL WORKSHOP CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Driveways Ordinance Amendment
 DATE: June 18, 2026
 DEPARTMENT: Engineering
 PRESENTED BY: Lee Muniz, P.E., CFM, Engineering Manager

INTRODUCTION / BACKGROUND:

The City of Fair Oaks Ranch Code of Ordinances, Chapter 3 Building Regulations, Section 3.01.018 provides regulations for construction of driveways on non-curbed streets with drainage channels. The City's Unified Development Code (UDC) provides drainage requirements and the utilization of the San Antonio Stormwater Design Criteria Manual for the design and construction of drainage culverts. Recently, residents, contractors, and staff have experienced challenges with implementing the requirements of the two documents due to non-alignment related to permitting, surveying, the Public Works Department role, and culvert design.

At the October 16, 2025, City Council meeting, staff presented a consideration item to the Council amending the ordinance to align the two Code documents. Proposed amendments included a separate permitting process for driveways on non-curbed streets; submittal of pre-and post-construction surveys; culvert design by a registered engineer; and specifying the Public Works Department's role is to review and approve designs. The City Council directed staff to develop minimal standards, and to limit the proposed amendments to new driveway construction or for a driveway with a significant change.

At the February 5, 2026, City Council workshop, staff presented ordinance amendments incorporating the City Council's previous feedback to include a professional engineering design that would be required for only new driveway construction and/or for driveways with significant changes. To ensure minimal standards are applied, the following amendments were additionally proposed for clarification purposes:

1. Existing driveway culverts may be replaced with the same size and material without a professional engineer design unless the existing pipe does not meet the minimum criteria of 18 inches.
2. Reconstruction of an existing driveway without a culvert and enhancing it with an elevated driveway requires a professional engineer-designed culvert.

Additionally, the staff researched driveway requirements of surrounding jurisdictions, including Kendall County, which requires the size of driveway culverts to be determined by an engineer subject to approval by the County Engineer. Additional comparisons can be found in **Attachment A** under question #9.

After the presentation, the City Council posed questions about the proposed amendments and how they would apply to certain scenarios, and requested a definition of a significant change. **Attachment A** provides responses and includes a reference chart on various driveway construction scenarios.

The staff seeks direction on the proposed ordinance amendment as shown in **Attachment B**. The next steps include presenting a final ordinance for City Council's consideration at a future meeting, and upon adoption, revising the current driveway permit.

POLICY ANALYSIS / BENEFIT(S) TO CITIZENS:

- Supports the Strategic Plan Goal 2.2 Ensure growth is guided by long-range plans and the community's voice through disciplined, proactive and consistent policy adherence
- Supports the Strategic Plan Goal 3.3 Increase stormwater resiliency and drainage system effectiveness
- Aligning the City Codes eliminates confusion for residents, contractors, and staff

LONGTERM FINANICAL AND BUDGETARY IMPACT:

N/A

Attachment A

Answers to City Council Questions

1. What is the definition of a driveway?
The Unified Development Code defines a driveway as a private or semi-public access route commonly used by motor vehicles, trailers and other vehicles that can be licensed for use on a public street. Driveways include access routes to garages, carports, and parking spaces.
2. What is the definition of a significant change to an existing driveway? Who would determine a significant change?
 - a. A significant change includes any change to the pipe slope, pipe material, reduction in pipe height or width, a flow area larger than that produced by an 18-inch pipe, any driveway dimension changes greater than two feet in total width, and grading or re-grading of a channel.
 - b. The City Manager or his designee will determine a significant change based on the ordinance language.
3. Is upsizing a driveway culvert larger than 18 inches considered a significant change? Is upsizing to the minimum 18 inches considered a significant change?
 - a. Upsizing a culvert larger than 18 inches *is considered* a significant change.
 - b. Upsizing to 18 inches *is not considered* a significant change, provided the pipe material, slopes, and driveway dimensions remain consistent with existing conditions.
4. Does resurfacing an existing driveway constitute a significant change?
No.
5. How would we know if an existing driveway culvert was not working properly?
From resident complaints, erosion issues, channel destabilization, debris lines, and driveway culvert failures.
6. What situation would a pre-and post- survey be required?
For new driveways and significant changes to driveways.
7. Can you provide examples of existing driveway issues?
 - a. The intersection of Rolling Acres Trail and Sunland has multiple channels and driveway crossings that create ponding water due to inconsistent grades.
 - b. Large amount of ponding occurs near 31520 Meadow Creek Trail, which is caused by an inefficient road crossing.

- c. Storm water from the area near the intersection of Intrepid and Robin Dale Drive drains to an undersized culvert that passes below an HOA trail causing culvert backs up and water ponding in the area.
 - d. Stormwater near the intersection of Noble Lark Drive and Fair Oaks Parkway drains into a channel next to Noble Lark causing erosion issues due to velocity and amount of stormwater.
 - e. A large amount of runoff flows down the right-of-way and through an easement near 8426 Triple Crown where an undersized culvert backs up and becomes obstructed.
8. How many existing culverts have been permitted as a change from existing driveway?
Since 2015 there have been 53 permits for existing driveways; of those, eight were upgrades to existing driveways.
9. Can you review and compare language between peer cities and all three counties?
- a. Kendall County requires a right-of-way permit and states an engineer is required to design culverts for all driveways.
 - b. Comal County requires a right-of-way permit and states the County Engineer has the right to request a drainage study for the proposed crossing. There is no language differentiating between existing and new driveway culverts. Language also stipulates that roadway side ditches shall not be altered or impeded. If structures are required, they must be approved by the County Engineer.
 - c. Bexar County requires a minimum of 15-inch culverts for all driveway crossings, unless a larger diameter pipe would be required by the right-of-way construction inspector. Engineering analysis for a culvert would also depend on the use, existing and proposed drainage conditions.
 - d. The City of Boerne does not have regulations requiring an engineering design for driveways crossing a channel or for a culvert design. There is a regulation requiring a permit for alterations to existing drainageways.
 - e. The City of New Braunfels regulations state where side ditches exist, pipe size of sufficient and material shall be installed underneath the driveway approach. The grade and size for the pipe shall be determined by a registered engineer and approved by the city engineer.
10. Can you provide driveway construction scenarios with requirements of each?
See next page.

Driveway Construction Permit Scenarios and Requirements			
Construction Type	Permit Criteria		
	Pre and Post Survey	Engineering Report and plans	Permit Required
New driveway with culvert	Yes	Yes	Yes
New driveway at grade	No	No	Yes
Driveway replacement with no changes to existing conditions	No	No	Yes
Upgrade existing driveway culvert to 18" pipe and no other changes	No	No	Yes
Upgrade existing driveway culvert to pipe area larger than an 18" pipe and no other changes	Yes	Yes	Yes
Replace existing at grade driveway with a new culvert driveway	Yes	Yes	Yes
Replace existing culvert driveway with a new at grade driveway	Yes	Yes	Yes
Only changing existing culvert material	No	No	Yes
Driveway culvert replacement and extending culvert length only	No	No	Yes
Widening existing driveway larger than 2 feet in total	Yes	Yes	Yes
Widening existing driveway, no more than 2 feet in total	No	Plans Only	Yes

Construction Type	Permit Criteria		
	Pre and Post Survey	Engineering Report and plans	Permit Only
Raising driveway depth	Yes	Yes	Yes
Upgrade of existing driveway that requires channel improvements	Yes	Yes	Yes
Existing driveway creating impacts	Yes	Yes	Yes
Driveway located in a designated floodplain	Yes	Yes	Yes
Maintenance to driveway such as silt removal within the pipe, re-surfacing driveway or crack patching	No	No	No

ATTACHMENT B

Chapter 3 “Building Regulations”; Article 3.01 “General Provisions”; Section 3.01.018 “Driveways Passing Through Drainage Channel” is hereby amended as follows:

[Deletions shown as strikethrough and additions shown as underscore]

Sec. 3.01.018 - Driveways Passing Through Drainage Channel

~~On any street without a concrete curb, the driveway through the City right-of-way shall be constructed so as not to obstruct or divert the street side drainage in any way. Depending on the depth of the drainage channel, if any, the surface of the driveway may be on grade with the bottom of the channel, or a culvert may be placed to permit drainage under the driveway. Culvert sizes shall be specified by the City's Public Works Department or its representative. It shall have sufficient cover to carry normal household traffic without failure or damage to the drainpipe. This provision applies to all driveways constructed or modified after its adoption (August 18, 2005).~~

On any street without a concrete curb, the driveway through the City right-of-way shall require a driveway permit and be constructed so as not to obstruct or divert the street side drainage in any way.

A pre-and post-topographic survey and associated construction plans that demonstrate positive drainage shall be required for new driveways and significant changes to existing driveways.

- a. Significant change is any change to the pipe slope, reduction in pipe height or width, a flow area larger than that produced by an 18-inch pipe, any dimension changes more than two feet in total to the driveway, and grading or re-grading of the receiving channel.
- b. Depending on the depth of the drainage channel, if any, the surface of the driveway may be on grade with the bottom of the channel, or a culvert with a minimum height or diameter of 18 inches may be placed to permit drainage under the driveway.

New driveway culverts and significant changes to existing culverts shall be designed by a Professional Engineer at the permittee’s expense. The City's Public Works Department shall approve the culvert design and supporting plan sets.

The culvert shall have sufficient cover to carry normal household traffic without failure or damage to the drainpipe.



City Council Workshop



City of Fair Oaks Ranch Driveway
Ordinance Amendment

Lee Muñiz, P.E., CFM
Manager of Engineering



Introduction

- What is the issue?
- Timeline
- February 5 City Council Workshop
- Workshop Follow Up
- Draft Ordinance
- Next Steps



What is the issue?

- Alignment issues between ordinance and the Unified Development Code (UDC)
 - No permitting process for driveways on non-curbed streets
 - Conflict with pre and post survey requirements
 - Professional engineer is not required for culvert design
 - Requiring the City to design creates a liability



Timeline

August 2005

- Adoption of ordinance for driveways within non curbed streets



May 2019

- Adoption of UDC drainage requirements and the San Antonio Stormwater Design Criteria Manual



October 16, 2025

- City Council consideration on amending the ordinance to better align with the UDC



February 5 City Council Workshop

Presentation of proposed amendments

- New and significant driveway changes require professional engineering design
- 18-inch pipe diameter upsize is not a significant change
- Replacement of an existing at grade driveway with a new culvert driveway requires a professional engineering design

City Council poses questions on amendments for follow up



Workshop Follow Up

- Attachment A of meeting packet includes
 - Responses to the Council questions
 - Driveway construction scenarios
 - Comparisons of surrounding jurisdictions
 - Definition of significant change - any change to the pipe slope, reduction in pipe height or width, a flow area larger than that produced by an 18-inch pipe, any dimension changes greater than two feet in total to the driveway, and grading or re-grading of the receiving channel.



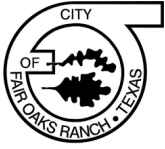
Draft Ordinance

- Significant amendments incorporated in draft ordinance (Attachment B)
 - Requires a driveway permit for non-curbed streets
 - Requires a pre- and post-topographic survey for new driveways and for significant changes to existing driveways
 - Requires new driveway culverts and significant changes to existing culverts to be designed by a professional engineer at the permittee's expense
 - Enhanced formatting of the ordinance



Next Steps

- Present a final ordinance at a future City Council meeting for consideration and possible action
- Driveway permit will be revised based on the adopting ordinance



CITY COUNCIL WORKSHOP CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: FY 2026-27 General Fund Department Budgets: Finance, Mayor & Council, City Secretary, Human Resources, Administration, Communications, Information Technology, Municipal Court, and Non-departmental/Shared

DATE: June 18, 2026

DEPARTMENT: Finance

PRESENTED BY: Summer Fleming, CGFO, Director of Finance
Amanda Valdez, TRMC, Deputy City Secretary
Joanna Merrill, PSHRA-SCP, Director of Human Resources
Jim Williams, MBA, ICMA-CM, Assistant City Manager
Ricardo Bautista, Court Administrator

INTRODUCTION / BACKGROUND:

This workshop continues City Council's review of the preliminary FY 2026-27 General Fund budget. At the previous workshop, staff presented the budgets for Public Safety and Public Works. This workshop includes presentations on the proposed budgets for Finance, Shared Services, Mayor and Council, City Secretary, Human Resources, Administration, Communications, Information Technology, and Municipal Court.

These workshops are intended to provide Council with an opportunity to review the preliminary budget, discuss service levels and priorities, and provide feedback before the FY 2026-27 Proposed Budget is finalized and formally filed on August 17. Council direction received during the workshop process will be incorporated into the proposed budget document prior to the public hearing and adoption process.

This workshop concludes the review of General Fund departmental budgets. The next budget workshop will focus on the preliminary Utility Fund budget and the City's Capital Improvement Program.

POLICY ANALYSIS / BENEFIT(S) TO CITIZENS:

The budget workshop process promotes transparency and public awareness by providing multiple opportunities for Council review, discussion, and feedback prior to budget adoption.

LONGTERM FINANCIAL AND BUDGETARY IMPACT:

General Fund Budget Overview

The preliminary FY 2026-27 General Fund budget projects total revenues of \$11.78 million (excluding transfers), reflecting a 3.9% increase in property tax revenue and a 13.7%

increase in sales tax revenue compared to the prior year budget. Operating expenditures are proposed at \$11.35 million, an increase of 6.8% over the prior year. The budget includes a planned use of \$262,768 in fund balance to support one-time expenditures and strategic investments. Even with this planned use of fund balance, the City is projected to maintain approximately \$2.56 million in unassigned fund balance while remaining in compliance with reserve policies.

Key Budget Considerations

- Aligns with the adopted Strategic Plan and Five-Year Financial Plan
- Preserves recurring street maintenance funding of \$850,000
- Funds the scheduled Fire and EMS contract increase with Bexar County Emergency Services District No.4 (ESD4)
- Supports the adopted compensation policy while budgeting for realistic vacancy savings
- Continues funding the Equipment Replacement Fund

Finance Department Summary

The preliminary Finance Department budget totals \$839,825, with approximately 45% of costs allocated to the Utility Fund. Personnel costs represent 79% of the department budget, while services and supplies account for the remaining 21%. The overall budget reflects a 9% increase from the prior year, primarily due to higher appraisal district fees and increased costs for investment advisory and sales tax compliance review services.

Non-Departmental / Shared Services Summary

The preliminary budget for shared costs is \$1,036,609, with approximately 10% allocated to the Utility Fund. Transfers to the Strategic Projects Fund and Equipment Replacement Fund comprise 59% of the budget, while shared services such as facility contracts, electricity and liability insurance account for 35%. The budget reflects a 15% increase from the prior year, primarily driven by increased transfers to the Strategic Projects Fund to support a Comprehensive Plan update and drainage capital improvement projects. Other notable items include funding for a Safety Coordinator and the restoration of funding for the City's annual July 4 celebration. The current year fireworks budget was reduced through the use of deposits retained from the canceled FY 2025 event.

Mayor & Council Department Summary

The preliminary Mayor and Council Department budget totals \$24,700 and supports Council operations, boards, commissions, and committees. The budget remains unchanged from the prior year while continuing to fund Council training and development, AACOG and TML memberships, community outreach activities, and the annual Volunteer Appreciation Event.

City Secretary Department Summary

The preliminary budget for the City Secretary's Office totals \$346,463, reflecting a 6% increase from the prior year. Personnel costs comprise approximately 74% of the department's budget, while services and operating expenditures account for 26%. The

increase is primarily driven by personnel costs. Budget highlights include the addition of public information request management software and off-site records storage services, offset in part by the removal of one-time recodification costs from the current year budget.

Human Resources Department Summary

The proposed Human Resources Department budget totals \$358,248, with approximately 48% of costs allocated to the Utility Fund. Personnel costs comprise approximately 77% of the department budget, while services and operating expenditures account for 23%. The budget reflects an 8% increase from the prior year, primarily due to personnel-related costs and the implementation of a new Human Resources Information System (HRIS). The HRIS platform includes time and attendance, performance management, applicant tracking, and electronic HR forms. This investment supports the City's Strategic Plan priority of Operational Excellence by improving efficiency, streamlining administrative processes, enhancing employee performance management, and reducing manual paper-based workflows. The cost of the system is shared with the Utility Fund.

Administration Department Summary

The preliminary Administration Department budget totals \$996,725, with approximately 21% of costs allocated to the Utility Fund. Personnel costs account for 86% of the department's budget, while operating expenditures represent the remaining 14%. The budget reflects a 6% increase from the prior year, primarily attributable to personnel-related costs, with no significant operational changes proposed. The budget continues to fund professional memberships, conferences, and training for executive leadership, administrative support services and staff development, and City legal services.

Communications Department Summary

The preliminary Communications Department budget totals \$156,175, with approximately 47% of costs allocated to the Utility Fund. Personnel costs account for 70% of the department budget, while operating expenditures represent the remaining 30%. The budget reflects a 2% increase from the prior year, primarily attributable to personnel-related costs, with no significant operational changes proposed. The budget continues to support resident engagement and transparency through the City's website, communication platforms, public outreach initiatives, professional development, and communication software tools.

Information Technology Department Summary

The preliminary Information Technology Department budget totals \$662,043, with approximately 43% of costs allocated to the Utility Fund. Personnel costs account for 38% of the department's budget, while software and professional services represent 49%, and shared services comprise 9%. The budget reflects a 17% decrease from the prior year, primarily due to the transition to a hybrid managed services model and the consolidation of software and cybersecurity services.

The budget maintains current staffing and service levels while leveraging a managed IT services provider to achieve economies of scale, expand access to specialized technical expertise, and strengthen the City's consolidated IT security framework. This transition is expected to generate approximately \$118,000 in annual savings. Additional savings are

achieved through the elimination of unused services and subscriptions.

Municipal Court Department Summary

The proposed Municipal Court budget totals \$268,200. Personnel costs account for 74% of the department budget, while professional services and operating expenditures represent the remaining 26%. The budget remains substantially unchanged from the prior year except for a \$17,000 reduction in prosecutor services. The budget continues to fund municipal judge services, court clerk certifications and professional development, and other court operations necessary to support the efficient administration of the Municipal Court.

In addition to the operating budget, the Municipal Court administers several restricted special revenue funds dedicated to court operations, security, technology, and youth diversion programs. The FY 2026-27 budget includes appropriations for eligible expenditures while preserving available balances for future court-related needs.

Consolidated Budget

By Fund

Governmental Funds

	General Fund	Strategic Projects Fund	Equip Repl	Debt Service	Bond Capital Fund	Court Security & Technology	Court Efficiency	Court Youth Diversion	Court Jury	TOTAL GOVERNMENTAL
Beginning Fund Balance Projected	8,743,776	520,798	1,758,969	53,893	(1,223,739)	9,994	2,306	27,592	454	9,894,043
<u>Revenues:</u>										
Taxes	9,681,266			985,500						10,666,766
Franchise Fees	804,780									804,780
Interest	450,000			7,500	120,000	125	30	600	-	578,255
Permits	158,200									158,200
Animal Control	1,495									1,495
Fines & Forfeitures	108,000					8,500	360	5,020	120	122,000
Fees & Services	371,532									371,532
Miscellaneous Income	213,600									213,600
Bond Proceeds					4,300,000					4,300,000
Transfers from other Funds	113,194	220,000	396,000			-	-	-	-	729,194
Total Revenues	11,902,067	220,000	396,000	993,000	4,420,000	8,625	390	5,620	120	17,945,822
<u>Expenditures:</u>		11,350,898								
Personnel	6,810,104					-		-		6,810,104
Supplies, Maintenance & Operations	1,262,672				-	-	2,400	4,000	-	1,269,072
Professional Services	2,960,681	200,000			245,000	-	-	-	540	3,406,221
Shared Services	317,441									317,441
Capital Outlay	197,937	523,061			185,000					905,998
Debt Service	-			1,046,250						1,046,250
Transfers & Non-Cash Adjustments	616,000		113,194							729,194
Total Expenditures	12,164,835	723,061	113,194	1,046,250	430,000	-	2,400	4,000	540	14,484,280
Revenues Over/(Under) Expenditures	(262,768)	(503,061)	282,806	(53,250)	3,990,000	8,625	(2,010)	1,620	(420)	3,461,542
Ending Fund Balance	8,481,008	17,737	2,041,775	643	2,766,261	18,619	296	29,212	34	13,355,585

GENERAL FUND PROJECTED FUND BALANCE

Estimation of where Fund balances would be at 9/30/2026

	FINAL 9/30/2025	2025-26 Projected closeout	9/30/2026 Projected Balance	2026-27 Budget Closeout	9/30/2027 Projected Balance
<u>Non-spendable</u>	133,420	-	133,420	-	133,420
<u>Restricted</u>					-
Court Technology	18,393	(5,500)	12,893	(2,000)	10,893
Court Security Building	17,821	(7,000)	10,821	(6,000)	4,821
Felony Forfeiture	48,553	(21,600)	26,953	-	26,953
Lease Training	24,427	(5,872)	18,555	(1,000)	17,555
PEG Fees	4,319	-	4,319	-	4,319
Total Restricted	113,513	(39,972)	73,541	(9,000)	64,541
<u>Committed</u>	-	-	-	-	-
<u>Assigned</u>					
Tree Mitigation	154,936	(45,914)	109,022	(42,850)	66,172
Emergency Reserve	-	-	3,588,119	190,000	3,778,119
Budget Stabilization Reserve	4,738,119	110,000	1,800,000	80,000	1,880,000
	4,893,055	64,086	5,497,141	227,150	5,724,291
<u>Unassigned</u>					
Allocated	262,441	(262,441)	-	-	-
Unallocated	3,313,226	(277,705)	3,039,674	(480,918)	2,558,756
	3,575,667	(540,146)	3,039,674	(480,918)	2,558,756
General Fund Balance	8,715,654	(516,032)	8,743,776	(262,768)	8,481,008

Revenue Type	2023-24 Actual	2024-25 Actual	2025-26 Budget	2025-26 Projected	2026-27 Proposed	Budget vs Budget	Budget vs Budget %	Budget vs PY Projected
General Fund Revenue Detail								
Taxes								
General Property	6,744,102	6,674,068	7,140,941	7,204,742	7,421,664	280,723	3.9%	216,922
Delinquent Property	47,128	66,251	30,000	50,000	50,000	20,000	66.7%	-
Penalty & Interest	22,732	32,242	25,000	31,000	28,000	3,000	12.0%	(3,000)
Mixed Beverage	28,961	36,703	25,000	38,000	38,000	13,000	52.0%	-
Local Sales	1,192,216	1,262,162	1,256,848	1,374,104	1,429,068	172,220	13.7%	54,964
Street Maintenance	298,054	315,541	314,212	343,526	357,267	43,055	13.7%	13,741
Property Reduction	298,054	315,541	314,212	343,526	357,267	43,055	13.7%	13,741
Total Taxes	8,631,247	8,702,507	9,106,213	9,384,899	9,681,266	575,053	6.3%	296,367
Franchise Fees								
Time Warner Cable	59,395	56,251	60,900	60,900	60,900	-	0.0%	-
GVTC Cable/Telephone	60,270	57,655	60,000	60,000	60,000	-	0.0%	-
AT&T Cable/Telephone	1,677	2,048	1,540	5,540	1,540	-	0.0%	(4,000)
Miscellaneous	315	302	340	340	340	-	0.0%	-
City Public Service	448,951	460,099	470,000	470,000	470,000	-	0.0%	-
Pedernales Electric Company	109,431	114,891	115,000	115,000	115,000	-	0.0%	-
Grey Forest Utilities	26,496	29,376	25,000	25,000	25,000	-	0.0%	-
Garbage Regular	36,696	72,471	34,000	72,000	72,000	38,000	111.8%	-
Garbage Recycling	-	-	-	-	-	-	0.0%	-
Total Franchise Fees	743,231	793,093	766,780	808,780	804,780	38,000	5.0%	(4,000)
Interest								
Bank/Investment Interest	683,555	541,869	450,000	465,000	450,000	-	0.0%	(15,000)
Total Interest	683,555	541,869	450,000	465,000	450,000	-	0.0%	(15,000)

Revenue Type	2023-24 Actual	2024-25 Actual	2025-26 Budget	2025-26 Projected	2026-27 Proposed	Budget vs Budget	Budget vs Budget %	Budget vs PY Projected
Permits								
New Residential Permits	145,757	91,851	60,000	65,000	75,000	15,000	25.0%	10,000
New Commerical Permits	-	5,326	1,000	700	-	(1,000)	-100.0%	(700)
Remodeling/Additions	30,950	47,246	30,000	30,000	30,000	-	0.0%	-
Other BC and Permits	41,436	43,673	40,000	40,000	40,000	-	0.0%	-
Contractor Registration	9,450	10,505	9,000	9,000	9,000	-	0.0%	-
Food/Health	4,545	4,395	4,200	4,360	4,200	-	0.0%	(160)
Total Permits Costs	232,138	202,997	144,200	149,060	158,200	14,000	9.7%	9,140
Animal Control								
Pet Licenses	1,050	1,380	1,000	750	1,000	-	0.0%	250
Pet Impound/Quarantine	1,334	681	495	745	495	-	0.0%	(250)
Total Animal Control	2,384	2,061	1,495	1,495	1,495	-	0.0%	-
Fines & Forfeitures								
Municipal Court Fines	174,829	117,071	175,000	105,000	108,000	(67,000)	-38.3%	3,000
Municipal Court Security	5,665	3,011	5,250	-	-	(5,250)	-100.0%	-
Municipal Court Technology	4,648	2,486	4,375	-	-	(4,375)	-100.0%	-
Municipal Court Efficiency	603	-	450	-	-	(450)	-100.0%	-
Local Youth Diversion Fund	5,725	-	5,250	-	-	(5,250)	-100.0%	-
Municipal Court Jury Fund	114	-	150	-	-	(150)	-100.0%	-
Total Fines & Forfeitures	191,584	122,568	190,475	105,000	108,000	(82,475)	-43.3%	3,000
Fees & Services								
FORU Management	289,039	295,847	302,743	304,684	296,382	(6,361)	-2.1%	(8,302)
Special Fees	30,749	60,743	35,000	35,000	35,000	-	0.0%	-
FORMDD Management	30,150	30,150	30,150	31,650	30,150	-	0.0%	(1,500)
Tree Mitigation Fees	159,600	-	-	8,040	-	-	0.0%	(8,040)
Credit Card Service Fee	9,682	6,522	10,000	7,000	10,000	-	0.0%	3,000
Total Fees & Services	519,220	393,261	377,893	386,374	371,532	(6,361)	-1.7%	(14,842)

Revenue Type	2023-24 Actual	2024-25 Actual	2025-26 Budget	2025-26 Projected	2026-27 Proposed	Budget vs Budget	Budget vs Budget %	Budget vs PY Projected
Miscellaneous								
Miscellaneous	117,343	158,749	127,500	127,500	127,500	-	0.0%	-
City Event Sponsorships	1,480	-	-	-	-	-	0.0%	-
Sale of Assets	-	52,185	-	3,000	-	-	0.0%	(3,000)
Other Sources - SBITAs	202,767	145,616	-	-	-	-	0.0%	-
Donations/Grants	141,826	327,407	68,600	78,600	68,600	-	0.0%	(10,000)
School Guard Crossing Fund	15,729	15,447	13,500	13,500	13,500	-	0.0%	-
Lease Proceeds	4,234	4,189	1,900	4,128	4,000	2,100	110.5%	(128)
Police Seized Proceeds	-	8,798	-	-	-	-	0.0%	-
Total Miscellaneous	483,379	712,389	211,500	226,728	213,600	2,100	1.0%	(13,128)
Transfers								
Transfer from ERF	222,254	50,700	133,135	143,135	113,194	(19,941)	-15.0%	(29,941)
Total Transfers	222,254	50,700	133,135	143,135	113,194	(19,941)	-15.0%	(29,941)
Total Resources	11,708,991	11,521,446	11,381,691	11,670,471	11,902,067	520,376	4.6%	231,596

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
General Fund								
Expenditure Summary								
Personnel								
Salaries	3,960,253	4,261,619	4,923,008	4,843,334	5,301,102	378,094	7.7%	457,768
Overtime	96,126	65,062	45,502	62,882	48,967	3,465	7.6%	(13,915)
Taxes - Social Security	243,932	268,931	306,607	285,111	328,665	22,058	7.2%	43,554
Taxes - Medicare	57,255	63,167	72,043	66,961	77,576	5,533	7.7%	10,615
Taxes SUTA/FUTA	7,307	4,227	4,008	10,634	10,876	6,868	171.4%	242
Workers Compensation	106,300	68,290	74,780	72,469	77,470	2,690	3.6%	5,001
Retirement	499,753	542,780	631,763	619,158	677,855	46,092	7.3%	58,697
Health Insurance	472,948	489,555	603,066	604,718	643,130	40,064	6.6%	38,412
Uniform Allowance	20,500	19,500	-	-	-	-	0.0%	-
Car Allowance	7,200	7,200	7,200	7,200	7,200	-	0.0%	-
Allowance for Vacancies	-	-	(249,690)	-	(248,237)	1,453	-0.6%	(248,237)
Project Allocation	-	(23,379)	(110,000)	(75,806)	(114,500)	(4,500)	4.1%	(38,694)
Total Personnel Costs	5,478,855	5,805,170	6,418,287	6,496,661	6,810,104	501,817	7.8%	352,136
Supplies, Maintenance & Operations								
Supplies and Consumables	35,507	35,123	35,775	36,825	43,205	7,430	20.8%	6,380
Minor Equipment and Furniture	63,131	78,705	58,245	57,895	42,300	(15,945)	-27.4%	(15,595)
Fuel	72,884	69,756	67,000	57,500	65,825	(1,175)	-1.8%	8,325
Uniforms	24,569	33,843	55,580	55,580	61,737	6,157	11.1%	6,157
Miscellaneous	-	-	-	-	-	-	0.0%	-
Vehicle Maintenance/Repairs	34,032	31,476	38,880	38,880	40,680	1,800	4.6%	1,800
Equipment Maintenance/Repairs	15,170	19,619	17,500	17,500	24,000	6,500	37.1%	6,500
Building Maintenance/Repairs	59,324	34,235	54,063	59,568	30,075	(23,988)	-44.4%	(29,493)
Landscaping & Greenspace Maintenance	3,539	12,458	5,500	5,500	5,500	-	0.0%	-
Street Maintenance	792,144	811,812	876,511	933,419	880,000	3,489	0.4%	(53,419)
Drainage Work	5,919	12,947	20,000	10,000	15,000	(5,000)	-25.0%	5,000
Committees - Communications	-	-	500	200	500	-	0.0%	300
Committees - Planning & Zoning	248	-	500	250	500	-	0.0%	250
Committee - Board of Adjustments	-	-	500	250	500	-	0.0%	250
Committee - Audit	-	-	500	250	500	-	0.0%	250
Urban Wildlife	720	-	500	250	500	-	0.0%	250

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Committee - Transportation Safety Advisory	-	266	500	250	500	-	0.0%	250
Court Technology	1,529	5,800	5,500	5,500	2,000	(3,500)	-63.6%	(3,500)
Court Security	43,658	2,722	7,000	7,000	6,000	(1,000)	-14.3%	(1,000)
Local Youth Diversion Program	-	-	4,000	-	-	(4,000)	-100.0%	-
Oak Wilt Program	10,000	15,000	25,000	35,000	25,000	-	0.0%	(10,000)
Tree and Landscape Protection	-	21,639	13,000	13,000	13,000	-	0.0%	-
City Approved Events	-	25	4,850	5,954	4,850	-	0.0%	(1,104)
Emergency Response	-	-	500	500	500	-	0.0%	-
Total Supplies, Maintenance & Operations Costs	1,162,375	1,185,424	1,291,904	1,341,071	1,262,672	(29,232)	-2.26%	(78,399)
Services								
Professional Services	1,398,312	1,429,688	2,038,682	1,938,552	2,297,456	258,774	12.7%	358,904
Dues/Subscriptions	17,053	18,409	26,168	27,722	27,728	1,560	6.0%	6
Training/Seminars & Related Travel	79,040	63,012	130,310	122,760	132,880	2,570	2.0%	10,120
Meetings and Related Travel	5,967	8,733	16,663	16,663	13,798	(2,865)	-17.2%	(2,865)
Elections	32,687	16,456	32,000	32,000	32,000	-	0.0%	-
Investigations	6,823	4,621	7,500	7,500	7,500	-	0.0%	-
Lease Training	-	-	10,000	10,000	5,000	(5,000)	-50.0%	(5,000)
Asset Forfeiture	-	3,519	21,600	21,600	-	(21,600)	-100.0%	(21,600)
Public Relations	52,166	19,217	30,250	49,126	63,250	33,000	109.1%	14,124
Employee Appreciation	14,800	15,241	15,955	15,955	17,895	1,940	12.2%	1,940
Employment Costs	2,795	10,446	2,675	3,675	3,500	825	30.8%	(175)
Recording/Reporting/History	12,037	8,681	10,000	9,000	10,000	-	0.0%	1,000
Tech/Internet/Software	172,186	259,481	384,707	445,230	349,674	(35,033)	-9.1%	(95,556)
Total Services Costs	1,793,865	1,857,503	2,726,510	2,699,783	2,960,681	234,171	8.59%	260,898
Shared Services								
Facility Contracts & Services	30,710	62,929	102,930	52,930	116,260	13,330	13.0%	63,330
Postage	3,445	2,130	4,125	2,625	4,125	-	0.0%	1,500
General Liability Insurance	88,746	90,235	100,085	100,085	112,000	11,915	11.9%	11,915
Electricity	38,585	40,908	44,000	48,000	45,000	1,000	2.3%	(3,000)
Phone/Cable/Alarms	35,985	32,010	46,531	46,531	40,056	(6,475)	-13.9%	(6,475)
Total Shared Services Costs	197,471	228,212	297,671	250,171	317,441	19,770	6.64%	67,270

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Capital Outlay & Transfers								
Furniture, Fixtures, Equipment & Vehicles	807,635	601,853	234,103	281,447	197,937	(36,166)	-15.4%	(83,510)
Leases and SBITA's	118,852	93,979	-	-	-	-	0.0%	-
Transfer to Debt Service Fund 06	-	-	-	-	-	-	0.0%	-
Transfer to SAP Fund 02	813,526	370,000	163,717	163,717	220,000	56,283	34.4%	56,283
Transfer to Equip Repl Fund 31	313,322	405,816	359,500	359,500	396,000	36,500	10.2%	36,500
Total Capital Outlay & Transfers Costs	<u>2,053,335</u>	<u>1,471,648</u>	<u>757,320</u>	<u>804,664</u>	<u>813,937</u>	<u>56,617</u>	<u>7.48%</u>	<u>9,273</u>
Total Departmental Budget	10,685,901	10,547,957	11,491,692	11,592,349	12,164,835	783,143	6.81%	611,179

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Mayor & Council								
Supplies, Maintenance & Operations								
Supplies and Consumables	-	-	-	-	550	550	0.0%	550
Minor Equipment and Furniture	-	-	-	-	-	-	0.0%	-
Fuel	-	-	-	-	-	-	0.0%	-
Uniforms	284	593	350	350	350	-	0.0%	-
Miscellaneous	-	-	-	-	-	-	0.0%	-
Committees - Communications	-	-	500	200	500	-	0.0%	300
Committees - Planning & Zoning	248	-	500	250	500	-	0.0%	250
Committee - Board of Adjustments	-	-	500	250	500	-	0.0%	250
Committee - Audit	-	-	500	250	500	-	0.0%	250
Urban Wildlife	720	-	500	250	500	-	0.0%	250
Committee-Transportation Safety Advisory	-	266	500	250	500	-	0.0%	250
Total Supplies, Maintenance & Operations Costs	1,252	859	3,350	1,800	3,900	550	16.4%	2,100
Services								
Professional Services	-	-	-	-	-	-	0.0%	-
Dues/Subscriptions	2,716	3,280	3,300	3,774	3,825	525	15.9%	51
Training/Seminars & Related Travel	-	770	7,000	2,000	7,000	-	0.0%	5,000
Meetings and Related Travel	2,298	4,743	5,800	5,800	4,725	(1,075)	-18.5%	(1,075)
Public Relations	235	411	5,250	2,750	5,250	-	0.0%	2,500
Total Services Costs	5,249	9,205	21,350	14,324	20,800	(550)	-2.6%	6,476
Total Departmental Budget	6,500	10,063	24,700	16,124	24,700	-	0.0%	8,576

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
City Administration								
Personnel								
Salaries	309,218	437,101	470,708	476,111	511,136	40,428	8.6%	35,025
Overtime	142	4	124	124	124	-	0.0%	-
Taxes - Social Security	18,155	26,198	27,752	26,819	28,978	1,226	4.4%	2,159
Taxes - Medicare	4,451	6,398	6,827	6,581	7,413	586	8.6%	832
Taxes SUTA/FUTA	399	214	214	551	581	367	171.5%	30
Workers Compensation	1,260	853	942	913	1,023	81	8.6%	110
Retirement	38,637	55,768	59,866	60,136	64,777	4,911	8.2%	4,641
Health Insurance	22,969	34,767	42,007	40,118	41,764	(243)	-0.6%	1,646
Car Allowance	7,200	7,200	7,200	7,200	7,200	-	0.0%	-
Allowance for Vacancies	-	-	(6,000)	-	(3,138)	2,862	-47.7%	(3,138)
Total Personnel Costs	402,431	568,502	609,640	618,552	659,858	50,218	8.2%	41,306
Supplies, Maintenance & Operations								
Supplies and Consumables	513	302	650	1,000	850	200	30.8%	(150)
Minor Equipment and Furniture	1,236	197	1,200	850	950	(250)	-20.8%	100
Fuel	61	116	150	150	150	-	0.0%	-
Uniforms	133	382	260	260	250	(10)	-3.8%	(10)
Total Supplies, Maintenance & Operations Costs	1,944	998	2,260	2,260	2,200	(60)	-2.7%	(60)
Services								
Professional Services	213,112	137,378	105,000	95,000	105,000	-	0.0%	10,000
Dues/Subscriptions	3,330	4,562	5,337	5,337	5,310	(27)	-0.5%	(27)
Training/Seminars & Related Travel	8,181	2,650	16,050	12,050	14,750	(1,300)	-8.1%	2,700
Meetings and Related Travel	1,875	1,818	5,615	5,615	3,525	(2,090)	-37.2%	(2,090)
Employee Appreciation	-	-	300	300	300	-	0.0%	-
Tech/Internet/Software	-	-	774	514	774	-	0.0%	260
Total Services Costs	226,499	146,408	133,076	118,816	129,659	(3,417)	-2.6%	10,843
Total Departmental Budget	630,873	715,908	744,976	739,628	791,717	46,741	6.3%	52,089

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
City Secretary								
Personnel								
Salaries	161,133	169,457	175,879	181,925	194,848	18,969	10.8%	12,923
Taxes - Social Security	9,622	10,316	10,904	10,382	12,081	1,177	10.8%	1,699
Taxes - Medicare	2,250	2,412	2,550	2,428	2,825	275	10.8%	397
Taxes SUTA/FUTA	234	126	126	342	342	216	171.4%	-
Workers Compensation	428	315	352	341	390	38	10.8%	49
Retirement	19,807	21,449	22,363	23,081	24,687	2,324	10.4%	1,606
Health Insurance	14,928	17,961	22,268	21,928	21,910	(358)	-1.6%	(18)
Allowance for Vacancies	-	-	-	-	-	-	0.0%	-
Total Personnel Costs	208,402	222,036	234,442	240,427	257,083	22,641	9.7%	16,656
Supplies, Maintenance & Operations								
Supplies and Consumables	953	659	850	850	300	(550)	-64.7%	(550)
Minor Equipment and Furniture	1,175	446	200	200	200	-	0.0%	-
Uniforms	100	124	100	100	100	-	0.0%	-
Total Supplies, Maintenance & Operations Costs	2,229	1,229	1,150	1,150	600	(550)	-47.8%	(550)
Services								
Professional Services	4,038	6,648	21,538	21,538	11,010	(10,528)	-48.9%	(10,528)
Dues/Subscriptions	803	803	1,060	1,060	1,040	(20)	-1.9%	(20)
Training/Seminars & Related Travel	5,421	7,210	8,485	8,485	10,035	1,550	18.3%	1,550
Meetings and Related Travel	325	276	1,548	1,548	1,348	(200)	-12.9%	(200)
Elections	32,687	16,456	32,000	32,000	32,000	-	0.0%	-
Employee Appreciation	-	30	100	100	120	20	20.0%	20
Recording/Reporting/History	12,037	8,681	10,000	9,000	10,000	-	0.0%	1,000
Tech/Internet/Software	4,128	11,613	13,300	13,300	23,227	9,927	74.6%	9,927
Total Services Costs	59,440	51,716	88,031	87,031	88,780	749	0.9%	1,749
Total Departmental Budget	270,071	274,981	323,623	328,608	346,463	22,840	7.1%	17,855

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Human Resources								
Personnel								
Salaries	133,344	137,087	104,615	103,919	108,908	4,293	4.1%	4,989
Taxes - Social Security	7,895	8,428	6,486	5,976	6,752	266	4.1%	776
Taxes - Medicare	1,847	1,971	1,517	1,398	1,579	62	4.1%	181
Taxes SUTA/FUTA	176	95	63	171	171	108	171.4%	-
Workers Compensation	346	256	209	206	218	9	4.3%	12
Retirement	16,380	17,410	13,302	13,159	13,799	497	3.7%	640
Health Insurance	9,236	9,920	6,636	6,539	6,477	(159)	-2.4%	(62)
Allowance for Vacancies	-	-	-	-	-	-	0.0%	-
Total Personnel Costs	169,222	175,167	132,828	131,368	137,904	5,076	3.8%	6,536
Supplies, Maintenance & Operations								
Supplies and Consumables	1,774	989	1,550	1,550	1,550	-	0.0%	-
Minor Equipment and Furniture	1,755	8,650	1,200	1,200	1,200	-	0.0%	-
Fuel	-	-	-	-	-	-	0.0%	-
Uniforms	118	102	100	100	100	-	0.0%	-
Total Supplies, Maintenance & Operations Costs	3,647	9,741	2,850	2,850	2,850	-	0.0%	-
Services								
Professional Services	540	1,858	7,675	7,675	8,530	855	11.1%	855
Dues/Subscriptions	4,755	2,102	1,454	1,454	1,489	35	2.4%	35
Training/Seminars & Related Travel	11,343	4,927	7,300	7,300	5,300	(2,000)	-27.4%	(2,000)
Meetings and Related Travel	296	866	1,050	550	1,050	-	0.0%	500
Public Relations	43,551	11,379	-	-	-	-	0.0%	-
Employee Appreciation	11,839	11,285	11,855	11,855	12,135	280	2.4%	280
Employment Costs	2,795	10,446	2,675	3,675	3,500	825	30.8%	(175)
Tech/Internet/Software	7,160	18,391	4,630	6,434	12,354	7,724	166.8%	5,920
Total Services Costs	82,279	61,254	36,639	38,943	44,358	7,719	21.1%	5,415
Total Departmental Budget	255,147	246,162	172,317	173,160	185,112	12,795	7.4%	11,952

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Finance								
Personnel								
Salaries	187,971	218,448	227,162	232,304	246,535	19,373	8.5%	14,231
Overtime	22	-	166	166	-	(166)	-100.0%	(166)
Taxes - Social Security	10,794	13,164	14,094	13,262	15,285	1,191	8.5%	2,023
Taxes - Medicare	2,524	3,079	3,296	3,102	3,575	279	8.5%	473
Taxes SUTA/FUTA	293	158	158	428	428	270	170.9%	1
Workers Compensation	580	408	455	441	493	38	8.4%	52
Retirement	23,024	27,750	28,905	29,438	31,236	2,331	8.1%	1,798
Health Insurance	26,552	31,117	32,471	34,600	35,043	2,572	7.9%	443
Allowance for Vacancies	-	-	-	-	-	-	0.0%	-
Total Personnel Costs	251,761	294,125	306,707	313,739	332,595	25,888	8.4%	18,856
Supplies, Maintenance & Operations								
Supplies and Consumables	1,206	1,101	1,300	1,300	1,300	-	0.0%	-
Minor Equipment and Furniture	286	268	500	500	500	-	0.0%	-
Uniforms	106	74	250	250	250	-	0.0%	-
Total Supplies, Maintenance & Operations Costs	1,598	1,443	2,050	2,050	2,050	-	0.0%	-
Services								
Professional Services	79,202	102,087	102,210	102,210	111,525	9,315	9.1%	9,315
Dues/Subscriptions	573	536	615	615	735	120	19.5%	120
Training/Seminars & Related Travel	4,558	3,885	5,100	3,600	5,500	400	7.8%	1,900
Meetings and Related Travel	32	133	400	400	400	-	0.0%	-
Employee Appreciation	324	221	250	250	300	50	20.0%	50
Tech/Internet/Software	299	8,820	11,648	13,023	10,552	(1,096)	-9.4%	(2,471)
Total Services Costs	84,988	115,682	120,223	120,098	129,012	8,789	7.3%	8,914
Total Departmental Budget	338,347	411,250	428,980	435,887	463,657	34,677	8.1%	27,770

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Information Technology								
Personnel								
Salaries	91,519	95,194	98,506	87,640	96,618	(1,888)	-1.9%	8,978
Taxes - Social Security	5,250	5,719	6,107	5,165	5,990	(117)	-1.9%	825
Taxes - Medicare	1,228	1,338	1,428	1,181	1,401	(27)	-1.9%	220
Taxes SUTA/FUTA	117	63	63	200	171	108	171.4%	(29)
Workers Compensation	243	179	197	191	193	(4)	-2.0%	2
Retirement	11,254	12,017	12,525	11,191	12,241	(284)	-2.3%	1,050
Health Insurance	12,840	10,209	10,584	8,681	8,735	(1,849)	-17.5%	54
Total Personnel Costs	122,451	124,719	129,410	114,249	125,349	(4,061)	-3.1%	11,100
Supplies, Maintenance & Operations								
Supplies and Consumables	142	335	200	200	400	200	100.0%	200
Minor Equipment and Furniture	1,927	242	200	200	200	-	0.0%	-
Uniforms	-	120	100	100	100	-	0.0%	-
Total Supplies, Maintenance & Operations Costs	2,070	697	500	500	700	200	40.0%	200
Services								
Professional Services	440	71,649	2,000	2,000	2,000	-	0.0%	-
Dues/Subscriptions	175	278	430	430	430	-	0.0%	-
Training/Seminars & Related Travel	1,606	2,343	6,250	5,500	5,000	(1,250)	-20.0%	(500)
Meetings and Related Travel	-	206	350	350	350	-	0.0%	-
Employee Appreciation	95	85	100	100	120	20	20.0%	20
Tech/Internet/Software	132,186	157,141	230,560	230,560	156,142	(74,418)	-32.3%	(74,418)
Total Services Costs	134,502	231,702	239,690	238,940	164,042	(75,648)	-31.6%	(74,898)
Shared Services								
Facility Contracts & Services	3,147	940	18,991	18,991	18,991	-	0.0%	-
Phone/Cable/Alarms	35,985	32,010	46,531	46,531	40,056	(6,475)	-13.9%	(6,475)
Total Shared Services Costs	39,132	32,951	65,522	65,522	59,047	(6,475)	-9.9%	(6,475)

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Capital Outlay & Transfers								
Furniture, Fixtures, Equipment & Vehicles	222,815	251,267	27,000	57,278	25,000	(2,000)	-7.4%	(32,278)
Lease Principal	13,707	14,444	-	-	-	-	0.0%	-
Lease Interest	2,226	1,489	-	-	-	-	0.0%	-
SBITA Principal	95,160	69,570	-	-	-	-	0.0%	-
SBITA Interest	7,292	8,009	-	-	-	-	0.0%	-
Total Capital Outlay & Transfers Costs	<u>341,200</u>	<u>344,778</u>	<u>27,000</u>	<u>57,278</u>	<u>25,000</u>	<u>(2,000)</u>	<u>-7.4%</u>	<u>(32,278)</u>
Total Departmental Budget	639,353	734,847	462,122	476,489	374,138	(87,984)	-19.0%	(102,351)

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Communications								
Personnel								
Salaries	-	-	38,011	38,755	41,499	3,488	9.2%	2,744
Taxes - Social Security	-	-	2,357	2,317	2,573	216	9.2%	256
Taxes - Medicare	-	-	551	542	602	51	9.3%	60
Taxes SUTA/FUTA	-	-	32	86	86	54	168.8%	1
Workers Compensation	-	-	76	70	83	7	9.2%	13
Retirement	-	-	4,833	4,907	5,258	425	8.8%	351
Health Insurance	-	-	4,314	4,300	4,314	-	0.0%	14
Total Personnel Costs	-	-	50,174	50,976	54,415	4,241	8.5%	3,439
Supplies, Maintenance & Operations								
Supplies and Consumables	-	-	200	200	200	-	0.0%	-
Minor Equipment and Furniture	-	-	300	300	300	-	0.0%	-
Fuel	-	-	-	-	-	-	0.0%	-
Uniforms	-	-	50	50	50	-	0.0%	-
Total Supplies, Maintenance & Operations Costs	-	-	550	550	550	-	0.0%	-
Services								
Professional Services	-	-	-	170	200	200	0.0%	30
Dues/Subscriptions	-	-	5,135	5,135	4,625	(510)	-9.9%	(510)
Training/Seminars & Related Travel	-	-	4,150	4,150	2,950	(1,200)	-28.9%	(1,200)
Meetings and Related Travel	-	-	-	-	-	-	0.0%	-
Public Relations	-	-	1,300	1,130	2,000	700	53.8%	870
Employee Appreciation	-	-	50	50	60	10	20.0%	10
Tech/Internet/Software	-	-	18,798	18,798	17,339	(1,459)	-7.8%	(1,459)
Total Services Costs	-	-	29,433	29,433	27,174	(2,259)	-7.7%	(2,259)
Total Departmental Budget	-	-	80,157	80,959	82,139	1,982	2.5%	1,180

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Municipal Court								
Personnel								
Salaries	108,130	114,267	118,960	130,624	139,329	20,369	17.1%	8,705
Overtime	181	29	368	368	407	39	10.6%	39
Taxes - Social Security	5,931	6,506	7,398	7,078	8,664	1,266	17.1%	1,586
Taxes - Medicare	1,387	1,522	1,730	1,655	2,026	296	17.1%	371
Taxes SUTA/FUTA	234	126	126	342	342	216	171.4%	-
Workers Compensation	288	212	238	230	279	41	17.2%	49
Retirement	13,308	14,479	15,173	16,541	17,705	2,532	16.7%	1,164
Health Insurance	24,749	27,202	29,198	29,914	29,596	398	1.4%	(318)
Total Personnel Costs	154,207	164,343	173,191	186,752	198,348	25,157	14.5%	11,596
Supplies, Maintenance & Operations								
Supplies and Consumables	1,659	1,593	1,700	1,700	1,900	200	11.8%	200
Minor Equipment and Furniture	1,905	4,637	200	200	200	-	0.0%	-
Uniforms	129	121	150	150	150	-	0.0%	-
Court Technology	1,529	5,800	5,500	5,500	2,000	(3,500)	-63.6%	(3,500)
Court Security	43,658	2,722	7,000	7,000	6,000	(1,000)	-14.3%	(1,000)
Local Youth Diversion Fund	-	-	4,000	-	-	(4,000)	-100.0%	-
Total Supplies, Maintenance & Operations Costs	48,880	14,873	18,550	14,550	10,250	(8,300)	-44.7%	(4,300)
Services								
Professional Services	63,068	58,284	66,740	56,740	54,500	(12,240)	-18.3%	(2,240)
Dues/Subscriptions	131	397	400	400	332	(68)	-17.0%	(68)
Training/Seminars & Related Travel	1,458	6,215	9,250	9,250	4,350	(4,900)	-53.0%	(4,900)
Meetings and Related Travel	206	40	300	300	300	-	0.0%	-
Employee Appreciation	100	99	100	100	120	20	20.0%	20
Total Services Costs	64,962	65,036	76,790	66,790	59,602	(17,188)	-22.4%	(7,188)
Total Departmental Budget	268,049	244,252	268,531	268,092	268,200	(331)	-0.1%	108

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Public Safety								
Personnel								
Salaries	2,022,937	2,002,263	2,389,067	2,303,711	2,560,132	171,065	7.2%	256,421
Overtime	81,177	55,153	36,532	48,532	38,702	2,170	5.9%	(9,830)
Taxes - Social Security	128,790	130,851	150,387	138,935	161,128	10,741	7.1%	22,193
Taxes - Medicare	30,121	30,603	35,171	32,493	37,683	2,512	7.1%	5,190
Taxes SUTA/FUTA	3,529	1,851	1,890	5,198	5,130	3,240	171.4%	(68)
Workers Compensation	80,098	48,392	52,911	51,280	53,894	983	1.9%	2,614
Retirement	259,222	255,295	308,431	296,201	329,272	20,841	6.8%	33,071
Health Insurance	225,771	208,499	266,886	249,677	266,806	(80)	0.0%	17,129
Uniform Allowance	20,500	19,500	-	-	-	-	0.0%	-
Relocation Allowance	7,281	14,839	-	-	-	-	0.0%	-
Allowance for Vacancies	-	-	(194,190)	-	(194,127)	63	0.0%	(194,127)
Project Allocations	-	(2,722)	-	(4,500)	(4,500)	(4,500)	0.0%	-
Total Personnel Costs	2,859,426	2,764,524	3,047,085	3,121,527	3,254,120	207,035	6.8%	132,593
Supplies, Maintenance & Operations								
Supplies and Consumables	5,253	5,896	3,500	4,200	6,900	3,400	97.1%	2,700
Minor Equipment and Furniture	37,777	39,153	38,445	38,445	18,250	(20,195)	-52.5%	(20,195)
Fuel	45,170	44,434	43,000	40,000	43,000	-	0.0%	3,000
Uniforms	14,773	21,076	43,500	43,500	43,500	-	0.0%	-
Vehicle Maintenance/Repairs	15,069	17,001	20,880	20,880	22,680	1,800	8.6%	1,800
Total Supplies, Maintenance & Operations Costs	118,042	127,561	149,325	147,025	134,330	(14,995)	-10.0%	(12,695)
Services								
Professional Services	367,983	335,109	508,755	440,455	446,371	(62,384)	-12.3%	5,916
Dues/Subscriptions	3,387	3,718	4,325	4,545	4,475	150	3.5%	(70)
Training/Seminars & Related Travel	24,000	15,086	23,300	23,300	23,300	-	0.0%	-
Meetings and Related Travel	95	167	500	500	400	(100)	-20.0%	(100)
Investigations	6,823	4,621	7,500	7,500	7,500	-	0.0%	-
Lease Training	-	-	10,000	10,000	5,000	(5,000)	-50.0%	(5,000)
Asset Forfeiture	-	3,519	21,600	21,600	-	(21,600)	-100.0%	(21,600)
Public Relations	8,380	7,427	8,200	8,200	10,500	2,300	28.0%	2,300
Employee Appreciation	1,813	2,356	2,000	2,000	3,300	1,300	65.0%	1,300

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Tech/Internet/Software	10,202	46,558	66,604	124,208	91,991	25,387	38.1%	(32,217)
Total Services Costs	422,684	418,560	652,784	642,308	592,837	(59,947)	-9.2%	(49,471)
Capital Outlay & Transfers								
Furniture, Fixtures, Equipment & Vehicles	364,781	121,500	94,000	106,396	111,089	17,089	18.2%	4,693
Lease Principal	10,517	8,751	-	-	-	-		
Lease Interest	860	431	-	-	-	-		
Total Capital Outlay & Transfers Costs	376,158	130,682	94,000	106,396	111,089	17,089	18.2%	4,693
Total Departmental Budget	3,776,310	3,441,327	3,943,194	4,017,256	4,092,376	149,182	3.8%	75,120

Fire and Emergency Services

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Budget	Budget v PY Projected	Budget v PY Projected
Supplies, Maintenance & Operations								
Supplies and Consumables	-	-	-	-	-	-	0.0%	-
Buidling Maintenance/Repairs	-	-	-	-	525	525	0.0%	525
Total Supplies, Maintenance & Operations Costs	-	-	-	-	525	525	0.0%	-
Services								
Professional Services	492,105	602,081	1,100,000	1,100,000	1,450,000	350,000	31.8%	350,000
Total Services Costs	492,105	602,081	1,100,000	1,100,000	1,450,000	350,000	31.8%	350,000
Total Departmental Budget	492,105	602,081	1,100,000	1,100,000	1,450,525	350,525	31.9%	350,000

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Maintenance								
Personnel								
Salaries	463,062	479,497	604,537	582,993	655,385	50,848	8.4%	72,392
Overtime	14,092	9,030	6,541	11,141	7,832	1,291	19.7%	(3,309)
Taxes - Social Security	28,686	30,239	37,887	33,749	41,119	3,232	8.5%	7,370
Taxes - Medicare	6,709	7,072	8,861	7,893	9,617	756	8.5%	1,724
Taxes SUTA/FUTA	1,427	1,034	756	1,744	2,052	1,296	171.4%	308
Workers Compensation	21,015	15,945	17,484	16,943	18,820	1,336	7.6%	1,877
Retirement	58,794	61,737	77,699	74,907	84,030	6,331	8.1%	9,123
Health Insurance	79,291	76,165	97,800	117,539	137,342	39,542	40.4%	19,803
Allowance for Vacancies	-	-	(49,500)	-	(50,972)	(1,472)	3.0%	(50,972)
Project Allocation	-	(527)	-	(1,306)	-	-	0.0%	1,306
Total Personnel Costs	673,076	680,192	802,065	845,603	905,225	103,160	12.9%	58,316
Supplies, Maintenance & Operations								
Supplies and Consumables	9,174	7,895	8,250	8,250	10,200	1,950	23.6%	1,950
Minor Equipment and Furniture	13,645	18,141	13,950	13,950	14,950	1,000	7.2%	1,000
Fuel	21,397	18,840	15,500	12,500	15,500	-	0.0%	3,000
Uniforms	7,638	8,641	8,350	8,350	14,342	5,992	71.8%	5,992
Vehicle Maintenance/Repairs	18,963	14,475	18,000	18,000	18,000	-	0.0%	-
Equipment Maintenance/Repairs	15,170	19,619	17,500	17,500	24,000	6,500	37.1%	6,500
Building Maintenance/Repairs	59,324	30,989	28,063	32,343	29,550	1,487	5.3%	(2,793)
Landscaping & Greenspace Maintenance	3,539	12,458	5,500	5,500	5,500	-	0.0%	-
Street Maintenance	22,464	20,775	45,000	40,000	30,000	(15,000)	-33.3%	(10,000)
Drainage	5,919	12,947	20,000	10,000	15,000	(5,000)	-25.0%	5,000
Total Supplies, Maintenance & Operations Costs	177,235	164,779	180,113	166,393	177,042	(3,071)	-1.7%	10,649
Services								
Professional Services	10,733	584	28,644	18,644	20,200	(8,444)	-29.5%	1,556
Dues/Subscriptions	164	405	932	932	1,035	103	11.1%	103
Training/Seminars & Related Travel	8,318	2,490	15,125	20,125	24,150	9,025	59.7%	4,025
Meetings and Related Travel	347	194	400	400	600	200	50.0%	200
Employee Appreciation	393	472	600	600	720	120	20.0%	120

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Tech/Internet/Software	11,331	9,044	25,061	25,061	23,310	(1,751)	-7.0%	(1,751)
Total Services Costs	31,285	13,189	70,762	65,762	70,015	(747)	-1.1%	4,253
Capital Outlay & Transfers								
Furniture, Fixtures, Equipment & Vehicles	213,023	229,086	73,968	78,380	25,448	(48,520)	-65.6%	(52,932)
Total Capital Outlay & Transfers Costs	213,023	229,086	73,968	78,380	25,448	(48,520)	-65.6%	(52,932)
Total Departmental Budget	1,094,619	1,087,247	1,126,908	1,156,138	1,177,730	50,822	4.5%	20,286

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Building Codes and Permits								
Personnel								
Salaries	169,509	240,625	249,773	255,915	278,480	28,707	11.5%	22,565
Overtime	153	-	469	469	508	39	8.3%	39
Taxes - Social Security	10,030	14,948	15,515	15,027	17,297	1,782	11.5%	2,270
Taxes - Medicare	2,346	3,496	3,629	3,515	4,045	416	11.5%	530
Taxes SUTA/FUTA	405	252	252	684	684	432	171.4%	-
Workers Compensation	928	855	942	913	1,053	111	11.8%	140
Retirement	20,691	30,506	31,818	32,313	35,348	3,530	11.1%	3,035
Health Insurance	26,224	35,243	38,415	38,785	38,758	343	0.9%	(27)
Total Personnel Costs	230,283	325,925	340,813	347,620	376,173	35,360	10.4%	28,553
Supplies, Maintenance & Operations								
Supplies and Consumables	599	382	675	675	550	(125)	-18.5%	(125)
Minor Equipment and Furniture	1,877	2,144	700	700	3,200	2,500	357.1%	2,500
Fuel	1,867	4,009	5,175	3,175	5,175	-	0.0%	2,000
Uniforms	458	731	770	770	975	205	26.6%	205
Total Supplies, Maintenance & Operations Costs	4,801	7,267	7,320	5,320	9,900	2,580	35.2%	4,580
Services								
Professional Services	26,685	14,944	26,120	18,120	18,120	(8,000)	-30.6%	-
Dues/Subscriptions	394	405	515	1,375	1,565	1,050	203.9%	190
Training/Seminars & Related Travel	5,513	5,664	6,200	4,900	7,200	1,000	16.1%	2,300
Meetings and Related Travel	15	31	100	600	600	500	500.0%	-
Employee Appreciation	65	126	200	200	240	40	20.0%	40
Tech/Internet/Software	144	154	155	155	175	20	12.9%	20
Total Services Costs	32,816	21,323	33,290	25,350	27,900	(5,390)	-16.2%	2,550
Capital Outlay & Transfers								
Furniture, Fixtures, Equipment & Vehicles	-	-	39,135	39,392	-	(39,135)	-100.0%	(39,392)
Total Capital Outlay & Transfers Costs	-	-	39,135	39,392	-	(39,135)	-100.0%	(39,392)
Total Departmental Budget	267,900	354,515	420,558	417,682	413,973	(6,585)	-1.6%	(3,709)

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Engineering and Planning								
Personnel								
Salaries	313,430	367,680	445,790	449,437	468,232	22,442	5.0%	18,795
Overtime	360	846	1,302	2,082	1,394	92	7.1%	(688)
Taxes - Social Security	18,779	22,561	27,720	26,401	28,798	1,078	3.9%	2,397
Taxes - Medicare	4,392	5,277	6,483	6,174	6,810	327	5.0%	636
Taxes SUTA/FUTA	495	309	328	889	889	561	171.0%	(0)
Workers Compensation	1,114	873	974	943	1,024	50	5.1%	81
Retirement	38,638	46,369	56,848	57,283	59,502	2,654	4.7%	2,219
Health Insurance	30,389	38,472	52,487	52,638	52,385	(102)	-0.2%	(253)
Project Allocation	-	(20,130)	(110,000)	(70,000)	(110,000)	-		
Total Personnel Costs	407,596	462,256	481,932	525,848	509,034	27,102	5.6%	23,186
Supplies, Maintenance & Operations								
Supplies and Consumables	9,891	10,315	9,500	9,500	10,905	1,405	14.8%	1,405
Minor Equipment and Furniture	1,547	4,825	1,350	1,350	2,350	1,000	74.1%	1,000
Fuel	4,388	2,355	3,175	1,675	2,000	(1,175)	-37.0%	325
Uniforms	830	1,878	1,600	1,600	1,570	(30)	-1.9%	(30)
Street Maintenance	769,680	791,038	831,511	893,419	850,000	18,489	2.2%	(43,419)
Oak Wilt Program	10,000	15,000	25,000	35,000	25,000	-	0.0%	(10,000)
Tree and Landscape Protection	-	21,639	13,000	13,000	13,000	-	0.0%	-
City Approved Events	-	25	4,850	5,954	4,850	-	0.0%	(1,104)
Total Supplies, Maintenance & Operations Costs	796,336	847,076	889,986	961,498	909,675	19,689	2.2%	(51,823)
Services								
Professional Services	140,407	99,066	70,000	76,000	70,000	-	0.0%	(6,000)
Dues/Subscriptions	626	1,923	2,665	2,665	2,867	202	7.6%	202
Training/Seminars & Related Travel	8,642	11,772	22,100	22,100	21,345	(755)	-3.4%	(755)
Meetings and Related Travel	477	259	600	600	500	(100)	-16.7%	(100)
Employee Appreciation	172	567	400	400	480	80	20.0%	80
Tech/Internet/Software	6,736	7,761	13,177	13,177	13,810	633	4.8%	633
Total Services Costs	157,058	121,349	108,942	114,942	109,002	60	0.1%	(5,940)

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Capital Outlay & Transfers								
Furniture, Fixtures, Equipment & Vehicles	7,016	-	-	-	36,400	36,400	0.0%	36,400
Total Capital Outlay & Transfers Costs	7,016	-	-	-	36,400	36,400	0.0%	36,400
Total Departmental Budget	1,368,006	1,430,681	1,480,860	1,602,288	1,564,111	83,251	5.6%	1,823

Expenditure Type	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27	Budget v Adopted	Budget v Budget %	Budget v PY Projected
Non-Departmental and Shared								
Supplies, Maintenance & Operations								
Supplies and Consumables	4,342	5,657	7,400	7,400	7,600	200	2.7%	200
Building Maintenance/Repairs	-	3,245	26,000	27,225	-	(26,000)	-100.0%	(27,225)
Emergency Response	-	-	500	500	500	-	0.0%	-
Total Supplies, Maintenance & Operations Costs	4,342	8,902	33,900	35,125	8,100	(25,800)	-76.1%	(27,025)
Services								
Training/Seminars & Related Travel	-	-	-	-	2,000	2,000	0.0%	2,000
Public Relations and Events	-	-	15,500	37,046	45,500	30,000	193.5%	8,454
Total Services Costs	-	-	15,500	37,046	47,500	32,000	206.5%	10,454
Shared Services								
Facility Contracts & Services	27,563	61,989	83,939	33,939	97,269	13,330	15.9%	63,330
Postage	3,445	2,130	4,125	2,625	4,125	-	0.0%	1,500
General Liability Insurance	88,746	90,235	100,085	100,085	112,000	11,915	11.9%	11,915
Electricity	38,585	40,908	44,000	48,000	45,000	1,000	2.3%	(3,000)
Total Shared Services Costs	158,339	195,262	232,149	184,649	258,394	26,245	11.3%	73,745
Capital Outlay & Transfers								
Transfer to SAP Fund 02	813,526	370,000	163,717	163,717	220,000	56,283	34.4%	56,283
Transfer to Equip Repl Fund 31	301,945	373,138	359,500	359,500	396,000	36,500	10.2%	36,500
Transfer to Other Funds	-	23,496	-	-	-	-	-	-
Lease Principal	428	451	-	-	-	-	0.0%	-
Lease Interest	40	17	-	-	-	-	0.0%	-
Total Capital Outlay & Transfers Costs	1,115,939	767,101	523,217	523,217	616,000	92,783	17.7%	92,783
Total Departmental Budget	1,278,620	971,265	804,766	780,037	929,994	125,228	15.6%	149,957

Governmental Strategic Projects Fund

	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27
Beginning Fund Balance	3,269,573	2,297,490	1,089,978	1,089,978	520,798
Revenues:					
Transfer from General Fund	813,526	370,000	163,717	163,717	220,000
Total Revenue	813,526	370,000	163,717	163,717	220,000
Responsible Growth Mangement					
Comprehensive Plan Update	-	-	-	-	200,000
Reliable and Sustainable Infrastructure					
City Civic Center	140,875	58,958	-	-	-
City Hall Renovation	181,581	49,094	-	-	-
City Facilities Plan	-	-	100,000	100,000	-
Post Oak Trail Widening	27,701	-	-	-	-
Dietz Elkhorn Reconstruction	277,003	170,615	-	61,811	-
Dietz Elkhorn Sidewalk	46,998	7,369	-	-	-
Drainage CIP #5 Rolling Acres Trail	-	167,848	-	-	-
Drainage CIP #34 Tivoli Way	760,186	755,028	-	-	-
Bond Development Program	25,874	-	-	-	-
Drainage CIP #41 Triple Crown	-	-	-	-	253,094
Drainage CIP #35 Chartwell Lane	238	4,604	-	159,988	-
Old Fredericksburg Road	-	-	-	205,882	-
Drainage CIP #15 Delta Dawn	238	-	-	-	-
Drainage CIP #2 8472 Rolling Acres Trail	-	125	162,240	-	-
Drainage CIP #4 8040 Rolling Acres Trail	-	2,380	162,240	4,350	-
Drainage CIP #42 Vestal Park Culvert	-	6,952	-	-	-
Front Gate Left Turn Lane	-	-	-	90,000	-
Drainage CIP #43 Triple Crown	-	-	-	-	269,967

	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27
<u>Public Health, Safety, and Welfare</u>					
Fire Services Program Review	73,775	-	-	-	-
Fire Station #3 Upgrades	111,813	40,034	200,000	40,000	-
<u>Operational Excellence</u>					
Compensation and Benefit Plan Study	-	27,150	-	7,850	-
Employee Handbook	-	5,189	-	-	-
Communications and Marketing Strategy	42,178	207,170	-	-	-
City Records Digitization Program	-	-	-	-	-
Fuel Station	97,150	-	-	-	-
3rd Party Scanning	-	65	-	39,935	-
IT Master Plan	-	74,931	-	(11,919)	-
Strategic Planning	-	-	35,000	35,000	-
Total Expenditures	1,785,609	1,577,512	659,480	732,897	723,061
Total Change in Fund Balance	(972,083)	(1,207,512)	(495,763)	(569,180)	(503,061)
Ending Fund Balance	2,297,490	1,089,978	594,215	520,798	17,737

Debt Service Fund

	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27
Beginning Fund Balance	77,976	104,949	33,681	33,681	53,893
<u>Revenues:</u>					
General Property-I & S	556,341	905,994	794,365	801,462	979,000
Delinquent Property	4,363	5,871	4,000	5,500	4,000
Penalty & Interest	2,232	3,645	2,500	2,500	2,500
Interest Income on Investments	17,599	6,213	7,500	10,000	7,500
Total Revenue	580,535	921,724	808,365	819,462	993,000
<u>Expenditures:</u>					
Bond Principal	470,000	785,000	600,000	600,000	735,000
Bond Interest Payable	83,163	207,392	198,450	198,450	310,450
Bond Agent Fees	400	600	-	800	800
Total Expenditures	553,563	992,992	798,450	799,250	1,046,250
Revenue Over / (Under) Expenditures	26,973	(71,268)	9,915	20,212	(53,250)
Ending Fund Balance	104,949	33,681	43,596	53,893	643

Bond Capital Fund

	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27
Beginning Fund Balance	-	3,596,650	3,162,586	3,162,586	(1,223,739)
<u>Revenues:</u>					
Bond Proceeds	3,550,000	-	-	7,000,000	4,300,000
Bond Premium	181,669	-	-	-	-
Interest Income	11,650	152,901	120,000	120,000	120,000
Total Revenue	3,743,319	152,901	120,000	7,120,000	4,420,000
<u>Expenditures:</u>					
Bond Issuance Fees	146,669	-	-	-	245,000
Dietz Elkhorn Rdwy Construction	-	-	-	4,300,000	-
Rolling Acres Rdwy Construction	-	-	315,000	315,000	185,000
Ammann Rdwy Construction	-	428,071	108,555	6,891,325	-
Battle Intense Rdwy Construction	-	158,892	-	-	-
Total Expenditures	146,669	586,964	423,555	11,506,325	430,000
Revenue Over / (Under) Expenditures	3,596,650	(434,063)	(303,555)	(4,386,325)	3,990,000
Ending Fund Balance	3,596,650	3,162,586	2,859,031	(1,223,739)	2,766,261

Court Security & Technology Fund

	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27
Beginning Fund Balance	-	-	2,044	2,044	9,994
<u>Revenues:</u>					
Court Security & Technology	-	2,044	-	7,825	8,500
Interest Income	-	-	-	125	125
Transfer from Other Funds	-	-	-	-	-
Total Revenue	-	2,044	-	7,950	8,625
<u>Expenditures</u>					
Salaries	-	-	-	-	-
Minor Equipment	-	-	-	-	-
Professional Services	-	-	-	-	-
Tech/Internet/Software Maintenance	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Revenue Over / (Under) Expenditures	-	2,044	-	7,950	8,625
Beginning Fund Balance	-	2,044	2,044	9,994	18,619

Court Efficiency Fund

	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27
Beginning Fund Balance	-	-	1,951	1,951	2,306
<u>Revenues:</u>					
Court Efficiency	-	270	-	275	360
Interest Income	-	-	-	80	30
Transfer from General Fund	-	1,681	-	-	-
Total Revenue	-	1,951	-	355	390
<u>Expenditures</u>					
Supplies	-	-	-	-	-
Minor Equipment	-	-	-	-	2,400
Professional Services	-	-	-	-	-
Total Expenditures	-	-	-	-	2,400
Revenue Over / (Under) Expenditures	-	1,951	-	355	(2,010)
Beginning Fund Balance	-	1,951	1,951	2,306	296

Court Youth Diversion Fund

	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27
Beginning Fund Balance	-	-	25,842	25,842	27,592
<u>Revenues:</u>					
Court Youth Diversion	-	4,308	-	4,750	5,020
Interest Income	-	-	-	1,000	600
Transfer from General Fund	-	21,534	-	-	-
Total Revenue	-	25,842	-	5,750	5,620
<u>Expenditures</u>					
Salaries	-	-	-	-	-
Supplies	-	-	-	4,000	4,000
Minor Equipment	-	-	-	-	-
Professional Services	-	-	-	-	-
Total Expenditures	-	-	-	4,000	4,000
Revenue Over / (Under) Expenditures	-	25,842	-	1,750	1,620
Beginning Fund Balance	-	25,842	25,842	27,592	29,212

Court Jury Fund

	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27
Beginning Fund Balance	-	-	364	364	454
<u>Revenues:</u>					
Court Jury Revenue	-	83	-	75	120
Interest Income	-	-	-	15	-
Transfer from General Fund	-	281	-	-	-
Total Revenue	-	364	-	90	120
<u>Expenditures</u>					
Supplies	-	-	-	-	-
Minor Equipment	-	-	-	-	-
Professional Services	-	-	-	-	540
Total Expenditures	-	-	-	-	540
Revenue Over / (Under) Expenditures	-	364	-	90	(420)
Beginning Fund Balance	-	364	364	454	34

Vehicle and Equipment Replacement Fund

	Actual 2023-24	Actual 2024-25	Adopted Budget 2025-26	Projected 2025-26	Proposed 2026-27
Beginning Fund Balance	1,140,475	1,220,166	1,542,604	1,542,604	1,758,969
Revenues:					
Transfer from General Fund	301,945	373,138	359,500	359,500	396,000
Total Revenue	301,945	373,138	359,500	359,500	396,000
Transfers					
Transfer to General Fund for Purchases	222,254	50,700	133,135	143,135	113,194
Total Expenditures	222,254	50,700	133,135	143,135	113,194
Revenue Over / (Under) Expenditures	79,691	322,438	226,365	216,365	282,806
Beginning Fund Balance	1,220,166	1,542,604	1,768,969	1,758,969	2,041,775

Scheduled Replacements:

Patrol Car	82,000
Replace Ford Focus	6,194
IT Workstation Replacements	25,000
	113,194
	113,194



General Fund Budget Overview



FY 2026-27

Summer Fleming, CGFO
Director of Finance

General Fund Summary



Category	Amount
Revenues	\$11,788,873
Expenditures	(\$11,350,898)
Operating surplus/(deficit)	\$437,975
Net transfer (to)/from Equipment Replacement Fund	(\$282,806)
Net transfer (to)/from Strategic & Capital Projects Fund	(\$220,000)
Capital Outlay	(\$197,937)
Total surplus/(deficit)	(\$262,768) *

**Negative total reflects planned use of fund balance for one-time capital expenditures and transfers.*

Fund Balance Summary



Category	FY 2025-26 Projected Ending	FY 2026-27 Proposed Budget	FY 2026-27 Ending
Non-spendable	\$133,420	\$0	\$133,420
Court Restricted (Legacy funds)	23,714	(8,000)	15,714
Public Safety Restricted	45,508	(1,000)	44,508
Other Restricted	4,319	0	4,319
Tree Mitigation Funds	109,022	(42,850)	66,172
Emergency Reserve	3,588,119	190,000	3,778,119
Budget Stabilization Reserve	1,800,000	80,000	1,880,000
Unassigned	3,039,674	(480,918)	2,558,756
Total Fund Balance	8,743,776	(\$262,768)	\$8,481,008

Maintains reserves in accordance with policy



FY 2026-27 Preliminary Budget



Finance

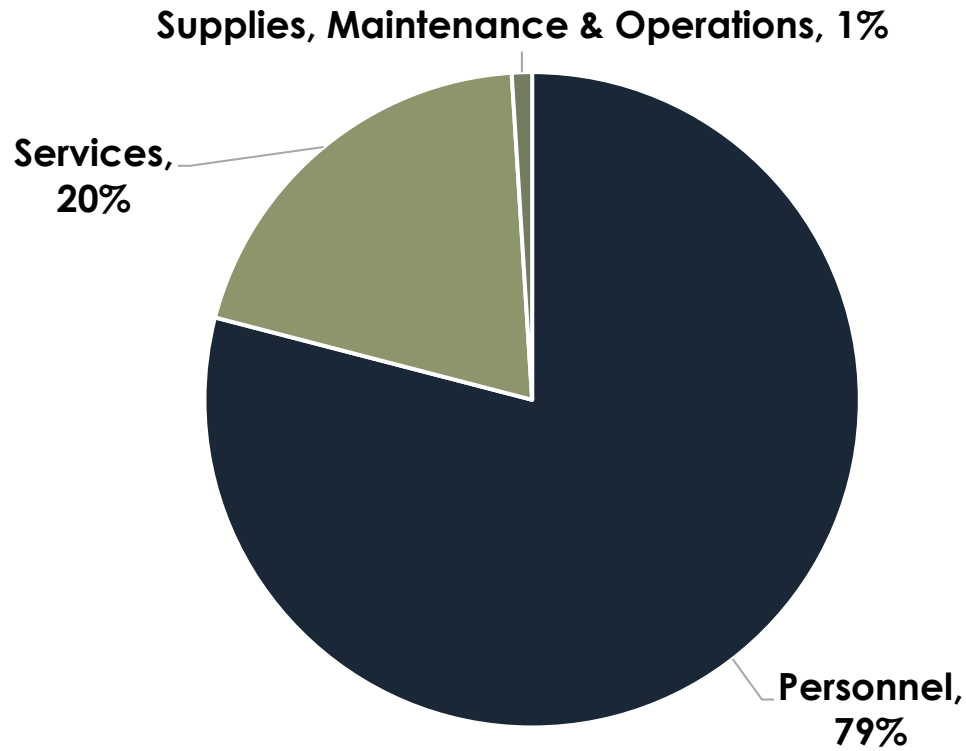
Summer Fleming, CGFO
Director of Finance

Preliminary FY 2026-27 Budget

\$839,825

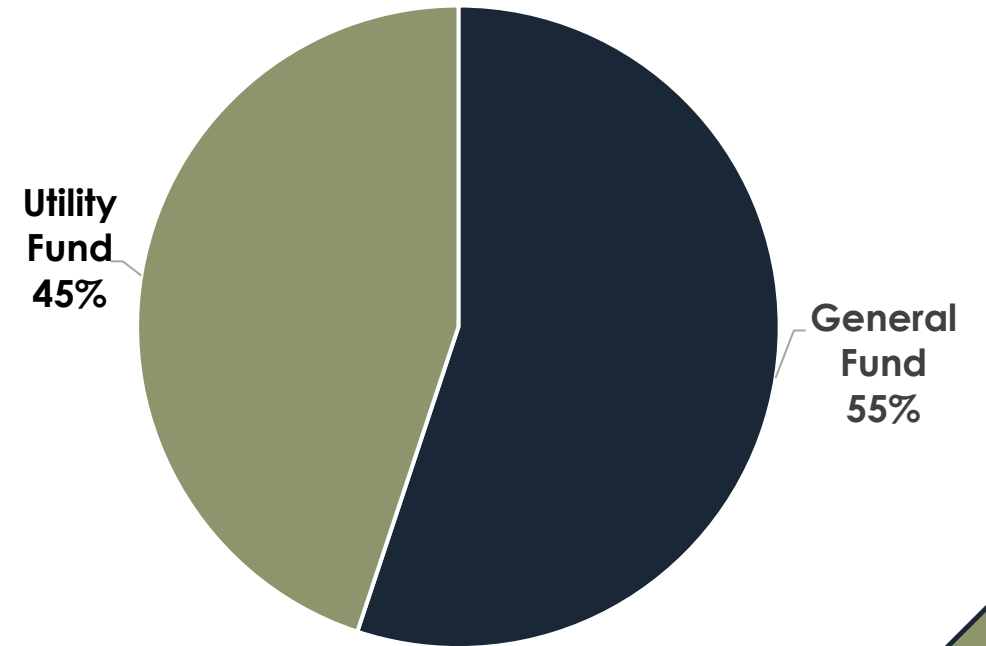


Budget by Category

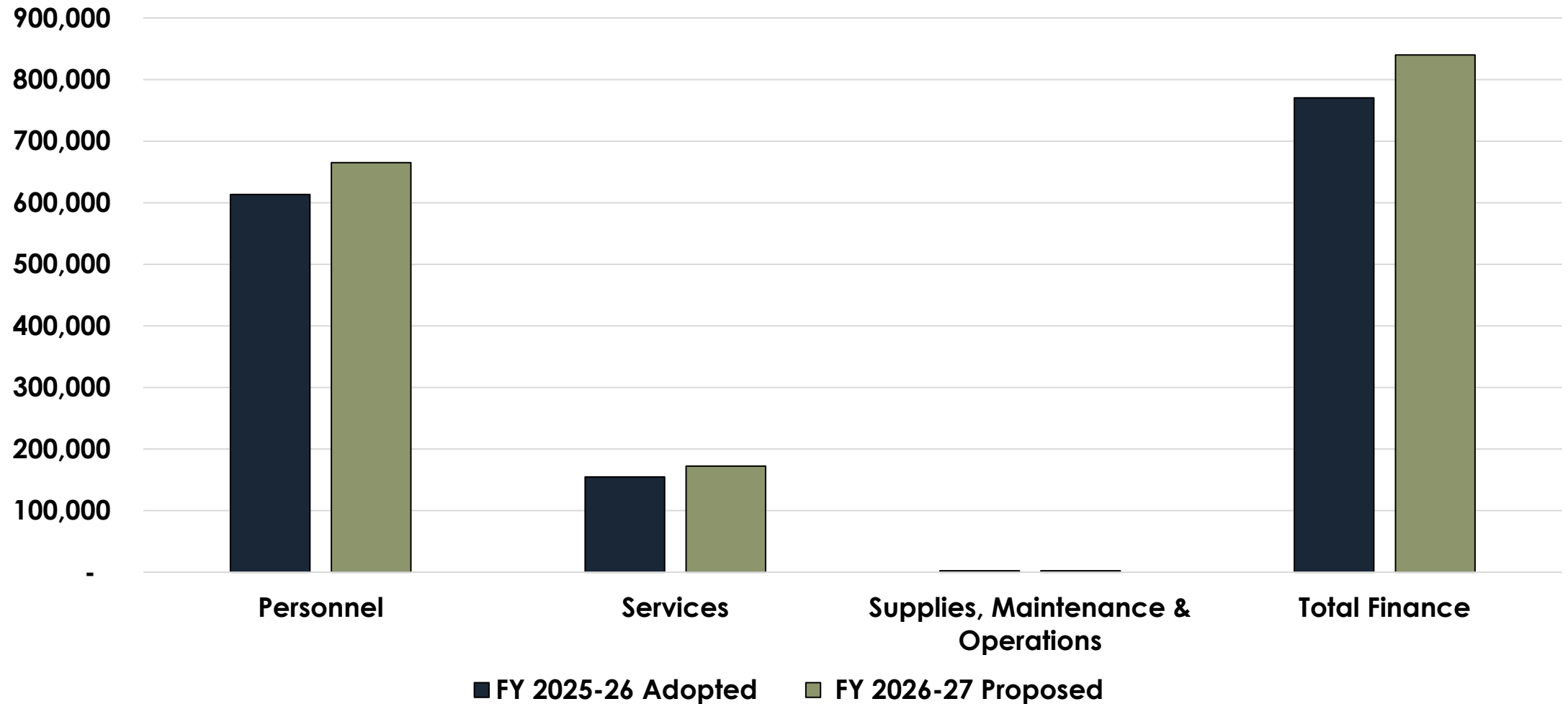


5 positions
0 vacancies

Budget by Fund



Changes in Budget



Budget Highlights



Professional Services

- Appraisal District cost allocation increase (+\$2,465)
- Investment Advisory Services (+\$10,000)
- Sales tax compliance review and revenue verification (+\$4,800)



FY 2026-27

Preliminary Budget



Non-Departmental/Shared

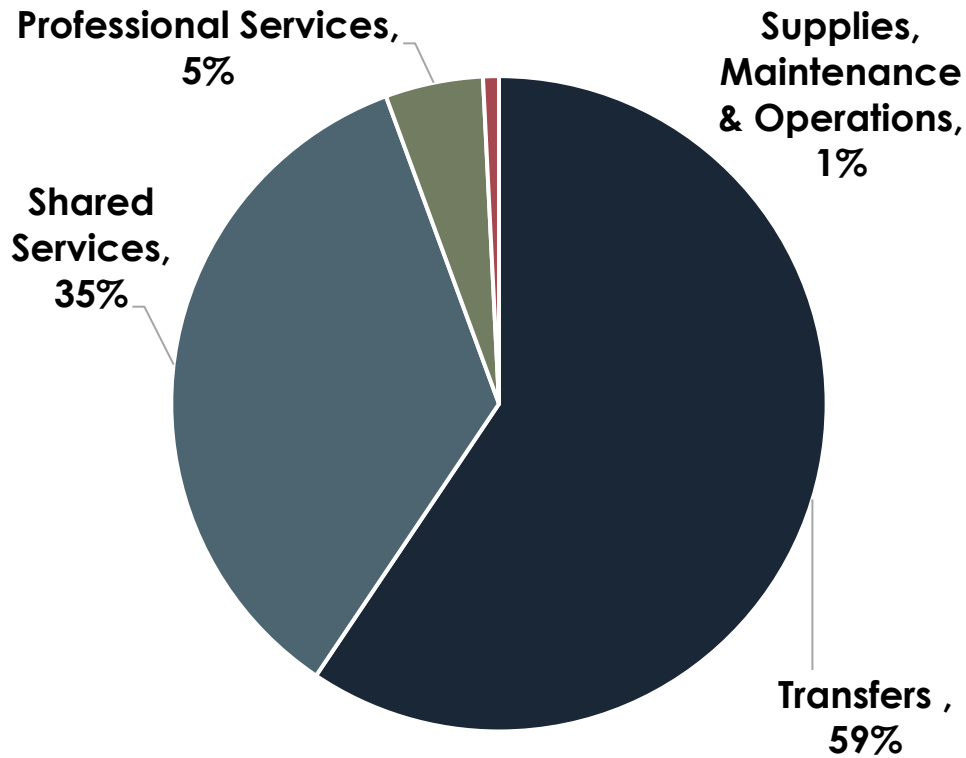
Summer Fleming, CGFO
Director of Finance

Preliminary FY 2026-27 Budget

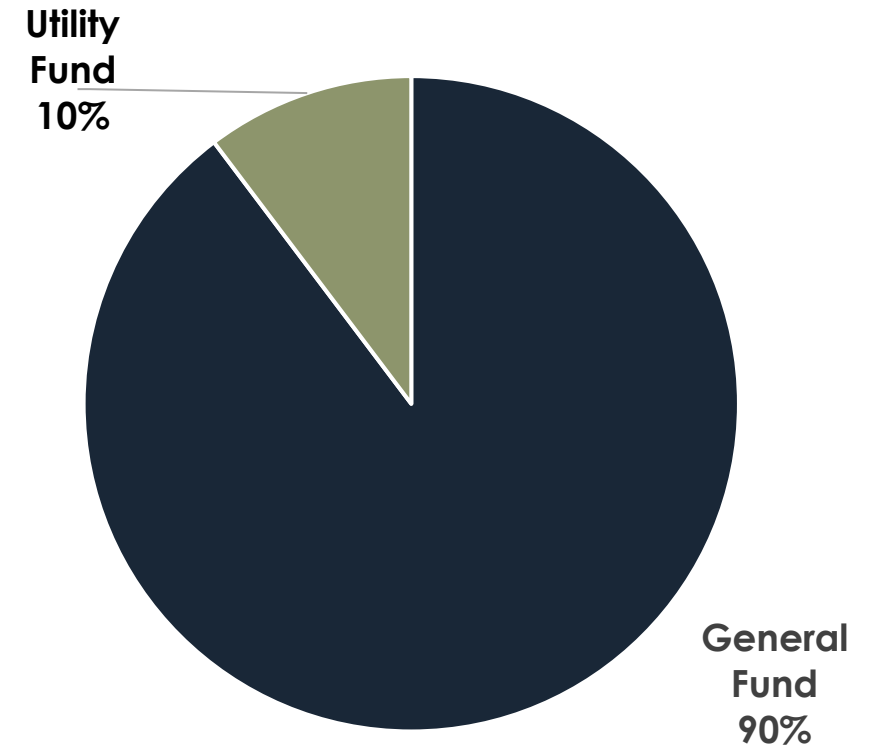
\$1,036,609



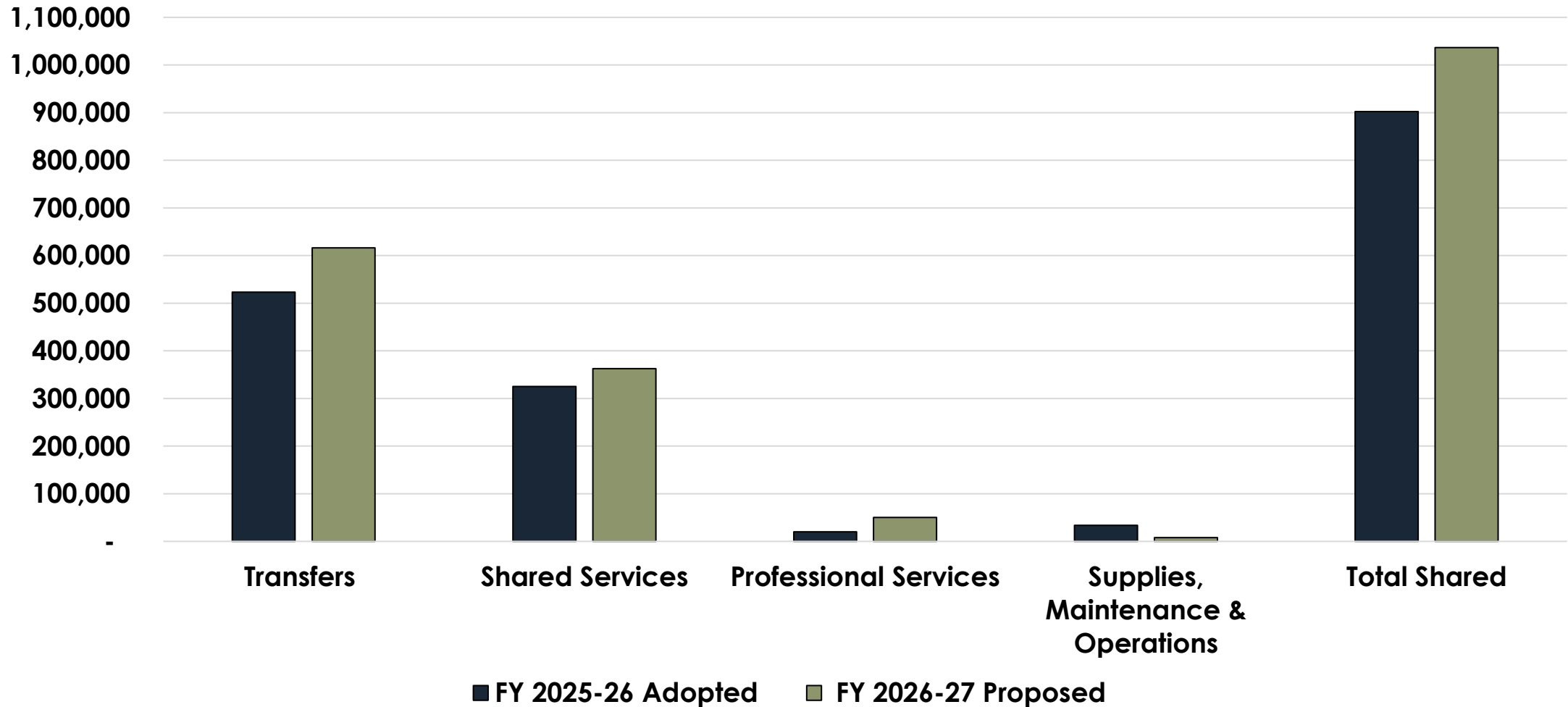
Budget by Category



Budget by Fund



Changes in Budget





Budget Highlights

Transfers

- Increase in transfers to other funds (+\$92,783)

Supplies, Maintenance and Operations

- Removal of one-time FY 2025-26 expenditure (-\$26,000)

Professional Services

- Fireworks budget restored (+\$32,000)
- Prior year budget was offset by deposits retained from the canceled FY 2025 show

Shared Services

- Safety Coordinator added (\$50,000 total; split with Utility)
- Cleaning moved in-house



FY 2026-27

Preliminary Budget



Mayor and City Council

Summer Fleming, CGFO

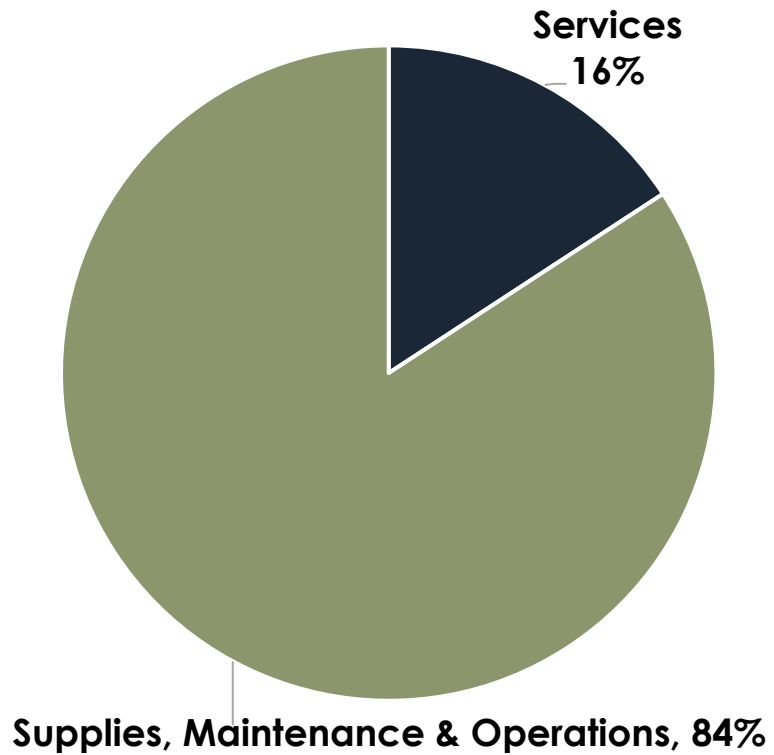
Director of Finance

Preliminary FY 2026-27 Budget

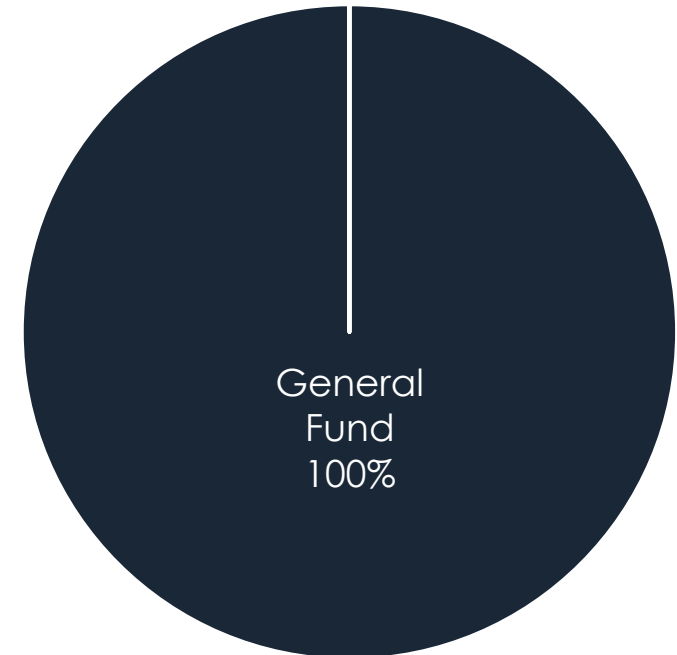
\$24,700



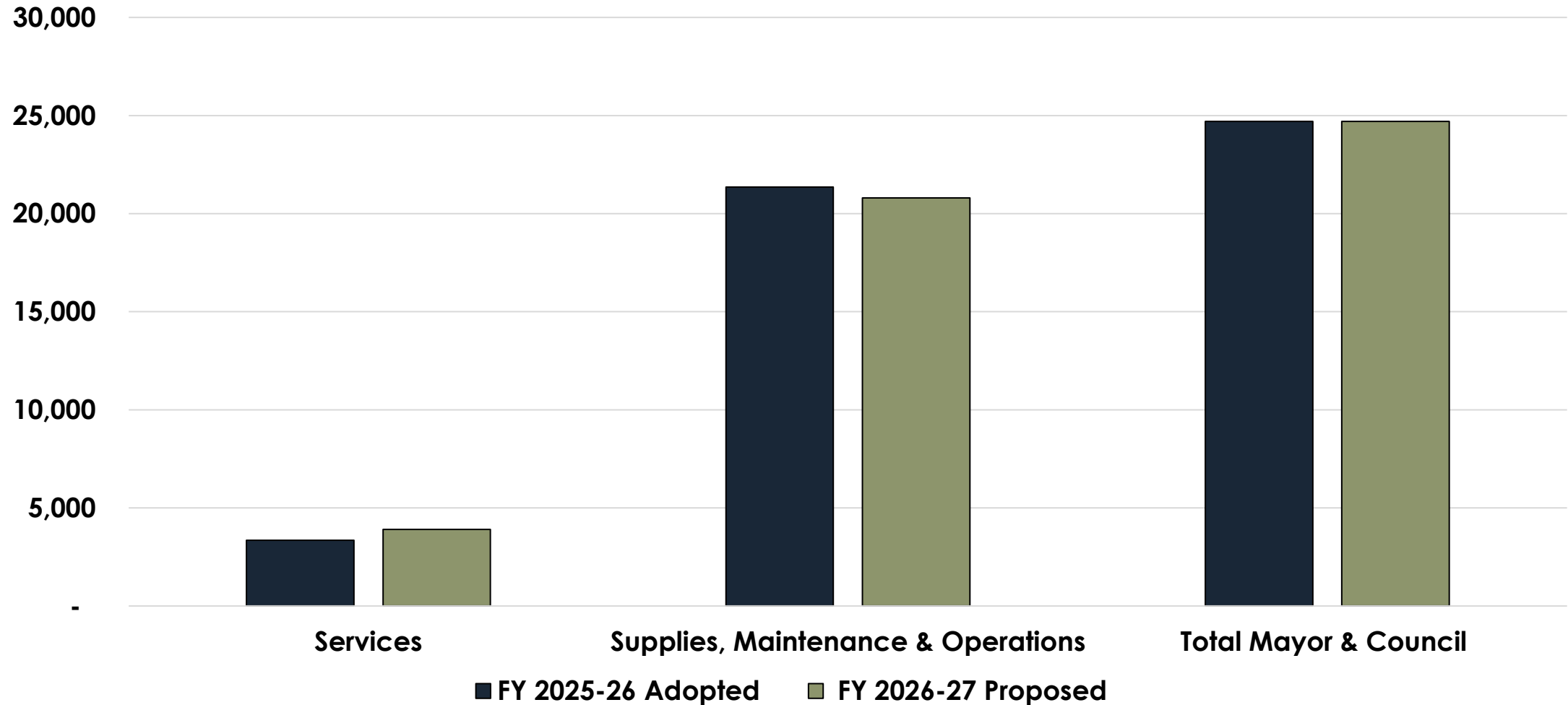
Budget by Category



Budget by Fund



Changes in Budget



Budget Highlights



- **No significant changes to the budget**
- Funding maintained for:
 - Council training and development
 - AACOG and TML memberships
 - Volunteer Appreciation Event
 - Boards, commission, and committee meeting support



FY 2026-27

Preliminary Budget



City Secretary

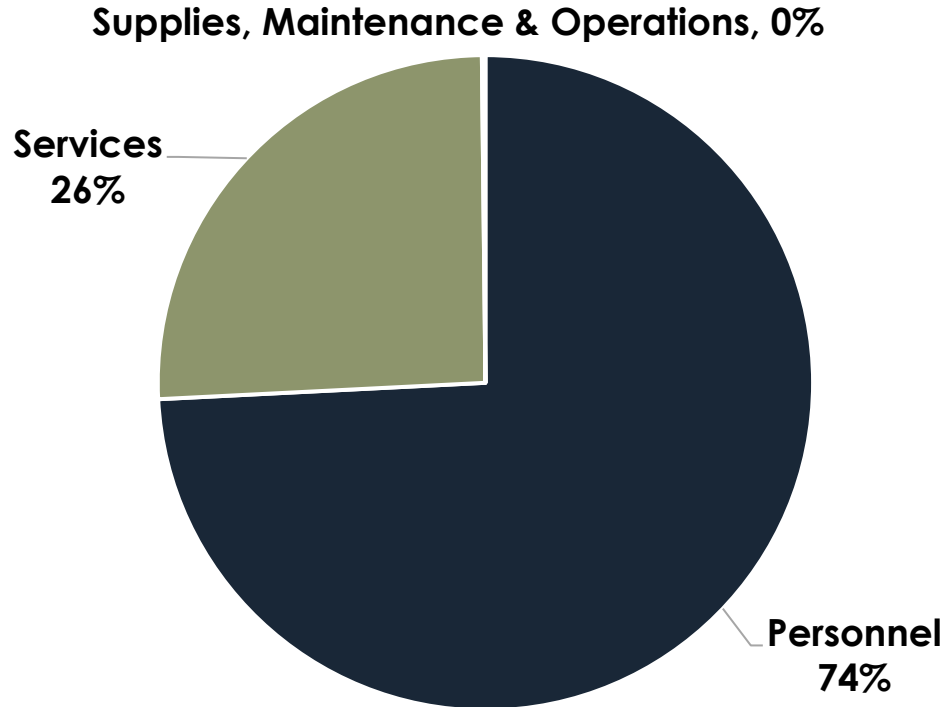
Amanda Valdez, TRMC
Deputy City Secretary

Preliminary FY 2026-27 Budget

\$346,463

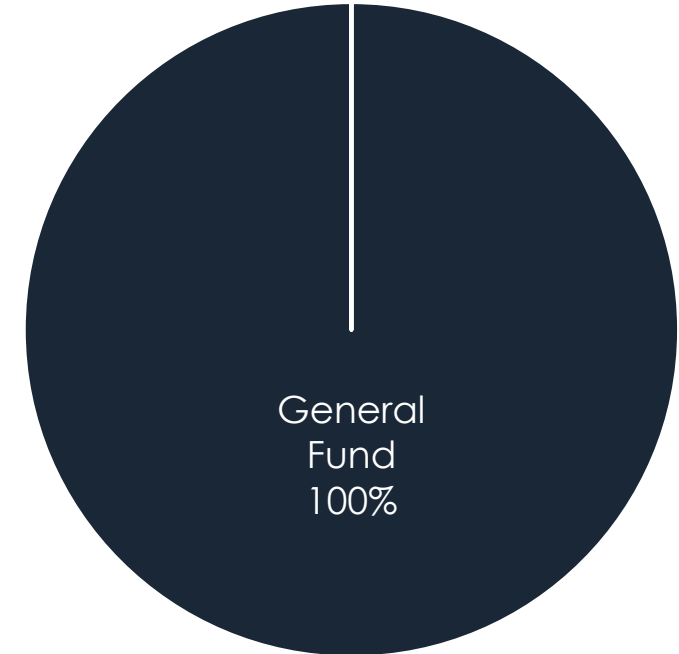


Budget by Category

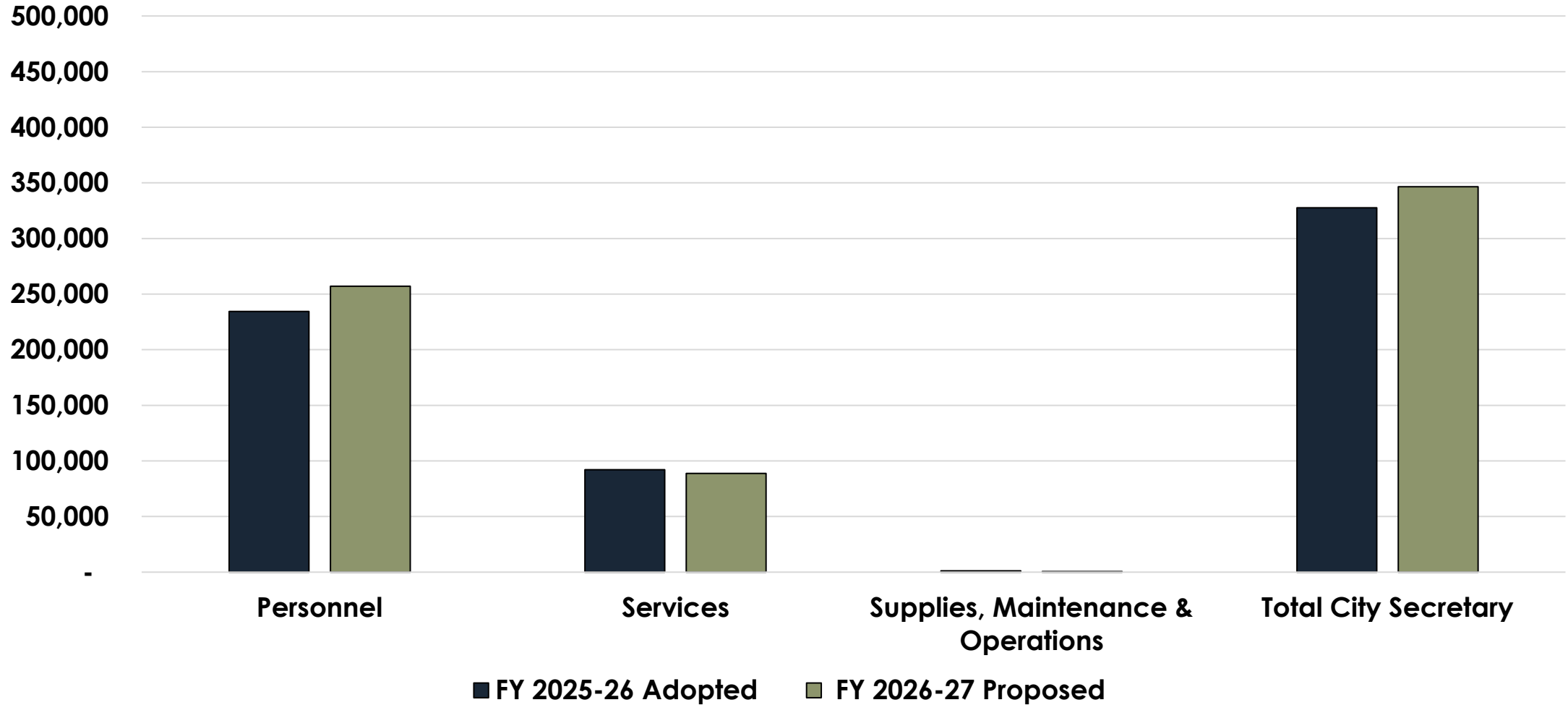


2 positions
0 vacancies

Budget by Fund



Changes in Budget



Budget Highlights



Professional Services

- New PIA request management software (+\$4,000)
- Off-site records storage facility (+\$2,500)
- One-time recodification costs removed



FY 2026-27

Preliminary Budget



Human Resources

Joanna Merrill, PSHRA-SCP

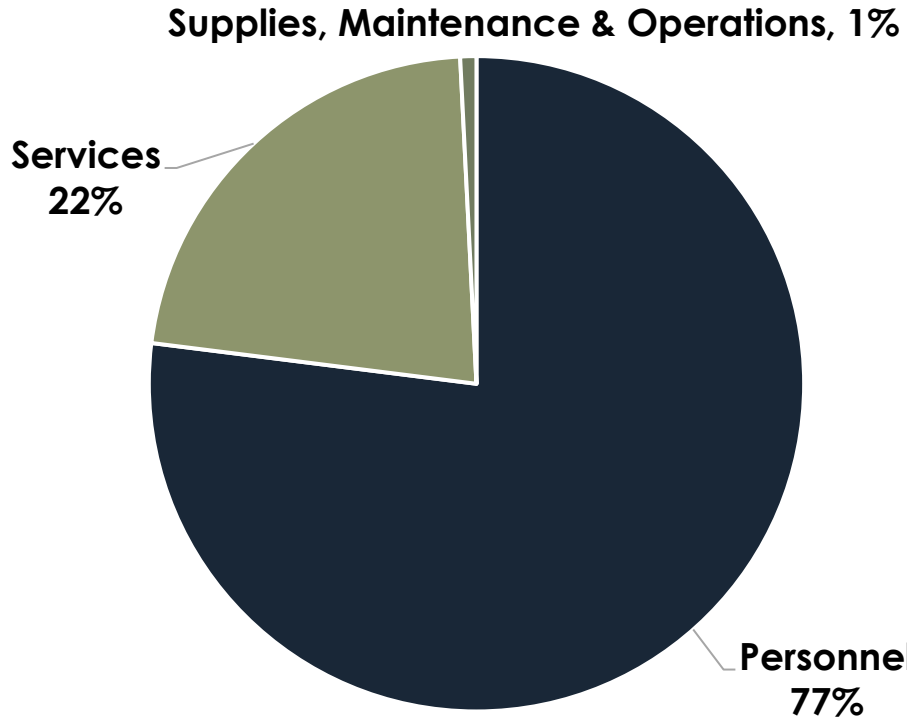
Director of Human Resources

Preliminary FY 2026-27 Budget

\$358,248

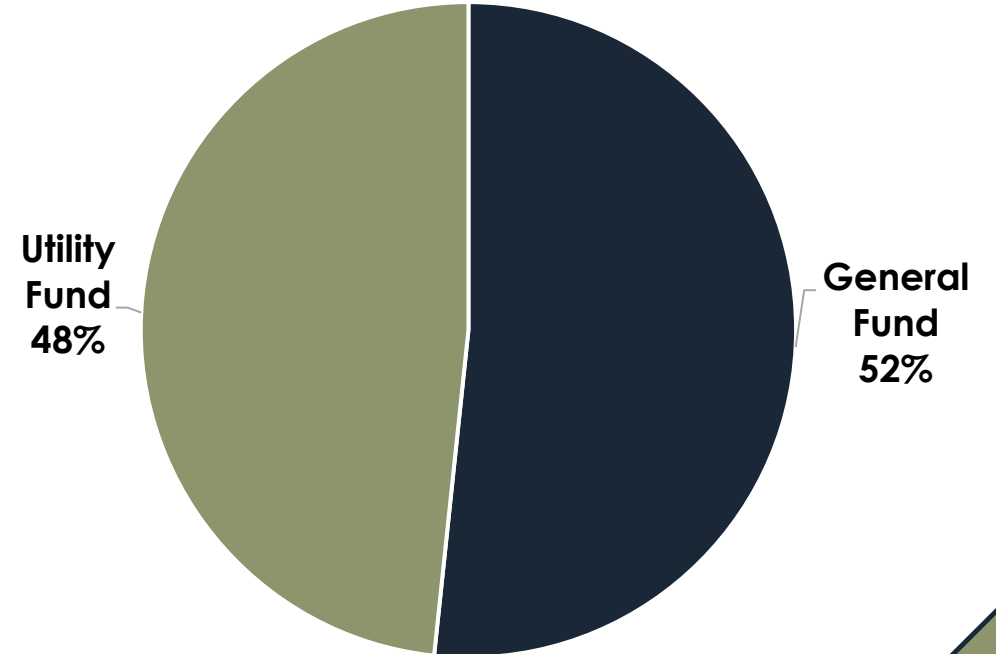


Budget by Category

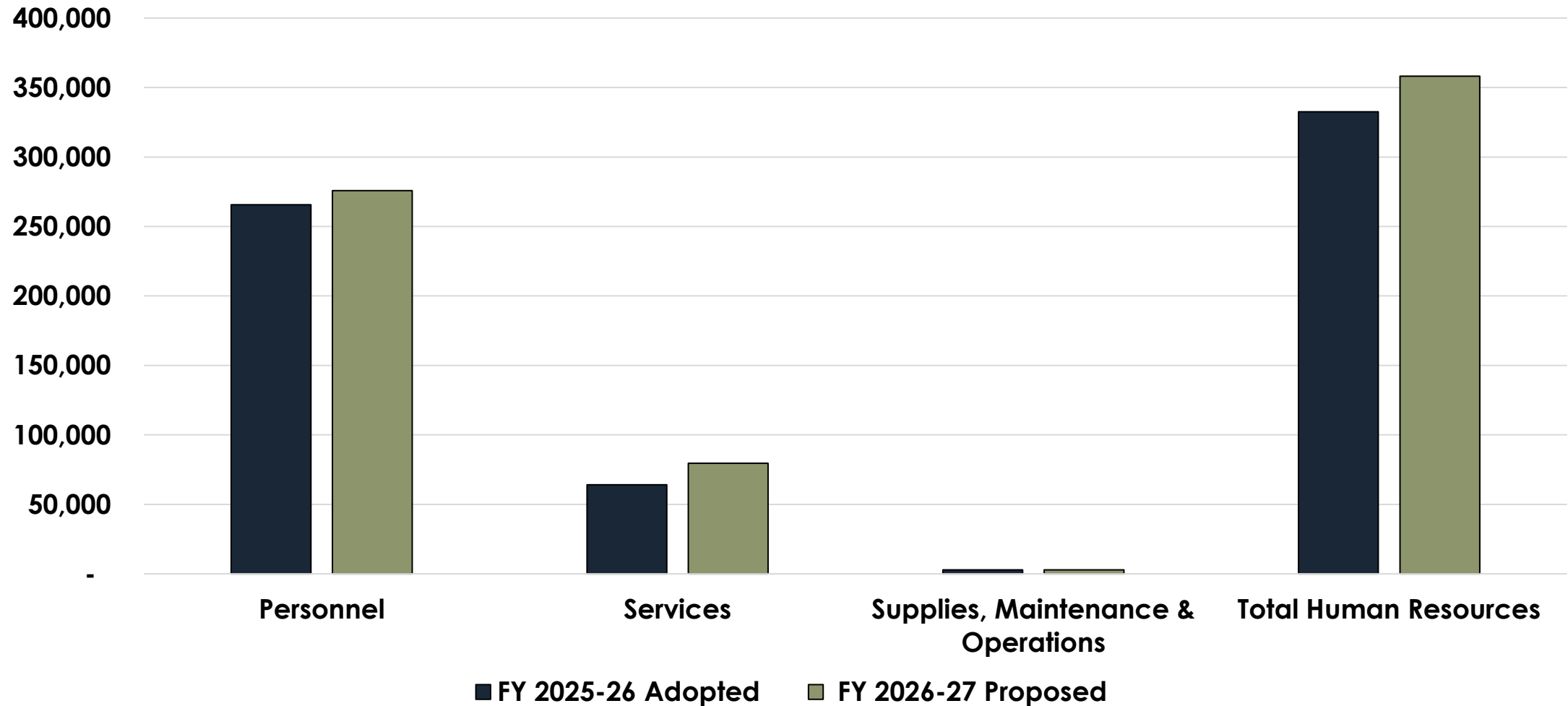


2 positions
0 vacancies

Budget by Fund



Changes in Budget



Budget Highlights



Professional Services

- **New HRIS software platform** (+\$15,400)
 - Performance management, time and attendance, applicant tracking, and HR forms
 - Shared with the Utility Fund



FY 2026-27

Preliminary Budget



Administration

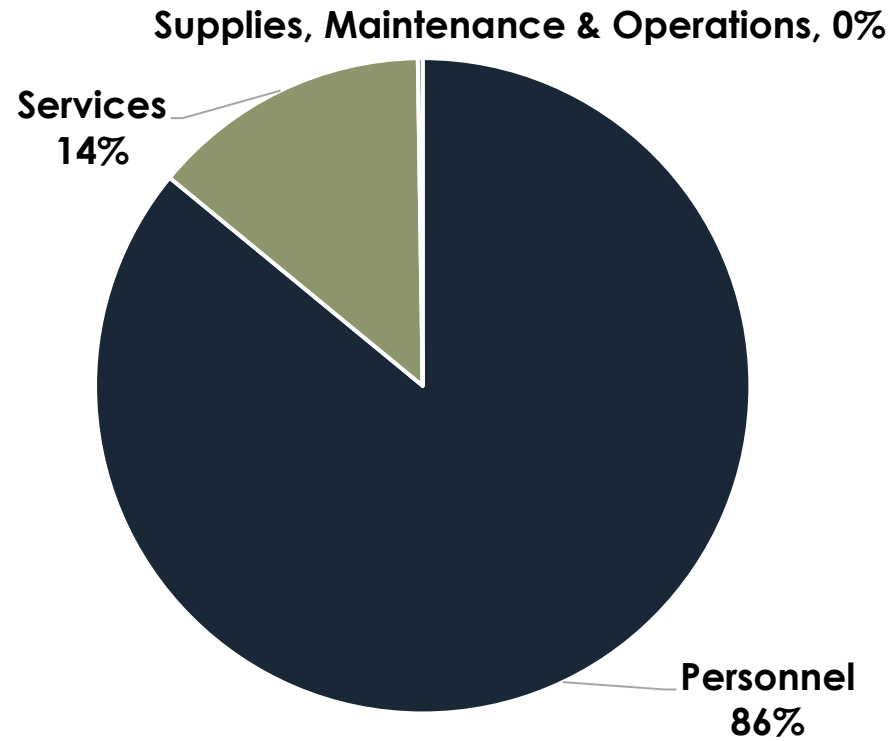
Jim Williams, MBA, ICMA-CM
Assistant City Manager

Preliminary FY 2026-27 Budget

\$996,725

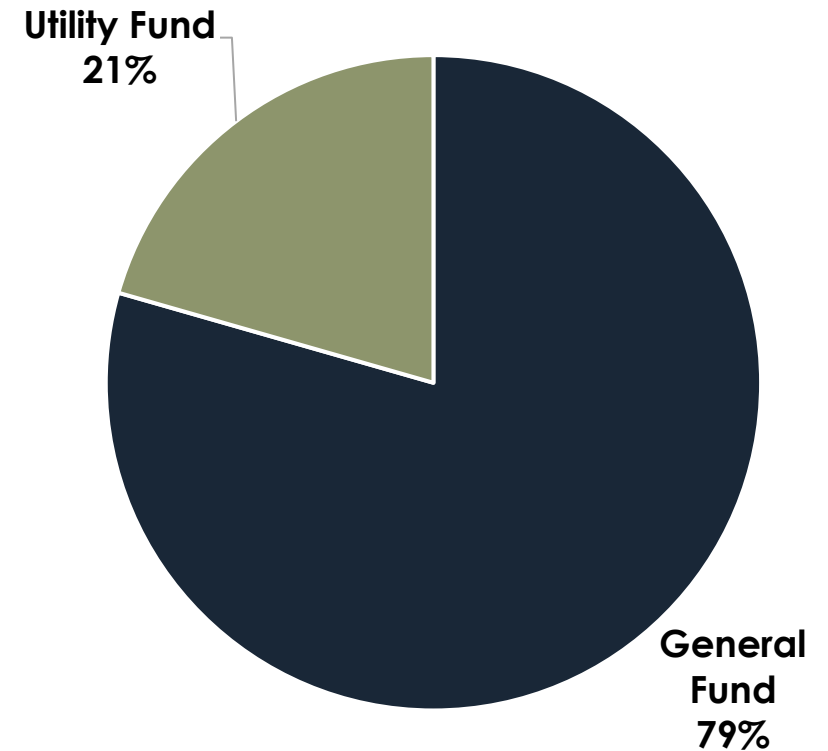


Budget by Category

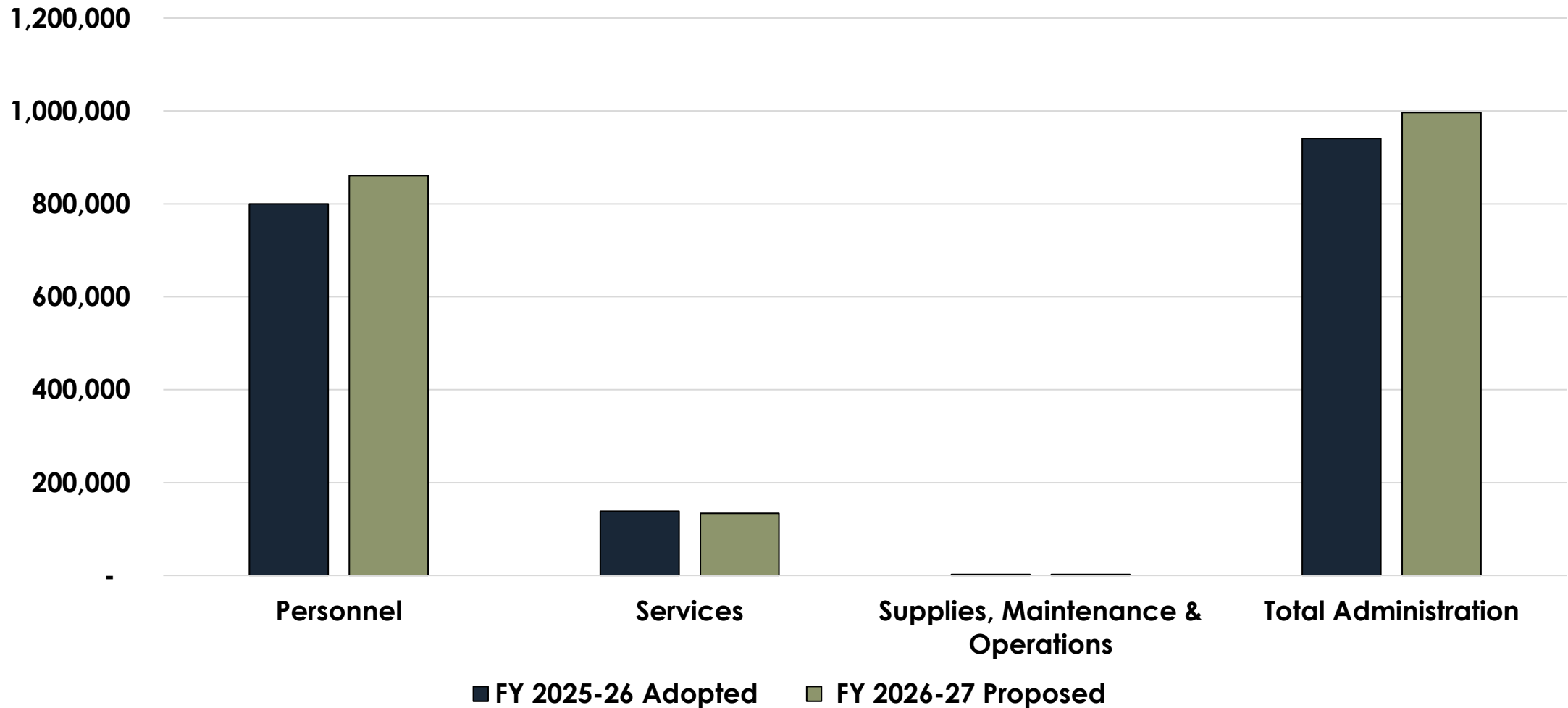


5 positions
0 vacancies

Budget by Fund



Changes in Budget



Budget Highlights



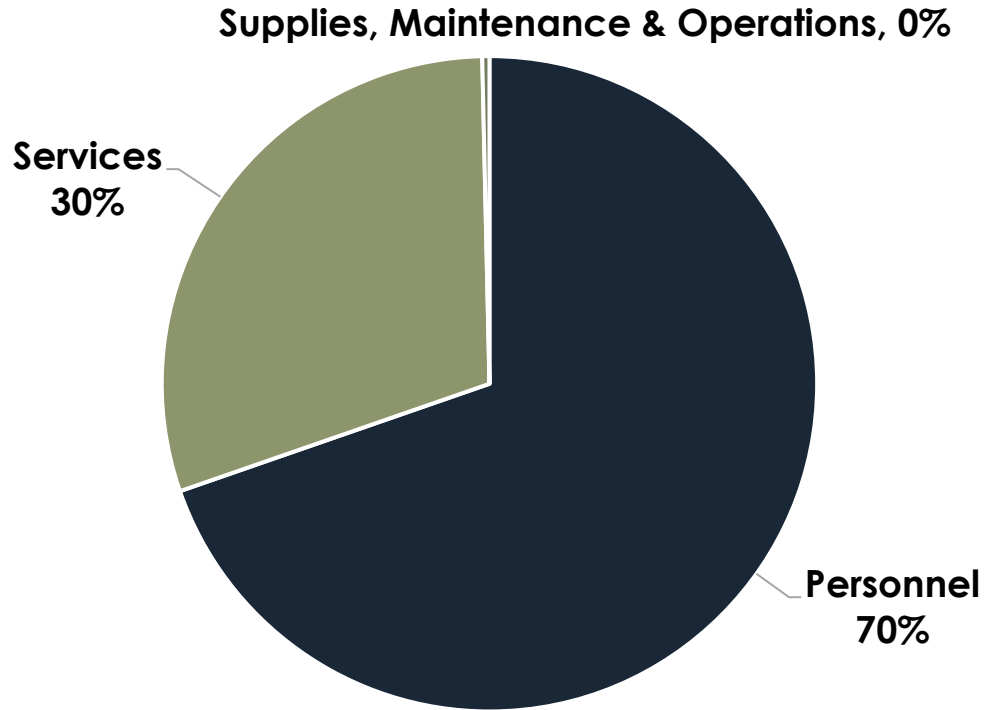
- **No significant changes to the budget**
- Funding maintained for:
 - Professional dues, conferences, and training for executive leadership
 - Administrative support services and staff development
 - City legal services and support

Preliminary FY 2026-27 Budget

\$156,175

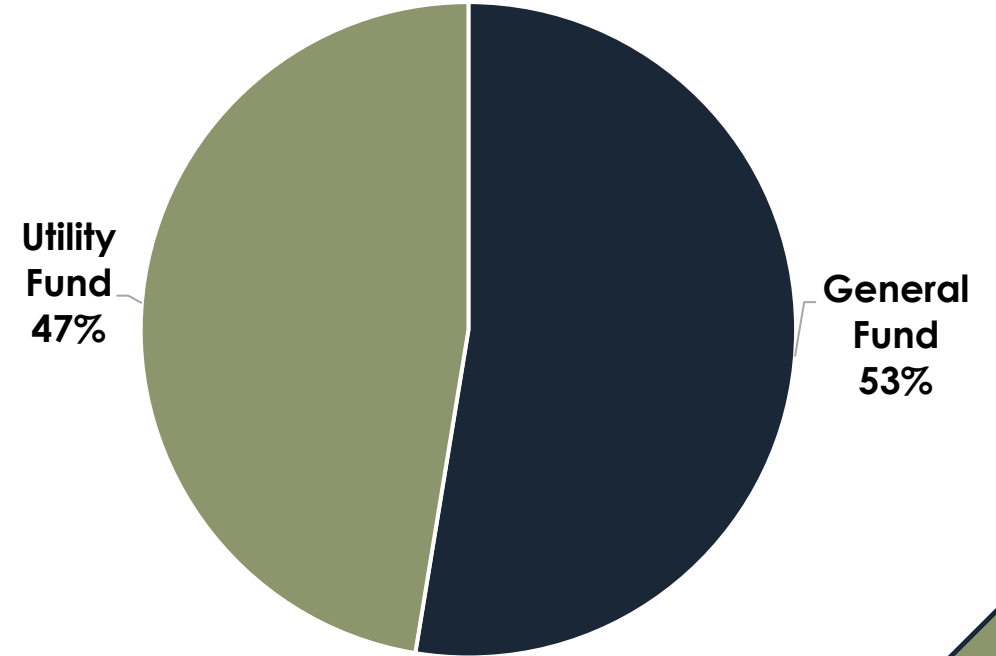


Budget by Category

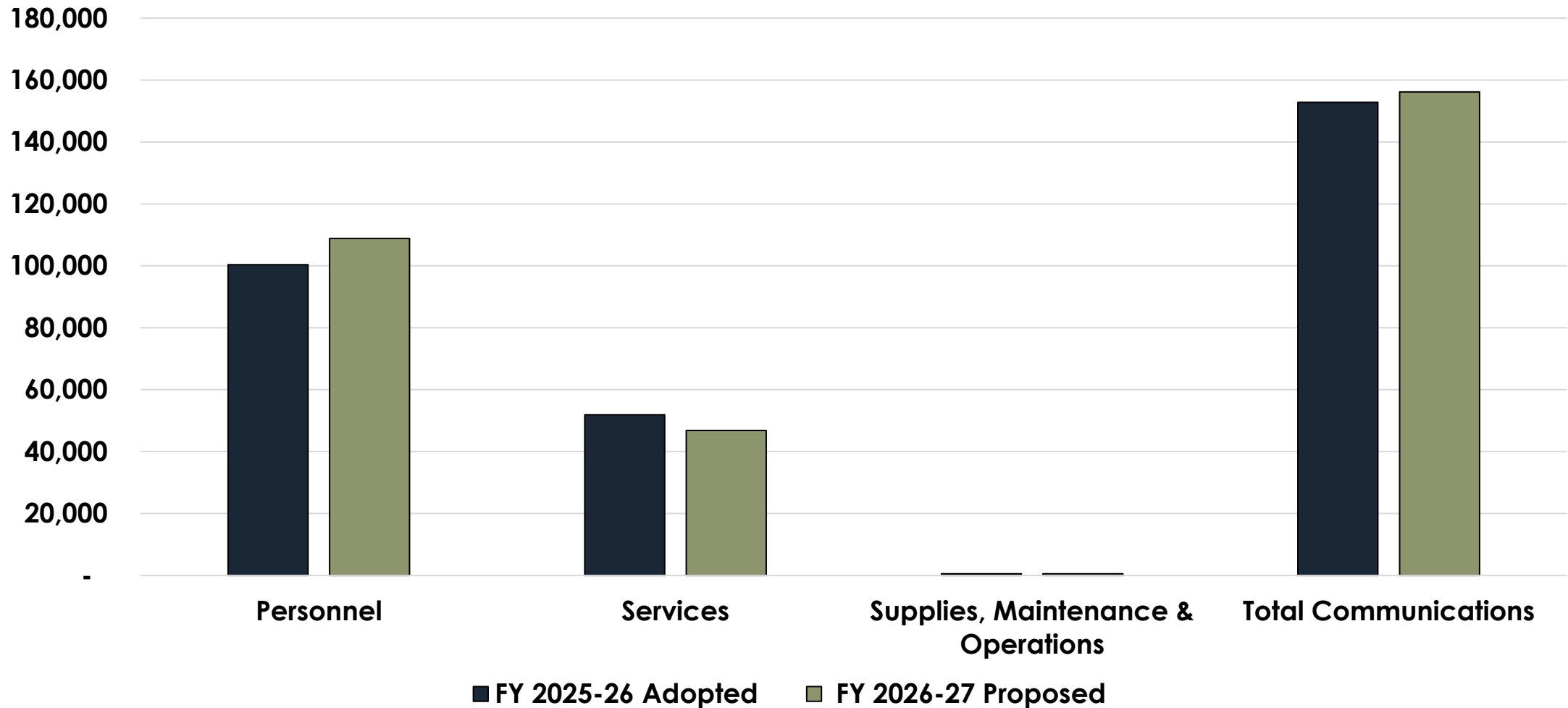


1 position
0 vacancies

Budget by Fund



Changes in Budget



Budget Highlights



- **No significant changes to the budget**
- Funding maintained for:
 - CivicPlus website and resident communication tools
 - Professional membership and training
 - Communication software including Canva, Constant Contact, and social media management tools



FY 2026-27

Preliminary Budget



Information Technology

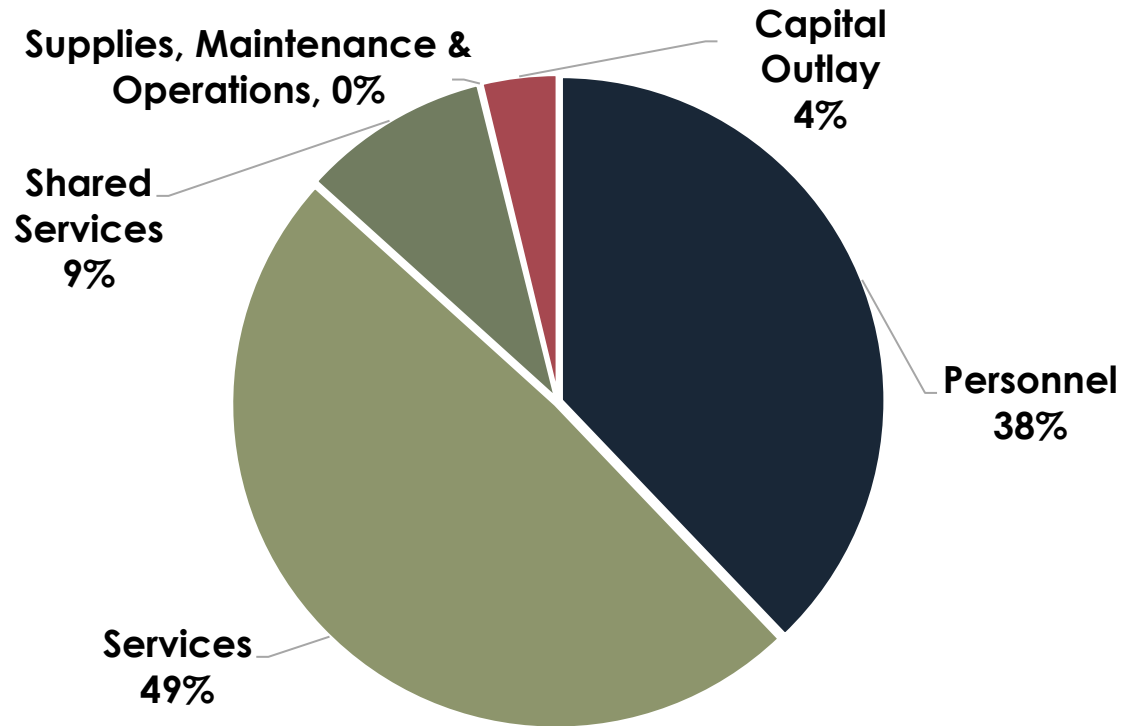
Jim Williams, MBA, ICMA-CM
Assistant City Manager

Preliminary FY 2026-27 Budget

\$662,043

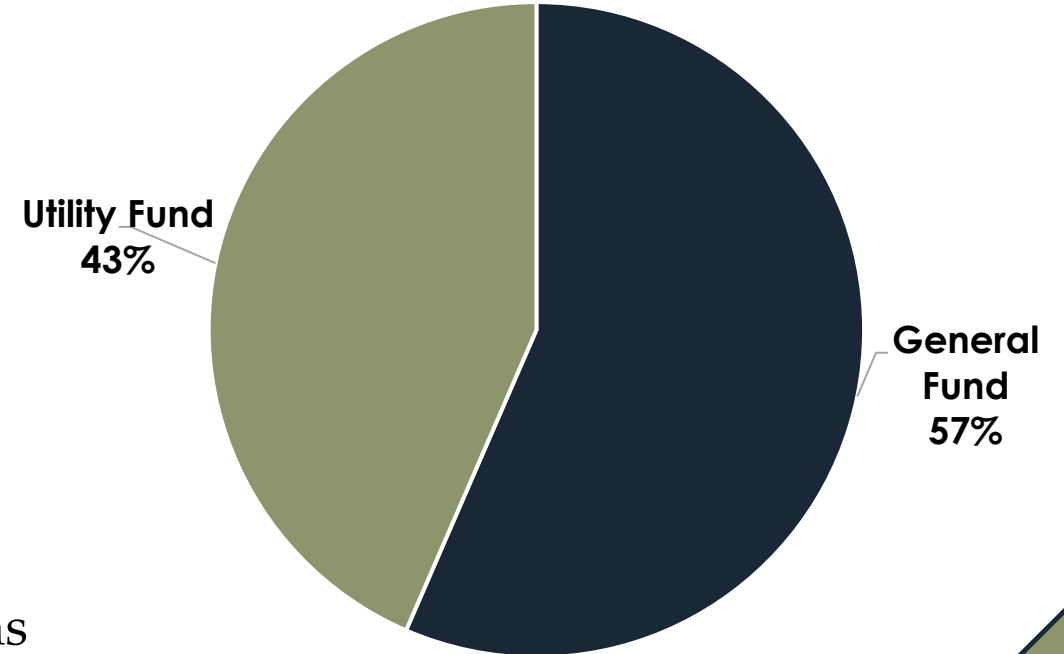


Budget by Category

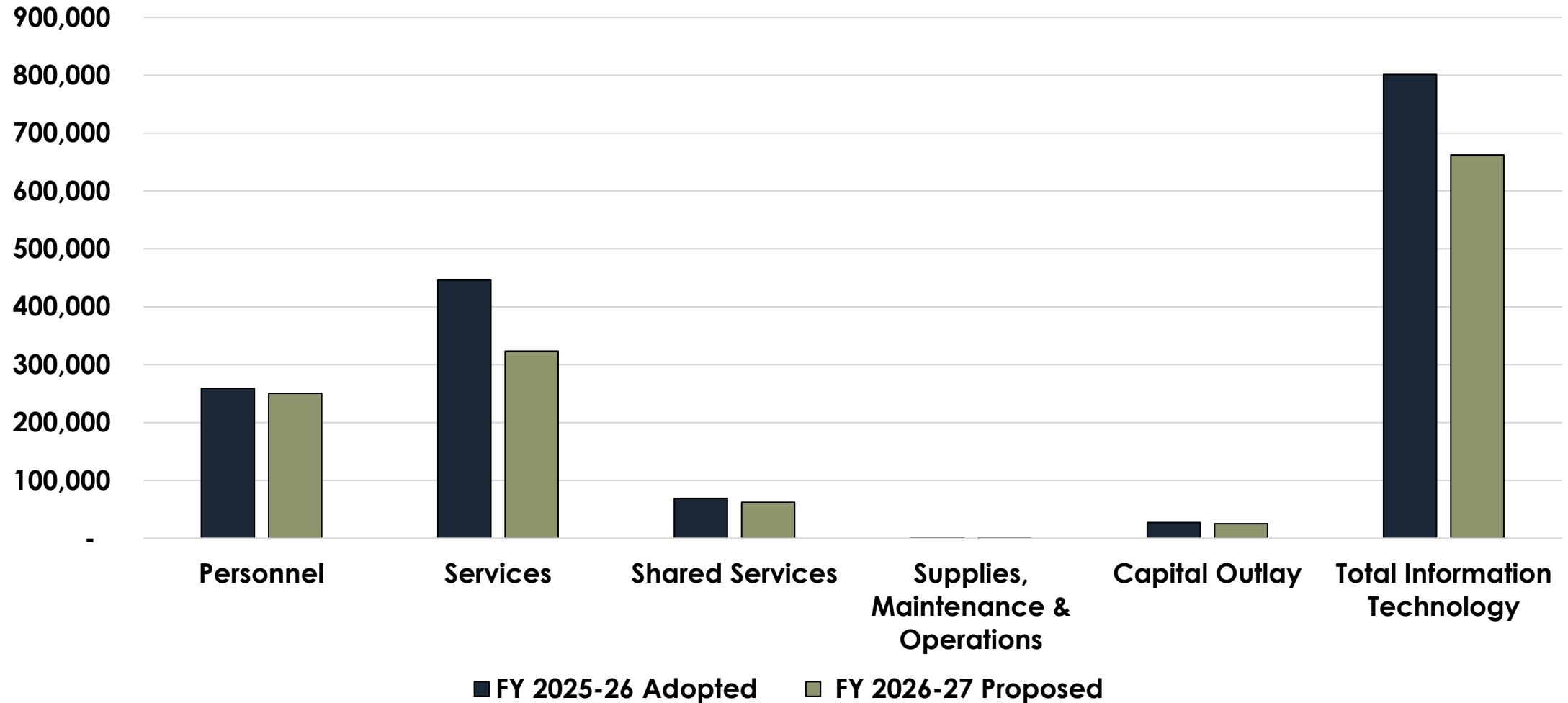


2 positions
0 vacancies

Budget by Fund



Changes in Budget



Budget Highlights



Professional Services

- Maintains current IT staffing and service levels
- Leverages managed IT services provider for specialized expertise and economies of scale
- Net annual savings of approximately \$118,000

Shared Services

- Discontinued services (savings of \$6,000)



FY 2026-27

Preliminary Budget



Municipal Court

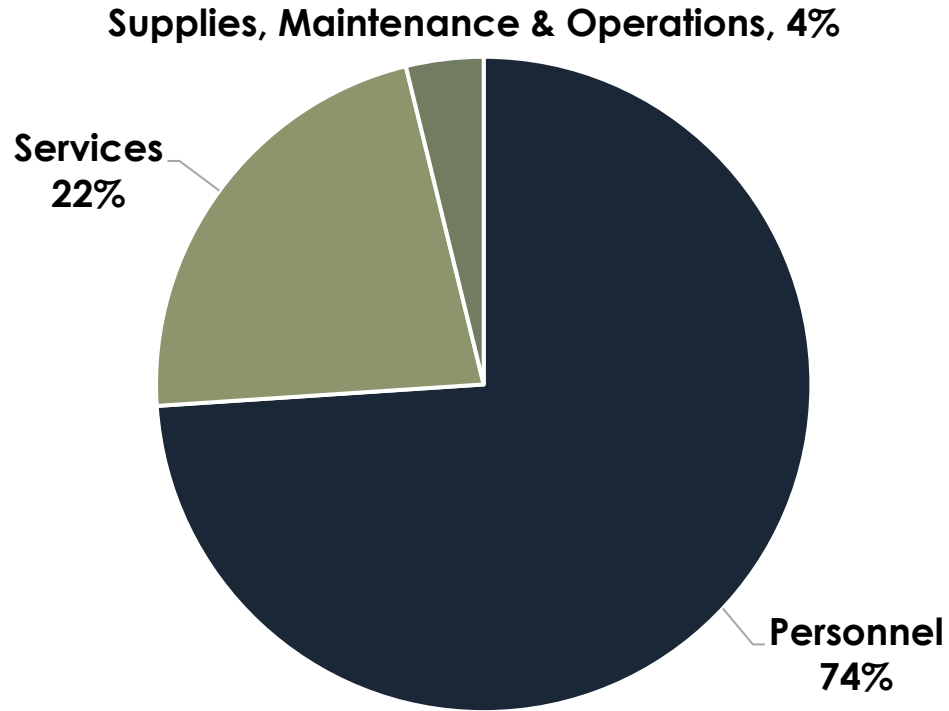
Ricardo Bautista
Court Administrator

Preliminary FY 2026-27 Budget

\$268,200

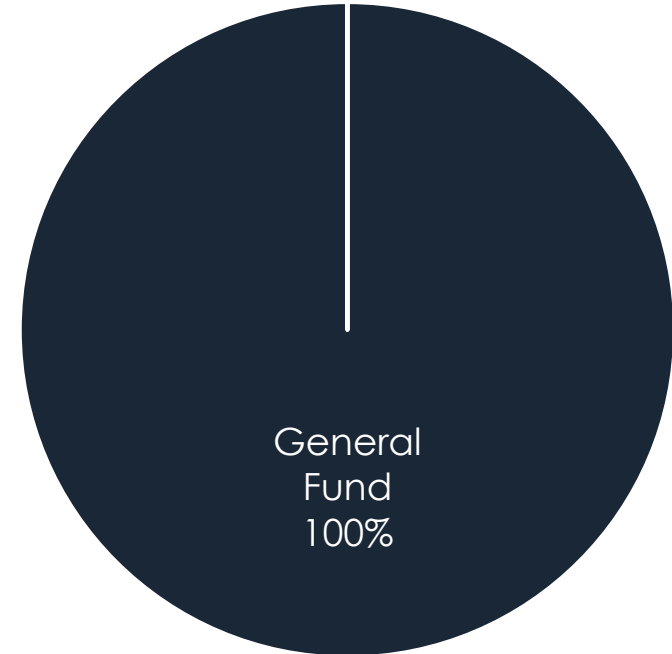


Budget by Category

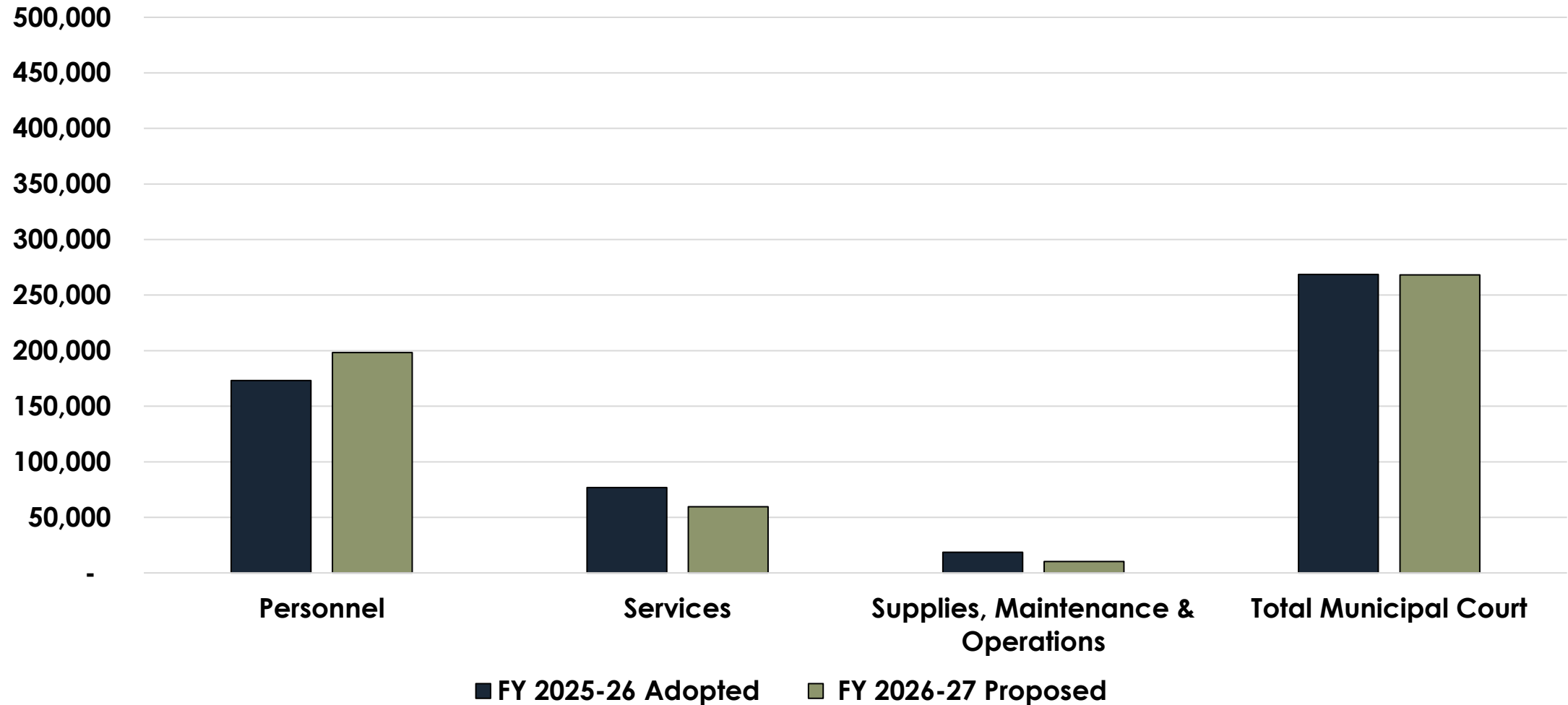


2 positions
0 vacancies

Budget by Fund



Changes in Budget



Budget Highlights



- Reduction in prosecutor services costs (-\$17,000)
- Municipal Judge and court operations maintained
- Court clerk certifications and professional development
- Court security and technology legacy funds used to fund bailiff services during court proceedings and enhanced technology

Restricted Revenues



Budgeted Uses

- **Coury Security & Technology Fund:** No expenditures proposed from new fund
 - Legacy balances budgeted for bailiff services and court technology
- **Court Efficiency Fund:** \$2,400 for court efficiency initiatives
- **Local Youth Diversion Fund:** \$4,000 for Youth Mock Trial
- **Court Jury Fund:** \$540 for juror compensation and translation services

Projected Ending Balances

- Court Security & Technology Fund: **\$18,619**
- Court Efficiency: **\$296**
- Local Youth Diversion: **\$29,212**
- Court Jury: **\$34**