VIA TELECONFERENCE

CITY OF FAIR OAKS RANCH
AGENDA – CITY COUNCIL TELECONFERENCE
SPECIAL MEETING
August 19, 2020 9:00 AM
Via Teleconference
7286 Dietz Elkhorn, Fair Oaks Ranch

THERE EXISTS A PUBLIC HEALTH EMERGENCY RELATED TO THE COVID-19 VIRUS THAT NECESSITATES A MEETING OF THE CITY COUNCIL TO TAKE PLACE VIA TELECONFERENCE PURSUANT TO GOVERNMENT CODE CHAPTER 551.125, AS MODIFIED BY EXECUTIVE ORDER OF THE GOVERNOR

You must dial in to speak using your phone:

United States (Local #): 210-714-4201

(Toll-Free #): 1-800-717-4201

Conference ID: 2443302 #

*****Due to costs incurred by the city for each minute for each caller using the Toll Free line please consider using the Toll Number if your phone plan covers long distance calls.***

If you wish to address the Council please select *5 on your phone; this will place you in a queue for speaking. At the appropriate time the City Secretary will call upon each individual separately.

I. OPEN MEETING

A. Roll Call – Declaration of a Quorum.

II. CITIZENS and GUEST FORUM / PRESENTATIONS

To address the Council, please select *5 on your phone; this will place you in a queue for speaking. At the appropriate time the City Secretary will call upon each individual separately. In accordance with the Open Meetings Act, Council may not discuss or take action on any item which has not been posted on the agenda.

A. Citizens to be heard.

III. PURPOSE OF THE SPECIAL CALLED MEETING

A. Conduct a City Council and Staff FY 2020-21 Budget and Strategic Plan Workshop Pgs. 3-40

IV. ADJOURNMENT

Signature of Agenda Approval: Todd E. Meyer

I, Christina Picioccio, City Secretary, certify that the above Notice of Meeting was posted on the outside bulletin board at the Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, and on the city's website www.fairoaksranchtx.org, both places being convenient and readily accessible to the general public at all times. As per Texas Government Code 551.045, said Notice was posted by 9:00 AM, August 16, 2020 and remained so posted continuously for at least 72 hours before said meeting was convened.

The Fair Oaks Ranch City Hall is wheelchair accessible at the side entrance of the building from the parking lot. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary's office at (210) 698-0900. Braille is not available. The City Council reserves the right to convene into Executive Session at any time regarding an issue on the agenda for which it is legally permissible; pursuant to *Texas Government Code* Chapter 551. Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

Consolidated Governmental Budget
By Division and Fund

	General Operations	General SAP	General Equip Repl	Debt Service	TOTAL GOVERNMENTAL	Prior Year	Change	
Beginning Fund Balance Projected	4,819,885	1,006,190	758,655	21,213	6,605,943	5,447,061	1,158,882	See Fund Balance Matrix Below
Revenues:								
Taxes	6,156,974			555,575	6,712,549	6,833,084	(120,536)	sales tax equals projected FY 19-20 total
Franchise Fees	632,700				632,700	529,700	103,000	Increased for Pedernales 4% increase from 2%
Interest	69,000			1,000	70,000	116,000	(46,000)	Reduced for interest rate reductions
Permits	242,750				242,750	252,500	(9,750)	
Animal Control	3,400				3,400	3,400	-	
Fines & Forfeitures	100,263				100,263	127,570	(27,307)	
Fees & Services	268,711				268,711	243,847	24,864	
Miscellaneous Income	18,400	600,000			618,400	15,100	603,300	Receipt of grant/donation
Transfers from other Funds	240,000	152,500	290,493		682,993	1,584,017	(901,024)	Prior year funded $1.2MM of SAP
Total Resources	7,732,198	752,500	290,493	556,575	9,331,766	9,705,218	(373,452)	
Expenditures:								
Personnel	4,751,988			-	4,751,988	4,536,909	215,079	2% merit instead of 3%, compensation study
Supplies, Maintenance & Operations	702,325			-	702,325	644,358	57,968	Add'l PS uniform expense $35k & vehicle maint $12k, Street maintenance $20k
Professional Services	1,243,318			-	1,243,318	1,728,002	(484,684)	GF up by $263k, but SAP down $734k for projects
Shared Services	366,749				366,749	327,617	39,132	Tech/Internet/Software Maintenance increase
Capital Outlay	240,000	1,701,414		-	1,941,414	1,447,345	494,069	
Debt Service	-			551,075	551,075	551,940	(865)	
Transfers & Non-Cash Adjustments	442,993		240,000	-	682,993	1,584,017	(901,024)	reduction of amount budgeted for SAP projects
Total Expenditures	7,747,373	1,701,414	240,000	551,075	10,239,862	10,820,188	(580,326)	
Operating Reserve	157,251	-	-		157,251	160,597	(3,346)	
(Use) Allocated Fund Balance	(184,539)	(948,914)	50,493		(1,082,960)	(507,983)	(574,977)	increase for usage on PD HVAC use
Restricted Fund Balance	12,113			5,500	17,613	(167,584)	185,197	
(Use) of Unallocated Fund Balance	-				-	(600,000)	600,000	Prior year budgeted $600k temporary use of funds for civic center
Savings/(Use of) Fund Balances	(15,175)	(948,914)	50,493	5,500	(908,095)	(1,114,970)	206,875	
Suplus/(Deficit)	-	-	-	-	-			
Ending Fund Balance	4,804,710	57,276	809,148	26,713	5,697,847	4,332,091	1,365,756	
	0							

Estimation of where Fund balances would be at 9/30/2020

	FINAL 9/30/2019	FY 19-20 Projected closeout	9/30/2020 Projected Balance	FY 20-21 Budget Closeout	9/30/2021 Projected Balance
Non-spendable	53,275	-	53,275	-	53,275
Restricted					
Court Technology	11,386	1,901	13,287	4,300	17,587
Court Security Building	54,848	3,200	58,048	3,050	61,098
Court Efficiency	401	70	471	70	541
Court Truancy Prevention Fund	-	1,185	1,185	2,640	3,825
Court Jury Fund	-	24	24	53	77
Felony Forfeiture	8,954	1,820	10,774	-	10,774
Leose Training	9,912	1,908	11,820	2,000	13,820
PEG Fees	4,319	-	4,319	-	4,319
Debt Service	18,640	2,573	21,213	5,500	26,713
Roadway Bond Project	128,163	(128,163)	0	-	0
Total Restricted	236,623	(115,482)	121,141	17,613	138,754
Committed	-	-	-		
Assigned					
Strategic Projects Fund	1,110,228	(104,038)	1,006,190	(948,914)	57,276
Equipment Replacement	816,395	(57,740)	758,655	50,493	809,148
Legal Reserve	50,000	-	50,000	-	50,000
6 month Operating Reserve	3,517,473	160,597	3,678,070	157,251	3,835,321
	5,494,096	(1,181)	5,492,915	(741,170)	4,751,745
Unassigned					
Allocated	-	184,539	184,539	(184,539)	-
Unallocated	-	754,073	754,073	-	754,073
	-	938,612	938,612	(184,539)	754,073
Governmental Fund Balances	**5,783,994**	**821,949**	**6,605,943**	**(908,096)**	**5,697,847**

	6 month reserve analysis
3,678,070	Projected 6 mnth reserve
6.04	Months of reserve
3,652,190	6 months of op expense
157,251	1 cent saving
3,835,321	Projected reserve 2021
6.30	Months of reserve

Comparison of FY 19-20 to FY 20-21 Budgeted Property Tax Revenue			Yr over Yr
	2019-20 Budget	**2020-21 Budget**	
Tax Rate/$100 Valuation			**Yr over Yr**
General Fund (M&O)	0.3395	0.3406	0.0011
Debt Service Fund (I&S)	0.0340	0.0329	-0.0011
Total Tax Rate	0.3735	0.3735	0.0000
Estimated Assessed Valuation	1,638,748,734	1,604,604,198	(34,144,536)
M&O Tax Rate/$100 Valuation	0.3395	0.3406	0.0011
Total M&O Tax Levy	5,563,552	5,465,282	(98,270)
Total Taxable Valuation	1,652,879,019	1,711,773,767	58,894,748
I&S Tax rate/$100 Valuation	0.0340	0.0329	-0.00116
Total I&S Tax Levy	562,174	551,075	(11,099)
Total Current Levy	$ 6,125,726	$ 6,016,357	$ (109,370)
Yr. over Yr. increase in Levy		$ (109,370)	
Percent of Levy Collected	98%	98%	@ 98.0%
DISTRIBUTION BY FUND			
General Fund	5,452,281	5,355,976	(96,305)
Debt Service Fund	550,931	540,054	(10,877)
Current Collections	$ 6,003,212	$ 5,896,030	$ (107,182)
Yr. over Yr. Increase in collections		$ (107,182)	
			Yr over Yr
Average Home	504,541	517,079	$ 12,538
Average Tax Bill	1,847	1,893	$ 46

General Operations Fund

Revenue Detail

	Revenue Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	NOTES
	Taxes					
110	General Property	5,079,045	5,452,281	5,479,372	5,355,976	Based on certified rolls
111	Delinquent Property	11,963	30,000	24,036	30,000	Based on certified rolls
112	Penalty & Interest	40,885	25,000	20,168	25,000	Based on certified rolls
120	Mixed Beverage	22,734	25,000	16,000	25,000	Based on Prior year assumptions
121	Local Sales	569,512	505,000	686,664	480,665	Reduced Sales Taxes to 70% of projection
122	Street Maintenance	142,535	120,186	171,666	120,166	Reduced Sales Taxes to 70% of projection
123	Property Reduction	142,534	120,186	171,666	120,166	Reduced Sales Taxes to 70% of projection
	Total Taxes	6,009,208	6,277,653	6,569,572	6,156,974	
	Franchise Fees					
215	Time Warner Cable	66,081	31,000	61,000	62,000	
220	GVTC Cable/Telephone	74,788	36,000	63,000	63,000	
230	AT&T Cable/Telephone	20,500	10,500	10,500	10,500	
235	Miscellaneous	672	1,500	750	1,500	
240	City Public Service	375,070	370,000	370,000	370,000	
250	Pedernales Electric Company	42,479	41,000	46,000	80,000	Increased to new fee of 4% as compared to 2% in PY
255	Grey Forest Utilities	10,156	10,500	16,500	16,500	
260	Garbage Regular	26,528	27,000	27,000	27,000	
265	Garbage Recycling	2,484	2,200	2,200	2,200	
	Total Franchise Fees	618,758	529,700	596,950	632,700	
	Interest					
310	Bank/Investment Interest	139,817	115,000	77,024	69,000	Reduced for historically low interest rates
	Total Interest	139,817	115,000	77,024	69,000	
	Permits					
411	New Residential Permits	182,487	180,000	225,000	180,000	
412	New Commerical Permits	-	2,600	53,287	2,600	No known commercial permits scheduled
413	Remodeling/Additions	28,309	31,200	8,808	20,000	
414	Other BC and Permits	29,499	26,000	58,851	26,000	Economic uncertainty, so we're keeping this low
415	Contractor Registration	9,375	10,000	9,975	10,000	
430	Food/Health	4,145	2,700	4,150	4,150	
	Total Permits Costs	253,815	252,500	360,071	242,750	
	Animal Control					
510	Pet Licenses	2,095	1,500	1,000	1,500	
520	Pet Impount/Quarantine	1,310	1,900	900	1,900	
530	Animal Traps	-	-	-	-	
	Total Animal Control	3,405	3,400	1,900	3,400	
	Fines & Forfeitures					
610	Municipal Court Fines	129,049	120,000	80,000	90,000	Decreased to trend with 2019-20 projection
620	Municipal Court Security	3,454	3,200	3,200	3,200	
630	Municipal Court Technology	4,605	4,300	3,300	4,300	
640	Municipal Court Efficiency	68	70	70	70	
650	Court Truancy Prevention Fund	-	-	1,185	2,640	
660	Municipal Court Jury Fund	-	-	24	53	
	Total Fines & Forfeitures	137,176	127,570	87,779	100,263	
	Fees & Services					
700	FORU Management	192,808	202,017	202,017	202,261	
701	Special Fees	17,635	10,480	40,480	30,000	
702	FORMDD Management	26,750	26,750	30,150	26,750	
704	Community Center Rentals	-	-	-	5,100	New account
801	Credit Card Service Fee	4,676	4,600	5,300	4,600	
	Total Fees & Services	241,869	243,847	277,947	268,711	
	Miscellaneous					
900	Miscellaneous	5,035	4,000	4,000	4,000	
903	City Event Sponsorships	2,230	2,000	5,230	2,000	
904	Street Bond Reimbursements	-	-	-	-	
910	Sale of Assets	20,206	-	128,721	-	No known assets to sell at this time
930	Donations/Grants	3,685	-	4,350	3,000	
940	School Guard Crossing Fund	7,839	7,400	7,400	7,400	
941	Leose Proceeds	1,825	1,700	1,908	2,000	
942	Police Seized Proceeds	3,440	-	1,820	-	
	Total Miscellaneous	44,260	15,100	153,429	18,400	
	Total Revenue	7,448,307	7,564,770	8,124,672	7,492,198	
	Transfers					
984	Equipment Replacement	152,707	292,000	288,232	240,000	2 patrol vehicles, 1 animal control, 1 admin vehicle
	Total Transfers	152,707	292,000	288,232	240,000	
	Total Resources	7,601,013	7,856,770	8,412,903	7,732,198	

General Fund Budget by Department

	Mayor & Council	City Administration	City Secretary	HR and Communications	Finance	Information Technology *NEW*	Municipal Court	Public Safety and Emergency	Maintenance	Building Codes and Permits	Engineering and Planning	Community Center *NEW*	Non-Departmental & Shared	Total Governmental Operations	Strategic and Capital Projects	Equip Replacement	Debt Service	Governmental Fund Grand Total
Personnel																		
Salaries	-	348,051	124,622	128,794	199,715	75,852	109,096	1,733,121	299,617	184,642	230,742	-	-	3,434,252	-	-	-	3,434,252
Overtime	-	235	-	-	231	-	458	22,395	975	173	1,000	-	-	25,467	-	-	-	25,467
Taxes - Social Security	-	21,594	7,727	7,985	12,397	4,703	6,792	108,842	18,637	11,459	14,368	-	-	214,503	-	-	-	214,503
Taxes - Medicare	-	5,050	1,807	1,868	2,899	1,100	1,589	25,455	4,359	2,680	3,360	-	-	50,166	-	-	-	50,166
Taxes SUTA/FUTA	-	675	450	450	563	225	450	6,300	1,688	675	788	-	-	12,263	-	-	-	12,263
Retirement	-	1,566	561	580	899	341	491	73,137	22,063	1,663	2,507	-	-	103,808	-	-	-	103,808
Health Insurance	-	40,915	14,640	15,130	23,489	8,911	12,870	206,229	35,312	21,711	27,224	-	-	406,431	-	-	-	406,431
Workmans' Compensation	-	31,819	19,005	16,533	18,054	7,469	14,565	244,951	62,943	25,442	31,118	-	-	471,898	-	-	-	471,898
Uniform Allowance	-	-	-	-	-	-	-	26,000	-	-	-	-	-	26,000	-	-	-	26,000
Car Allowance	-	7,200	-	-	-	-	-	-	-	-	-	-	-	7,200	-	-	-	7,200
Relocation Allowance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Personnel Costs	-	457,105	168,811	171,340	258,246	98,601	146,311	2,446,431	445,592	248,445	311,106	-	-	4,751,988	-	-	-	4,751,988
Supplies, Maintenance & Operations																		
Supplies and Consumables	-	750	1,250	2,200	1,325	200	2,200	4,000	3,800	450	11,255	2,500	6,000	35,930	-	-	-	35,930
Minor Equipment and Furniture	-	500	200	1,200	500	200	200	27,960	10,800	300	900	-	-	42,760	-	-	-	42,760
Fuel	-	300	-	-	-	-	-	30,000	10,200	1,300	1,301	-	-	43,101	-	-	-	43,101
Uniforms	350	250	100	100	250	100	100	15,720	6,275	530	1,865	-	-	25,640	-	-	-	25,640
Miscellaneous	-	-	494	-	-	-	-	-	200	-	-	-	-	694	-	-	-	694
Vehicle Maintenance/Repairs	-	-	-	-	-	-	-	23,550	8,000	-	-	-	-	31,550	-	-	-	31,550
Equipment Maintenance/Repairs	-	-	-	-	-	-	-	-	12,300	-	-	-	-	12,300	-	-	-	12,300
Building Maintenance/Repairs	-	-	-	-	-	-	-	-	15,300	-	-	-	-	15,300	-	-	-	15,300
Landscaping & Greenspace Maintenance	-	-	-	-	-	-	-	-	5,000	-	-	-	-	5,000	-	-	-	5,000
Street Maintenance	-	-	-	-	-	-	-	-	33,000	-	430,000	-	-	463,000	-	-	-	463,000
Drainage Work	-	-	-	-	-	-	-	-	5,000	-	-	-	-	5,000	-	-	-	5,000
Committees - Communications	1,000	-	-	-	-	-	-	-	-	-	-	-	-	1,000	-	-	-	1,000
Committees - Planning & Zoning	1,000	-	-	-	-	-	-	-	-	-	-	-	-	1,000	-	-	-	1,000
Committee - Board of Adj	1,000	-	-	-	-	-	-	-	-	-	-	-	-	1,000	-	-	-	1,000
Committee - Audit	1,000	-	-	-	-	-	-	-	-	-	-	-	-	1,000	-	-	-	1,000
Urban Wildlife	1,000	-	-	-	-	-	-	-	-	-	-	-	-	1,000	-	-	-	1,000
Donations & Grants	1,000	-	-	-	-	-	-	-	-	-	-	-	-	1,000	-	-	-	1,000
Court Technology	-	-	-	-	-	-	6,050	-	-	-	-	-	-	6,050	-	-	-	6,050
Court Security	-	-	-	-	-	-	10,000	-	-	-	-	-	-	10,000	-	-	-	10,000
Total Supplies, Maintenance & Operations Cos	6,350	1,800	2,044	3,500	2,075	500	18,550	101,230	109,875	2,580	445,321	2,500	6,000	702,325	-	-	-	702,325
Services																		
Professional Services	8,100	100,000	16,895	-	78,836	-	58,230	521,887	-	9,560	195,775	-	-	989,283	-	-	-	989,283
Dues/Subscriptions	2,800	2,310	512	1,902	1,430	-	800	3,950	600	290	570	-	-	15,164	-	-	-	15,164
Training/Seminars & Related Travel	7,000	17,270	5,550	27,763	7,900	11,300	3,000	14,000	8,541	4,075	8,023	-	-	114,421	-	-	-	114,421
Elections	-	-	20,000	-	-	-	-	-	-	-	-	-	-	20,000	-	-	-	20,000
Investigations	-	-	-	-	-	-	-	15,000	-	-	-	-	-	15,000	-	-	-	15,000
Leose Training	-	-	-	-	-	-	-	4,000	-	-	-	-	-	4,000	-	-	-	4,000
K-9 Program	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Relations	250	-	-	38,450	-	-	-	7,507	-	-	-	-	-	46,207	-	-	-	46,207
Employee Appreciation	-	250	100	9,370	250	100	100	1,400	400	150	350	-	-	12,470	-	-	-	12,470
Employment Costs	-	-	-	4,450	-	-	-	-	-	-	-	-	-	4,450	-	-	-	4,450
Recording/Reporting/History	-	-	3,000	-	-	-	-	-	-	-	-	-	-	3,000	-	-	-	3,000
Meetings and Related Travel	6,200	5,595	1,528	900	400	100	500	2,500	100	600	900	-	-	19,323	-	-	-	19,323
Total Services Costs	24,350	125,425	47,585	82,835	88,816	11,500	62,630	570,244	9,641	14,675	205,618	-	-	1,243,318	-	-	-	1,243,318
Shared Services																		
Facility Contracts & Services	-	-	-	-	-	18,568	-	-	-	-	-	-	35,082	53,650	-	-	-	53,650
Tech/Internet/Software Maintenance	-	-	-	-	-	178,355	-	-	-	-	-	-	-	178,355	-	-	-	178,355
Postage	-	-	-	-	-	-	-	-	-	-	-	-	10,125	10,125	-	-	-	10,125
General Liability Insurance	-	-	-	-	-	-	-	-	-	-	-	-	51,418	51,418	-	-	-	51,418
Electricity	-	-	-	-	-	-	-	-	-	-	-	3,750	32,700	36,450	-	-	-	36,450
Phone/Cable/Alarms	-	-	-	-	-	36,752	-	-	-	-	-	-	-	36,752	-	-	-	36,752
Total Shared Services Costs	-	-	-	-	-	233,675	-	-	-	-	-	3,750	129,325	366,749	-	-	-	366,749
Capital Outlay																		
Land/Land Improvement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Building/Building Improvement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Furniture, Fixtures, Equipment & Vehicles	-	24,000	-	-	-	-	-	216,000	-	-	-	-	-	240,000	-	-	-	240,000
Capital Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,701,414	-	-	1,701,414
Total Capital Outlay Costs	-	24,000	-	-	-	-	-	216,000	-	-	-	-	-	240,000	1,701,414	-	-	1,941,414
Transfers & Debt Service																		
Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	551,075	551,075
Transfer to Intergov Fund 06	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Cap Improv Fund 02	-	-	-	-	-	-	-	-	-	-	-	-	152,500	152,500	-	-	-	152,500
Transfer to GF Veh/Equip F 31	-	-	-	-	-	-	-	-	-	-	-	-	290,493	290,493	-	240,000	-	530,493
Total Transfers & Debt Service Costs	-	-	-	-	-	-	-	-	-	-	-	-	442,993	442,993	-	240,000	551,075	1,234,068
Total General Fund Budget by Department	30,700	608,330	218,440	257,674	349,137	344,275	227,491	3,333,905	565,108	265,700	962,045	6,250	578,318	7,747,373	1,701,414	240,000	551,075	10,239,862
Prior Year Budget	30,350	625,436	184,341	217,172	394,284	-	204,861	3,173,962	548,793	255,763	750,308	-	1,763,634	8,148,903	1,784,000	154,000	551,940	10,638,843

General Operations

Expenditure Summary

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	2,703,902	3,254,065	2,949,401	3,434,252	180,187	2% merit instead of 3%, comp study implemented
Overtime	29,804	27,880	28,500	25,467	(2,413)	
Taxes - Social Security	165,150	203,481	185,668	214,503	11,022	2% merit instead of 3%, comp study implemented
Taxes - Medicare	38,940	47,588	43,981	50,166	2,578	2% merit instead of 3%, comp study implemented
Taxes SUTA/FUTA	454	12,375	7,623	12,263	(113)	This is a flat rate, not a percentage
Workmans' Compensation	60,708	100,793	59,176	103,808	3,016	2% merit instead of 3%, comp study implemented
Retirement	329,261	388,993	354,834	406,431	17,438	2% merit instead of 3%, comp study implemented
Health Insurance	388,036	473,734	418,010	471,898	(1,836)	Updated benefits savings not yet reflected
Uniform Allowance	16,800	20,800	20,800	26,000	5,200	PD uniform allowance increased from 800 to 1k per officer
Car Allowance	7,200	7,200	7,200	7,200	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	3,740,256	4,536,909	4,075,194	4,751,988	215,079	4.7%
Supplies, Maintenance & Operations						
Supplies and Consumables	20,895	30,170	28,570	35,930	5,760	Geological Features map and water conservation coded operational
Minor Equipment and Furniture	41,057	53,700	50,327	42,760	(10,940)	
Fuel	48,051	43,101	43,101	43,101	(0)	
Uniforms	16,184	21,145	20,929	25,640	4,495	PD body armor 3k offset by grant, uniform increase
Miscellaneous	1,939	681	30,681	694	13	
Vehicle Maintenance/Repairs	23,486	29,000	31,983	31,550	2,550	PD tires expense increased
Equipment Maintenance/Repairs	18,434	5,580	8,288	12,300	6,720	game cameras, podium lecturn and PD vehicle organizers
Building Maintenance/Repairs	15,214	15,480	21,168	15,300	(180)	
Landscaping & Greenspace Maintenance	2,128	5,000	3,000	5,000	-	
Street Maintenance	-	441,000	470,095	463,000	22,000	20k increase to annual street repair program and sign program operational
Drainage Work	213	5,000	2,905	5,000	-	
Committees - Communications	62	2,000	500	1,000	(1,000)	Created Audit Committee account below
Committees - Planning & Zoning	595	1,000	250	1,000	-	
Committee - Board of Adj	172	1,000	200	1,000	-	
Committee - Audit	-	-	-	1,000	1,000	Prior year budgeted in Communication Committee
Urban Wildlife	961	1,000	891	1,000	-	
Donations & Grants	-	1,000	-	1,000	-	
Court Technology	8,919	-	1,399	6,050	6,050	New warrant interface technology with Dispatch
Court Security	1,601	-	-	10,000	10,000	Security cameras and other equipment
Total Supplies, Maintenance & Operations Costs	199,909	655,858	714,288	702,325	46,468	7.1%
Services						
Professional Services	767,434	785,392	780,654	989,283	203,891	175k GEC and CP operational, 8k Feral hogs, 12k recodification, 13k budget/forecast software, (9k decrease in Dispatch)
Dues/Subscriptions	12,369	16,510	14,200	15,164	(1,346)	
Training/Seminars & Related Travel	41,390	76,460	51,153	114,421	37,961	10k HR training, 3k HR ICMA Cert, 8300 SAP IT security trainings,1k judge training
Meetings and Related Travel	4,785	18,271	5,715	19,323	1,052	Departmental increases with new FTE's added PY
Elections	1,028	10,000	-	20,000	10,000	Add'l election cost for PY election postponed to budget year
Investigations	10,805	8,900	8,900	15,000	6,100	Increase in op budget based on increased volume pre-COVID
Leose Training	-	1,700	-	4,000	2,300	Planned expenditure of reserved LEOSE funds
Asset Forfeiture	-	-	-	-	-	
Public Relations	22,172	46,154	12,990	46,207	53	1.5k PD recruiting and mktg
Employee Appreciation	4,022	15,420	15,320	12,470	(2,950)	Increase in Holiday Party costs
Employment Costs	1,950	3,000	3,000	4,450	1,450	Increase in employment postings and background checks
Recording/Reporting/History	2,993	3,000	2,500	3,000	-	
Total Services Costs	868,946	984,806	894,433	1,243,318	258,512	26.3%
Shared Services						
Facility Contracts & Services	28,694	50,777	50,777	53,650	2,873	
Tech/Internet/Software Maintenance	153,992	156,481	156,481	178,355	21,874	HRIS $31k, Office 365 $9.6k, Office Project $3.6k, Incode warrant interface $6k, DocuSign $2.7k. IT Consultant contract ended, savings of 86k on this line.
Postage	3,095	9,500	5,000	10,125	625	increase for special mailings
General Liability Insurance	49,586	51,418	39,207	51,418	-	
Electricity	34,981	32,700	31,000	36,450	3,750	
Phone/Cable/Alarms	25,454	26,742	31,542	36,752	10,010	Mobileiron and Marsh text archiving
Total Shared Services Costs	295,801	327,617	314,007	366,749	39,132	11.9%
Capital Outlay & Transfers						
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	307,087	351,696	475,648	240,000	(111,696)	PD purchasing less vehicles than PY
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	1,020,321	1,199,525	599,525	152,500	(1,047,025)	Fewer SAP projects funded
Transfer to GF Veh/Equip F 31	215,503	230,492	230,492	290,493	60,001	Increased savings based on depreciable assets
Total Capital Outlay & Transfers Costs	1,542,911	1,781,713	1,305,665	682,993	(1,098,720)	-61.7%
					-	
Total Departmental Budget	6,647,823	8,286,903	7,303,586	7,747,373	(539,530)	-6.5%
					7.0%	ops only

Mayor & Council

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	-	-	-	-	-	
Overtime	-	-	-	-	-	
Taxes - Social Security	-	-	-	-	-	
Taxes - Medicare	-	-	-	-	-	
Taxes SUTA/FUTA	-	-	-	-	-	
Workmans' Compensation	-	-	-	-	-	
Retirement	-	-	-	-	-	
Health Insurance	-	-	-	-	-	
Uniform Allowance	-	-	-	-	-	
Car Allowance	-	-	-	-	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	-	-	-	-	-	
					-	
Supplies, Maintenance & Operations					-	
Supplies and Consumables	315	-	-	-	-	
Minor Equipment and Furniture	-	-	-	-	-	
Fuel	-	-	-	-	-	
Uniforms	225	350	350	350	-	
Miscellaneous	-	-	-	-	-	
Vehicle Maintenance/Repairs	-	-	-	-	-	
Equipment Maintenance/Repairs	-	-	-	-	-	
Building Maintenance/Repairs	-	-	-	-	-	
Landscaping & Greenspace Maintenance	-	-	-	-	-	
Street Maintenance	-	-	-	-	-	
Drainage Work	-	-	-	-	-	
Committees - Communications	62	2,000	500	1,000	(1,000)	Prior year budgeted for Audit Committee here, now split out
Committees - Planning & Zoning	595	1,000	250	1,000	-	
Committee - Board of Adj	172	1,000	200	1,000	-	
Committee - Audit	-	-	-	1,000	1,000	Prior year budgeted for Audit Committee above, now split out
Urban Wildlife	961	1,000	891	1,000	-	
Donations & Grants	-	1,000	-	1,000	-	
Court Technology	-	-	-	-	-	
Total Supplies, Maintenance & Operations Costs	2,329	6,350	2,191	6,350	-	0.0%
Services						
Professional Services	-	-	8,100	8,100	8,100	Added expense for feral hog removal. ($2,700 x 3)
Dues/Subscriptions	-	2,800	2,775	2,800	-	
Training/Seminars & Related Travel	432	7,000	4,250	7,000	-	
Meetings and Related Travel	1,862	6,200	1,450	6,200	-	
Elections	-	-	-	-	-	
Investigations	-	-	-	-	-	
Leose Training	-	-	-	-	-	
Asset Forfeiture	-	-	-	-	-	
Public Relations	6,758	8,000	7,285	250	(7,750)	State of the City moved to HR
Employee Appreciation	-	-	-	-	-	
Employment Costs	-	-	-	-	-	
Recording/Reporting/History	-	-	-	-	-	
Total Services Costs	9,052	24,000	23,860	24,350	350	1.5%
Shared Services						
Facility Contracts & Services	-	-	-	-	-	
Tech/Internet/Software Maintenance	-	-	-	-	-	
Postage	-	-	-	-	-	
General Liability Insurance	-	-	-	-	-	
Electricity	-	-	-	-	-	
Phone/Cable/Alarms	-	-	-	-	-	
Total Shared Services Costs	-	-	-	-	-	Budget year over year change
Capital Outlay & Transfers						
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	-	-	-	-	-	
Transfer to GF Veh/Equip F 31	-	-	-	-	-	
Total Capital Outlay & Transfers Costs	-	-	-	-	-	
					-	
Total Departmental Budget	11,382	30,350	26,050	30,700	350	1.2%

City Administration

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	265,705	375,002	326,781	348,051	(26,951)	2% merit, no executive assistant, comp study implemented
Overtime	-	235	144	235	0	2% merit, no executive assistant, comp study implemented
Taxes - Social Security	15,089	23,265	18,391	21,594	(1,671)	2% merit, no executive assistant, comp study implemented
Taxes - Medicare	3,845	5,441	4,859	5,050	(391)	2% merit, no executive assistant, comp study implemented
Taxes SUTA/FUTA	18	900	447	675	(225)	2% merit, no executive assistant, comp study implemented
Workmans' Compensation	791	1,544	906	1,566	22	2% merit, no executive assistant, comp study implemented
Retirement	32,568	44,475	39,590	40,915	(3,560)	2% merit, no executive assistant, comp study implemented
Health Insurance	22,536	39,969	29,573	31,819	(8,150)	2% merit, no executive assistant, comp study implemented
Uniform Allowance	-	-	-	-	-	
Car Allowance	7,200	7,200	7,200	7,200	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	347,752	498,031	427,890	457,105	(40,926)	-8.2%
Supplies, Maintenance & Operations						
Supplies and Consumables	398	650	650	750	100	Increased standard from $100 to $150 per person
Minor Equipment and Furniture	3,072	2,900	500	500	(2,400)	Removed prior year 1x computer expenses
Fuel	88	300	300	300	-	
Uniforms	69	250	250	250	-	
Miscellaneous	-	-	-	-	-	
Vehicle Maintenance/Repairs	-	-	-	-	-	
Equipment Maintenance/Repairs	-	-	-	-	-	
Building Maintenance/Repairs	-	-	-	-	-	
Landscaping & Greenspace Maintenance	-	-	-	-	-	
Street Maintenance	-	-	-	-	-	
Drainage Work	-	-	-	-	-	
Committees - Other	-	-	-	-	-	
Committees - Planning & Zoning	-	-	-	-	-	
Committee - Board of Adj	-	-	-	-	-	
Urban Wildlife	-	-	-	-	-	
Donations & Grants	-	-	-	-	-	
Court Technology	-	-	-	-	-	
Total Supplies, Maintenance & Operations Costs	3,627	4,100	1,700	1,800	(2,300)	-56.1%
Services						
Professional Services	135,290	100,000	100,000	100,000	-	
Dues/Subscriptions	3,495	2,390	2,390	2,310	(80)	
Training/Seminars & Related Travel	2,650	15,320	6,320	17,270	1,950	Updated cost of TCMA conference
Meetings and Related Travel	1,218	5,345	1,345	5,595	250	
Elections	-	-	-	-	-	
Investigations	-	-	-	-	-	
Leose Training	-	-	-	-	-	
Asset Forfeiture	-	-	-	-	-	
Public Relations	-	-	-	-	-	
Employee Appreciation	-	250	190	250	-	
Employment Costs	-	-	-	-	-	
Recording/Reporting/History	-	-	-	-	-	
Total Services Costs	142,652	123,305	110,245	125,425	2,120	1.7%
Shared Services						
Facility Contracts & Services	-	-	-	-	-	
Tech/Internet/Software Maintenance	-	-	-	-	-	
Postage	-	-	-	-	-	
General Liability Insurance	-	-	-	-	-	
Electricity	-	-	-	-	-	
Phone/Cable/Alarms	-	-	-	-	-	
Total Shared Services Costs	-	-	-	-	-	0.0%
Capital Outlay & Transfers						
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	-	-	-	24,000	24,000	Admin vehicle up for replacement from Equip Repl Fund
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	-	-	-	-	-	
Transfer to GF Veh/Equip F 31	-	-	-	-	-	
Total Capital Outlay & Transfers Costs	-	-	-	24,000	24,000	0.0%
					-	
Total Departmental Budget	494,031	625,436	539,835	608,330	(17,106)	-2.7%

City Secretary

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	93,226	113,389	106,881	124,622	11,233	2% merit instead of 3%, comp study implemented
Overtime	64	-	-	-	-	2% merit instead of 3%, comp study implemented
Taxes - Social Security	5,392	7,030	6,642	7,727	696	2% merit instead of 3%, comp study implemented
Taxes - Medicare	1,261	1,644	1,553	1,807	163	2% merit instead of 3%, comp study implemented
Taxes SUTA/FUTA	18	450	288	450	-	2% merit instead of 3%, comp study implemented
Workmans' Compensation	337	489	287	561	72	2% merit instead of 3%, comp study implemented
Retirement	11,136	13,439	12,667	14,640	1,201	2% merit instead of 3%, comp study implemented
Health Insurance	18,535	18,841	15,720	19,005	164	2% merit instead of 3%, comp study implemented
Uniform Allowance	-	-	-	-	-	
Car Allowance	-	-	-	-	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	129,970	155,283	144,039	168,811	13,529	8.7%
Supplies, Maintenance & Operations						
Supplies and Consumables	923	1,150 `	1,150	1,250	100	charter committee expenses
Minor Equipment and Furniture	2,980	200	224	200	-	
Fuel	-	-	-	-	-	
Uniforms	126	100	100	100	-	
Miscellaneous	23	481	481	494	13	
Vehicle Maintenance/Repairs	-	-	-	-	-	
Equipment Maintenance/Repairs	-	-	-	-	-	
Building Maintenance/Repairs	-	-	-	-	-	
Landscaping & Greenspace Maintenance	-	-	-	-	-	
Street Maintenance	-	-	-	-	-	
Drainage Work	-	-	-	-	-	
Committees - Other	-	-	-	-	-	
Committees - Planning & Zoning	-	-	-	-	-	
Committee - Board of Adj	-	-	-	-	-	
Urban Wildlife	-	-	-	-	-	
Donations & Grants	-	-	-	-	-	
Court Technology	-	-	-	-	-	
Total Supplies, Maintenance & Operations Costs	4,053	1,931	1,955	2,044	113	5.9%
Services						
Professional Services	6,991	5,000	3,000	16,895	11,895	Recodification w/ addition of UDC, codification of ordinances
Dues/Subscriptions	2,826	912	715	512	(400)	TMCA reduction
Training/Seminars & Related Travel	2,766	6,789	4,041	5,550	(1,239)	election law seminar is bi-yearly and not occurring in 2021
Meetings and Related Travel	219	1,326	226	1,528	202	
Elections	1,028	10,000	-	20,000	10,000	Increased election cost to cover PY election moved to budget yr
Investigations	-	-	-	-	-	
Leose Training	-	-	-	-	-	
Asset Forfeiture	-	-	-	-	-	
Public Relations	-	-	-	-	-	
Employee Appreciation	-	100	100	100	-	
Employment Costs	-	-	-	-	-	
Recording/Reporting/History	2,993	3,000	2,500	3,000	-	
Total Services Costs	16,822	27,127	10,582	47,585	20,458	75.4%
Shared Services						
Facility Contracts & Services	-	-	-	-	-	
Tech/Internet/Software Maintenance	-	-	-	-	-	
Postage	-	-	-	-	-	
General Liability Insurance	-	-	-	-	-	
Electricity	-	-	-	-	-	
Phone/Cable/Alarms	-	-	-	-	-	
Total Shared Services Costs	-	-	-	-	-	0.0%
					-	
Capital Outlay & Transfers					-	
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	-	-	-	-	-	
Transfer to GF Veh/Equip F 31	-	-	-	-	-	
Total Capital Outlay & Transfers Costs	-	-	-	-	-	0.0%
					-	
Total Departmental Budget	150,844	184,341	156,576	218,440	34,100	18.5%

Human Resources and Communications

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	55,662	117,603	104,757	128,794	11,191	2% merit instead of 3%, comp study implemented
Overtime	-	-	-	-	-	2% merit instead of 3%, comp study implemented
Taxes - Social Security	3,363	7,291	6,589	7,985	694	2% merit instead of 3%, comp study implemented
Taxes - Medicare	787	1,705	1,541	1,868	162	2% merit instead of 3%, comp study implemented
Taxes SUTA/FUTA	9	450	288	450	-	2% merit instead of 3%, comp study implemented
Workmans' Compensation	230	512	300	580	68	2% merit instead of 3%, comp study implemented
Retirement	6,644	13,939	12,415	15,130	1,191	2% merit instead of 3%, comp study implemented
Health Insurance	5,924	16,385	11,748	16,533	148	2% merit instead of 3%, comp study implemented
Uniform Allowance	-	-	-	-	-	
Car Allowance	-	-	-	-	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	72,618	157,885	137,639	171,340	13,455	8.5%
Supplies, Maintenance & Operations						
Supplies and Consumables	719	1,700	1,700	2,200	500	Increase due to 1095-C forms and filing
Minor Equipment and Furniture	3,285	3,700	3,700	1,200	(2,500)	ADA Accomodations costs
Fuel	-	-	-	-	-	
Uniforms	57	100	114	100	-	
Miscellaneous	-	-	-	-	-	
Vehicle Maintenance/Repairs	-	-	-	-	-	
Equipment Maintenance/Repairs	-	-	-	-	-	
Building Maintenance/Repairs	-	-	-	-	-	
Landscaping & Greenspace Maintenance	-	-	-	-	-	
Street Maintenance	-	-	-	-	-	
Drainage Work	-	-	-	-	-	
Committees - Other	-	-	-	-	-	
Committees - Planning & Zoning	-	-	-	-	-	
Committee - Board of Adj	-	-	-	-	-	
Urban Wildlife	-	-	-	-	-	
Donations & Grants	-	-	-	-	-	
Court Technology	-	-	-	-	-	
Total Supplies, Maintenance & Operations Costs	4,060	5,500	5,514	3,500	(2,000)	-36.4%
Services						
Professional Services	8,752	-	-	-	-	
Dues/Subscriptions	1,044	1,755	1,708	1,902	147	Added IPMA dues
Training/Seminars & Related Travel	9,309	3,663	3,980	27,763	24,100	New FTE conf costs and one-time IPMA-CP Certification, development training 10k
Meetings and Related Travel	-	300	494	900	600	Std SR mgmt allowance plus cost for Top Workplace Luncheon
Elections	-	-	-	-	-	
Investigations	-	-	-	-	-	
Leose Training	-	-	-	-	-	
Asset Forfeiture	-	-	-	-	-	
Public Relations	11,042	32,700	2,251	38,450	5,750	8k State of City moved from 610
Employee Appreciation	4,022	12,370	12,370	9,370	(3,000)	Increase in Holiday Party expense
Employment Costs	1,950	3,000	3,000	4,450	1,450	Increase in cost of job postings and background checks
Recording/Reporting/History	-	-	-	-	-	
Total Services Costs	36,119	53,788	23,803	82,835	29,047	54.0%
Shared Services						
Facility Contracts & Services	-	-	-	-	-	
Tech/Internet/Software Maintenance	-	-	-	-	-	
Postage	-	-	-	-	-	
General Liability Insurance	-	-	-	-	-	
Electricity	-	-	-	-	-	
Phone/Cable/Alarms	-	-	-	-	-	
Total Shared Services Costs	-	-	-	-	-	0.0%
Capital Outlay & Transfers						
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	-	-	-	-	-	
Transfer to GF Veh/Equip F 31	-	-	-	-	-	
Total Capital Outlay & Transfers Costs	-	-	-	-	-	0.0%
					-	
Total Departmental Budget	112,798	217,172	166,956	257,674	40,502	18.6%

Finance

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	144,575	231,250	212,182	199,715	(31,535)	IT costs moved to department 615
Overtime	28	231	200	231	0	IT costs moved to department 615
Taxes - Social Security	8,696	14,352	12,995	12,397	(1,955)	IT costs moved to department 615
Taxes - Medicare	2,034	3,356	3,039	2,899	(457)	IT costs moved to department 615
Taxes SUTA/FUTA	18	675	409	563	(113)	IT costs moved to department 615
Workmans' Compensation	524	1,000	587	899	(101)	IT costs moved to department 615
Retirement	17,240	27,436	24,632	23,489	(3,948)	IT costs moved to department 615
Health Insurance	10,786	21,693	19,879	18,054	(3,639)	IT costs moved to department 615
Uniform Allowance	-	-	-	-	-	
Car Allowance	-	-	-	-	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	183,901	299,993	273,923	258,246	(41,747)	-13.9%
Supplies, Maintenance & Operations						
Supplies and Consumables	1,000	1,425	1,425	1,325	(100)	IT costs moved to department 615
Minor Equipment and Furniture	4,496	600	600	500	(100)	IT costs moved to department 615
Fuel	-	-	-	-	-	
Uniforms	105	300	300	250	(50)	IT costs moved to department 615
Miscellaneous	-	-	-	-	-	
Vehicle Maintenance/Repairs	-	-	-	-	-	
Equipment Maintenance/Repairs	-	-	-	-	-	
Building Maintenance/Repairs	-	-	-	-	-	
Landscaping & Greenspace Maintenance	-	-	-	-	-	
Street Maintenance	-	-	-	-	-	
Drainage Work	-	-	-	-	-	
Committees - Other	-	-	-	-	-	
Committees - Planning & Zoning	-	-	-	-	-	
Committee - Board of Adj	-	-	-	-	-	
Urban Wildlife	-	-	-	-	-	
Donations & Grants	-	-	-	-	-	
Court Technology	-	-	-	-	-	
Total Supplies, Maintenance & Operations Costs	5,601	2,325	2,325	2,075	(250)	-10.8%
Services						
Professional Services	72,005	78,835	79,174	78,836	1	
Dues/Subscriptions	610	1,430	1,430	1,430	-	
Training/Seminars & Related Travel	4,329	10,900	8,700	7,900	(3,000)	IT costs moved to department 615
Meetings and Related Travel	-	500	500	400	(100)	IT costs moved to department 615
Elections	-	-	-	-	-	
Investigations	-	-	-	-	-	
Leose Training	-	-	-	-	-	
Asset Forfeiture	-	-	-	-	-	
Public Relations	-	-	-	-	-	
Employee Appreciation	-	300	300	250	(50)	IT costs moved to department 615
Employment Costs	-	-	-	-	-	
Recording/Reporting/History	-	-	-	-	-	
Total Services Costs	76,943	91,965	90,104	88,816	(3,149)	-3.4%
Shared Services						
Facility Contracts & Services	-	-	-	-	-	
Tech/Internet/Software Maintenance	-	-	-	-	-	
Postage	-	-	-	-	-	
General Liability Insurance	-	-	-	-	-	
Electricity	-	-	-	-	-	
Phone/Cable/Alarms	-	-	-	-	-	
Total Shared Services Costs	-	-	-	-	-	0.0%
Capital Outlay & Transfers						
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	-	-	-	-	-	
Transfer to GF Veh/Equip F 31	-	-	-	-	-	
Total Capital Outlay & Transfers Costs	-	-	-	-	-	0.0%
					-	
Total Departmental Budget	266,445	394,283	366,352	349,137	(45,146)	-11.5%

Information Technology

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	-	-	-	75,852	75,852	New Department for FY 2020-21, costs reclassed from Dept 614
Overtime	-	-	-	-	-	
Taxes - Social Security	-	-	-	4,703	4,703	New Department for FY 2020-21, costs reclassed from Dept 614
Taxes - Medicare	-	-	-	1,100	1,100	New Department for FY 2020-21, costs reclassed from Dept 614
Taxes SUTA/FUTA	-	-	-	225	225	New Department for FY 2020-21, costs reclassed from Dept 614
Workmans' Compensation	-	-	-	341	341	New Department for FY 2020-21, costs reclassed from Dept 614
Retirement	-	-	-	8,911	8,911	New Department for FY 2020-21, costs reclassed from Dept 614
Health Insurance	-	-	-	7,469	7,469	New Department for FY 2020-21, costs reclassed from Dept 614
Uniform Allowance	-	-	-	-	-	
Car Allowance	-	-	-	-	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	-	-	-	98,601	98,601	100.0%
Supplies, Maintenance & Operations						
Supplies and Consumables	-	-	-	200	200	New Department for FY 2020-21, costs reclassed from Dept 614
Minor Equipment and Furniture	-	-	-	200	200	New Department for FY 2020-21, costs reclassed from Dept 614
Fuel	-	-	-	-	-	
Uniforms	-	-	-	100	100	New Department for FY 2020-21, costs reclassed from Dept 614
Miscellaneous	-	-	-	-	-	
Vehicle Maintenance/Repairs	-	-	-	-	-	
Equipment Maintenance/Repairs	-	-	-	-	-	
Building Maintenance/Repairs	-	-	-	-	-	
Landscaping & Greenspace Maintenance	-	-	-	-	-	
Street Maintenance	-	-	-	-	-	
Drainage Work	-	-	-	-	-	
Committees - Other	-	-	-	-	-	
Committees - Planning & Zoning	-	-	-	-	-	
Committee - Board of Adj	-	-	-	-	-	
Urban Wildlife	-	-	-	-	-	
Donations & Grants	-	-	-	-	-	
Court Technology	-	-	-	-	-	
Total Supplies, Maintenance & Operations Costs	-	-	-	500	500	100.0%
Services						
Professional Services	-	-	-	-	-	
Dues/Subscriptions	-	-	-	-	-	
Training/Seminars & Related Travel	-	-	-	11,300	11,300	New Department for FY 2020-21, costs reclassed from Dept 614
Meetings and Related Travel	-	-	-	100	100	New Department for FY 2020-21, costs reclassed from Dept 614
Elections	-	-	-	-	-	
Investigations	-	-	-	-	-	
Leose Training	-	-	-	-	-	
Asset Forfeiture	-	-	-	-	-	
Public Relations	-	-	-	-	-	
Employee Appreciation	-	-	-	100	100	New Department for FY 2020-21, costs reclassed from Dept 614
Employment Costs	-	-	-	-	-	
Recording/Reporting/History	-	-	-	-	-	
Total Services Costs	-	-	-	11,500	11,500	100.0%
Shared Services						
Facility Contracts & Services	-	-	-	18,568	18,568	New Department for FY 2020-21, costs reclassed from Dept 690
Tech/Internet/Software Maintenance	-	-	-	178,355	178,355	New Department for FY 2020-21, costs reclassed from Dept 690
Postage	-	-	-	-	-	
General Liability Insurance	-	-	-	-	-	
Electricity	-	-	-	-	-	
Phone/Cable/Alarms	-	-	-	36,752	36,752	New Department for FY 2020-21, costs reclassed from Dept 690
Total Shared Services Costs	-	-	-	233,675	233,675	100.0%
Capital Outlay & Transfers						
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	-	-	-	-	-	
Transfer to GF Veh/Equip F 31	-	-	-	-	-	
Total Capital Outlay & Transfers Costs	-	-	-	-	-	100.0%
					-	
Total Departmental Budget	-	-	-	344,275	344,275	100.0%

Municipal Court

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	93,045	103,468	103,459	109,096	5,627	2% merit instead of 3%, comp study implemented
Overtime	-	458	200	458	0	2% merit instead of 3%, comp study implemented
Taxes - Social Security	5,673	6,443	6,537	6,792	349	2% merit instead of 3%, comp study implemented
Taxes - Medicare	1,327	1,507	1,529	1,589	82	2% merit instead of 3%, comp study implemented
Taxes SUTA/FUTA	18	450	289	450	-	2% merit instead of 3%, comp study implemented
Workmans' Compensation	326	439	258	491	52	2% merit instead of 3%, comp study implemented
Retirement	11,097	12,318	12,262	12,870	552	2% merit instead of 3%, comp study implemented
Health Insurance	12,946	14,447	13,641	14,565	118	2% merit instead of 3%, comp study implemented
Uniform Allowance	-	-	-	-	-	
Car Allowance	-	-	-	-	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	124,431	139,531	138,175	146,311	6,780	4.9%
Supplies, Maintenance & Operations						
Supplies and Consumables	1,490	2,200	1,800	2,200	-	
Minor Equipment and Furniture	-	1,400	1,003	200	(1,200)	Removed 1x desk purchase
Fuel	-	-	-	-	-	
Uniforms	96	100	100	100	-	
Miscellaneous	-	-	-	-	-	
Vehicle Maintenance/Repairs	-	-	-	-	-	
Equipment Maintenance/Repairs	-	-	-	-	-	
Building Maintenance/Repairs	-	-	-	-	-	
Landscaping & Greenspace Maintenance	-	-	-	-	-	
Street Maintenance	-	-	-	-	-	
Drainage Work	-	-	-	-	-	
Committees - Other	-	-	-	-	-	
Committees - Planning & Zoning	-	-	-	-	-	
Committee - Board of Adj	-	-	-	-	-	
Urban Wildlife	-	-	-	-	-	
Donations & Grants	-	-	-	-	-	
Court Technology	8,919	-	1,399	6,050	6,050	Warrant management software integrated with Dispatch
Court Security	1,601	-	-	10,000	10,000	Security upgrades
Total Supplies, Maintenance & Operations Costs	12,106	3,700	4,302	18,550	14,850	401.4%
Services						
Professional Services	19,396	58,230	46,000	58,230	-	
Dues/Subscriptions	190	800	110	800	-	
Training/Seminars & Related Travel	2,199	2,000	841	3,000	1,000	Added training for Judge
Meetings and Related Travel	-	500	100	500	-	
Elections	-	-	-	-	-	
Investigations	-	-	-	-	-	
Leose Training	-	-	-	-	-	
Asset Forfeiture	-	-	-	-	-	
Public Relations	-	-	-	-	-	
Employee Appreciation	-	100	60	100	-	
Employment Costs	-	-	-	-	-	
Recording/Reporting/History	-	-	-	-	-	
Total Services Costs	21,785	61,630	47,111	62,630	1,000	1.6%
Shared Services						
Facility Contracts & Services	-	-	-	-	-	
Tech/Internet/Software Maintenance	-	-	-	-	-	
Postage	-	-	-	-	-	
General Liability Insurance	-	-	-	-	-	
Electricity	-	-	-	-	-	
Phone/Cable/Alarms	-	-	-	-	-	
Total Shared Services Costs	-	-	-	-	-	0.0%
Capital Outlay & Transfers						
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	-	-	-	-	-	
Transfer to GF Veh/Equip F 31	-	-	-	-	-	
Total Capital Outlay & Transfers Costs	-	-	-	-	-	0.0%
					-	
Total Departmental Budget	158,322	204,861	189,588	227,491	22,630	11.0%

Public Safety and Emergency Services

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	1,474,609	1,625,186	1,459,428	1,733,121	107,936	2% merit instead of 3%, comp study implemented
Overtime	27,650	24,722	25,982	22,395	(2,328)	2% merit instead of 3%, comp study implemented
Taxes - Social Security	92,333	102,294	94,490	108,842	6,548	2% merit instead of 3%, comp study implemented
Taxes - Medicare	21,594	23,924	22,099	25,455	1,531	2% merit instead of 3%, comp study implemented
Taxes SUTA/FUTA	251	6,300	3,851	6,300	-	2% merit instead of 3%, comp study implemented
Workmans' Compensation	41,100	69,329	40,683	73,137	3,808	2% merit instead of 3%, comp study implemented
Retirement	181,464	195,555	177,121	206,229	10,674	2% merit instead of 3%, comp study implemented
Health Insurance	215,560	243,435	212,777	244,951	1,516	2% merit instead of 3%, comp study implemented
Uniform Allowance	16,800	20,800	20,800	26,000	5,200	Increased from $800/officer to $1,000/officer
Car Allowance	-	-	-	-	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	2,071,361	2,311,546	2,057,232	2,446,431	134,885	5.8%
Supplies, Maintenance & Operations						
Supplies and Consumables	4,022	4,000	4,000	4,000	-	
Minor Equipment and Furniture	11,523	30,950	30,950	27,960	(2,990)	Game cameras, podium lecturn, vehicle organizers
Fuel	36,000	30,000	30,000	30,000	-	
Uniforms	8,798	12,000	12,000	15,720	3,720	Increase in cost of uniforms and body armor (Grant of $3k offset body armor)
Miscellaneous	1,605	-	-	-	-	
Vehicle Maintenance/Repairs	17,531	17,000	19,983	23,550	6,550	Increase costs of tires for vehicles
Equipment Maintenance/Repairs	-	-	-	-	-	
Building Maintenance/Repairs	-	-	-	-	-	
Landscaping & Greenspace Maintenance	-	-	-	-	-	
Street Maintenance	-	-	-	-	-	
Drainage Work	-	-	-	-	-	
Committees - Other	-	-	-	-	-	
Committees - Planning & Zoning	-	-	-	-	-	
Committee - Board of Adj	-	-	-	-	-	
Urban Wildlife	-	-	-	-	-	
Donations & Grants	-	-	-	-	-	
Court Technology	-	-	-	-	-	
Total Supplies, Maintenance & Operations Costs	79,479	93,950	96,933	101,230	7,280	7.7%
Services						
Professional Services	516,870	518,767	519,821	521,887	3,120	Increase in dispatch costs
Dues/Subscriptions	2,883	5,200	3,850	3,950	(1,250)	Removed K9 Training aids
Training/Seminars & Related Travel	9,881	10,850	10,850	14,000	3,150	Training cost offset by grant revenue
Meetings and Related Travel	683	2,500	500	2,500	-	
Elections	-	-	-	-	-	
Investigations	10,805	8,900	8,900	15,000	6,100	Requested increase of operational budget
Leose Training	-	1,700	-	4,000	2,300	Budgeted to spend reserved LEOSE funds
Asset Forfeiture	-	-	-	-	-	
Public Relations	4,372	5,454	3,454	7,507	2,053	Added cost of recruiting and marketing (flyers, job fair)
Employee Appreciation	-	1,400	1,400	1,400	-	
Employment Costs	-	-	-	-	-	
Recording/Reporting/History	-	-	-	-	-	
Total Services Costs	545,494	554,771	548,775	570,244	15,473	2.8%
Shared Services						
Facility Contracts & Services	-	-	-	-	-	
Tech/Internet/Software Maintenance	-	-	-	-	-	
Postage	-	-	-	-	-	
General Liability Insurance	-	-	-	-	-	
Electricity	-	-	-	-	-	
Phone/Cable/Alarms	-	-	-	-	-	
Total Shared Services Costs	-	-	-	-	-	0.0%
Capital Outlay & Transfers						
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	75,142	177,806	183,389	216,000	38,194	Replacing 2 patrol vehicles, animal control vehicle, and PD HVAC
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	-	-	-	-	-	
Transfer to GF Veh/Equip F 31	-	-	-	-	-	
Total Capital Outlay & Transfers Costs	75,142	177,806	183,389	216,000	38,194	21.5%
					-	
Total Departmental Budget	2,771,476	3,138,072	2,886,329	3,333,905	195,833	6.2%
					0	

Maintenance

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	226,563	286,552	269,770	299,617	13,065	2% merit instead of 3%, comp study implemented
Overtime	1,526	1,002	1,514	975	(28)	2% merit instead of 3%, comp study implemented
Taxes - Social Security	13,946	17,828	16,775	18,637	808	2% merit instead of 3%, comp study implemented
Taxes - Medicare	3,262	4,170	3,924	4,359	189	2% merit instead of 3%, comp study implemented
Taxes SUTA/FUTA	68	1,688	1,110	1,688	-	2% merit instead of 3%, comp study implemented
Workmans' Compensation	15,066	23,518	13,830	22,063	(1,455)	2% merit instead of 3%, comp study implemented
Retirement	27,218	34,082	32,731	35,312	1,230	2% merit instead of 3%, comp study implemented
Health Insurance	51,846	62,677	64,558	62,943	266	2% merit instead of 3%, comp study implemented
Uniform Allowance	-	-	-	-	-	
Car Allowance	-	-	-	-	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	339,495	431,517	404,212	445,592	14,076	3.3%
Supplies, Maintenance & Operations						
Supplies and Consumables	2,422	6,100	6,100	3,800	(2,300)	1 time expense in PY not necessary this year
Minor Equipment and Furniture	10,520	10,800	10,800	10,800	-	
Fuel	9,335	10,200	10,200	10,200	-	
Uniforms	5,873	6,275	6,275	6,275	-	
Miscellaneous	-	200	200	200	-	
Vehicle Maintenance/Repairs	5,955	12,000	12,000	8,000	(4,000)	Removed repurpose of PD vehicle
Equipment Maintenance/Repairs	18,434	5,580	8,288	12,300	6,720	Added generator annual maintenance
Building Maintenance/Repairs	15,214	15,480	21,168	15,300	(180)	Removed 1x City Fence cost
Landscaping & Greenspace Maintenance	2,128	5,000	3,000	5,000	-	
Street Maintenance	-	31,000	27,000	33,000	2,000	Increased sign replacement program
Drainage Work	213	5,000	2,905	5,000	-	
Committees - Other	-	-	-	-	-	
Committees - Planning & Zoning	-	-	-	-	-	
Committee - Board of Adj	-	-	-	-	-	
Urban Wildlife	-	-	-	-	-	
Donations & Grants	-	-	-	-	-	
Court Technology	-	-	-	-	-	
Total Supplies, Maintenance & Operations Costs	70,094	107,635	107,936	109,875	2,240	2.1%
Services						
Professional Services	-	-	-	-	-	
Dues/Subscriptions	14	600	600	600	-	
Training/Seminars & Related Travel	3,076	8,541	3,541	8,541	-	
Meetings and Related Travel	362	100	100	100	-	
Elections	-	-	-	-	-	
Investigations	-	-	-	-	-	
Leose Training	-	-	-	-	-	
Asset Forfeiture	-	-	-	-	-	
Public Relations	-	-	-	-	-	
Employee Appreciation	-	400	400	400	-	
Employment Costs	-	-	-	-	-	
Recording/Reporting/History	-	-	-	-	-	
Total Services Costs	3,452	9,641	4,641	9,641	-	0.0%
Shared Services						
Facility Contracts & Services	-	-	-	-	-	
Tech/Internet/Software Maintenance	-	-	-	-	-	
Postage	-	-	-	-	-	
General Liability Insurance	-	-	-	-	-	
Electricity	-	-	-	-	-	
Phone/Cable/Alarms	-	-	-	-	-	
Total Shared Services Costs	-	-	-	-	-	0.0%
Capital Outlay & Transfers						
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	148,233	173,890	292,259	-	(173,890)	
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	-	-	-	-	-	
Transfer to GF Veh/Equip F 31	-	-	-	-	-	
Total Capital Outlay & Transfers Costs	148,233	173,890	292,259	-	(173,890)	Budget year over year change
					-	
Total Departmental Budget	561,274	722,683	809,048	565,108	(157,574)	-21.8%

Building Codes and Permits

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	163,542	174,828	171,407	184,642	9,814	2% merit instead of 3%, comp study implemented
Overtime	248	173	100	173	(0)	2% merit instead of 3%, comp study implemented
Taxes - Social Security	9,915	10,850	10,808	11,459	608	2% merit instead of 3%, comp study implemented
Taxes - Medicare	2,319	2,538	2,528	2,680	142	2% merit instead of 3%, comp study implemented
Taxes SUTA/FUTA	27	675	432	675	-	2% merit instead of 3%, comp study implemented
Workmans' Compensation	915	1,511	887	1,663	152	2% merit instead of 3%, comp study implemented
Retirement	19,548	20,742	20,316	21,711	969	2% merit instead of 3%, comp study implemented
Health Insurance	24,637	25,290	24,507	25,442	152	2% merit instead of 3%, comp study implemented
Uniform Allowance	-	-	-	-	-	
Car Allowance	-	-	-	-	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	221,151	236,608	230,984	248,445	11,837	5.0%
Supplies, Maintenance & Operations						
Supplies and Consumables	619	450	450	450	-	
Minor Equipment and Furniture	1,369	2,200	1,600	300	(1,900)	Removed 1x updated code books
Fuel	1,225	1,300	1,300	1,300	-	
Uniforms	119	530	300	530	-	
Miscellaneous	128	-	-	-	-	
Vehicle Maintenance/Repairs	-	-	-	-	-	
Equipment Maintenance/Repairs	-	-	-	-	-	
Building Maintenance/Repairs	-	-	-	-	-	
Landscaping & Greenspace Maintenance	-	-	-	-	-	
Street Maintenance	-	-	-	-	-	
Drainage Work	-	-	-	-	-	
Committees - Other	-	-	-	-	-	
Committees - Planning & Zoning	-	-	-	-	-	
Committee - Board of Adj	-	-	-	-	-	
Urban Wildlife	-	-	-	-	-	
Donations & Grants	-	-	-	-	-	
Court Technology	-	-	-	-	-	
Total Supplies, Maintenance & Operations Costs	3,460	4,480	3,650	2,580	(1,900)	-42.4%
Services						
Professional Services	8,130	9,560	9,560	9,560	-	
Dues/Subscriptions	265	290	290	290	-	
Training/Seminars & Related Travel	2,397	4,075	1,307	4,075	-	
Meetings and Related Travel	200	600	100	600	-	
Elections	-	-	-	-	-	
Investigations	-	-	-	-	-	
Leose Training	-	-	-	-	-	
Asset Forfeiture	-	-	-	-	-	
Public Relations	-	-	-	-	-	
Employee Appreciation	-	150	150	150	-	
Employment Costs	-	-	-	-	-	
Recording/Reporting/History	-	-	-	-	-	
Total Services Costs	10,992	14,675	11,407	14,675	-	0.0%
Shared Services						
Facility Contracts & Services	-	-	-	-	-	
Tech/Internet/Software Maintenance	-	-	-	-	-	
Postage	-	-	-	-	-	
General Liability Insurance	-	-	-	-	-	
Electricity	-	-	-	-	-	
Phone/Cable/Alarms	-	-	-	-	-	
Total Shared Services Costs	-	-	-	-	-	0.0%
Capital Outlay & Transfers						
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	-	-	-	-	-	
Transfer to GF Veh/Equip F 31	-	-	-	-	-	
Total Capital Outlay & Transfers Costs	-	-	-	-	-	0.0%
					-	
Total Departmental Budget	235,603	255,763	246,041	265,700	9,937	3.9%

Engineering and Planning

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	186,977	226,787	194,736	230,742	3,955	2% merit instead of 3%, comp study implemented
Overtime	288	1,058	360	1,000	(58)	2% merit instead of 3%, comp study implemented
Taxes - Social Security	10,744	14,126	12,440	14,368	242	2% merit instead of 3%, comp study implemented
Taxes - Medicare	2,513	3,304	2,910	3,360	57	2% merit instead of 3%, comp study implemented
Taxes SUTA/FUTA	27	788	508	788	-	2% merit instead of 3%, comp study implemented
Workmans' Compensation	1,420	2,451	1,438	2,507	56	2% merit instead of 3%, comp study implemented
Retirement	22,345	27,005	23,100	27,224	219	2% merit instead of 3%, comp study implemented
Health Insurance	25,266	30,998	25,606	31,118	120	2% merit instead of 3%, comp study implemented
Uniform Allowance	-	-	-	-	-	
Car Allowance	-	-	-	-	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	249,578	306,516	261,099	311,106	4,590	1.5%
Supplies, Maintenance & Operations						
Supplies and Consumables	2,804	6,495	5,295	11,255	4,760	SAP Geological features map and water conservation
Minor Equipment and Furniture	3,812	950	950	900	(50)	Removed 1x measuring wheel cost
Fuel	1,403	1,301	1,301	1,301	(0)	
Uniforms	715	1,140	1,140	1,865	725	Increased amount for safety gear
Miscellaneous	183	-	-	-	-	
Vehicle Maintenance/Repairs	-	-	-	-	-	
Equipment Maintenance/Repairs	-	-	-	-	-	
Building Maintenance/Repairs	-	-	-	-	-	
Landscaping & Greenspace Maintenance	-	-	-	-	-	
Street Maintenance	-	410,000	443,095	430,000	20,000	Increased amount for annual street maintenance program
Drainage Work	-	-	-	-	-	
Committees - Other	-	-	-	-	-	
Committees - Planning & Zoning	-	-	-	-	-	
Committee - Board of Adj	-	-	-	-	-	
Urban Wildlife	-	-	-	-	-	
Donations & Grants	-	-	-	-	-	
Court Technology	-	-	-	-	-	
Total Supplies, Maintenance & Operations Costs	8,916	419,887	451,782	445,321	25,435	6.1%
Services						
Professional Services	-	15,000	15,000	195,775	180,775	SAP projects to Ops - MS4 permit, GEC, Drainage Criticality, update UDC
Dues/Subscriptions	1,043	333	333	570	238	ASCE Membership increase
Training/Seminars & Related Travel	4,351	7,323	7,323	8,023	700	CPM fee and training
Meetings and Related Travel	241	900	900	900	-	
Elections	-	-	-	-	-	
Investigations	-	-	-	-	-	
Leose Training	-	-	-	-	-	
Asset Forfeiture	-	-	-	-	-	
Public Relations	-	-	-	-	-	
Employee Appreciation	-	350	350	350	-	
Employment Costs	-	-	-	-	-	
Recording/Reporting/History	-	-	-	-	-	
Total Services Costs	5,634	23,905	23,905	205,618	181,713	760.1%
Shared Services						
Facility Contracts & Services	-	-	-	-	-	
Tech/Internet/Software Maintenance	-	-	-	-	-	
Postage	-	-	-	-	-	
General Liability Insurance	-	-	-	-	-	
Electricity	-	-	-	-	-	
Phone/Cable/Alarms	-	-	-	-	-	
Total Shared Services Costs	-	-	-	-	-	0.0%
Capital Outlay & Transfers						
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	-	-	-	-	-	
Transfer to GF Veh/Equip F 31	-	-	-	-	-	
Total Capital Outlay & Transfers Costs	-	-	-	-	-	0.0%
					-	
Total Departmental Budget	264,129	750,308	736,786	962,045	211,737	28.2%

Community Center

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	-	-	-	-	-	Not allocating personnel costs yet.
Overtime	-	-	-	-	-	
Taxes - Social Security	-	-	-	-	-	
Taxes - Medicare	-	-	-	-	-	
Taxes SUTA/FUTA	-	-	-	-	-	
Workmans' Compensation	-	-	-	-	-	
Retirement	-	-	-	-	-	
Health Insurance	-	-	-	-	-	
Uniform Allowance	-	-	-	-	-	
Car Allowance	-	-	-	-	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	-	-	-	-	-	#DIV/0!
Supplies, Maintenance & Operations						
Supplies and Consumables	-	-	-	2,500	2,500	New department supplies.
Minor Equipment and Furniture	-	-	-	-	-	
Fuel	-	-	-	-	-	
Uniforms	-	-	-	-	-	
Miscellaneous	-	-	-	-	-	
Vehicle Maintenance/Repairs	-	-	-	-	-	
Equipment Maintenance/Repairs	-	-	-	-	-	
Building Maintenance/Repairs	-	-	-	-	-	
Landscaping & Greenspace Maintenance	-	-	-	-	-	
Street Maintenance	-	-	-	-	-	
Drainage Work	-	-	-	-	-	
Committees - Other	-	-	-	-	-	
Committees - Planning & Zoning	-	-	-	-	-	
Committee - Board of Adj	-	-	-	-	-	
Urban Wildlife	-	-	-	-	-	
Donations & Grants	-	-	-	-	-	
Court Technology	-	-	-	-	-	
Total Supplies, Maintenance & Operations Costs	-	-	-	2,500	2,500	#DIV/0!
Services						
Professional Services	-	-	-	-	-	
Dues/Subscriptions	-	-	-	-	-	
Training/Seminars & Related Travel	-	-	-	-	-	
Meetings and Related Travel	-	-	-	-	-	
Elections	-	-	-	-	-	
Investigations	-	-	-	-	-	
Leose Training	-	-	-	-	-	
Asset Forfeiture	-	-	-	-	-	
Public Relations	-	-	-	-	-	
Employee Appreciation	-	-	-	-	-	
Employment Costs	-	-	-	-	-	
Recording/Reporting/History	-	-	-	-	-	
Total Services Costs	-	-	-	-	-	#DIV/0!
Shared Services						
Facility Contracts & Services	-	-	-	-	-	
Tech/Internet/Software Maintenance	-	-	-	-	-	
Postage	-	-	-	-	-	
General Liability Insurance	-	-	-	-	-	
Electricity	-	-	-	3,750	3,750	Utility costs for new Civic Center.
Phone/Cable/Alarms	-	-	-	-	-	
Total Shared Services Costs	-	-	-	3,750	3,750	#DIV/0!
Capital Outlay & Transfers						
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	-	-	-	-	-	
Transfer to GF Veh/Equip F 31	-	-	-	-	-	
Total Capital Outlay & Transfers Costs	-	-	-	-	-	0.0%
					-	
Total Departmental Budget	-	-	-	6,250	6,250	#DIV/0!

Non-Departmental and Shared

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	-	-	-	-	-	
Overtime	-	-	-	-	-	
Taxes - Social Security	-	-	-	-	-	
Taxes - Medicare	-	-	-	-	-	
Taxes SUTA/FUTA	-	-	-	-	-	
Workmans' Compensation	-	-	-	-	-	
Retirement	-	-	-	-	-	
Health Insurance	-	-	-	-	-	
Uniform Allowance	-	-	-	-	-	
Car Allowance	-	-	-	-	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	-	-	-	-	-	
Supplies, Maintenance & Operations						
Supplies and Consumables	6,184	6,000	6,000	6,000	-	
Minor Equipment and Furniture	-	-	-	-	-	
Fuel	-	-	-	-	-	
Uniforms	-	-	-	-	-	
Miscellaneous	-	-	30,000	-	-	
Vehicle Maintenance/Repairs	-	-	-	-	-	
Equipment Maintenance/Repairs	-	-	-	-	-	
Building Maintenance/Repairs	-	-	-	-	-	
Landscaping & Greenspace Maintenance	-	-	-	-	-	
Street Maintenance	-	-	-	-	-	
Drainage Work	-	-	-	-	-	
Committees - Other	-	-	-	-	-	
Committees - Planning & Zoning	-	-	-	-	-	
Committee - Board of Adj	-	-	-	-	-	
Urban Wildlife	-	-	-	-	-	
Donations & Grants	-	-	-	-	-	
Court Technology	-	-	-	-	-	
Total Supplies, Maintenance & Operations Costs	6,184	6,000	36,000	6,000	-	
Services						
Professional Services	-	-	-	-	-	
Dues/Subscriptions	-	-	-	-	-	
Training/Seminars & Related Travel	-	-	-	-	-	
Meetings and Related Travel	-	-	-	-	-	
Elections	-	-	-	-	-	
Investigations	-	-	-	-	-	
Leose Training	-	-	-	-	-	
Asset Forfeiture	-	-	-	-	-	
Public Relations	-	-	-	-	-	
Employee Appreciation	-	-	-	-	-	
Employment Costs	-	-	-	-	-	
Recording/Reporting/History	-	-	-	-	-	
Total Services Costs	-	-	-	-	-	
Shared Services						
Facility Contracts & Services	28,694	50,777	50,777	35,082	(15,695)	moved copier lease to dept 615
Tech/Internet/Software Maintenance	153,992	156,481	156,481	-	(156,481)	moved software/tech/internet expenses to department 615
Postage	3,095	9,500	5,000	10,125	625	Increase for postage meter refills
General Liability Insurance	49,586	51,418	39,207	51,418	-	
Electricity	34,981	32,700	31,000	32,700	-	
Phone/Cable/Alarms	25,454	26,742	31,542	-	(26,742)	moved this expense line to department 615
Total Shared Services Costs	295,801	327,617	314,007	129,325	(198,293)	-60.5%
Capital Outlay & Transfers						
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	83,712	-	-	-	-	
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	1,020,321	1,199,525	599,525	152,500	(1,047,025)	Fewer SAP Projects funded
Transfer to GF Veh/Equip F 31	215,503	230,492	230,492	290,493	60,001	260k Equip savings, 30k inhouse street repair savings
Total Capital Outlay & Transfers Costs	1,319,536	1,430,017	830,017	442,993	(987,024)	-69.0%
					-	
Total Departmental Budget	1,621,521	1,763,634	1,180,024	578,318	(1,185,317)	-67.2%

Strategic Projects Fund

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Beginning Fund Balance	223,508	955,378	1,110,229	1,006,190
Revenues:				
Grant Revenue				600,000
Transfer from General Fund	1,037,171	1,199,525	599,525	152,500
Transfer from Bond Fund				-
Total Revenue	1,037,171	1,199,525	599,525	752,500
Financial Integrity				
Revenue Projections	-	10,000	-	-
Internal Controls Framework	-	55,000	55,000	-
Stormwater Funding	-	120,000	170,000	-
Debt Review and Policy Implementation	-	15,000	-	-
Grants and Utilities Reporting Requirements	-	10,000	-	10,000
Financial Mangement Policy Review	-	15,000	-	-
Stormwater Utility cost center set-up	-	50,000	-	50,000
Responsible Growth Mangement				
Comprehensive Plan and Unified Development Code	-	50,000	75,000	-
FM 3351 Owners Representative and Project Manager	-	75,000	12,340	-
Project Development and Funding Plan for Drainage	-	50,000	50,000	-
Municipal Separate Storm Sewer Systm (MS4)	-	5,000	5,000	-
City Right of Way Beautification	-	-	-	10,000
Tree Preservation and Oak Wilt Program	-	-	-	15,000
Reliable and Sustainable Infrastructure				
City Civic Center	-	600,000	-	600,000
City Campus Renovation (including furniture, fixtures, equipment)	-	450,000	25,000	436,729
Long-term road condition analysis (traffic studies and PCI, etc)	-	80,000	35,000	-
Amman Road	-	-	-	-
Roundabout	-	-	-	-
Public Health, Safety, and Welfare				
Public Safety Command Structure Program Review	-	25,000	-	25,000
Fire Services Program Review	-	25,000	-	25,000
Emergency Medical Services Program Review	-	25,000	-	25,000
Operational Excellence				
Compensation and Benefit Plan Study	-	50,000	50,000	-
Employee Handbook	-	5,000	5,000	-
HR Technology Upgrade	-	32,000	31,954	-
Learning and Development Training Program	-	5,000	5,000	-
Communications and Marketing Strategy	-	5,000	5,000	29,000
Records Management	-	12,000	12,000	-
IT Infrastruture projects	-	50,000	50,000	166,185
Public Communications Technology	-	-	-	-
City Records Digitization Program	-	-	-	26,000
Agenda and Minutes Software program	-	-	-	10,000
Ticketing with GIS compatibility	-	-	-	12,500
Completed Projects				
Master Land Use Plan	60,000	-	-	-
Master Drainage Plan	14,164	-	-	-
MS4 and SSO Permitting	39,419	-	-	-
Capital Improvement			-	
Land/Land Improvement	-	-	-	-
Bldg/Bldg Improvement	26,415	-	-	-
Infrastructure	10,451	110,669	110,669	-
Furniture and Equipment (City Hall Reno)	-	22,600	6,600	261,000
Total Expenditures	150,450	1,952,269	703,563	1,701,414
Total Change in Fund Balance	886,721	(752,744)	(104,038)	(948,914)
Transfer to/(from) Allocated Fund Balance	-	-	-	(948,914)
Transfer to/(from) Unallocated Fund Balance	-	-	-	-
Total Change in Fund Balance	-	-	-	(948,914)
Ending Fund Balance	1,110,229	202,634	1,006,191	57,276

Equipment and Vehicle Replacement

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Revenues:				
Transfer from General Fund	215,503	230,492	230,492	290,493
Transfer from Capital Improvement Fund	-	-	-	-
Transfer from other General Fund Departments	-	-	-	-
Interest Income on Investments	-	-	-	-
Total Revenue	215,503	230,492	230,492	290,493
Professional and Contractual Services				
Maintenance Furniture	-	-	-	-
Maintenance Equipment	-	-	-	-
Patrol Vehicle	-	-	-	-
Transfer to General Fund for Purchases	159,707	292,000	288,232	240,000
Fund Balance	-	-	-	-
Total Professional and Contractual Services Costs	159,707	292,000	288,232	240,000
Net Budget	55,796	(61,508)	(57,740)	50,493

Programmed Replacements Funded by Equipment Replacement Fund

Programmed Purchase or Replacement	Funded From	Cost
Public Safety Vehicle replacement	Public Safety	34,000
Public Safety Vehicle replacement	Public Safety	34,000
Public Safety Vehicle outfitting	Public Safety	22,000
Public Safety Vehicle outfitting	Public Safety	22,000
Public Safety Building-Evidence Room HVAC	Public Safety	70,000
Animal Control Truck	Public Safety	34,000
Admin Vehicle	Administration	24,000
		240,000

Budgeted Public Safety Vehicle Purchases

Programmed Purchase or Replacement	Cost
Patrol Vehicle Replacement plus Outfitting	56,000
Patrol Vehicle Replacement plus Outfitting	56,000
Animal Control Truck	34,000
Public Safety Building-Evidence Room HVAC	70,000
	216,000

Budgeted Administration Equipment Purchases

Programmed Purchase or Replacement	Cost
Admin Vehicle	24,000
	24,000

-

Street Bond Debt Service Fund

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Revenues:				
General Property-I & S	555,837	550,931	548,962	551,075
Delinquent Property	1,341	3,000	2,590	3,000
Penalty & Interest	4,476	1,500	2,020	1,500
Interest Income on Investments	790	1,000	941	1,000
Miscellaneous Income	-	-	-	-
Total Revenue	562,444	556,431	554,513	556,575
Expenditures:				
Bond Principal	435,000	440,000	440,000	445,000
Bond Interest Payable	117,009	111,540	111,540	105,675
Bond Agent Fees	400	400	400	400
Transfer to Fund Balance	-	-	-	-
Total Departmental Budget	552,409	551,940	551,940	551,075

Street Bond Program

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Revenues:				
Interest Income on Investments	9,424	-	199	-
Transfer from Equipment Replacement Fund	-	-	-	-
Transfer from Fund Balance	-	-	-	-
Total Revenue	9,424	-	199	-
Expenditures:				
Professional Services	-	-	-	-
Land/Land Improvement	-	-	-	-
Construction Costs	337,606	181,345	128,362	-
Total Departmental Budget	337,606	181,345	128,362	-

Consolidated Utility Fund Budget
Summary

	Water	Wastewater	Stormwater	Utility Fund Total	Prior Year	CY vs PY	
Utility Revenues	3,951,644	1,168,461	282,011	5,402,116	5,046,147	355,969	$301k Stormwater Revenue
Utility Operating Expenses							
Personnel	836,075	709,935	-	1,546,010	1,428,402	117,608	2% merit and Comp Study
Supplies, Maintenance & Operations	1,733,967	673,994	51,028	2,458,988	2,439,815	19,173	
Services	117,908	82,103	17,593	217,603	96,943	120,660	Project Criticality Chain $100k, Stormwater Fee to City
Debt Service Costs	68,074	12,966	-	81,040	89,907	(8,867)	Stormwater and Bond Debt Service
Total Utility Operating Expenses	2,756,023	1,478,998	68,620	4,303,641	4,055,067	248,574	
Operating Income/(Loss)	1,195,621	(310,537)	213,391	1,098,475	991,080	107,395	Bond proceeds for CY expense
Capital Outlay	1,219,588	391,250	-	1,610,838	1,480,006	130,832	See Cash Outlay Schedule
Transfer to Debt Service	-	-	-	-	-	-	
Non Cash Adjustments	(522,153)	232,084	-	(290,069)	(384,246)	94,177	$500k capex purchases offset by increase in depreciation
Net Income/(Loss)	498,186	(933,871)	213,391	(222,293)	(104,680)	(117,613)	

Consolidated Utility Budget by Division
Summary

	Water Operations	Wastewater Operations	Stormwater Operations	Utility SAP	Utility Equip. Repl	Utility Debt Service	Utility Fund Total
Utility Revenues	3,951,644	1,168,461	282,011	-	-	-	5,402,116
Utility Operating Expenses							
Personnel	836,075	709,935	-	-	-	-	1,546,010
Supplies, Maintenance & Operations	1,733,967	673,994	51,028	-	-	-	2,458,988
Services	117,908	82,103	17,593	-	-	-	217,603
Total Utility Operating Expenses	2,687,949	1,466,032	68,620	-	-	-	4,222,601
Operating Income/(Loss)	1,263,695	(297,571)	213,391	-	-	-	1,179,515
Capital Outlay	5,000	60,000	-	1,545,838	-	-	1,610,838
Debt Service Costs	68,074	12,966	-	-	-	-	81,040
Non Cash Adjustments	(44,996)	349,243	15,614	(504,317)	(105,614)		(290,069)
Net Income/(Loss)	1,235,617	(719,780)	197,777	(1,041,522)	105,614	-	(222,294)
	1,040,821	(827,431)					

	9/30/2019	Projected close-out	PY Adjustments	9/30/2020	Budget Close Out	9/30/2021
Net investment in Capital Assets	8,466,058	109,214	-	8,575,272	563,536	9,138,807
Unrestricted Reserves						
Contribution In Aid (Elevated Storage Tank)	-	-	378,025	378,025	-	378,025
Equipment Replacement Fund	759,583	36,822	-	796,405	105,614	902,019
Operating Reserve	2,651,743	695,442	-	3,347,185	160,000	3,507,185
Water Capital	1,928,742	(1,146,314)		782,429	(782,429)	-
Wastewater Capital	(153,271)	412,362		259,091	(259,091)	-
Unassigned	500,000	-	(378,025)	121,975	(9,923)	112,052
Debt Proceeds Reserve	-	-	-	-	-	-
Total Unrestricted	5,686,797	(1,687)	-	5,685,110	(785,829)	4,899,281
Total Reserves	14,152,855	107,527	-	14,260,382	(222,293)	14,038,088

Assets placed into svc	1,148,338
Seimen's debt decrease	273,467
Depreciation	(858,269)
Net Invest in Cap Assets	563,536

9.8 months op exp

	Impact Fee Reserves
1st round of Contribution in Aid	528,005
2018-19 Elevated Tank Expenditures	106,226
2019-20 Elevated Tank Expenditures	43,754
Reserve Balance	378,025

Utility Fund
Capitalizable Costs and Non-Recurring Projects

Council's Strategic Goals and Strategies	FY 20-21	Est. Life	Depreciation of New Capital			
	CASH OUTLAY		FY 2020-21	FY 2021-22	FY 2022-23	2023 & beyond
Water Rate Study	75,000	1	-	-	-	-
Wastewater Rate Study	75,000	1	-	-	-	-
Plant 2 Hydro Tank and Variable Drives	364,810	15	24,321	24,321	24,321	291,848
Elevated Storage Tank	323,528	15	-	-	21,569	301,959
Solids Handling Improvements	0	10	-	-	-	-
Water EPA Risk Assessment	50,000	1	-	-	-	-
WW EPA Risk Assessment	50,000	1	-			
Creek Crossings West Water Line	245,000	15	20,667	20,667	20,667	215,333
Water Treatment Plant - Regional Study	200,000	30	6,667	6,667	6,667	180,000
GIS compatible work order system	6,250	5	1,250	1,250	1,250	2,500
GIS compatible work order system	6,250	5	1,250	1,250	1,250	2,500
SCADA System Upgrades	150,000	15	10,000	10,000	10,000	120,000
Subtotal	1,545,838		64,154	64,154	85,723	1,114,141
Equipment Purchases	**FY 20-21**	**Est. Life**	**Depreciation of New Equipment**			
Replacement L/S Pumps (3 @ $5k)	15,000	5	3,000	3,000	3,000	6,000
Utility Lights	5,000	5	1,000	1,000	1,000	2,000
Pump	45,000	10	4,500	4,500	4,500	31,500
Total Capitalizable Costs and non-recurring projects	$ 1,610,838		$ 72,654	$ 72,654	$ 94,223	$ 1,153,641

Utility Capital Projects
Fiscal Year 2019-20 Rollforward

	Fund Balance Projected 2019-20	Transfers between projects	Fund Balance Projected 2019-20	Transfer from Operations	Funded through Debt	Budgeted Spend 2020-21	Fund Balance Projected 9/30/21
Water Rate Study	-	75,000	75,000	-	-	75,000	-
Plant 2 Hydrotank and Variable Drives	-	-	-	364,810	-	364,810	-
Elevated Storage Tank	323,528	-	323,528	-	-	323,528	-
Water System EPA Risk Assessment	-	-	-	50,000	-	50,000	-
Creek Crossing West Waterline	335,000	(90,000)	245,000	-	-	245,000	-
GIS compatible work order system	-	-	-	6,250	-	6,250	-
SCADA System Upgrades	-	150,000	150,000	-	-	150,000	-
Unallocated Fund Balance	123,903	(135,000)	(11,098)	11,098	-	-	-
			-				
Total Water CIP Fund Balance	782,431	-	782,431	432,158	-	1,214,588	-
Wastewater Rate Study	-	75,000	75,000	-	-	75,000	-
Solids Handling Improvements	22,680	(22,680)	-	-	-	-	-
Water Treatment Plant	-	200,000	200,000	-	-	200,000	-
GIS compatible work order system	-	-	-	6,250	-	6,250	-
Wastewater System EPA Risk Assessment	-	-	-	50,000	-	50,000	-
Unallocated Fund Balance	236,411	(252,320)	(15,909)	15,909	-	-	-
Total WW CIP Fund Balance	259,091	-	259,091	72,159	-	331,250	-
Total Enterprise Fund	1,041,522	-	1,041,522	504,317	-	1,545,838	-

Water Utility Fund
Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Water Revenues	3,868,621	3,971,147	4,205,976	3,951,644
Water Operating Expenses				
Personnel	666,415	783,911	674,812	836,075
Supplies, Maintenance & Operations	1,590,667	1,760,076	1,706,234	1,733,967
Services	188,708	66,138	566,138	117,908
Total Water Operating Expenses	2,445,790	2,610,126	2,947,184	2,687,949
Operating Income	1,422,831	1,361,021	1,258,793	1,263,695
Lease Interest Expense	82,729	75,522	75,522	68,074
Capital Outlay	200,381	1,200,117	553,512	1,219,588
Non Cash Adjustments	300,954	(574,669)	657,791	(522,153)
Net Income/(Loss)	838,767	660,051	(28,032)	498,186

Water Utility Fund
Consolidation Summary

	Water Operations	Water SAP	Water Equip. Replacement	Total Water Budget
Water Revenues	3,951,644	-	-	3,951,644
Water Operating Expenses				
Personnel	836,075	-	-	836,075
Supplies, Maintenance & Operations	1,733,967	-	-	1,733,967
Services	117,908	-	-	117,908
Total Water Operating Expenses	2,687,949	-	-	2,687,949
Operating Income	1,263,695	-	-	1,263,695
Lease Interest Expense	68,074			68,074
Capital Outlay	5,000	1,214,588	-	1,219,588
Interfund transfers	477,158	(432,158)	(45,000)	-
Non Cash Adjustments	(522,153)			(522,153)
Net Income/(Loss)	1,235,617	(782,431)	45,000	498,186

Water Utility Operations
Revenue Detail

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	Notes
Water Revenues						
Water Revenue Residential	2,651,312	2,883,483	2,883,483	2,855,194	(28,289)	PY Budget calc used wrong number of connections
Rebate Program	-	-	-	-	-	
Water Debt Service	291,140	304,738	304,738	305,227	489	
Water Capital	240,564	244,420	244,420	243,049	(1,371)	
Water Revenue Commercial	200,572	152,657	188,657	159,446	6,789	Increased based on CY actuals
Water Contract Commercial	158,335	158,268	158,268	158,268	-	
Water Revenue Non Potable	11,438	10,960	15,960	10,960	-	
Water Service Connect Fees	36,515	34,810	44,810	34,810	-	
Water Penalties	36,845	28,440	17,919	28,440	-	
Water Impact Fees	162,360	107,290	298,645	107,290	-	
Water Impact Fees - Stone Creek	-	-	-	-	-	
Water Impact Fee-S Bar Ranch	-	-	-	-	-	
Water Impact Fee-Oak Bend	-	-	-	-	-	
Water Impact Fee-Enclave	-	-	-	-	-	
Water Interest Income	60,026	35,000	35,000	35,000	-	
Water-Bad Debts	(235)	(3,000)	(3,000)	(3,000)	-	
Water Grant Revenue	-	-	-	-	-	
SECO EECBG	-	-	-	-	-	
Misc./Special Requests	1,538	3,710	710	3,710	-	
Developers Contributions	-	-	-	-	-	
Third Party Reimbursement	5,761	-	715	250	250	New revenue stream
Permits/Variances	550	370	1,650	1,000	630	Increased based on CY actuals
Credit Card Service Fee	11,901	10,000	14,000	12,000	2,000	Increased based on CY actuals
Sale of Assets	-	-	-	-	-	
Bond Proceeds	-	-	-	-	-	
Total Water Revenues	3,868,621	3,971,147	4,205,976	3,951,644	(19,503)	

Water Utility Operations
Operating Expense Detail

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	Notes
Operating Expenses						
Service Salaries	230,663	265,777	213,307	275,728	9,951	2% merit instead of 3%, comp study implemented
Service Overtime	7,893	2,627	4,605	2,755	127	
Service Taxes - FICA	13,934	16,641	13,131	17,266	625	
Service Taxes - MEDICARE	3,259	3,892	3,071	4,038	146	
Service Workers' Comp	10,200	13,376	7,849	13,978	602	
Service Texas Workforce Commission	54	1,350	670	1,350	-	
Service Retirement	36,893	31,813	25,472	32,715	902	
Service Insurance	54,224	52,649	43,358	53,042	393	
Water Service OPEB	916	-	1,000	1,000	1,000	
Administration Salaries	224,940	294,818	269,274	324,607	29,788	2% merit instead of 3%, comp study implemented
Administration Overtime	190	762	120	733	(29)	
Administration Taxes - FICA	13,356	18,326	16,605	20,171	1,845	
Administration Taxes - MEDICARE	3,124	4,286	3,884	4,717	432	
Administration Workers' Comp	1,052	2,616	1,535	2,796	180	
Administration Texas Workforce Commission	65	1,069	658	1,125	56	
Administration Retirement	34,784	35,034	31,672	38,219	3,186	
Administration Insurance	30,004	38,875	37,701	40,935	2,060	
Water Admin OPEB	863	-	900	900	900	
Uniforms	5,688	5,750	5,750	5,750	-	
Power	106,196	135,000	135,000	135,000	-	
Maintenance of Plants/Lines	98,059	115,000	115,000	100,000	(15,000)	Decreased based on prior years' actuals
Cost of Meters	-	-	-	-	-	
Analysis Fees	6,742	7,400	9,700	7,400	-	
Chemicals	2,582	5,090	3,090	5,090	-	
City Management Fee	151,083	160,268	160,268	159,193	(1,075)	
Equipment Maintenance	10,165	12,110	12,110	12,910	800	
Equipment Gas & Oil	9,921	11,010	11,010	11,010	-	
GBRA Water Fees	1,021,530	1,097,699	1,048,199	1,083,264	(14,435)	Prior year budget had a flat percent increase versus using updated rates
Equipment Lease	-	690	690	690	-	
Tools & Minor Equipment	22,192	10,000	10,000	10,000	-	
Training	8,915	9,460	9,460	9,249	(211)	
Utilities & Radio	19,399	19,328	19,328	21,005	1,677	
Signal & Telemetry	155	162	162	162	-	
Water Building Maintenance	5,795	12,250	12,250	11,500	(750)	Removed 1x fencing costs
Supplies & Consumables	1,286	1,340	1,340	1,340	-	
Vehicle Maintenance/Repair	6,800	6,500	6,500	6,500	-	
Water Inventory Adjustment	(179)	-	-	-	-	
Utilities & Telephone	5,232	6,309	6,309	6,277	(32)	
Dues & Publications	1,461	1,056	1,056	1,128	72	
Water Professional Services	188,708	66,138	566,138	117,908	51,769	Project Criticality Chain moved from SAP
Permit & Licenses	7,724	8,741	8,741	8,033	(708)	
General Libility Insurance	11,917	25,709	19,544	25,709	-	
Office Supplies	5,051	4,616	4,616	4,804	188	
Travel & Meetings	5,243	6,500	6,500	7,000	500	
Software & Computer	57,190	70,218	70,218	59,955	(10,263)	IT Tech savings
Recording/Reporting	56	100	100	100	-	
Mileage	-	-	-	-	-	
Copier Lease	-	-	-	-	-	
Postage	361	850	872	938	88	
Building/Equip Maintenance	632	150	150	150	-	
Conservation Ed & Newsletter	-	250	250	250	-	
Billing Statement Charges	3,373	3,360	3,360	3,360	-	
Billing Postage	7,900	8,100	8,100	8,100	-	
Water Miscellaneous	576	7,800	7,800	16,600	8,800	Added campus disinfection $7,500
Credit Card Service Fee	7,623	7,260	8,760	11,500	4,240	Increased based on CY actuals
Total Operating Expenses	2,445,790	2,610,126	2,947,184	2,687,949	77,823	

Water Utility Fund
Capital, Debt and Non-Operating Detail

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	Notes
Operational Capital Outlays						
Water Operational Capital Outlays	60,414	24,089	40,436	5,000	(19,089)	PY budget included emergency pump
Water Equipment Replacement Purchases	-	15,000	18,000	-	(15,000)	PY budget included towable manlift
Total Operational Capital Outlays	60,414	39,089	58,436	5,000	(34,089)	
Strategic Action Plan & Capital Outlays						
Elevated Strorage Tower	106,226	628,528	305,000	323,528	(305,000)	
Master Water Plan	19,777	-	-	-	-	
Project Development	-	50,000	50,000	-	(50,000)	
Plant 2 Hydro Tank	-	45,000	45,000	364,810	319,810	
Water Rate Study	-	-	-	75,000	75,000	
Impact Rate Study	5,924	37,500	30,076	-	(37,500)	
EPA Risk Assessment	-	-	-	50,000	50,000	
Improve use of SCADA data	-	-	-	150,000	150,000	
GIS compatible work order system	-	-	-	6,250	6,250	
Creek Crossing West Water Line	8,040	400,000	65,000	245,000	(155,000)	
Total Strategic Action Plan & Capital Outlays	139,968	1,161,028	495,076	1,214,588	53,560	
Total Capital Outlays	200,381	1,200,117	553,512	1,219,588	19,471	
Lease Interest Expense						
Bond Principal	-	-	-	-	-	
Bond Water Issuance Fees	-	-	-	-	-	
Bond Interest Cost	-	-	-	-	-	
Tax Exempt Lease Interest	82,729	75,522	75,522	68,074	(7,448)	Based on amortization schedule
Total Lease Interest Expense	82,729	75,522	75,522	68,074	(7,448)	
Non-Cash Adjustments						
Transfer to Vehicle/Equip Replacement Fund	59,423	30,000	30,000	45,000	15,000	
Transfer from Water Operations	(59,423)	(30,000)	(30,000)	(45,000)	(15,000)	
Transfer from Vehicle/Equip Replacement Fund	-	(19,089)	(19,089)	-	19,089	
Transfer to Water Operations	-	19,089	19,089	-	(19,089)	
Water Service Depreciation	470,709	532,948	479,991	566,185	33,237	
Transfer of Assets to Balance Sheet	(174,680)	(1,107,617)	(473,436)	(1,088,338)	19,279	
Transfer to Water CIP	404,925	-	-	432,158	432,158	
Transfer from Water Operations	(400,000)	-	651,236	(432,158)	(432,158)	
Transfer to Debt Service Fund	-	-	-	-	-	
Total Non-Cash Adjustments	300,954	(574,669)	657,791	(522,153)	52,516	
Total Non-Operating Expenses	584,064	700,970	1,286,825	765,509	64,539	

Wastewater Utility Fund
Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Wastewater Revenues	1,127,937	1,075,001	1,217,051	1,168,461
Wastewater Operating Expenses				
Personnel	556,212	644,490	589,622	709,935
Supplies, Maintenance & Operations	634,933	679,738	643,573	673,994
Services	32,346	30,804	30,804	82,103
Total Wastewater Operating Expenses	1,223,492	1,355,033	1,264,000	1,466,032
Operating Income	(95,555)	(280,032)	(46,949)	(297,571)
Lease Interest Expense	15,758	14,385	14,385	12,966
Capital Outlay	525,387	318,067	305,510	391,250
Non-Cash Adjustments	(37,794)	133,156	(521,495)	232,084
Net Income/(Loss)	(598,905)	(745,640)	154,651	(933,871)

-

Wastewater Utility Fund
Consolidation Summary

	Wastewater Operations	Wastewater SAP	Wastewater Equip. Replacement	Total Budget
Wastewater Revenues	1,168,461	-	-	1,168,461
Wastewater Operating Expenses				
Personnel	709,935	-	-	709,935
Supplies, Maintenance & Operations	673,994	-	-	673,994
Services	82,103	-	-	82,103
Total Wastewater Operating Expenses	1,466,032	-	-	1,466,032
Operating Income	(297,571)	-	-	(297,571)
Lease Interest Expense	12,966			12,966
Capital Outlay	60,000	331,250		391,250
Interfund transfers	117,159	(72,159)	(45,000)	-
Non Cash Adjustments	232,084			232,084
Net Income/(Loss)	(719,780)	(259,091)	45,000	(933,871)

Wastewater Utility Fund
Revenue Detail

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	Notes
Wastewater Revenues						
Sewer Revenue Residential	830,346	830,798	830,798	857,180	26,382	Calc based on updated connections
Sewer Debt Service	55,994	57,327	57,327	111,897	54,570	Calc based on updated connections
Sewer Capital	89,354	89,190	89,190	92,008	2,818	
Sewer Revenue Commercial	4,155	4,166	4,166	4,166	0	
Sewer Service Connect Fee	26,900	23,670	30,870	23,670	-	
Sewer Penalties	8,476	5,270	3,322	5,270	-	
Sewer Impact Fee	52,080	45,710	179,583	45,710	-	
Sewer Impact Fee-S Bar Ranch	-	6,710	-	6,710	-	
Sewer Impact Fee-<2004	-	-	-	-	-	
Sewer Interest Income	60,751	12,000	22,000	22,000	10,000	Increased based on CY actuals
Sewer Bad Debt	(120)	(400)	(400)	(400)	-	
Sewer Grant Revenue	-	-	-	-	-	
SECO EECBG	-	560	-	-	(560)	
Misc/Special Requests	-	-	-	-	-	
Third Party Reimbursement	-	-	195	250	250	New revenue stream
Bond Proceeds	-	-	-	-	-	
Total Wastewater Revenues	1,127,937	1,075,001	1,217,051	1,168,461	93,460	

Wastewater Utility Fund
Operating Expenses

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	Notes
Operating Expenses						
Service Salaries	189,517	199,331	181,772	221,755	22,424	2% merit instead of 3%, comp study implemented
Service Overtime	3,769	2,392	4,412	2,515	123	
Service Taxes - FICA	11,848	12,507	15,154	13,905	1,398	
Service Taxes - Medicare	2,771	2,925	2,692	3,252	327	
Service Workers' Comp	7,432	10,404	6,105	11,214	810	
Service Taxes - SUTA/FUTA	41	900	640	900	-	
Service Retirement	29,894	23,909	21,499	26,346	2,437	
Service Insurance	28,908	30,566	28,853	30,934	368	
Service OPEB	743	-	800	800	800	
Administration Salaries	206,091	270,387	244,867	298,867	28,481	2% merit instead of 3%, comp study implemented
Administration Overtime	190	762	285	733	(29)	
Administration Taxes - FICA	12,171	16,811	15,107	18,575	1,764	
Administration Taxes - Medicare	2,846	3,932	3,532	4,344	413	
Administration Workers' Comp	704	1,295	760	1,478	184	
Administration Taxes - SUTA/FUTA	60	956	586	1,013	56	
Administration Retirement	31,876	32,138	28,773	35,196	3,058	
Administration Insurance	26,561	35,276	32,986	37,309	2,033	
Administration OPEB	792	-	800	800	800	
Uniforms	5,210	4,150	4,150	4,150	-	
Power	35,934	36,350	36,350	36,350	-	
Maintenance Of Plant/ Lines	37,192	40,000	40,000	40,000	-	
Sludge Hauling	331,140	350,000	320,000	350,000	-	
Analysis Fees	27,346	26,000	26,000	26,000	-	
Chemicals	8,937	7,240	7,240	7,240	-	
City Management Fee	41,725	41,748	41,748	43,067	1,319	
Equipment Maintenance	7,408	6,860	6,860	7,660	800	
Equipment Gas & Oil	8,271	9,180	9,180	9,180	-	
Equipment Lease	6,240	4,500	4,500	4,500	-	
Tools & Minor Equipment	13,090	5,500	5,500	5,500	-	
Training	9,020	8,380	8,380	6,901	(1,479)	
Utilities & Radios	18,080	18,056	18,056	18,131	75	
Signal & Telemetry	455	461	461	461	-	
Building Maintenance	6,172	9,080	9,080	5,330	(3,750)	Removed 1x fencing costs
Supplies & Consumables	1,084	1,120	1,120	1,120	-	
Vehicle Maintenance & Repairs	2,757	5,000	5,000	5,000	-	
Inventory Adjustment	485	-	-	-	-	
Utilities/Telephone	5,699	6,098	6,098	6,667	570	
Dues & Publications	1,092	1,320	1,320	1,392	72	
Professional Fees	32,346	30,804	30,804	82,103	51,298	Project Criticality Chain moved from SAP
Permits & Licenses	1,646	1,718	1,718	1,718	-	
Liability Insurance	11,917	25,709	19,544	25,709	-	
Office Supplies	3,322	4,181	4,181	4,369	188	
Travel & Meetings	5,431	4,800	4,800	5,300	500	
Software & Computers	32,628	44,640	44,640	31,376	(13,264)	IT Tech savings
Recording/Reporting	25	100	100	100	-	
Sewer Postage	354	438	438	938	500	
Adm Bldg/Equip. Maintenance	632	150	150	150	-	
Billing Statement Charges	3,373	3,360	3,360	3,360	-	
Billing Postage	7,900	8,100	8,100	8,100	-	
Copier Lease	-	-	-	-	-	
Miscellaneous	371	5,500	5,500	14,225	8,725	Added campus disinfection $7,500
Total Operating Expenses	1,223,492	1,355,033	1,264,000	1,466,032	110,999	

Wastewater Utility Fund
Capital, Debt and Non-Operating Detail

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	Notes
Operational Capital Outlays						
Wastewater Operational Capital Outlays	291,801	49,089	66,636	60,000	10,911	Added replacement pumps
Wastewater Equipment Purchases	-	-	-	-	-	
Total Operational Capital Outlays	291,801	49,089	66,636	60,000	10,911	
Strategic Action Plan & Capital Outlays						
Solids Handling and Digester Planning	-	100,000	77,320	-	(100,000)	
Impact Fee Study	5,924	37,500	30,076	-	(37,500)	
Project Development	-	50,000	50,000	-	(50,000)	
Future Wastewater Treatment Plant	14,983	81,478	81,478	200,000	118,522	
Master Wastewater Plan	19,805	-	-	-	-	
Collection Systems repairs	192,872	-	-	-	-	
GIS compatible work order system	-	-	-	6,250	6,250	
Utility Rate Analysis	-	-	-	75,000	75,000	
EPA Risk Assessment	-	-	-	50,000	50,000	
Total Strategic Action Plan & Capital Outlays	233,585	268,978	238,874	331,250	62,272	
Total Capital Outlays	525,387	318,067	305,510	391,250	73,183	
Lease Interest Expense						
Water Bond Principal	-	-	-	-	-	
Bond Issuance Costs	-	-	-	-	-	
OB Bond Interest Cost	-	-	-	-	-	
Tax Exempt Lease Interest	15,758	14,385	14,385	12,966	(1,419)	Based on amortization schedule
Total Lease Interest Expense	15,758	14,385	14,385	12,966	(1,419)	
Non-Cash Adjustments						
Transfer To Vechicle Repl. Fund	59,423	45,000	45,000	45,000	-	
Transfer from Wastewater Operations	(59,423)	(45,000)	(45,000)	(45,000)	-	
Transfer to Water Operations	-	-	-	-	-	
Transfer from Vehicle Repl Fund	-	(19,089)	(19,089)	-	19,089	
Sewer Service Depreciation	249,082	301,334	262,786	292,084	(9,250)	
Asset Transfer to Balance Sheet	(291,801)	(149,089)	(113,956)	(60,000)	89,089	
Transfer to Wastewater CIP	4,925	-	-	72,159	72,159	
Transfer from Wastewater Operations	-	-	(651,236)	(72,159)	(72,159)	
Transfer to debt Service Fund	-	-	-	-	-	
Total Non-Cash Adjustments	(37,794)	133,156	(521,495)	232,084	98,928	
Total Capital, Debt, and Non-Cash	503,350	465,608	(201,600)	636,300	170,692	

Stormwater Utility Department
Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Stormwater Revenues	-	-	-	282,011
Stormwater Operating Expenses				
Personnel	-	-	-	-
Supplies, Maintenance & Operations	-	-	-	51,028
Services	-	-	-	17,593
Debt Service				-
Total Stormwater Operating Expenses	-	-	-	68,620
Operating Income	-	-	-	213,391
Capital Outlay	-	-	-	-
Non-Cash Adjustments	-	-	-	(15,614)
Transfer to General Fund	-	-	-	-
Transfer to Equipment Replacent Fund	-	-	-	15,614
Total Non-Operating Costs	-	-	-	-
Net Income/(Loss)	-	-	-	213,391

5 Year Accelerated Drainage Capital Projects
Consolidation Summary

	Beginning Fund Balance	2020-21	2021-22	2022-23	2023-24	2024-25	Ending Fund Balance
Debt Issuance - Series 2021	532,304	532,304					-
Debt Issuance - Series 2022	2,329,711		2,329,711				-
Debt Issuance - Series 2023	3,755,528			3,755,528			-
Debt Issuance - Series 2024	3,397,945				3,397,945		-
Debt Issuance - Series 2025	142,825					142,825	-
	10,158,313	532,304	2,329,711	3,755,528	3,397,945	142,825	-
Priority 1 Driainage Projects							
1- Issue 05 Score 47	642,519	179,625	462,894				-
1- Issue 17 Score 47	658,190	184,006	474,184				-
1- Issue 34 Score 46	44,755	13,143	31,612				-
1- Issue 25 Score 42	137,123	38,335	98,788				-
1- Issue 36 Score 42	137,123	38,335	98,788				-
1- Issue 32 Score 41	137,123	38,335	98,788				-
1- Issue 37 Score 40	44,755	13,143	31,612				-
1- Issue 30 Score 31	97,381	27,382	69,999				-
	1,898,969	532,304	1,366,665	-	-	-	-
Priority 2 Driainage Projects							
2- Issue 48 Score 31	46,134	-	13,548	32,586			-
2- Issue 29 Score 30	141,346	-	39,515	101,831			-
2- Issue 35 Score 30	916,150	-	256,285	659,865			-
2- Issue 15 Score 30	141,346	-	39,515	101,831			-
2- Issue 16 Score 30	46,134	-	13,548	32,586			-
2- Issue 02 Score 29	141,346	-	39,515	101,831			-
2- Issue 08 Score 29	46,134	-	13,548	32,586			-
2- Issue 38 Score 29	46,134	-	13,548	32,586			-
2- Issue 44 Score 29	46,134	-	13,548	32,586			-
2- Issue 46 Score 29	46,134	-	13,548	32,586			-
2- Issue 04 Score 28	141,346	-	39,515	101,831			-
2- Issue 42 Score 28	46,134	-	13,548	32,586			-
2- Issue 09 Score 27	46,134	-	13,548	32,586			-
2- Issue 45 Score 27	46,134	-	13,548	32,586			-
2- Issue 01 Score 26	1,524,213	-	426,766	1,097,447			-
	3,420,953	-	963,043	2,457,910	-	-	-
Priority 3 Driainage Projects							
3- Issue 56 Score 26	47,555			13,965	33,590		-
3- Issue 52 Score 25	145,699			40,732	104,967		-
3- Issue 53 Score 25	145,699			40,732	104,967		-
3- Issue 27 Score 22	145,699			40,732	104,967		-
3- Issue 41 Score 22	145,699			40,732	104,967		-
3- Issue 43 Score 22	145,699			40,732	104,967		-
3- Issue 06 Score 17	765,965			214,136	551,829		-
3- Issue 23 Score 17	3,097,162			865,855	2,231,307		-
	4,639,177	-	-	1,297,616	3,341,561	-	-
Priority 4 Driainage Projects							
4- Issue 40 Score 16	49,020				14,396	34,624	-
4- Issue 60 Score 15	150,187				41,987	108,200	-
	199,207	-	-	-	56,383	142,824	-
Fund Balance By Year	**10,158,313**	**-**	**-**	**-**	**-**	**-**	**-**

Budgeted Utility Vehicle & Equipment Purchases

Programmed Purchase or Replacement	Fund	Funded by	Cost
Replacement L/S Pumps (3 @ $5k)	Wastewater	Operations	15,000
Utility Lights	Water	Operations	5,000
Pump	Wastewater	Operations	45,000
			65,000

Strategic Action Plan

FY 2020-21 FUNDING

	FINANCIAL INTEGRITY	FY 20-21 BUDGET	GF BUDGET	Transfer M&O to SAP	Restricted Reserves	GF I&S	GF SAP Reserve	EF BUDGET	Transfer EF Ops to SAP	EF SAP Reserve	Impact Fee Reserves	W/WW Debt	SW utility Fee	SW Debt	Grant
1.1	Develop & Maintain a Budget process that links with the Strategic Action Plan														
1.1.1	Implement sustainable recurring budget/SAP process and procedures (Software)	13,365	-	-	-	-	13,365	-	-	-	-	-	-	-	-
1.1.2	Redesign Enterprise Budget Process and Model - dependent on software	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.1.3	Develop Standardized capital project financial management process	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.2	Develop a 5-Year Forecast														
1.2.1	Develop 5-year Revenue Projections - Dependent on Software	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.2.2	Develop 5 Year Operational Projections - Dependent on Software	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.2.3	Develop 5 Year CIP projections	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.2.4	Deliver 5 year forecasts - Dependent on Software	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.3	Develop a Risk Inventory and mitigation strategies														
1.3.1	Develop a Risk Inventory for operational risks	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.3.2	Implement SOP's or internal controls for operational risks	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.4	Develop Sustainable Financing Strategies aligned with service delivery expectations														
1.4.1	Develop a sustainable and equitable Water Rate	75,000	-	-	-	-	-	-	-	75,000	-	-	-	-	-
1.4.2	Develop a sustainable and equitable Wastewater Rate	75,000	-	-	-	-	-	-	-	75,000	-	-	-	-	-
1.4.3	Address tax base sustainment and diversification	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.5	Ensure continuity and excellence of Financial Reporting Reliability														
1.5.1	Determine reporting requirements for grants, new utilities, etc.	10,000	-	-	-	-	10,000	-	-	-	-	-	-	-	-
1.5.2	Evaluate, update and implement Financial Management Policy	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.5.3	Implement Storm Water Utility Cost Center and Business Functions	50,000	-	50,000	-	-	-	-	-	-	-	-	-	-	-

Strategic Action Plan

FY 2020-21 FUNDING

		FY 20-21 BUDGET	GF BUDGET	Transfer M&O to SAP	Restricted Reserves	GF I&S	GF SAP Reserve	EF BUDGET	Transfer EF Ops to SAP	EF SAP Reserve	Impact Fee Reserves	W/WW Debt	SW utility Fee	SW Debt	Grant
	RESPONSIBLE GROWTH MANAGEMENT														
2.1	Manage the physical development of the city in accordance with the Comprehensive Plan														
2.1.1	Develop and implement turnkey predevelopment process/development handbook	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.1.2	Development Incentives	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.1.3	FM 3351 Owners Rep/Project Management & Utility Relocation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.2	Implement and update Infrastructure Master Plans														
2.2.1	Evaluate and update Comprehensive Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.2.2	Evaluate and update Master Plans (Waster, Wastewater, Reuse)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.2.3	Evaluate and update Master Plans (Drainage)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.2.4	Evaluate and update Master Plans (Drainage)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.3	Enhance Local Mobility & Multimodal Connectivity														
2.3.1	Develop and Implement a city ROW Beautification ROW	10,000	-	10,000	-	-	-	-	-	-	-	-	-	-	-
2.3.2	Improve Access to Preserve and Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.4	Alignment of Proactive Place Making Strategies with the MDD														
2.4.1	Develop City Sponsored Application for Gateway Infrastructure *Contingent on MDD approval	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.4.2	Develop MDD owners representation consulting agreement *Contingent on MDD approval	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.4.3	Infrastructure Project Development *Contingent on MDD approval	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.5	Develop, Implement & Update Environmental Sustainability Programs														
2.5.1	Establish a Rebate Program (TGRGCD, In-House, etc)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.5.2	UDC Requirements for New Developments (Tree Preservation, Open Space, Concervation)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.5.3	Develop and Implement Tree preservation and Oakwilt Assessment Program	15,000	-	15,000	-	-	-	-	-	-	-	-	-	-	-

Strategic Action Plan

FY 2020-21 FUNDING

RELIABLE AND SUSTAINABLE INFRASTRUCTURE

		FY 20-21 BUDGET	GF BUDGET	Transfer M&O to SAP	Restricted Reserves	GF I&S	GF SAP Reserve	EF BUDGET	Transfer EF Ops to SAP	EF SAP Reserve	Impact Fee Reserves	W/WW Debt	SW utility Fee	SW Debt	Grant
3.1	Enhance & Ensure Continuity of Reliable Water Resources in Accordance with CCN Obligations														
3.1.1	Plant 2 Hydropneumatic Tank and Variable Frequency Drives	364,810	-	-	-	-	-	-	364,810	-	-	-	-	-	-
3.1.2	Upgrade various Mechanical/Structural/Electrical at Elmo Davis Pump Station & GST's	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.3	Replace Existing Waterline - Creek Crossings West	245,000	-	-	-	-	-	-	-	245,000	-	-	-	-	-
3.1.4	Replace Willow Wind Drive/Red Bud Hill Water Line	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.5	Build Elevated Storage Tank with Plant 3 Upgrades, System PRVs, and 12-inch waterline	73,528	-	-	-	-	-	-	-	73,528	-	-	-	-	-
3.1.6	Upgrade Various Electrical/Mechanical/Structural at Several Wells	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.7	Replace Rolling Acres Trail Water Line	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.8	Expand Plant No. 5 Zone B (400 gpm) and Install new 0.5 MG GST with Solar Bee system	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.9	Expand Elmo Davis Water Plant Zone C (650 gpm)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.10	Updgrade Electrical/Instrumentation at Plant No. 3 Pump Station	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.11	Reroute Fair Oaks Parkway Water Line	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.12	Evaluate & Secure Future water supply in accordance with adopted master plans	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.13	Build Plant No. 6 and New GBRA Delivery Point	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.14	Develop a Long-term water improvement Plan for fire protection utilizing Master Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.15	Create Regional Partnerships for future Utility and Infrastructure Needs	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.16	Establish a Water Tank Maintenance and Repair Program	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.17	Install several Water Lines per Master Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.18	Implement Water System EPA Risk Assessment and Emergency Response Plan	50,000	-	-	-	-	-	-	50,000	-	-	-	-	-	-
3.1.19	Replace Existing Waterline - Central	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.20	Replace Existing Waterline -Keeneland	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.21	Water Rights	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2	Enhance & Ensure Continuity of Reliable Wastewater Treatment in Accordance with CCN Obligations														
3.2.1	Upgrade and Expand the WWTP Effluent Transfer Pump Station	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.2	Existing Wastewater Treatment Plant Improvements - Solids Handling Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.3	Install 8-inch Gravity Sanitary Sewer Line and Decommission Falls Lift Station	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.4	Finalize & Advance New Wastewater Treatment Plant - Regional/Local Plant Options	200,000	-	-	-	-	-	-	-	200,000	-	-	-	-	-
3.2.5	Improve the Capacity, Maintenance, Operation and Maintenance (CMOM) EPA program	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.6	Implement Mechanical System Improvements at School Lift Station	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.7	Implement Instrumentation System Improvements at Deer Meadows Lift Stations No 1 & 2	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.8	Install SCADA at the Live Oak and Blackjack Chlorine Booster Stations	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.9	Install New Gravity Trunk Line from Old WWTP to New WWTP	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.10	Upgrade Reuse Water System: 2.0 MGD Pump Station	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.11	Decommission Existing Wastewater Treatment Plant	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.12	Install multiple Gravity Sanitary Sewer Lines per Master Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.13	Update and Repair Wastewater Treatment Plant Buildings - repair road	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.14	Create Regional Partnerships for future Utility and Infrastructure Needs	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.15	Implement Water System EPA Risk Assessment and Emergency Response Plan	50,000	-	-	-	-	-	-	50,000	-	-	-	-	-	-
3.3	Enhance & Ensure Continuity of Reliable Drainage Improvement Initiatives														
3.3.1	Address Priority 1 Drainage Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.3.2	Address Priority 2 Drainage Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.3.3	Address Priority 3 Drainage Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.3.4	Address Priority 4 Drainage Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.4	Enhance & Ensure Continuity of Reliable Roadway Improvement Iniatives														
3.4.1	Develop Roadway Master Maintenance and Rehabilitation Capital Improvement Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.4.2	Conduct long-term road condition analysis (traffic studies, PCI, etc.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.4.3	Evaluate, Implement and maintain a road rehabilitation plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.5	Enhance & Ensure Continuity of Reliable City Facilities														
3.5.1	Develop a City Facility Maintenance and Funding Program	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.5.2	Repurpose and Renovate City Hall	436,729	-	-	-	-	436,729	-	-	-	-	-	-	-	-
3.5.3	Renovate City Campus Outbuilding (Old Police Building to Civic Center)	600,000	-	-	-	-	-	-	-	-	-	-	-	-	600,000
3.5.4	City Campus Renovation - Equipment and Furniture	261,000	-	-	-	-	261,000	-	-	-	-	-	-	-	-
3.5.5	Develop a city Facilities Master Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Strategic Action Plan

FY 2020-21 FUNDING

		FY 20-21 BUDGET	GF BUDGET	Transfer M&O to SAP	Restricted Reserves	GF I&S	GF SAP Reserve	EF BUDGET	Transfer EF Ops to SAP	EF SAP Reserve	Impact Fee Reserves	W/WW Debt	SW utility Fee	SW Debt	Grant
	PUBLIC HEALTH, SAFETY, AND WELFARE														
4.1	Enhance & Ensure Continuity of Police Services														
4.1.1	Hire non-sworn Property Room/Compliance Manager	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4.1.2	Establish asset forfeiture account	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4.1.3	Develop a standards of cover and utilization study	25,000	-	-	-	-	25,000	-	-	-	-	-	-	-	-
4.1.4	Implement findings from standards and utilization study	-													
4.1.5	K9 Additional Unit	-													
4.1.6	Continuity of Leadership	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4.2	Develop a Long-Term Strategy for Continuity of Fire Services														
4.2.1	Develop a standards of cover and utilization study	25,000	-	-	-	-	25,000	-	-	-	-	-	-	-	-
4.2.2	Implement findings from standards and utilization study	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4.3	Develop a Long-Term Strategy for Continuity of Emergency Medical Services														
4.3.1	Develop a standards of cover and utilization study	25,000	-	-	-	-	25,000	-	-	-	-	-	-	-	-
4.3.2	Implement findings from standards and utilization study	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4.4	Enhance & Maintain Public Safety Community Outreach Initiatives														
4.4.1	No new projects anticipated	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Strategic Action Plan

FY 2020-21 FUNDING

		FY 20-21 BUDGET	GF BUDGET	Transfer M&O to SAP	Restricted Reserves	GF I&S	GF SAP Reserve	EF BUDGET	Transfer EF Ops to SAP	EF SAP Reserve	Impact Fee Reserves	W/WW Debt	SW utility Fee	SW Debt	Grant
	OPERATIONAL EXCELLENCE														
5.1	Evaluate and Implement key HR Programs that Promote Organizational Design and Development														
5.1.1	Evaluate & Update Compensation and Benefit Plans inclusive of Exempt/Non-Exempt status	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.1.2	Evaluate, Update & Develop Talent Management Processes/Programs	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.2	Develop & Implement a Proactive Communication Strategy														
5.2.1	Perform SWOT Anaylsis of internal and external communications	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.2.2	Develop a communications strategy and marketing program (logo/front Boat Sign)	29,000	-	29,000	-	-	-	-	-	-	-	-	-	-	-
5.2.3	Ensure communications are in accordance to defined communication principles	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.2.4	Create collaborative partnerships with schools, FORHA, business organizations and governments	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.2.5	Live Stream/Video Recording and website posting (equipment)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.3	Evaluate & Update Service Delivery Expectations & Best Practices														
5.3.1	Evaluate & Improve operational performance targets and KPI's	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.3.2	Develop and implement Digitization Program for city records	26,000	-	26,000	-	-	-	-	-	-	-	-	-	-	-
5.3.3	Cost of services program based on services delivery expectations	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.3.4	Streamline Judge and Prosecutor case flow processes - Municipal Court	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.3.5	Enhance online services for case management and customers - Municipal Court	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.3.6	Agenda/Minutes software programs	10,000	-	10,000	-	-	-	-	-	-	-	-	-	-	-
5.3.7	Implement Gas Station for City Fleet Vehicles Operation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.3.8	Evaluate and implement Public Information Request software programs	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5	IT Master Plan - Hardware														
5.5.1	City Hall Cabling and Network Infrastructure for City Hall	15,000	-	-	-	-	15,000	-	-	-	-	-	-	-	-
5.5.2	Increase Redundancy at PD building	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.3	Overhaul network connections to W/WW plants	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.4	Phone System Upgrade	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.5	SAN in PD, virtualize Aquametric and SCADA	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.6	EOC Planning, emergency planning	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.7	Workstations-Inventory/Audit and replacement schedule	46,500	-	-	-	-	46,500	-	-	-	-	-	-	-	-
5.5.8	Stormwater Utility projects, sensors and connections needed	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.9	GPS on City vehicles	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.10	Decommission IT hardware	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.11	IT Ticketing System (SLAs, customer feedback)	30,000	-	-	-	-	30,000	-	-	-	-	-	-	-	-
5.5.12	Update Work Order System with GIS Compatible software	25,000	-	12,500	-	-	-	-	12,500	-	-	-	-	-	-
5.5.13	Assess HVAC in PD server room through a study	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.6	IT Master Plan - Software														
5.6.1	Servers Group#1 -2008, Servers Group#2 - 2012	8,320	-	-	-	-	8,320	-	-	-	-	-	-	-	-
5.6.2	Old data stored in incompatible formats(Lotus 123, Microsoft Works, etc.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.6.3	Data Retention	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.6.4	DLP (data loss prevention): Varonis	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.6.5	Encrypted Emails (hardware: Zix vs Software)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.6.6	Software Consolidation (services /data) Inventory, Planning, Execution	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.6.7	Define and Develop SCADA program based on build-out functional needs	150,000	-	-	-	-	-	150,000	-	-	-	-	-	-	-
5.8	IT Master Plan - Security														
5.8.1	Access Controls - to the building	25,000	-	-	-	-	25,000	-	-	-	-	-	-	-	-
5.8.2	Multi-Factor Authentication	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.3	Certificate Servers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.4	Address the results of the vulnerability assessment	28,000	-	-	-	-	28,000	-	-	-	-	-	-	-	-
5.8.5	IT Penetration Testing		-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.6	Cyber Security Framework	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.7	Network Access Protection	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.8	Client VPN Licenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.9	IPS + firewall upgrade	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.10	Continuous Monitoring Solution	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.11	Hard Drive Encryption	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.12	SIEM (security information and event management)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		Total	-	152,500	-	-	948,914	150,000	477,310	668,528	-	-	-	-	600,000

Fiscal Year 2020-21
Budget and Tax Rate Adoption Calendar

✓	Date	Budget Step
✓	July 25	Deadline for C**hief Appraisers** to deliver certify rolls or certified estimates to taxing units and certification of anticipated collection rate by tax collector. (Tax Code Sec. 26.01 a-1)
✓	August 6	Calculation of no new revenue and voter approval rates
✓	August 10	**Finance Director** posts the calculated no-new-revenue tax rate and voter approval tax rate, along with certain debt information on the home page of the City's website using form prescribed by comptroller (Tax Code Sec 26.04(e)).
✓	August 19	Final Budget workshop with **Council**
	August 20	**Finance Director** submits the No-New Revenue and Voter Approval rates to City Council. (Tax Code Sec 26.04(e)). **City Council** confirms proposed tax rate if the proposed rate exceeds the voter approval rate or the No-New Revenue Rate (whichever is lower), Council takes a record vote. (Tax Code Sec 26.06 (b-2). **City Council** schedules one public hearing on the budget (LGC 102.006a-b) and one public hearing on the tax rate (Tax Code Sec. 26.05(d); (Tax Code Sec 26.06).
	August 24	**City Manager** files budget with **City Secretary** (LGC 102.005a). **City Secretary** ensures the proposed budget is available on the website and available for inspection at City Hall (LGC 102.005c)
	September 4	**Finance Director/Communications** publishes *Notice of Tax Public Hearing* in the Friday, September 4th edition of Boerne Star and posts on the City's website (Tax Code Sec. 26.06(c)) **Finance Director/Communications** posts the Tax Notice (Tax Code Sec 26.04(e)), Notice of Tax Hearing (Tax Code Sec. 26.065), and Notice of Budget Hearing (LGC 102.006c) on the City's Website.
	September 17	**First Reading of Budget and Tax Rate Ordinances** is held at a regularly scheduled City Council Meeting. **Public Hearing for Proposed budget and tax rate.**
	September 24 (Special Meeting)	**Second Reading** and adoption of the Budget and Tax Rate ordinances. (City Charter requires two readings of any ordinance)