VIA TELEPHONE & VIDEO CONFERENCE

CITY OF FAIR OAKS RANCH
AGENDA – CITY COUNCIL TELECONFERENCE & VIDEOCONFERENCE
SPECIAL MEETING

June 12, 2020 9:00 AM
Via Teleconference & Videoconference
7286 Dietz Elkhorn, Fair Oaks Ranch

THERE EXISTS A PUBLIC HEALTH EMERGENCY RELATED TO THE COVID-19 VIRUS THAT NECESSITATES A MEETING OF THE CITY COUNCIL TO TAKE PLACE VIA TELEPHONE & VIDEO CONFERENCE PURSUANT TO GOVERNMENT CODE CHAPTERS 551.125 AND 551.127, AS MODIFIED BY EXECUTIVE ORDER OF THE GOVERNOR

For audio you must dial in using your phone:

United States (Local #): 210-714-4201

(Toll-Free #): 1-800-717-4201

Conference ID: 2443302 #

The Videoconference Link (For Video Only):
https://fortx.webex.com/fortx/onstage/g.php?MTID=eb8c56f2234c417dda3ae4524d9910e6c

Password: Workshop

If you wish to address the Council, please select *5 on your phone; this will place you in a queue for speaking. At the appropriate time the City Secretary will call upon each individual separately.

I. OPEN MEETING

A. Roll Call – Declaration of a Quorum.

II. PURPOSE OF THE SPECIAL CALLED MEETING

A. Conduct a City Council and Staff FY 2020-21 Budget and Strategic Plan Workshop Pgs. 3-40

III. CONVENE INTO EXECUTIVE SESSION

Pursuant to Section 551.101 of the Open Meetings Act, Texas Gov't Code, a quorum of the governing body hereby convenes into closed session to discuss the following matter:

A. Section 551.074 Personnel Matters of the Open Meetings Act, *Texas Government Code,* a quorum of the governing body hereby convenes into closed session regarding a grievance from the City Manager against Council Member Steve Hartpence.

IV. RECONVENE INTO OPEN SESSION

A. Discussion and possible action on items discussed in Executive Session.

V. ADJOURNMENT

Signature of Agenda Approval: Todd G. Maxwell

I, Christina Picioccio, City Secretary, certify that the above Notice of Meeting was posted on the outside bulletin board at the Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, and on the city's website www.fairoaksranchtx.org, both places being convenient and readily accessible to the general public at all times. As per Texas Government Code 551.045, said Notice was posted by 9:00 AM, June 9, 2020 and remained so posted continuously for at least 1 hour before said meeting was convened.

The Fair Oaks Ranch City Hall is wheelchair accessible at the side entrance of the building from the parking lot. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary's office at (210) 698-0900. Braille is not available. The City Council reserves the right to convene into Executive Session at any time regarding an issue on the agenda for which it is legally permissible; pursuant to *Texas Government Code* Chapter 551. Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

Consolidated Governmental Budget
By Division and Fund

	General Operations	General SAP	General Equip Repl	General Fund Total	Debt Service	Street Bond Improvements	TOTAL GOVERNMENTAL	Prior Year	Change	
Beginning Fund Balance Projected	3,883,442	988,728	758,305	5,630,476	8,687	-	5,639,163	5,783,994	(144,831)	See Fund Balance Matrix Below
Revenues:										
Taxes	6,282,964			6,282,964	555,575		6,838,539	6,833,084	5,455	Sales tax at 70%, prop taxes same as last year
Franchise Fees	632,700			632,700			632,700	529,700	103,000	Increased for Pedernales 4% increase from 2%
Interest	69,000			69,000	1,000		70,000	116,000	(46,000)	Reduced for interest rate reductions
Permits	242,750			242,750			242,750	252,500	(9,750)	
Animal Control	3,400			3,400			3,400	3,400	-	
Fines & Forfeitures	100,263			100,263			100,263	127,570	(27,307)	
Fees & Services	263,367			263,367			263,367	243,847	19,520	
Miscellaneous Income	18,400	600,000		618,400			618,400	15,100	603,300	Receipt of grant/donation
Transfers from other Funds	180,000	152,500	290,493	622,993			622,993	1,584,017	(961,024)	Prior year funded $1.2MM of SAP
Total Revenues	7,792,844	752,500	290,493	8,835,837	556,575	-	9,392,412	9,705,218	(312,806)	
Expenditures:										
Personnel	4,686,905			4,686,905	-		4,686,905	4,536,909	149,996	Vacant Ltn Position, no bonus, 2% merit
Supplies, Maintenance & Operations	683,225			683,225	-		683,225	644,358	38,868	Add'l PS uniform expense $35k and vehicle maintenance $12k, add'l Street maintenance $20k
Professional Services	1,243,268			1,243,268	-		1,243,268	1,728,002	(484,734)	GF up by $263k, but SAP down $734k for projects
Shared Services	394,951			394,951			394,951	327,617	67,334	Tech/Internet/Software Maintenance increase
Capital Outlay	180,000	1,203,685		1,383,685	-	-	1,383,685	1,447,345	(63,660)	Prior year had 4 PD vehicles budgeted, this year 2
Debt Service	-			-	551,075		551,075	551,940	(865)	
Transfers & Non-Cash Adjustments	442,993		180,000	622,993	-		622,993	1,584,017	(961,024)	Prior year funded $1.2MM of SAP
Total Expenditures	7,631,342	1,203,685	180,000	9,015,027	551,075	-	9,566,102	10,820,188	(1,254,086)	
6 month Operating Reserve	165,289	-	-	165,289			165,289	160,597	4,692	
(Use) Allocated Fund Balance	-	(451,185)	110,493	(340,692)			(340,692)	(507,983)	167,291	Prior year had more usage of ERF funds
Restricted Fund Balance	(3,787)			(3,787)	5,500	-	1,713	(167,584)	169,297	Prior year used remaining Street Bond funds
(Use) of Fund Balance	0			0		-	0	(600,000)	600,000	Prior year showed $600k usage for City Hall reno
Total change in Fund Balance	161,502	(451,185)	110,493	(179,190)	5,500	-	(173,690)	(1,114,970)	941,280	
Ending Fund Balance	4,044,945	537,543	868,798	5,451,286	14,187	-	5,465,473	4,332,091	1,133,382	

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Estimation of where Fund balances would be at 9/30/2020

	FINAL 9/30/2019	FY 19-20 Projected closeout	PROJECTION 9/30/2020	FY 20-21 Budget Closeout	Estimated 9/30/2021
Non-spendable	53,275	-	53,275	-	53,275
Restricted					
Court Technology	11,386	4,300	15,686	(1,750)	13,936
Court Security Building	54,848	3,200	58,048	(6,800)	51,248
Court Efficiency	401	70	471	70	541
Court Truancy Prevention Fund	-	960	960	2,640	3,600
Court Jury Fund	-	19	19	53	72
Felony Forfeiture	8,954	1,820	10,774	-	10,774
Leose Training	9,912	1,908	11,820	2,000	13,820
PEG Fees	4,319	-	4,319	-	4,319
Debt Service	18,640	(9,953)	8,687	5,500	14,187
Roadway Bond Project	128,163	(128,163)	(0)	-	(0)
Total Restricted	236,623	(125,838)	110,785	1,713	112,498
Committed	-	-	-		
Assigned					
Strategic Projects Fund	1,110,228	(121,500)	988,728	(451,185)	537,543
Equipment Replacement	816,395	(58,090)	758,305	110,493	868,798
Legal Reserve	50,000	-	50,000	-	50,000
6 month Operating Reserve	3,517,473	160,597	3,678,070	165,289	3,843,359
	5,494,096	(18,993)	5,475,103	(175,403)	5,299,700
Unassigned	-	-	-	0	0
Governmental Fund Balances	**5,783,994**	**(144,831)**	**5,639,163**	**(173,690)**	**5,465,473**

6 month reserve analysis	
Projected 6 mnth reserve	3,678,070
Months of reserve	6.14
6 months of op expense	3,594,174
1 cent saving	165,289
Projected reserve 2021	3,843,359
Months of reserve	6.42

General Operations

Expenditure Summary

Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
Personnel						
Salaries	2,703,902	3,254,065	3,030,684	3,376,534	122,469	2% merit instead of 3%, comp study implemented
Overtime	29,804	27,881	25,996	25,977	(1,904)	
Taxes - Social Security	165,150	203,481	184,709	201,173	(2,307)	
Taxes - Medicare	38,940	47,588	43,759	47,049	(540)	
Taxes SUTA/FUTA	454	12,375	12,375	12,737	362	
Workmans' Compensation	60,708	100,793	59,176	103,458	2,665	from salary increase, new rates not yet factored in
Retirement	329,261	388,993	353,938	399,860	10,867	
Health Insurance	388,036	473,734	415,879	486,917	13,183	More families insured, new health ins. Premiums not yet known
Uniform Allowance	16,800	20,800	20,800	26,000	5,200	PD uniform allowance increased from 800 to 1k per officer
Car Allowance	7,200	7,200	7,200	7,200	-	
Relocation Allowance	-	-	-	-	-	
Total Personnel Costs	3,740,256	4,536,909	4,154,516	4,686,905	149,996	3.3%
Supplies, Maintenance & Operations						
Supplies and Consumables	20,895	30,170	30,170	33,330	3,160	Geological Features map and water conservation coded operational
Minor Equipment and Furniture	41,057	42,200	48,724	42,660	460	
Fuel	48,051	43,101	44,101	43,101	(0)	
Uniforms	16,184	21,145	21,159	25,590	4,445	PD body armor 3k offset by grant, uniform increase
Miscellaneous	1,939	681	10,696	694	13	
Vehicle Maintenance/Repairs	23,486	29,000	29,000	31,550	2,550	PD tires expense increased
Equipment Maintenance/Repairs	18,434	5,580	5,580	12,300	6,720	game cameras, podium lecturn and PD vehicle organizers
Building Maintenance/Repairs	15,214	15,480	15,480	15,000	(480)	
Landscaping & Greenspace Maintenance	2,128	5,000	5,000	5,000	-	
Street Maintenance	-	441,000	441,000	463,000	22,000	20k increase to annual street repair program and sign program operational
Drainage Work	213	5,000	5,000	5,000	-	
Committees - Communications	62	2,000	500	1,000	(1,000)	Created Audit Committee account below
Committees - Planning & Zoning	595	1,000	1,000	1,000	-	
Committee - Board of Adj	172	1,000	400	1,000	-	
Committee - Audit	-	-	-	1,000	1,000	Prior year budgeted in Communication Committee
Urban Wildlife	961	1,000	566	1,000	-	
Donations & Grants	-	1,000	-	1,000	-	
Court Technology	8,919	-	-	6,050	6,050	
Court Security	1,601	-	-	10,000	10,000	
Total Supplies, Maintenance & Operations Costs	199,909	644,358	658,377	699,275	54,918	8.5%
Services						
Professional Services	767,434	785,392	790,480	989,283	203,891	175k GEC and CP operational, 8k Feral hogs, 12k recodification, 13k budget/forecast software, (9k decrease in Dispatch)
Dues/Subscriptions	12,369	15,410	16,510	15,164	(246)	
Training/Seminars & Related Travel	41,390	89,610	73,410	114,421	24,811	10k HR training, 3k HR ICMA Cert, 8300 SAP IT security trainings,1k judge
Meetings and Related Travel	4,785	18,271	7,065	19,323	1,052	Departmental increases with new FTE's added PY
Elections	1,028	10,000	-	20,000	10,000	Add'l election cost for PY election postponed to budget year
Investigations	10,805	12,000	8,900	15,000	3,000	Increase in op budget based on increased volume pre-COVID
Leose Training	-	1,700	-	4,000	2,300	Planned expenditure of reserved LEOSE funds
Asset Forfeiture	-	-	-	-	-	
Public Relations	22,172	44,200	44,200	46,207	2,007	1.5k PD recruiting and mktg, 29k Communications Strategy & Mktg Program
Employee Appreciation	4,022	11,420	11,270	12,420	1,000	Increase in Holiday Party costs
Employment Costs	1,950	3,000	3,000	4,450	1,450	Increase in employment postings and background checks
Recording/Reporting/History	2,993	3,000	3,000	3,000	-	
Total Services Costs	868,946	994,002	957,835	1,243,268	249,266	25.1%
Shared Services						
Facility Contracts & Services	28,694	50,777	50,777	89,445	38,668	15k disinfection services
Tech/Internet/Software Maintenance	153,992	156,481	156,481	174,512	18,031	HRIS $31k, Office 365 $9.6k, Office Project $3.6k, Incode warrant interface $6k, DocuSign $2.7k
Postage	3,095	9,500	9,500	10,125	625	increase for special mailings
General Liability Insurance	49,586	51,418	39,207	51,418	-	
Electricity	34,981	32,700	32,700	32,700	-	
Phone/Cable/Alarms	25,454	26,742	26,742	36,752	10,010	Mobileiron and Marsh text archiving
Total Shared Services Costs	295,801	327,617	315,407	394,951	67,334	20.6%
Capital Outlay						
Land/Land Improvement	-	-	-	-	-	
Building/Building Improvement	-	-	-	-	-	
Infrastructure	-	-	-	-	-	
Furniture, Fixtures, Equipment & Vehicles	307,087	216,000	341,082	180,000	(36,000)	PD purchasing less vehicles than PY
Transfer to Intergov Fund 06	-	-	-	-	-	
Transfer to Cap Improv Fund 02	1,020,321	1,199,525	599,525	152,500	(1,047,025)	Fewer SAP projects funded
Transfer to GF Veh/Equip F 31	215,503	230,492	230,492	290,493	60,001	Increased savings based on depreciable assets
Total Capital Outlay Costs	1,542,911	1,646,017	1,171,099	622,993	(1,023,024)	-62.2%
					-	
Total Departmental Budget	6,647,823	8,148,903	7,257,234	7,647,392	(501,511)	-6.2%
					6.4%	ops only

Mayor & Council

	Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
610	Personnel						
01-610-101	Salaries	-	-	-	-	-	
01-610-100	Overtime	-	-	-	-	-	
01-610-102	Taxes - Social Security	-	-	-	-	-	
01-610-103	Taxes - Medicare	-	-	-	-	-	
01-610-104	Taxes SUTA/FUTA	-	-	-	-	-	
01-610-105	Workmans' Compensation	-	-	-	-	-	
01-610-106	Retirement	-	-	-	-	-	
01-610-107	Health Insurance	-	-	-	-	-	
01-610-108	Uniform Allowance	-	-	-	-	-	
01-610-109	Car Allowance	-	-	-	-	-	
01-610-110	Relocation Allowance	-	-	-	-	-	
	Total Personnel Costs	-	-	-	-	-	
						-	
	Supplies, Maintenance & Operations					-	
01-610-200	Supplies and Consumables	315	-	-	-	-	
01-610-201	Minor Equipment and Furniture	-	-	-	-	-	
01-610-202	Fuel	-	-	-	-	-	
01-610-203	Uniforms	225	350	350	350	-	
01-610-204	Miscellaneous	-	-	-	-	-	
01-610-250	Vehicle Maintenance/Repairs	-	-	-	-	-	
01-610-251	Equipment Maintenance/Repairs	-	-	-	-	-	
01-610-252	Building Maintenance/Repairs	-	-	-	-	-	
01-610-253	Landscaping & Greenspace Maintenance	-	-	-	-	-	
01-610-254	Street Maintenance	-	-	-	-	-	
01-610-255	Drainage Work	-	-	-	-	-	
01-610-256	Committees - Communications	62	2,000	500	1,000	(1,000)	Prior year budgeted for Audit Committee here, now split out
01-610-257	Committees - Planning & Zoning	595	1,000	1,000	1,000	-	
01-610-258	Committee - Board of Adj	172	1,000	400	1,000	-	
01-610-261	Committee - Audit	-	-	-	1,000	1,000	Prior year budgeted for Audit Committee above, now split out
01-610-259	Urban Wildlife	961	1,000	566	1,000	-	
01-610-260	Donations & Grants	-	1,000	-	1,000	-	
01-610-270	Court Technology	-	-	-	-	-	
	Total Supplies, Maintenance & Operations Costs	2,329	6,350	2,816	6,350	-	0.0%
	Services						
01-610-300	Professional Services	-	-	6,750	8,100	8,100	Added expense for feral hog removal. ($2,700 x 3)
01-610-301	Dues/Subscriptions	-	2,800	2,800	2,800	-	
01-610-302	Training/Seminars & Related Travel	432	7,000	7,000	7,000	-	
01-610-303	Meetings and Related Travel	1,862	6,200	1,300	6,200	-	
01-610-350	Elections	-	-	-	-	-	
01-610-351	Investigations	-	-	-	-	-	
01-610-352	Leose Training	-	-	-	-	-	
01-610-353	Asset Forfeiture	-	-	-	-	-	
01-610-354	Public Relations	6,758	8,000	8,000	250	(7,750)	State of the City moved to HR
01-610-355	Employee Appreciation	-	-	-	-	-	
01-610-356	Employment Costs	-	-	-	-	-	
01-610-357	Recording/Reporting/History	-	-	-	-	-	
	Total Services Costs	9,052	24,000	25,850	24,350	350	1.5%
	Shared Services						
01-610-700	Facility Contracts & Services	-	-	-	-	-	
01-610-701	Tech/Internet/Software Maintenance	-	-	-	-	-	
01-610-702	Postage	-	-	-	-	-	
01-610-703	General Liability Insurance	-	-	-	-	-	
01-610-704	Electricity	-	-	-	-	-	
01-610-705	Phone/Cable/Alarms	-	-	-	-	-	
	Total Shared Services Costs	-	-	-	-	-	Budget year over year change
	Capital Outlay						
01-610-800	Land/Land Improvement	-	-	-	-	-	
01-610-801	Building/Building Improvement	-	-	-	-	-	
01-610-802	Infrastructure	-	-	-	-	-	
01-610-803	Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
01-610-804	Transfer to Intergov Fund 06	-	-	-	-	-	
01-610-805	Transfer to Cap Improv Fund 02	-	-	-	-	-	
01-610-806	Transfer to GF Veh/Equip F 31	-	-	-	-	-	
	Total Capital Outlay Costs	-	-	-	-	-	
						-	
	Total Departmental Budget	11,382	30,350	28,666	30,700	350	1.2%

City Administration

	Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
611	Personnel						
01-611-101	Salaries	265,705	375,002	344,451	348,051	(26,951)	2% merit, no executive assistant, comp study implemented
01-611-100	Overtime	-	235	144	240	5	
01-611-102	Taxes - Social Security	15,089	23,265	18,391	20,586	(2,679)	
01-611-103	Taxes - Medicare	3,845	5,441	4,859	4,814	(627)	
01-611-104	Taxes SUTA/FUTA	18	900	900	689	(212)	
01-611-105	Workmans' Compensation	791	1,544	906	1,493	(51)	
01-611-106	Retirement	32,568	44,475	39,590	40,917	(3,558)	
01-611-107	Health Insurance	22,536	39,969	29,248	32,322	(7,647)	
01-611-108	Uniform Allowance	-	-	-	-	-	
01-611-109	Car Allowance	7,200	7,200	7,200	7,200	-	
01-611-110	Relocation Allowance	-	-	-	-	-	
	Total Personnel Costs	347,752	498,031	445,689	456,311	(41,719)	-8.4%
	Supplies, Maintenance & Operations						
01-611-200	Supplies and Consumables	398	650	650	750	100	Standard per FTE
01-611-201	Minor Equipment and Furniture	3,072	2,900	500	500	(2,400)	Removed prior year 1x computer expenses
01-611-202	Fuel	88	300	300	300	-	
01-611-203	Uniforms	69	250	250	250	-	
01-611-204	Miscellaneous	-	-	-	-	-	
01-611-250	Vehicle Maintenance/Repairs	-	-	-	-	-	
01-611-251	Equipment Maintenance/Repairs	-	-	-	-	-	
01-611-252	Building Maintenance/Repairs	-	-	-	-	-	
01-611-253	Landscaping & Greenspace Maintenance	-	-	-	-	-	
01-611-254	Street Maintenance	-	-	-	-	-	
01-611-255	Drainage Work	-	-	-	-	-	
01-611-256	Committees - Other	-	-	-	-	-	
01-611-257	Committees - Planning & Zoning	-	-	-	-	-	
01-611-258	Committee - Board of Adj	-	-	-	-	-	
01-611-259	Urban Wildlife	-	-	-	-	-	
01-611-260	Donations & Grants	-	-	-	-	-	
01-611-270	Court Technology	-	-	-	-	-	
	Total Supplies, Maintenance & Operations Costs	3,627	4,100	1,700	1,800	(2,300)	-56.1%
	Services						
01-611-300	Professional Services	135,290	100,000	100,000	100,000	-	
01-611-301	Dues/Subscriptions	3,495	2,390	2,390	2,310	(80)	
01-611-302	Training/Seminars & Related Travel	2,650	15,320	6,320	17,270	1,950	Updated cost of TCMA conference
01-611-303	Meetings and Related Travel	1,218	5,345	1,345	5,595	250	
01-611-350	Elections	-	-	-	-	-	
01-611-351	Investigations	-	-	-	-	-	
01-611-352	Leose Training	-	-	-	-	-	
01-611-353	Asset Forfeiture	-	-	-	-	-	
01-611-354	Public Relations	-	-	-	-	-	
01-611-355	Employee Appreciation	-	250	100	250	-	
01-611-356	Employment Costs	-	-	-	-	-	
01-611-357	Recording/Reporting/History	-	-	-	-	-	
	Total Services Costs	142,652	123,305	110,155	125,425	2,120	1.7%
	Shared Services						
01-611-700	Facility Contracts & Services	-	-	-	-	-	
01-611-701	Tech/Internet/Software Maintenance	-	-	-	-	-	
01-611-702	Postage	-	-	-	-	-	
01-611-703	General Liability Insurance	-	-	-	-	-	
01-611-704	Electricity	-	-	-	-	-	
01-611-705	Phone/Cable/Alarms	-	-	-	-	-	
	Total Shared Services Costs	-	-	-	-	-	0.0%
	Capital Outlay						
01-611-800	Land/Land Improvement	-	-	-	-	-	
01-611-801	Building/Building Improvement	-	-	-	-	-	
01-611-802	Infrastructure	-	-	-	-	-	
01-611-803	Furniture, Fixtures, Equipment & Vehicles	-	-	-	24,000	24,000	Admin vehicle up for replacement from Equip Repl Fund
01-611-804	Transfer to Intergov Fund 06	-	-	-	-	-	
01-611-805	Transfer to Cap Improv Fund 02	-	-	-	-	-	
01-611-806	Transfer to GF Veh/Equip F 31	-	-	-	-	-	
	Total Capital Outlay Costs	-	-	-	24,000	24,000	0.0%
						-	
	Total Departmental Budget	494,031	625,436	557,544	607,536	(17,899)	-2.9%

City Secretary

	Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
612	Personnel						
01-612-101	Salaries	93,226	113,389	106,881	124,686	11,297	No bonus, 2% merit instead of 3%, comp study implemented
01-612-100	Overtime	64	-	-	-	-	
01-612-102	Taxes - Social Security	5,392	7,030	6,642	7,369	339	
01-612-103	Taxes - Medicare	1,261	1,644	1,553	1,723	79	
01-612-104	Taxes SUTA/FUTA	18	450	450	459	9	
01-612-105	Workmans' Compensation	337	489	287	535	46	
01-612-106	Retirement	11,136	13,439	12,667	14,647	1,208	
01-612-107	Health Insurance	18,535	18,841	15,542	19,301	459	
01-612-108	Uniform Allowance	-	-	-	-	-	
01-612-109	Car Allowance	-	-	-	-	-	
01-612-110	Relocation Allowance	-	-	-	-	-	
	Total Personnel Costs	129,970	155,283	144,022	168,721	13,438	8.7%
	Supplies, Maintenance & Operations						
01-612-200	Supplies and Consumables	923	1,150	1,150	1,250	100	charter committee expenses
01-612-201	Minor Equipment and Furniture	2,980	200	224	200	-	
01-612-202	Fuel	-	-	-	-	-	
01-612-203	Uniforms	126	100	100	100	-	
01-612-204	Miscellaneous	23	481	481	494	13	
01-612-250	Vehicle Maintenance/Repairs	-	-	-	-	-	
01-612-251	Equipment Maintenance/Repairs	-	-	-	-	-	
01-612-252	Building Maintenance/Repairs	-	-	-	-	-	
01-612-253	Landscaping & Greenspace Maintenance	-	-	-	-	-	
01-612-254	Street Maintenance	-	-	-	-	-	
01-612-255	Drainage Work	-	-	-	-	-	
01-612-256	Committees - Other	-	-	-	-	-	
01-612-257	Committees - Planning & Zoning	-	-	-	-	-	
01-612-258	Committee - Board of Adj	-	-	-	-	-	
01-612-259	Urban Wildlife	-	-	-	-	-	
01-612-260	Donations & Grants	-	-	-	-	-	
01-612-270	Court Technology	-	-	-	-	-	
	Total Supplies, Maintenance & Operations Costs	4,053	1,931	1,955	2,044	113	5.9%
	Services						
01-612-300	Professional Services	6,991	5,000	3,000	16,895	11,895	Recodification w/ addition of UDC, codification of ordinances
01-612-301	Dues/Subscriptions	2,826	912	912	512	(400)	TMCA reduction
01-612-302	Training/Seminars & Related Travel	2,766	6,789	6,789	5,550	(1,239)	election law seminar is bi-yearly and not occurring in 2021
01-612-303	Meetings and Related Travel	219	1,326	1,326	1,528	202	
01-612-350	Elections	1,028	10,000	-	20,000	10,000	Increased election cost to cover PY election moved to budget yr
01-612-351	Investigations	-	-	-	-	-	
01-612-352	Leose Training	-	-	-	-	-	
01-612-353	Asset Forfeiture	-	-	-	-	-	
01-612-354	Public Relations	-	-	-	-	-	
01-612-355	Employee Appreciation	-	100	100	100	-	
01-612-356	Employment Costs	-	-	-	-	-	
01-612-357	Recording/Reporting/History	2,993	3,000	3,000	3,000	-	
	Total Services Costs	16,822	27,127	15,127	47,585	20,458	75.4%
	Shared Services						
01-612-700	Facility Contracts & Services	-	-	-	-	-	
01-612-701	Tech/Internet/Software Maintenance	-	-	-	-	-	
01-612-702	Postage	-	-	-	-	-	
01-612-703	General Liability Insurance	-	-	-	-	-	
01-612-704	Electricity	-	-	-	-	-	
01-612-705	Phone/Cable/Alarms	-	-	-	-	-	
	Total Shared Services Costs	-	-	-	-	-	0.0%
						-	
	Capital Outlay					-	
01-612-800	Land/Land Improvement	-	-	-	-	-	
01-612-801	Building/Building Improvement	-	-	-	-	-	
01-612-802	Infrastructure	-	-	-	-	-	
01-612-803	Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
01-612-804	Transfer to Intergov Fund 06	-	-	-	-	-	
01-612-805	Transfer to Cap Improv Fund 02	-	-	-	-	-	
01-612-806	Transfer to GF Veh/Equip F 31	-	-	-	-	-	
	Total Capital Outlay Costs	-	-	-	-	-	0.0%
						-	
	Total Departmental Budget	150,844	184,341	161,104	218,350	34,009	18.4%

Human Resources and Communications

	Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
613	Personnel						
01-613-101	Salaries	55,662	117,603	104,757	128,794	11,191	No bonus, 2% merit instead of 3%, comp study implemented
01-613-100	Overtime	-	-	-	-	-	
01-613-102	Taxes - Social Security	3,363	7,291	6,589	7,612	321	
01-613-103	Taxes - Medicare	787	1,705	1,541	1,780	75	
01-613-104	Taxes SUTA/FUTA	9	450	450	459	9	
01-613-105	Workmans' Compensation	230	512	300	552	41	
01-613-106	Retirement	6,644	13,939	12,415	15,130	1,191	
01-613-107	Health Insurance	5,924	16,385	11,755	16,782	397	
01-613-108	Uniform Allowance	-	-	-	-	-	
01-613-109	Car Allowance	-	-	-	-	-	
01-613-110	Relocation Allowance	-	-	-	-	-	
	Total Personnel Costs	72,618	157,885	137,807	171,110	13,225	8.4%
	Supplies, Maintenance & Operations						
01-613-200	Supplies and Consumables	719	1,700	1,700	2,200	500	Increase due to 1095-C forms and filing
01-613-201	Minor Equipment and Furniture	3,285	200	200	1,200	1,000	ADA Accomodations costs
01-613-202	Fuel	-	-	-	-	-	
01-613-203	Uniforms	57	100	114	100	-	
01-613-204	Miscellaneous	-	-	-	-	-	
01-613-250	Vehicle Maintenance/Repairs	-	-	-	-	-	
01-613-251	Equipment Maintenance/Repairs	-	-	-	-	-	
01-613-252	Building Maintenance/Repairs	-	-	-	-	-	
01-613-253	Landscaping & Greenspace Maintenance	-	-	-	-	-	
01-613-254	Street Maintenance	-	-	-	-	-	
01-613-255	Drainage Work	-	-	-	-	-	
01-613-256	Committees - Other	-	-	-	-	-	
01-613-257	Committees - Planning & Zoning	-	-	-	-	-	
01-613-258	Committee - Board of Adj	-	-	-	-	-	
01-613-259	Urban Wildlife	-	-	-	-	-	
01-613-260	Donations & Grants	-	-	-	-	-	
01-613-270	Court Technology	-	-	-	-	-	
	Total Supplies, Maintenance & Operations Costs	4,060	2,000	2,014	3,500	1,500	75.0%
	Services						
01-613-300	Professional Services	8,752	-	-	-	-	
01-613-301	Dues/Subscriptions	1,044	1,755	1,755	1,902	147	docusign moved to shared services
01-613-302	Training/Seminars & Related Travel	9,309	13,663	13,663	27,763	14,100	New FTE conf costs and one-time IPMA-CP Certification
01-613-303	Meetings and Related Travel	-	300	494	900	600	Std SR mgmt allowance plus cost for Top Workplace Luncheon
01-613-350	Elections	-	-	-	-	-	
01-613-351	Investigations	-	-	-	-	-	
01-613-352	Leose Training	-	-	-	-	-	
01-613-353	Asset Forfeiture	-	-	-	-	-	
01-613-354	Public Relations	11,042	30,200	30,200	38,450	8,250	SAP - Develop a coms and mktg strategy, 8k State of City moved from 610
01-613-355	Employee Appreciation	4,022	8,370	8,370	9,370	1,000	Increase in Holiday Party expense
01-613-356	Employment Costs	1,950	3,000	3,000	4,450	1,450	Increase in cost of job postings and background checks
01-613-357	Recording/Reporting/History	-	-	-	-	-	
	Total Services Costs	36,119	57,288	57,482	82,835	25,547	44.6%
	Shared Services						
01-613-700	Facility Contracts & Services	-	-	-	-	-	
01-613-701	Tech/Internet/Software Maintenance	-	-	-	-	-	
01-613-702	Postage	-	-	-	-	-	
01-613-703	General Liability Insurance	-	-	-	-	-	
01-613-704	Electricity	-	-	-	-	-	
01-613-705	Phone/Cable/Alarms	-	-	-	-	-	
	Total Shared Services Costs	-	-	-	-	-	0.0%
	Capital Outlay						
01-613-800	Land/Land Improvement	-	-	-	-	-	
01-613-801	Building/Building Improvement	-	-	-	-	-	
01-613-802	Infrastructure	-	-	-	-	-	
01-613-803	Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
01-613-804	Transfer to Intergov Fund 06	-	-	-	-	-	
01-613-805	Transfer to Cap Improv Fund 02	-	-	-	-	-	
01-613-806	Transfer to GF Veh/Equip F 31	-	-	-	-	-	
	Total Capital Outlay Costs	-	-	-	-	-	0.0%
						-	
	Total Departmental Budget	112,798	217,172	197,303	257,444	40,272	18.5%

Finance

	Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
614	Personnel						
01-614-101	Salaries	144,575	231,250	227,444	282,339	51,090	IT tech, offset with prof. fee decrease in shared department
01-614-100	Overtime	28	231	200	236	5	
01-614-102	Taxes - Social Security	8,696	14,352	13,878	16,702	2,350	
01-614-103	Taxes - Medicare	2,034	3,356	3,244	3,906	550	
01-614-104	Taxes SUTA/FUTA	18	675	675	803	128	
01-614-105	Workmans' Compensation	524	1,000	587	1,211	211	
01-614-106	Retirement	17,240	27,436	26,370	33,197	5,761	
01-614-107	Health Insurance	10,786	21,693	20,317	25,969	4,276	
01-614-108	Uniform Allowance	-	-	-	-	-	
01-614-109	Car Allowance	-	-	-	-	-	
01-614-110	Relocation Allowance	-	-	-	-	-	
	Total Personnel Costs	183,901	299,993	292,715	364,364	64,370	21.5%
	Supplies, Maintenance & Operations						
01-614-200	Supplies and Consumables	1,000	1,425	1,425	1,425	-	
01-614-201	Minor Equipment and Furniture	4,496	600	600	600	-	
01-614-202	Fuel	-	-	-	-	-	
01-614-203	Uniforms	105	300	300	300	-	
01-614-204	Miscellaneous	-	-	-	-	-	
01-614-250	Vehicle Maintenance/Repairs	-	-	-	-	-	
01-614-251	Equipment Maintenance/Repairs	-	-	-	-	-	
01-614-252	Building Maintenance/Repairs	-	-	-	-	-	
01-614-253	Landscaping & Greenspace Maintenance	-	-	-	-	-	
01-614-254	Street Maintenance	-	-	-	-	-	
01-614-255	Drainage Work	-	-	-	-	-	
01-614-256	Committees - Other	-	-	-	-	-	
01-614-257	Committees - Planning & Zoning	-	-	-	-	-	
01-614-258	Committee - Board of Adj	-	-	-	-	-	
01-614-259	Urban Wildlife	-	-	-	-	-	
01-614-260	Donations & Grants	-	-	-	-	-	
01-614-270	Court Technology	-	-	-	-	-	
	Total Supplies, Maintenance & Operations Costs	5,601	2,325	2,325	2,325	-	0.0%
	Services						
01-614-300	Professional Services	72,005	78,835	79,174	78,836	1	Increase in Internal Control Audit Fees
01-614-301	Dues/Subscriptions	610	1,430	1,430	1,430	-	
01-614-302	Training/Seminars & Related Travel	4,329	10,900	8,700	19,200	8,300	SAP IT trainings
01-614-303	Meetings and Related Travel	-	500	500	500	-	
01-614-350	Elections	-	-	-	-	-	
01-614-351	Investigations	-	-	-	-	-	
01-614-352	Leose Training	-	-	-	-	-	
01-614-353	Asset Forfeiture	-	-	-	-	-	
01-614-354	Public Relations	-	-	-	-	-	
01-614-355	Employee Appreciation	-	300	300	300	-	
01-614-356	Employment Costs	-	-	-	-	-	
01-614-357	Recording/Reporting/History	-	-	-	-	-	
	Total Services Costs	76,943	91,965	90,104	100,266	8,301	9.0%
	Shared Services						
01-614-700	Facility Contracts & Services	-	-	-	-	-	
01-614-701	Tech/Internet/Software Maintenance	-	-	-	-	-	
01-614-702	Postage	-	-	-	-	-	
01-614-703	General Liability Insurance	-	-	-	-	-	
01-614-704	Electricity	-	-	-	-	-	
01-614-705	Phone/Cable/Alarms	-	-	-	-	-	
	Total Shared Services Costs	-	-	-	-	-	0.0%
	Capital Outlay						
01-614-800	Land/Land Improvement	-	-	-	-	-	
01-614-801	Building/Building Improvement	-	-	-	-	-	
01-614-802	Infrastructure	-	-	-	-	-	
01-614-803	Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
01-614-804	Transfer to Intergov Fund 06	-	-	-	-	-	
01-614-805	Transfer to Cap Improv Fund 02	-	-	-	-	-	
01-614-806	Transfer to GF Veh/Equip F 31	-	-	-	-	-	
	Total Capital Outlay Costs	-	-	-	-	-	0.0%
						-	
	Total Departmental Budget	266,445	394,284	385,144	466,955	72,671	18.4%

Municipal Court

	Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
620	Personnel						
01-620-101	Salaries	93,045	103,468	103,459	109,096	5,627	
01-620-100	Overtime	-	458	200	467	9	
01-620-102	Taxes - Social Security	5,673	6,443	6,537	6,477	33	
01-620-103	Taxes - Medicare	1,327	1,507	1,529	1,515	8	
01-620-104	Taxes SUTA/FUTA	18	450	450	459	9	
01-620-105	Workmans' Compensation	326	439	258	468	29	
01-620-106	Retirement	11,097	12,318	12,262	12,874	556	
01-620-107	Health Insurance	12,946	14,447	13,594	14,782	335	
01-620-108	Uniform Allowance	-	-	-	-	-	
01-620-109	Car Allowance	-	-	-	-	-	
01-620-110	Relocation Allowance	-	-	-	-	-	
	Total Personnel Costs	124,431	139,531	138,288	146,137	6,606	4.7%
	Supplies, Maintenance & Operations						
01-620-200	Supplies and Consumables	1,490	2,200	2,200	2,200	-	
01-620-201	Minor Equipment and Furniture	-	1,400	1,400	200	(1,200)	Removed 1x desk purchase
01-620-202	Fuel	-	-	-	-	-	
01-620-203	Uniforms	96	100	100	100	-	
01-620-204	Miscellaneous	-	-	-	-	-	
01-620-250	Vehicle Maintenance/Repairs	-	-	-	-	-	
01-620-251	Equipment Maintenance/Repairs	-	-	-	-	-	
01-620-252	Building Maintenance/Repairs	-	-	-	-	-	
01-620-253	Landscaping & Greenspace Maintenance	-	-	-	-	-	
01-620-254	Street Maintenance	-	-	-	-	-	
01-620-255	Drainage Work	-	-	-	-	-	
01-620-256	Committees - Other	-	-	-	-	-	
01-620-257	Committees - Planning & Zoning	-	-	-	-	-	
01-620-258	Committee - Board of Adj	-	-	-	-	-	
01-620-259	Urban Wildlife	-	-	-	-	-	
01-620-260	Donations & Grants	-	-	-	-	-	
01-620-270	Court Technology	8,919	-	-	6,050	6,050	
01-620-271	Court Security	1,601	-	-	10,000	10,000	
	Total Supplies, Maintenance & Operations Costs	12,106	3,700	3,700	18,550	14,850	401.4%
	Services						
01-620-300	Professional Services	19,396	58,230	58,230	58,230	-	
01-620-301	Dues/Subscriptions	190	800	800	800	-	
01-620-302	Training/Seminars & Related Travel	2,199	2,000	2,000	3,000	1,000	Added training for Judge
01-620-303	Meetings and Related Travel	-	500	500	500	-	
01-620-350	Elections	-	-	-	-	-	
01-620-351	Investigations	-	-	-	-	-	
01-620-352	Leose Training	-	-	-	-	-	
01-620-353	Asset Forfeiture	-	-	-	-	-	
01-620-354	Public Relations	-	-	-	-	-	
01-620-355	Employee Appreciation	-	100	100	100	-	
01-620-356	Employment Costs	-	-	-	-	-	
01-620-357	Recording/Reporting/History	-	-	-	-	-	
	Total Services Costs	21,785	61,630	61,630	62,630	1,000	1.6%
	Shared Services						
01-620-700	Facility Contracts & Services	-	-	-	-	-	
01-620-701	Tech/Internet/Software Maintenance	-	-	-	-	-	
01-620-702	Postage	-	-	-	-	-	
01-620-703	General Liability Insurance	-	-	-	-	-	
01-620-704	Electricity	-	-	-	-	-	
01-620-705	Phone/Cable/Alarms	-	-	-	-	-	
	Total Shared Services Costs	-	-	-	-	-	0.0%
	Capital Outlay						
01-620-800	Land/Land Improvement	-	-	-	-	-	
01-620-801	Building/Building Improvement	-	-	-	-	-	
01-620-802	Infrastructure	-	-	-	-	-	
01-620-803	Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
01-620-804	Transfer to Intergov Fund 06	-	-	-	-	-	
01-620-805	Transfer to Cap Improv Fund 02	-	-	-	-	-	
01-620-806	Transfer to GF Veh/Equip F 31	-	-	-	-	-	
	Total Capital Outlay Costs	-	-	-	-	-	0.0%
						-	
	Total Departmental Budget	158,322	204,861	203,618	227,317	22,456	11.0%

Public Safety and Emergency Services

	Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
630	Personnel						
01-630-101	Salaries	1,474,609	1,625,186	1,501,711	1,668,567	43,382	2% merit instead of 3%, comp study implemented
01-630-100	Overtime	27,650	24,722	23,477	22,843	(1,880)	
01-630-102	Taxes - Social Security	92,333	102,294	92,584	100,033	(2,261)	
01-630-103	Taxes - Medicare	21,594	23,924	21,653	23,395	(529)	
01-630-104	Taxes SUTA/FUTA	251	6,300	6,300	6,656	356	
01-630-105	Workmans' Compensation	41,100	69,329	40,683	70,467	1,138	
01-630-106	Retirement	181,464	195,555	174,345	198,830	3,275	
01-630-107	Health Insurance	215,560	243,435	211,940	256,301	12,866	Includes new benefits on this line (STD and EAP)
01-630-108	Uniform Allowance	16,800	20,800	20,800	26,000	5,200	Increased from $800/officer to $1,000/officer
01-630-109	Car Allowance	-	-	-	-	-	
01-630-110	Relocation Allowance	-	-	-	-	-	
	Total Personnel Costs	2,071,361	2,311,545	2,093,493	2,373,092	61,546	2.7%
	Supplies, Maintenance & Operations						
01-630-200	Supplies and Consumables	4,022	4,000	4,000	4,000	-	
01-630-201	Minor Equipment and Furniture	11,523	22,950	32,450	27,960	5,010	Game cameras, podium lecturn, vehicle organizers
01-630-202	Fuel	36,000	30,000	31,000	30,000	-	
01-630-203	Uniforms	8,798	12,000	12,000	15,720	3,720	Increase in cost of uniforms and body armor (Grant of $3k offset body armor)
01-630-204	Miscellaneous	1,605	-	-	-	-	
01-630-250	Vehicle Maintenance/Repairs	17,531	17,000	17,000	23,550	6,550	Increase includes car wash membership, tires for all vehicles
01-630-251	Equipment Maintenance/Repairs	-	-	-	-	-	
01-630-252	Building Maintenance/Repairs	-	-	-	-	-	
01-630-253	Landscaping & Greenspace Maintenance	-	-	-	-	-	
01-630-254	Street Maintenance	-	-	-	-	-	
01-630-255	Drainage Work	-	-	-	-	-	
01-630-256	Committees - Other	-	-	-	-	-	
01-630-257	Committees - Planning & Zoning	-	-	-	-	-	
01-630-258	Committee - Board of Adj	-	-	-	-	-	
01-630-259	Urban Wildlife	-	-	-	-	-	
01-630-260	Donations & Grants	-	-	-	-	-	
01-630-270	Court Technology	-	-	-	-	-	
	Total Supplies, Maintenance & Operations Costs	79,479	85,950	96,450	101,230	15,280	17.8%
	Services						
01-630-300	Professional Services	516,870	518,767	518,767	521,887	3,120	PY budgeted for an increase in Dispatch, this is contractual
01-630-301	Dues/Subscriptions	2,883	4,100	5,200	3,950	(150)	Added Adobe photo editing and Lexus Nexus
01-630-302	Training/Seminars & Related Travel	9,881	14,000	12,000	14,000	-	
01-630-303	Meetings and Related Travel	683	2,500	500	2,500	-	
01-630-350	Elections	-	-	-	-	-	
01-630-351	Investigations	10,805	12,000	8,900	15,000	3,000	Requested increase of operational budget
01-630-352	Leose Training	-	1,700	-	4,000	2,300	Budgeted to spend reserved LEOSE funds
01-630-353	Asset Forfeiture	-	-	-	-	-	
01-630-354	Public Relations	4,372	6,000	6,000	7,507	1,507	Added cost of recruiting and marketing (flyers, job fair)
01-630-355	Employee Appreciation	-	1,400	1,400	1,400	-	
01-630-356	Employment Costs	-	-	-	-	-	
01-630-357	Recording/Reporting/History	-	-	-	-	-	
	Total Services Costs	545,494	560,467	552,767	570,244	9,777	1.7%
	Shared Services						
01-630-700	Facility Contracts & Services	-	-	-	-	-	
01-630-701	Tech/Internet/Software Maintenance	-	-	-	-	-	
01-630-702	Postage	-	-	-	-	-	
01-630-703	General Liability Insurance	-	-	-	-	-	
01-630-704	Electricity	-	-	-	-	-	
01-630-705	Phone/Cable/Alarms	-	-	-	-	-	
	Total Shared Services Costs	-	-	-	-	-	0.0%
	Capital Outlay						
01-630-800	Land/Land Improvement	-	-	-	-	-	
01-630-801	Building/Building Improvement	-	-	-	-	-	
01-630-802	Infrastructure	-	-	-	-	-	
01-630-803	Furniture, Fixtures, Equipment & Vehicles	75,142	216,000	167,193	156,000	(60,000)	Replacing 2 patrol vehicles, 1 animal control truck, 1 Polaris Razor
01-630-804	Transfer to Intergov Fund 06	-	-	-	-	-	
01-630-805	Transfer to Cap Improv Fund 02	-	-	-	-	-	
01-630-806	Transfer to GF Veh/Equip F 31	-	-	-	-	-	
	Total Capital Outlay Costs	75,142	216,000	167,193	156,000	(60,000)	-27.8%
						-	
	Total Departmental Budget	2,771,476	3,173,962	2,909,903	3,200,565	26,603	0.8%
						0	

Maintenance

	Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
640	Personnel						
01-640-101	Salaries	226,563	286,552	275,838	299,617	13,065	
01-640-100	Overtime	1,526	1,002	1,514	994	(8)	
01-640-102	Taxes - Social Security	13,946	17,828	16,839	17,770	(59)	
01-640-103	Taxes - Medicare	3,262	4,170	3,943	4,156	(14)	
01-640-104	Taxes SUTA/FUTA	68	1,688	1,688	1,721	34	
01-640-105	Workmans' Compensation	15,066	23,518	13,830	24,611	1,094	
01-640-106	Retirement	27,218	34,082	32,873	35,320	1,238	
01-640-107	Health Insurance	51,846	62,677	64,563	64,007	1,331	
01-640-108	Uniform Allowance	-	-	-	-	-	
01-640-109	Car Allowance	-	-	-	-	-	
01-640-110	Relocation Allowance	-	-	-	-	-	
	Total Personnel Costs	339,495	431,517	411,088	448,197	16,680	3.9%
	Supplies, Maintenance & Operations						
01-640-200	Supplies and Consumables	2,422	6,100	6,100	3,800	(2,300)	1 time expense in PY not necessary this year
01-640-201	Minor Equipment and Furniture	10,520	10,800	10,800	10,800	-	
01-640-202	Fuel	9,335	10,200	10,200	10,200	-	
01-640-203	Uniforms	5,873	6,275	6,275	6,275	-	
01-640-204	Miscellaneous	-	200	200	200	-	
01-640-250	Vehicle Maintenance/Repairs	5,955	12,000	12,000	8,000	(4,000)	Removed repurpose of PD vehicle
01-640-251	Equipment Maintenance/Repairs	18,434	5,580	5,580	12,300	6,720	Added generator annual maintenance
01-640-252	Building Maintenance/Repairs	15,214	15,480	15,480	15,000	(480)	Removed 1x City Fence cost
01-640-253	Landscaping & Greenspace Maintenance	2,128	5,000	5,000	5,000	-	
01-640-254	Street Maintenance	-	31,000	31,000	33,000	2,000	Increased sign replacement program
01-640-255	Drainage Work	213	5,000	5,000	5,000	-	
01-640-256	Committees - Other	-	-	-	-	-	
01-640-257	Committees - Planning & Zoning	-	-	-	-	-	
01-640-258	Committee - Board of Adj	-	-	-	-	-	
01-640-259	Urban Wildlife	-	-	-	-	-	
01-640-260	Donations & Grants	-	-	-	-	-	
01-640-270	Court Technology	-	-	-	-	-	
	Total Supplies, Maintenance & Operations Costs	70,094	107,635	107,635	109,575	1,940	1.8%
	Services						
01-640-300	Professional Services	-	-	-	-	-	
01-640-301	Dues/Subscriptions	14	600	600	600	-	
01-640-302	Training/Seminars & Related Travel	3,076	8,541	8,541	8,541	-	
01-640-303	Meetings and Related Travel	362	100	100	100	-	
01-640-350	Elections	-	-	-	-	-	
01-640-351	Investigations	-	-	-	-	-	
01-640-352	Leose Training	-	-	-	-	-	
01-640-353	Asset Forfeiture	-	-	-	-	-	
01-640-354	Public Relations	-	-	-	-	-	
01-640-355	Employee Appreciation	-	400	400	400	-	
01-640-356	Employment Costs	-	-	-	-	-	
01-640-357	Recording/Reporting/History	-	-	-	-	-	
	Total Services Costs	3,452	9,641	9,641	9,641	-	0.0%
	Shared Services						
01-640-700	Facility Contracts & Services	-	-	-	-	-	
01-640-701	Tech/Internet/Software Maintenance	-	-	-	-	-	
01-640-702	Postage	-	-	-	-	-	
01-640-703	General Liability Insurance	-	-	-	-	-	
01-640-704	Electricity	-	-	-	-	-	
01-640-705	Phone/Cable/Alarms	-	-	-	-	-	
	Total Shared Services Costs	-	-	-	-	-	0.0%
	Capital Outlay						
01-640-800	Land/Land Improvement	-	-	-	-	-	
01-640-801	Building/Building Improvement	-	-	-	-	-	
01-640-802	Infrastructure	-	-	-	-	-	
01-640-803	Furniture, Fixtures, Equipment & Vehicles	148,233	-	173,889	-	-	
01-640-804	Transfer to Intergov Fund 06	-	-	-	-	-	
01-640-805	Transfer to Cap Improv Fund 02	-	-	-	-	-	
01-640-806	Transfer to GF Veh/Equip F 31	-	-	-	-	-	
	Total Capital Outlay Costs	148,233	-	173,889	-	-	Budget year over year change
						-	
	Total Departmental Budget	561,274	548,793	702,253	567,413	18,620	3.4%

Building Codes and Permits

	Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
641	Personnel						
01-641-101	Salaries	163,542	174,828	171,407	184,642	9,814	2% merit instead of 3%, comp study implemented
01-641-100	Overtime	248	173	100	177	3	
01-641-102	Taxes - Social Security	9,915	10,850	10,808	10,924	74	
01-641-103	Taxes - Medicare	2,319	2,538	2,528	2,555	17	
01-641-104	Taxes SUTA/FUTA	27	675	675	689	14	
01-641-105	Workmans' Compensation	915	1,511	887	1,586	74	
01-641-106	Retirement	19,548	20,742	20,316	21,713	971	
01-641-107	Health Insurance	24,637	25,290	24,013	25,846	556	
01-641-108	Uniform Allowance	-	-	-	-	-	
01-641-109	Car Allowance	-	-	-	-	-	
01-641-110	Relocation Allowance	-	-	-	-	-	
	Total Personnel Costs	221,151	236,608	230,733	248,130	11,523	4.9%
	Supplies, Maintenance & Operations						
01-641-200	Supplies and Consumables	619	450	450	450	-	
01-641-201	Minor Equipment and Furniture	1,369	2,200	1,600	300	(1,900)	Removed 1x updated code books
01-641-202	Fuel	1,225	1,300	1,300	1,300	-	
01-641-203	Uniforms	119	530	530	530	-	
01-641-204	Miscellaneous	128	-	-	-	-	
01-641-250	Vehicle Maintenance/Repairs	-	-	-	-	-	
01-641-251	Equipment Maintenance/Repairs	-	-	-	-	-	
01-641-252	Building Maintenance/Repairs	-	-	-	-	-	
01-641-253	Landscaping & Greenspace Maintenance	-	-	-	-	-	
01-641-254	Street Maintenance	-	-	-	-	-	
01-641-255	Drainage Work	-	-	-	-	-	
01-641-256	Committees - Other	-	-	-	-	-	
01-641-257	Committees - Planning & Zoning	-	-	-	-	-	
01-641-258	Committee - Board of Adj	-	-	-	-	-	
01-641-259	Urban Wildlife	-	-	-	-	-	
01-641-260	Donations & Grants	-	-	-	-	-	
01-641-270	Court Technology	-	-	-	-	-	
	Total Supplies, Maintenance & Operations Costs	3,460	4,480	3,880	2,580	(1,900)	-42.4%
	Services						
01-641-300	Professional Services	8,130	9,560	9,560	9,560	-	
01-641-301	Dues/Subscriptions	265	290	290	290	-	
01-641-302	Training/Seminars & Related Travel	2,397	4,075	1,075	4,075	-	
01-641-303	Meetings and Related Travel	200	600	100	600	-	
01-641-350	Elections	-	-	-	-	-	
01-641-351	Investigations	-	-	-	-	-	
01-641-352	Leose Training	-	-	-	-	-	
01-641-353	Asset Forfeiture	-	-	-	-	-	
01-641-354	Public Relations	-	-	-	-	-	
01-641-355	Employee Appreciation	-	150	150	150	-	
01-641-356	Employment Costs	-	-	-	-	-	
01-641-357	Recording/Reporting/History	-	-	-	-	-	
	Total Services Costs	10,992	14,675	11,175	14,675	-	0.0%
	Shared Services						
01-641-700	Facility Contracts & Services	-	-	-	-	-	
01-641-701	Tech/Internet/Software Maintenance	-	-	-	-	-	
01-641-702	Postage	-	-	-	-	-	
01-641-703	General Liability Insurance	-	-	-	-	-	
01-641-704	Electricity	-	-	-	-	-	
01-641-705	Phone/Cable/Alarms	-	-	-	-	-	
	Total Shared Services Costs	-	-	-	-	-	0.0%
	Capital Outlay						
01-641-800	Land/Land Improvement	-	-	-	-	-	
01-641-801	Building/Building Improvement	-	-	-	-	-	
01-641-802	Infrastructure	-	-	-	-	-	
01-641-803	Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
01-641-804	Transfer to Intergov Fund 06	-	-	-	-	-	
01-641-805	Transfer to Cap Improv Fund 02	-	-	-	-	-	
01-641-806	Transfer to GF Veh/Equip F 31	-	-	-	-	-	
	Total Capital Outlay Costs	-	-	-	-	-	0.0%
						-	
	Total Departmental Budget	235,603	255,763	245,788	265,385	9,623	3.8%

Engineering and Planning

	Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
642	Personnel						
01-642-101	Salaries	186,977	226,787	194,736	230,742	3,955	2% merit instead of 3%, comp study implemented
01-642-100	Overtime	288	1,058	360	1,020	(38)	
01-642-102	Taxes - Social Security	10,744	14,126	12,440	13,701	(426)	
01-642-103	Taxes - Medicare	2,513	3,304	2,910	3,204	(100)	
01-642-104	Taxes SUTA/FUTA	27	788	788	803	16	
01-642-105	Workmans' Compensation	1,420	2,451	1,438	2,535	84	
01-642-106	Retirement	22,345	27,005	23,100	27,232	227	
01-642-107	Health Insurance	25,266	30,998	24,909	31,607	609	
01-642-108	Uniform Allowance	-	-	-	-	-	
01-642-109	Car Allowance	-	-	-	-	-	
01-642-110	Relocation Allowance	-	-	-	-	-	
	Total Personnel Costs	249,578	306,516	260,681	310,843	4,327	1.4%
	Supplies, Maintenance & Operations						
01-642-200	Supplies and Consumables	2,804	6,495	6,495	11,255	4,760	SAP Geological features map and water conservation
01-642-201	Minor Equipment and Furniture	3,812	950	950	900	(50)	Removed 1x measuring wheel cost
01-642-202	Fuel	1,403	1,301	1,301	1,301	(0)	
01-642-203	Uniforms	715	1,140	1,140	1,865	725	Increased amount for safety gear
01-642-204	Miscellaneous	183	-	-	-	-	
01-642-250	Vehicle Maintenance/Repairs	-	-	-	-	-	
01-642-251	Equipment Maintenance/Repairs	-	-	-	-	-	
01-642-252	Building Maintenance/Repairs	-	-	-	-	-	
01-642-253	Landscaping & Greenspace Maintenance	-	-	-	-	-	
01-642-254	Street Maintenance	-	410,000	410,000	430,000	20,000	Increased amount for annual street maintenance program
01-642-255	Drainage Work	-	-	-	-	-	
01-642-256	Committees - Other	-	-	-	-	-	
01-642-257	Committees - Planning & Zoning	-	-	-	-	-	
01-642-258	Committee - Board of Adj	-	-	-	-	-	
01-642-259	Urban Wildlife	-	-	-	-	-	
01-642-260	Donations & Grants	-	-	-	-	-	
01-642-270	Court Technology	-	-	-	-	-	
	Total Supplies, Maintenance & Operations Costs	8,916	419,887	419,887	445,321	25,435	6.1%
	Services						
01-642-300	Professional Services	-	15,000	15,000	195,775	180,775	SAP projects to Ops - MS4 permit, GEC, Drainage Criticality, update UDC
01-642-301	Dues/Subscriptions	1,043	333	333	570	238	ASCE Membership increase
01-642-302	Training/Seminars & Related Travel	4,351	7,323	7,323	8,023	700	CPM fee and training
01-642-303	Meetings and Related Travel	241	900	900	900	-	
01-642-350	Elections	-	-	-	-	-	
01-642-351	Investigations	-	-	-	-	-	
01-642-352	Leose Training	-	-	-	-	-	
01-642-353	Asset Forfeiture	-	-	-	-	-	
01-642-354	Public Relations	-	-	-	-	-	
01-642-355	Employee Appreciation	-	350	350	350	-	
01-642-356	Employment Costs	-	-	-	-	-	
01-642-357	Recording/Reporting/History	-	-	-	-	-	
	Total Services Costs	5,634	23,905	23,905	205,618	181,713	760.1%
	Shared Services						
01-642-700	Facility Contracts & Services	-	-	-	-	-	
01-642-701	Tech/Internet/Software Maintenance	-	-	-	-	-	
01-642-702	Postage	-	-	-	-	-	
01-642-703	General Liability Insurance	-	-	-	-	-	
01-642-704	Electricity	-	-	-	-	-	
01-642-705	Phone/Cable/Alarms	-	-	-	-	-	
	Total Shared Services Costs	-	-	-	-	-	0.0%
	Capital Outlay						
01-642-800	Land/Land Improvement	-	-	-	-	-	
01-642-801	Building/Building Improvement	-	-	-	-	-	
01-642-802	Infrastructure	-	-	-	-	-	
01-642-803	Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	
01-642-804	Transfer to Intergov Fund 06	-	-	-	-	-	
01-642-805	Transfer to Cap Improv Fund 02	-	-	-	-	-	
01-642-806	Transfer to GF Veh/Equip F 31	-	-	-	-	-	
	Total Capital Outlay Costs	-	-	-	-	-	0.0%
						-	
	Total Departmental Budget	264,129	750,308	704,472	961,782	211,474	28.2%

Non-Departmental and Shared

	Expenditure Type	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21	Budget v Budget	NOTES
690	Personnel						
01-690-101	Salaries	-	-	-	-	-	
01-690-100	Overtime	-	-	-	-	-	
01-690-102	Taxes - Social Security	-	-	-	-	-	
01-690-103	Taxes - Medicare	-	-	-	-	-	
01-690-104	Taxes SUTA/FUTA	-	-	-	-	-	
01-690-105	Workmans' Compensation	-	-	-	-	-	
01-690-106	Retirement	-	-	-	-	-	
01-690-107	Health Insurance	-	-	-	-	-	
01-690-108	Uniform Allowance	-	-	-	-	-	
01-690-109	Car Allowance	-	-	-	-	-	
01-690-110	Relocation Allowance	-	-	-	-	-	
	Total Personnel Costs	-	-	-	-	-	
	Supplies, Maintenance & Operations						
01-690-200	Supplies and Consumables	6,184	6,000	6,000	6,000	-	
01-690-201	Minor Equipment and Furniture	-	-	-	-	-	
01-690-202	Fuel	-	-	-	-	-	
01-690-203	Uniforms	-	-	-	-	-	
01-690-204	Miscellaneous	-	-	10,015	-	-	
01-690-250	Vehicle Maintenance/Repairs	-	-	-	-	-	
01-690-251	Equipment Maintenance/Repairs	-	-	-	-	-	
01-690-252	Building Maintenance/Repairs	-	-	-	-	-	
01-690-253	Landscaping & Greenspace Maintenance	-	-	-	-	-	
01-690-254	Street Maintenance	-	-	-	-	-	
01-690-255	Drainage Work	-	-	-	-	-	
01-690-256	Committees - Other	-	-	-	-	-	
01-690-257	Committees - Planning & Zoning	-	-	-	-	-	
01-690-258	Committee - Board of Adj	-	-	-	-	-	
01-690-259	Urban Wildlife	-	-	-	-	-	
01-690-260	Donations & Grants	-	-	-	-	-	
01-690-270	Court Technology	-	-	-	-	-	
	Total Supplies, Maintenance & Operations Costs	6,184	6,000	16,015	6,000	-	
	Services						
01-690-300	Professional Services	-	-	-	-	-	
01-690-301	Dues/Subscriptions	-	-	-	-	-	
01-690-302	Training/Seminars & Related Travel	-	-	-	-	-	
01-690-303	Meetings and Related Travel	-	-	-	-	-	
01-690-350	Elections	-	-	-	-	-	
01-690-351	Investigations	-	-	-	-	-	
01-690-352	Leose Training	-	-	-	-	-	
01-690-353	Asset Forfeiture	-	-	-	-	-	
01-690-354	Public Relations	-	-	-	-	-	
01-690-355	Employee Appreciation	-	-	-	-	-	
01-690-356	Employment Costs	-	-	-	-	-	
01-690-357	Recording/Reporting/History	-	-	-	-	-	
	Total Services Costs	-	-	-	-	-	
	Shared Services						
01-690-700	Facility Contracts & Services	28,694	50,777	50,777	89,445	38,668	15k facility disinfection
01-690-701	Tech/Internet/Software Maintenance	153,992	156,481	156,481	174,512	18,031	HRIS $31k, Incode warrant interface $6k, MS 365 $7k, (26k lower for IT Tech)
01-690-702	Postage	3,095	9,500	9,500	10,125	625	increase for postage meter refills
01-690-703	General Liability Insurance	49,586	51,418	39,207	51,418	-	
01-690-704	Electricity	34,981	32,700	32,700	32,700	-	
01-690-705	Phone/Cable/Alarms	25,454	26,742	26,742	36,752	10,010	cellphones: Mobileiron and Smarsh archiving - new legal requirements
	Total Shared Services Costs	295,801	327,617	315,407	394,951	67,334	20.6%
	Capital Outlay						
01-690-800	Land/Land Improvement	-	-	-	-	-	
01-690-801	Building/Building Improvement	-	-	-	-	-	
01-690-802	Infrastructure	-	-	-	-	-	
01-690-803	Furniture, Fixtures, Equipment & Vehicles	83,712	-	-	-	-	
01-690-804	Transfer to Intergov Fund 06	-	-	-	-	-	
01-690-805	Transfer to Cap Improv Fund 02	1,020,321	1,199,525	599,525	152,500	(1,047,025)	
01-690-806	Transfer to GF Veh/Equip F 31	215,503	230,492	230,492	290,493	60,001	260k Equip savings, 30k inhouse street repair savings
	Total Capital Outlay Costs	1,319,536	1,430,017	830,017	442,993	(987,024)	-69.0%
						-	
	Total Departmental Budget	1,621,521	1,763,634	1,161,439	843,944	(919,690)	-52.1%

Equipment and Vehicle Replacement

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Revenues:				
Transfer from General Fund	215,503	230,492	230,492	290,493
Transfer from Capital Improvement Fund	-	-	-	-
Transfer from other General Fund Departments	-	-	-	-
Interest Income on Investments	-	-	-	-
Total Revenue	215,503	230,492	230,492	290,493
Professional and Contractual Services				
Maintenance Furniture	-	-	-	-
Maintenance Equipment	-	-	-	-
Patrol Vehicle	-	-	-	-
Transfer to General Fund for Purchases	159,707	154,000	288,582	180,000
Fund Balance	-	-	-	-
Total Professional and Contractual Services Costs	159,707	154,000	288,582	180,000
Net Budget	55,796	76,492	(58,090)	110,493

Programmed Replacements Funded by Equipment Replacement Fund

Programmed Purchase or Replacement	Funded From	Cost
Public Safety Vehicle replacement	Public Safety	34,000
Public Safety Vehicle replacement	Public Safety	34,000
Public Safety Vehicle outfitting	Public Safety	22,000
Public Safety Vehicle outfitting	Public Safety	22,000
Public Safety Polaris Razor	Public Safety	10,000
Animal Control Truck	Public Safety	34,000
Admin Vehicle	Administration	24,000
		180,000

Budgeted Public Safety Vehicle Purchases

Programmed Purchase or Replacement	Cost
Patrol Vehicle Replacement plus Outfitting	56,000
Patrol Vehicle Replacement plus Outfitting	56,000
Animal Control Truck	34,000
Polaris Razor Replacement	10,000
	156,000

Budgeted Administration Equipment Purchases

Programmed Purchase or Replacement	Cost
Admin Vehicle	24,000
	24,000

Strategic Projects Fund

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Beginning Fund Balance	223,508	955,378	1,110,229	988,728
Revenues:				
Grant Revenue				600,000
Transfer from General Fund	1,037,171	599,525	599,525	152,500
Transfer from Bond Fund				-
Total Revenue	1,037,171	599,525	599,525	752,500
Financial Integrity				
Revenue Projections	-	10,000	-	-
Internal Controls Framework	-	55,000	55,000	-
Stormwater Funding	-	120,000	170,000	-
Debt Review and Policy Implementation	-	15,000	-	-
Grants and Utilities Reporting Requirements	-	10,000	-	10,000
Financial Mangement Policy Review	-	15,000	-	-
Stormwater Utility cost center set-up	-	50,000	-	50,000
Responsible Growth Mangement				
Comprehensive Plan and Unified Development Code	-	50,000	50,000	-
FM 3351 Owners Representative and Project Manager	-	75,000	13,170	-
Project Development and Funding Plan for Drainage	-	50,000	50,000	-
Municipal Separate Storm Sewer Systm (MS4)	-	5,000	5,000	-
City Right of Way Beautification	-	-	-	10,000
Tree Preservation and Oak Wilt Program	-	-	-	15,000
Reliable and Sustainable Infrastructure				
City Hall Building Renovation	-	-	-	600,000
City Campus Outbuilding Renovation	-	450,000	461,729	-
Long-term road condition analysis (traffic studies and PCI, etc)	-	80,000	-	-
Amman Road	-	-	-	-
Roundabout	-	-	-	-
Public Health, Safety, and Welfare				
Public Safety Command Structure Program Review	-	25,000	-	25,000
Fire Services Program Review	-	25,000	-	25,000
Emergency Medical Services Program Review	-	25,000	-	25,000
Operational Excellence				
Compensation and Benefit Plan Study	-	50,000	50,000	-
Employee Handbook	-	5,000	5,000	-
HR Technology Upgrade	-	32,000	32,000	-
Learning and Development Training Program	-	5,000	5,000	-
Communications and Marketing Strategy	-	5,000	5,000	29,000
Records Management	-	12,000	12,000	-
IT Risk Analysis and Vulnerability Assessment	-	50,000	50,000	166,185
Public Communications Technology	-	-	-	-
City Records Digitization Program	-	-	-	26,000
Agenda and Minutes Software program	-	-	-	10,000
Ticketing with GIS compatibility	-	-	-	12,500
Completed Projects				
Master Land Use Plan	60,000	-	-	-
Master Drainage Plan	14,164	-	-	-
MS4 and SSO Permitting	39,419	-	-	-
Capital Improvement			-	
Land/Land Improvement	-	-	-	-
Bldg/Bldg Improvement	26,415	-	-	-
Infrastructure	10,451	(110,669)	110,669	-
Furniture and Equipment (City Hall Reno)	-	(22,600)	22,600	200,000
Total Expenditures	150,450	1,085,731	1,097,168	1,203,685
Total Change in Fund Balance	886,721	(486,206)	(497,643)	(451,185)
Transfer to/(from) Allocated Fund Balance	-	-	-	(251,185)
Transfer to/(from) Unallocated Fund Balance	-	-	-	(200,000)
Total Change in Fund Balance	-	-	-	(451,185)
Ending Fund Balance	1,110,229	469,172	612,586	537,543

Street Bond Debt Service Fund

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Revenues:				
General Property-I & S	555,837	550,931	536,710	551,075
Delinquent Property	1,341	3,000	2,422	3,000
Penalty & Interest	4,476	1,500	1,598	1,500
Interest Income on Investments	790	1,000	1,257	1,000
Miscellaneous Income	-	-	-	-
Total Revenue	562,444	556,431	541,987	556,575
Expenditures:				
Bond Principal	435,000	440,000	440,000	445,000
Bond Interest Payable	117,009	111,540	111,540	105,675
Bond Agent Fees	400	400	400	400
Transfer to Fund Balance	-	-	-	-
Total Departmental Budget	552,409	551,940	551,940	551,075

Street Bond Program

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Revenues:				
Interest Income on Investments	9,424	-	198	-
Transfer from Equipment Replacement Fund	-	-	-	-
Transfer from Fund Balance	-	-	-	-
Total Revenue	9,424	-	198	-
Expenditures:				
Professional Services	-	-	-	-
Land/Land Improvement	-	-	-	-
Construction Costs	337,606	181,345	128,362	-
Total Departmental Budget	337,606	181,345	128,362	-

Stormwater Utility Department
Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Stormwater Revenues	-	-	-	601,850
Stormwater Operating Expenses				
Personnel	-	-	-	395,553
Supplies, Maintenance & Operations	-	-	-	102,055
Services	-	-	-	-
Debt Service				37,828
Total Stormwater Operating Expenses	-	-	-	535,436
Operating Income	-	-	-	66,414
Capital Outlay	-	-	-	-
Non-Cash Adjustments	-	-	-	-
Transfer to General Fund	-	-	-	35,185
Transfer to Equipment Replacant Fund	-	-	-	31,229
Total Non-Operating Costs	-	-	-	66,414
Net Income/(Loss)	-	-	-	-

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Stormwater Departments	Personnel	Operations	Services	Capital Outlay	Debt Service	Equip Repl.	Total Department
Stormwater Operations	17,668	1,767	-	-	-	-	19,435
Mayor & Council	-	-	-	-	-	-	-
City Administration	72,787	7,279	-	-	-	-	80,065
City Secretary	-	-	-	-	-	-	-
HR & Communications	15,202	1,520	-	-	-	-	16,722
Finance	60,597	6,060	-	-	-	-	66,657
Municipal Court	-	-	-	-	-	-	-
Public Safety & Emergency	-	-	-	-	-	-	-
Maintenance	62,610	68,761	-	-	-	-	131,371
Building Codes & Permits	7,507	751	-	-	-	-	8,258
Engineering & Planning	159,182	15,918	-	-	-	-	175,100
Non-Departmental & Shared	-	-	35,185	-	-	-	35,185
SAP and CIP	-	-	-	-	-	-	-
Equipment Replacement	-	-	-	-	-	31,229	31,229
Debt Service	-	-	-	-	37,828	-	37,828
Total Stormwater Budget	395,553	102,055	35,185	-	37,828	31,229	601,850

Cost Share payment to GF **413,216**

5 Year Accelerated Drainage Capital Projects

Consolidation Summary

	Beginning Fund Balance	2020-21	2021-22	2022-23	2023-24	2024-25	Ending Fund Balance
Debt Issuance - Series 2021	532,304	532,304					-
Debt Issuance - Series 2022	2,329,711		2,329,711				-
Debt Issuance - Series 2023	3,755,528			3,755,528			-
Debt Issuance - Series 2024	3,397,945				3,397,945		-
Debt Issuance - Series 2025	142,825					142,825	-
	10,158,313	532,304	2,329,711	3,755,528	3,397,945	142,825	-
Priority 1 Driainage Projects							
1- Issue 05 Score 47	642,519	179,625	462,894				-
1- Issue 17 Score 47	658,190	184,006	474,184				-
1- Issue 34 Score 46	44,755	13,143	31,612				-
1- Issue 25 Score 42	137,123	38,335	98,788				-
1- Issue 36 Score 42	137,123	38,335	98,788				-
1- Issue 32 Score 41	137,123	38,335	98,788				-
1- Issue 37 Score 40	44,755	13,143	31,612				-
1- Issue 30 Score 31	97,381	27,382	69,999				-
	1,898,969	532,304	1,366,665	-	-	-	-
Priority 2 Driainage Projects							
2- Issue 48 Score 31	46,134	-	13,548	32,586			-
2- Issue 29 Score 30	141,346	-	39,515	101,831			-
2- Issue 35 Score 30	916,150	-	256,285	659,865			-
2- Issue 15 Score 30	141,346	-	39,515	101,831			-
2- Issue 16 Score 30	46,134	-	13,548	32,586			-
2- Issue 02 Score 29	141,346	-	39,515	101,831			-
2- Issue 08 Score 29	46,134	-	13,548	32,586			-
2- Issue 38 Score 29	46,134	-	13,548	32,586			-
2- Issue 44 Score 29	46,134	-	13,548	32,586			-
2- Issue 46 Score 29	46,134	-	13,548	32,586			-
2- Issue 04 Score 28	141,346	-	39,515	101,831			-
2- Issue 42 Score 28	46,134	-	13,548	32,586			-
2- Issue 09 Score 27	46,134	-	13,548	32,586			-
2- Issue 45 Score 27	46,134	-	13,548	32,586			-
2- Issue 01 Score 26	1,524,213	-	426,766	1,097,447			-
	3,420,953	-	963,043	2,457,910	-	-	-
Priority 3 Driainage Projects							
3- Issue 56 Score 26	47,555			13,965	33,590		-
3- Issue 52 Score 25	145,699			40,732	104,967		-
3- Issue 53 Score 25	145,699			40,732	104,967		-
3- Issue 27 Score 22	145,699			40,732	104,967		-
3- Issue 41 Score 22	145,699			40,732	104,967		-
3- Issue 43 Score 22	145,699			40,732	104,967		-
3- Issue 06 Score 17	765,965			214,136	551,829		-
3- Issue 23 Score 17	3,097,162			865,855	2,231,307		-
	4,639,177	-	-	1,297,616	3,341,561	-	-
Priority 4 Driainage Projects							
4- Issue 40 Score 16	49,020				14,396	34,624	-
4- Issue 60 Score 15	150,187				41,987	108,200	-
	199,207	-	-	-	56,383	142,824	-
Fund Balance By Year	**10,158,313**	**-**	**-**	**-**	**-**	**-**	**-**

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Consolidated Utility Fund Budget
Summary

	Water	Wastewater	Debt Service	Utility Fund Total	Prior Year	CY vs PY	
Utility Revenues	5,010,575	2,101,741	-	7,112,316	5,046,147	2,066,169	$1.5MM Debt, $700k debt service revenue
Utility Operating Expenses							
Personnel	824,231	694,078	-	1,518,309	1,428,402	89,907	2% merit
Supplies, Maintenance & Operations	1,737,120	663,773	-	2,400,893	2,439,815	(38,922)	
Services	117,908	82,103	-	200,010	96,943	103,067	Project Criticality Chain $100k
Debt Service Costs	68,074	12,966	680,151	761,191	89,907	671,284	Debt Service Costs for new issuance
Total Utility Operating Expenses	2,747,332	1,452,919	680,151	4,880,402	4,055,067	825,335	
Operating Income/(Loss)	2,263,243	648,822	(680,151)	2,231,914	991,080	1,240,834	Bond proceeds for CY expense
Capital Outlay	969,588	1,241,250	-	2,210,838	1,480,006	730,832	See Cash Outlay Schedule
Non Cash Adjustments	271,968	(396,886)	(680,151)	(805,069)	(384,246)	(420,823)	$500k capital purchases offset by increase in depreciation
Net Income/(Loss)	1,021,687	(195,542)	-	826,146	(104,680)	930,826	

	9/30/2019	Projected close-out	PY Adjustments	9/30/2020	Budget Close Out	9/30/2021	
Net investment in Capital Assets	8,466,058	338,222	-	8,804,280	1,078,536	9,882,816	
Unrestricted Reserves							
Contribution In Aid (Elevated Storage Tank)	-	-	378,025	378,025	-	378,025	
Equipment Replacement Fund	759,583	36,822	-	796,405	90,000	886,405	
8 month Operating Expense	2,651,743	472,325	-	3,124,067	129,534	3,253,601	8.00
Water Capital	1,928,742	(1,380,403)		548,339	(393,528)	154,811	months op exp
Wastewater Capital	(153,271)	428,271		275,000	(275,000)	0	
Unassigned	500,000	-	(378,025)	121,975	196,605	318,580	
Debt Proceeds Reserve	-	-	-	9,350,000	(1,364,810)	7,985,190	
Total Unrestricted	5,686,797	(442,985)	-	5,243,812	(252,390)	12,976,612	
Total Reserves	14,152,855	(104,763)	-	14,048,092	826,146	22,859,428	

	Impact Fee Reserves
1st round of Contribution in Aid	528,005
2018-19 Elevated Tank Expenditures	106,226
2019-20 Elevated Tank Expenditures	43,754
Reserve Balance	378,025

Utility Fund
Capitalizable Costs and Non-Recurring Projects

Council's Strategic Goals and Strategies	FY 20-21 CASH OUTLAY	Est. Life	Depreciation of New Capital FY 2020-21	FY 2021-22	FY 2022-23	2023 & beyond
Water Rate Study	75,000	1	-	-	-	-
Wastewater Rate Study	75,000	1	-	-	-	-
Plant 2 Hydro Tank and Variable Drives	364,810	15	24,321	24,321	24,321	291,848
Elevated Storage Tank	73,528	15	-	-	4,902	68,626
Solids Handling Improvements	850,000	10	85,000	85,000	85,000	595,000
Water EPA Risk Assessment	50,000	1	-	-	-	-
WW EPA Risk Assessment	50,000	1	-			
Creek Crossings West Water Line	245,000	15	20,667	20,667	20,667	215,333
Water Treatment Plant - Regional Study	200,000	30	6,667	6,667	6,667	180,000
GIS compatible work order system	6,250	5	1,250	1,250	1,250	2,500
GIS compatible work order system	6,250	5	1,250	1,250	1,250	2,500
SCADA System Upgrades	150,000	15	10,000	10,000	10,000	120,000
Subtotal	2,145,838		149,154	149,154	154,056	1,475,807
Equipment Purchases	**FY 20-21**	**Est. Life**	**Depreciation of New Equipment**			
Replacement L/S Pumps (3 @ $5k)	15,000	5	3,000	3,000	3,000	6,000
Utility Lights	5,000	5	1,000	1,000	1,000	2,000
Pump	45,000	10	4,500	4,500	4,500	31,500
Total Capitalizable Costs and non-recurring projects	$ 2,210,838		$ 157,654	$ 157,654	$ 162,556	$ 1,515,307

Water and Wastewater Capital Projects
Fiscal Year 2019-20 Rollforward

	Fund Balance Projected 2019-20	Transfers between projects	Fund Balance Projected 2019-20	Transfer from Operations	Funded through Debt	Budgeted Spend 2020-21	Fund Balance Projected 9/30/21
Water Rate Study	-	75,000	75,000	-	-	75,000	-
Plant 2 Hydrotank and Variable Drives	-	-	-	-	364,810	364,810	-
Elevated Storage Tank	73,528	-	73,528	-	-	73,528	-
Water System EPA Risk Assessment	-	-	-	50,000	-	50,000	-
Creek Crossing West Waterline	335,000	(90,000)	245,000	-	-	245,000	-
GIS compatible work order system	-	-	-	6,250	-	6,250	-
SCADA System Upgrades	-	-	-	-	150,000	150,000	-
Unallocated Fund Balance	368,798	(213,987)	154,811	-	-	-	154,811
			-				
Total Water CIP Fund Balance	777,326	(228,987)	548,339	56,250	514,810	964,588	154,811
Wastewater Rate Study	-	75,000	75,000	-	-	75,000	-
Solids Handling Improvements	22,680	(22,680)	-	-	850,000	850,000	-
Water Treatment Plant	-	200,000	200,000	-	-	200,000	-
GIS compatible work order system	-	-	-	6,250	-	6,250	-
Wastewater System EPA Risk Assessment	-	-	-	50,000	-	50,000	-
Unallocated Fund Balance	23,333	(23,333)	-	-	-	-	-
Total WW CIP Fund Balance	46,013	228,987	275,000	56,250	850,000	1,181,250	-
Total Enterprise Fund	823,339	-	823,339	112,500	1,364,810	2,145,838	154,811

Water Utility Fund
Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Water Revenues	3,868,621	3,971,147	4,014,654	5,010,575
Water Operating Expenses				
Personnel	666,415	783,911	674,325	824,231
Supplies, Maintenance & Operations	1,590,667	1,760,076	1,754,334	1,737,120
Services	188,708	66,138	466,138	117,908
Total Water Operating Expenses	2,445,790	2,610,126	2,894,797	2,679,258
Operating Income	1,422,831	1,361,021	1,119,857	2,331,316
Lease Interest Expense	82,729	75,522	75,522	68,074
Capital Outlay	200,381	1,200,117	768,256	969,588
Non Cash Adjustments	300,954	(574,669)	431,782	271,968
Net Income/(Loss)	838,767	660,051	(155,703)	1,021,687

Water Utility Fund
Consolidation Summary

	Water Operations	Water SAP	Water Equip. Replacement	Total Water Budget
Water Revenues	4,495,765	514,810	-	5,010,575
Water Operating Expenses				
Personnel	824,231	-	-	824,231
Supplies, Maintenance & Operations	1,737,120	-	-	1,737,120
Services	117,908	-	-	117,908
Total Water Operating Expenses	2,679,258	-	-	2,679,258
Operating Income	1,816,506	514,810	-	2,331,316
Lease Interest Expense	68,074			68,074
Capital Outlay	5,000	964,588	-	969,588
Interfund transfers	645,371	(56,250)	(45,000)	544,121
Non Cash Adjustments	(272,153)			(272,153)
Net Income/(Loss)	1,370,215	(393,528)	45,000	1,021,687

Water Utility Operations
Revenue Detail

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Water Revenues				
Water Revenue Residential	2,651,312	2,883,483	2,883,483	2,855,194
Rebate Program	-	-	-	-
Water Debt Service	291,140	304,738	304,738	849,348
Water Capital	240,564	244,420	244,420	243,049
Water Revenue Commercial	200,572	152,657	152,657	159,446
Water Contract Commercial	158,335	158,268	158,268	158,268
Water Revenue Non Potable	11,438	10,960	20,960	10,960
Water Service Connect Fees	36,515	34,810	34,810	34,810
Water Penalties	36,845	28,440	17,589	28,440
Water Impact Fees	162,360	107,290	185,402	107,290
Water Impact Fees - Stone Creek	-	-	-	-
Water Impact Fee-S Bar Ranch	-	-	-	-
Water Impact Fee-Oak Bend	-	-	-	-
Water Impact Fee-Enclave	-	-	-	-
Water Interest Income	60,026	35,000	35,000	35,000
Water-Bad Debts	(235)	(3,000)	(37,993)	(3,000)
Water Grant Revenue	-	-	-	-
SECO EECBG	-	-	-	-
Misc./Special Requests	1,538	3,710	1,710	3,710
Developers Contributions	-	-	-	-
Third Party Reimbursement	5,761	-	360	250
Permits/Variances	550	370	1,250	1,000
Credit Card Service Fee	11,901	10,000	12,000	12,000
Sale of Assets	-	-	-	-
Bond Proceeds	-	-	-	514,810
Total Water Revenues	3,868,621	3,971,147	4,014,654	5,010,575

Water Utility Operations
Operating Expense Detail

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Operating Expenses				
Service Salaries	230,663	265,777	214,012	265,134
Service Overtime	7,893	2,627	3,409	2,554
Service Taxes - FICA	13,934	16,641	13,179	15,828
Service Taxes - MEDICARE	3,259	3,892	3,088	3,702
Service Workers' Comp	10,200	13,376	7,849	14,250
Service Texas Workforce Commission	54	1,350	1,350	1,377
Service Retirement	36,893	31,813	25,770	31,461
Service Insurance	54,224	52,649	44,667	53,811
Water Service OPEB	916	-	1,000	1,000
Administration Salaries	224,940	294,818	267,093	325,743
Administration Overtime	190	762	120	748
Administration Taxes - FICA	13,356	18,326	16,605	19,299
Administration Taxes - MEDICARE	3,124	4,286	3,884	4,513
Administration Workers' Comp	1,052	2,616	1,535	2,815
Administration Texas Workforce Commission	65	1,069	1,069	1,148
Administration Retirement	34,784	35,034	31,672	38,359
Administration Insurance	30,004	38,875	37,122	41,589
Water Admin OPEB	863	-	900	900
Uniforms	5,688	5,750	5,750	5,750
Power	106,196	135,000	135,000	135,000
Maintenance of Plants/Lines	98,059	115,000	115,000	100,000
Cost of Meters	-	-	-	-
Analysis Fees	6,742	7,400	7,400	7,400
Chemicals	2,582	5,090	5,090	5,090
City Management Fee	151,083	160,268	160,268	159,193
Equipment Maintenance	10,165	12,110	12,110	12,110
Equipment Gas & Oil	9,921	11,010	11,010	11,010
GBRA Water Fees	1,021,530	1,097,699	1,097,699	1,097,699
Equipment Lease	-	690	690	690
Tools & Minor Equipment	22,192	10,000	10,000	10,000
Training	8,915	9,460	9,460	9,249
Utilities & Radio	19,399	19,328	19,328	19,945
Signal & Telemetry	155	162	162	162
Water Building Maintenance	5,795	12,250	12,250	11,500
Supplies & Consumables	1,286	1,340	1,340	1,340
Vehicle Maintenance/Repair	6,800	6,500	6,500	6,500
Water Inventory Adjustment	(179)	-	-	-
Utilities & Telephone	5,232	6,309	6,309	6,277
Dues & Publications	1,461	1,056	1,056	1,128
Water Professional Services	188,708	66,138	466,138	117,908
Permit & Licenses	7,724	8,741	8,741	8,033
General Libility Insurance	11,917	25,709	19,544	25,709
Office Supplies	5,051	4,616	4,616	4,804

Travel & Meetings	5,243	6,500	6,500	7,000
Software & Computer	57,190	70,218	70,218	58,034
Recording/Reporting	56	100	100	100
Mileage	-	-	-	-
Copier Lease	-	-	-	-
Postage	361	850	872	938
Building/Equip Maintenance	632	150	150	150
Conservation Ed & Newsletter	-	250	250	250
Billing Statement Charges	3,373	3,360	3,360	3,360
Billing Postage	7,900	8,100	8,100	8,100
Water Miscellaneous	576	7,800	7,800	9,100
Credit Card Service Fee	7,623	7,260	7,660	11,500
Total Operating Expenses	2,445,790	2,610,126	2,894,797	2,679,258

Water Utility Fund

Capital, Debt and Non-Operating Detail

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Operational Capital Outlays				
Water Operational Capital Outlays	60,414	24,089	24,089	5,000
Water Equipment Replacement Purchases	-	15,000	15,000	-
Total Operational Capital Outlays	60,414	39,089	39,089	5,000
Strategic Action Plan Capital Outlays				
Elevated Strorage Tower	106,226	628,528	555,000	73,528
Master Water Plan	19,777	-	-	-
Project Development	-	50,000	26,667	-
Plant 2 Hydro Tank	-	45,000	45,000	364,810
Water Rate Study	-	-	-	75,000
Impact Rate Study	5,924	37,500	37,500	-
EPA Risk Assessment	-	-	-	50,000
Improve use of SCADA data	-	-	-	150,000
GIS compatible work order system	-	-	-	6,250
Creek Crossing West Water Line	8,040	400,000	65,000	245,000
Total Strategic Action Plan Capital Outlays	139,968	1,161,028	729,167	964,588
Total Capital Outlays	200,381	1,200,117	768,256	969,588
Lease Interest Expense				
Bond Principal	-	-	-	-
Bond Water Issuance Fees	-	-	-	-
Bond Interest Cost	-	-	-	-
Tax Exempt Lease Interest	82,729	75,522	75,522	68,074
Total Lease Interest Expense	82,729	75,522	75,522	68,074
Non-Cash Adjustments				
Transfer to Vehicle/Equip Replacement Fund	59,423	30,000	30,000	45,000
Transfer from Water Operations	(59,423)	(30,000)	(30,000)	(45,000)
Transfer from Vehicle/Equip Replacement Fund	-	(19,089)	(19,089)	-
Transfer to Water Operations	-	19,089	19,089	-
Water Service Depreciation	470,709	532,948	479,635	566,185
Transfer of Assets to Balance Sheet	(174,680)	(1,107,617)	(699,089)	(838,338)
Transfer to Water CIP	404,925	-	-	56,250
Transfer from Water Operations	(400,000)	-	651,236	(56,250)
Transfer to Debt Service Fund	-	-	-	544,121
Total Non-Cash Adjustments	300,954	(574,669)	431,782	271,968
Total Non-Operating Expenses	584,064	700,970	1,275,560	1,309,630

Wastewater Utility Fund
Summary

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Wastewater Revenues	1,127,937	1,075,001	1,127,994	2,101,741
Wastewater Operating Expenses				
Personnel	556,212	644,490	601,095	694,078
Supplies, Maintenance & Operations	634,933	679,738	673,573	663,773
Services	32,346	30,804	30,804	82,103
Total Wastewater Operating Expenses	1,223,492	1,355,033	1,305,473	1,439,953
Operating Income	(95,555)	(280,032)	(177,479)	661,788
Lease Interest Expense	15,758	14,385	14,385	12,966
Capital Outlay	525,387	318,067	284,014	1,241,250
Non-Cash Adjustments	(37,794)	133,156	(545,908)	(396,886)
Net Income/(Loss)	(598,905)	(745,640)	70,030	(195,542)

Wastewater Utility Fund
Consolidation Summary

	Wastewater Operations	Wastewater SAP	Wastewater Equip. Replacement	Total Budget
Wastewater Revenues	1,251,741	850,000	-	2,101,741
Wastewater Operating Expenses				
Personnel	694,078	-	-	694,078
Supplies, Maintenance & Operations	663,773	-	-	663,773
Services	82,103	-	-	82,103
Total Wastewater Operating Expenses	1,439,953	-	-	1,439,953
Operating Income	(188,212)	850,000	-	661,788
Lease Interest Expense	12,966			12,966
Capital Outlay	60,000	1,181,250		1,241,250
Interfund transfers	237,280	(56,250)	(45,000)	136,030
Non Cash Adjustments	(532,916)			(532,916)
Net Income/(Loss)	34,458	(275,000)	45,000	(195,542)

Wastewater Utility Fund
Revenue Detail

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Wastewater Revenues				
Sewer Revenue Residential	830,346	830,798	830,798	857,180
Sewer Debt Service	55,994	57,327	57,327	195,177
Sewer Capital	89,354	89,190	89,190	92,008
Sewer Revenue Commercial	4,155	4,166	4,166	4,166
Sewer Service Connect Fee	26,900	23,670	23,670	23,670
Sewer Penalties	8,476	5,270	3,322	5,270
Sewer Impact Fee	52,080	45,710	108,178	45,710
Sewer Impact Fee-S Bar Ranch	-	6,710	-	6,710
Sewer Impact Fee-<2004	-	-	-	-
Sewer Interest Income	60,751	12,000	22,000	22,000
Sewer Bad Debt	(120)	(400)	(10,852)	(400)
Sewer Grant Revenue	-	-	-	-
SECO EECBG	-	560	-	-
Misc/Special Requests	-	-	-	-
Third Party Reimbursement	-	-	195	250
Bond Proceeds	-	-	-	850,000
Total Wastewater Revenues	1,127,937	1,075,001	1,127,994	2,101,741

Wastewater Utility Fund
Operating Expenses

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Operating Expenses				
Service Salaries	189,517	199,331	195,093	208,316
Service Overtime	3,769	2,392	3,658	2,309
Service Taxes - FICA	11,848	12,507	13,699	12,455
Service Taxes - Medicare	2,771	2,925	2,957	2,913
Service Workers' Comp	7,432	10,404	6,105	11,157
Service Taxes - SUTA/FUTA	41	900	900	918
Service Retirement	29,894	23,909	23,556	24,756
Service Insurance	28,908	30,566	28,979	31,275
Service OPEB	743	-	800	800
Administration Salaries	206,091	270,387	242,687	300,004
Administration Overtime	190	762	285	748
Administration Taxes - FICA	12,171	16,811	15,107	17,777
Administration Taxes - Medicare	2,846	3,932	3,532	4,158
Administration Workers' Comp	704	1,295	760	1,414
Administration Taxes - SUTA/FUTA	60	956	956	1,033
Administration Retirement	31,876	32,138	28,773	35,335
Administration OPEB	792	-	800	800
Administration Insurance	26,561	35,276	32,449	37,909
Uniforms	5,210	4,150	4,150	4,150
Power	35,934	36,350	36,350	36,350
Maintenance Of Plant/ Lines	37,192	40,000	40,000	40,000
Sludge Hauling	331,140	350,000	350,000	350,000
Analysis Fees	27,346	26,000	26,000	26,000
Chemicals	8,937	7,240	7,240	7,240
City Management Fee	41,725	41,748	41,748	43,067
Equipment Maintenance	7,408	6,860	6,860	6,860
Equipment Gas & Oil	8,271	9,180	9,180	9,180
Equipment Lease	6,240	4,500	4,500	4,500
Tools & Minor Equipment	13,090	5,500	5,500	5,500
Training	9,020	8,380	8,380	6,901
Utilities & Radios	18,080	18,056	18,056	18,131
Signal & Telemetry	455	461	461	461
Building Maintenance	6,172	9,080	9,080	5,330
Supplies & Consumables	1,084	1,120	1,120	1,120
Vehicle Maintenance & Repairs	2,757	5,000	5,000	5,000
Inventory Adjustment	485	-	-	-
Utilities/Telephone	5,699	6,098	6,098	6,667
Dues & Publications	1,092	1,320	1,320	1,392
Professional Fees	32,346	30,804	30,804	82,103
Permits & Licenses	1,646	1,718	1,718	1,718
Liability Insurance	11,917	25,709	19,544	25,709
Office Supplies	3,322	4,181	4,181	4,369
Travel & Meetings	5,431	4,800	4,800	5,300
Software & Computers	32,628	44,640	44,640	29,455

Recording/Reporting	25	100	100	100
Sewer Postage	354	438	438	938
Adm Bldg/Equip. Maintenance	632	150	150	150
Billing Statement Charges	3,373	3,360	3,360	3,360
Billing Postage	7,900	8,100	8,100	8,100
Copier Lease	-	-	-	-
Miscellaneous	371	5,500	5,500	6,725
Total Operating Expenses	1,223,492	1,355,033	1,305,473	1,439,953

Wastewater Utility Fund

Capital, Debt and Non-Operating Detail

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Operational Capital Outlays				
Wastewater Operational Capital Outlays	291,801	49,089	61,049	60,000
Wastewater Equipment Purchases	-	-	-	-
	291,801	49,089	61,049	60,000
Strategic Action Plan Capital Outlays				
Solids Handling and Digester Planning	-	100,000	77,320	850,000
Impact Fee Study	5,924	37,500	37,500	-
Project Development	-	50,000	26,667	-
Future Wastewater Treatment Plant	14,983	81,478	81,478	200,000
Master Wastewater Plan	19,805	-	-	-
Collection Systems repairs	192,872	-	-	-
GIS compatible work order system	-	-	-	6,250
Utility Rate Analysis	-	-	-	75,000
EPA Risk Assessment	-	-	-	50,000
	233,585	268,978	222,965	1,181,250
Total Capital Outlays	525,387	318,067	284,014	1,241,250
Lease Interest Expense				
Water Bond Principal	-	-	-	-
Bond Issuance Costs	-	-	-	-
OB Bond Interest Cost	-	-	-	-
Tax Exempt Lease Interest	15,758	14,385	14,385	12,966
Total Lease Interest Expense	15,758	14,385	14,385	12,966
Non-Cash Adjustments				
Transfer To Vechicle Repl. Fund	59,423	45,000	45,000	45,000
Transfer from Wastewater Operations	(59,423)	(45,000)	(45,000)	(45,000)
Transfer to Water Operations	-	-	-	-
Transfer from Vehicle Repl Fund	-	(19,089)	(19,089)	-
Sewer Service Depreciation	249,082	301,334	262,786	377,084
Asset Transfer to Balance Sheet	(291,801)	(149,089)	(138,369)	(910,000)
Transfer to Wastewater CIP	4,925	-	-	56,250
Transfer from Wastewater Operations	-	-	(651,236)	(56,250)
Transfer to debt Service Fund	-	-	-	136,030
Total Non-Cash Adjustments	(37,794)	133,156	(545,908)	(396,886)
Total Capital, Debt, and Non-Cash	503,350	465,608	(247,509)	857,330

Utility Debt Service Fund

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Budget 2020-21
Beginning Restricted Fund Balance	-	-	-	-
Revenues				
Interest Revenue	-	-	-	-
Transfers In from Utility Fund	-	-	-	680,151
Total Revenues	-	-	-	680,151
Expenditures				
Bond Principal	-	-	-	680,151
Bond Interest	-	-	-	-
Bond Agent Fees	-	-	-	-
Total Expenditures	-	-	-	680,151
Net Income/(Loss)	-	-	-	-
Ending Restricted Fund Balance	-	-	-	-

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Utility Debt Service Fund

FYE (9/30)	SCADA CO 2020	Elevated Storage Tank CO 2020	W&S Infrasctructure CO 2020	Total
2021	34,388	284,063	361,700	680,151
2022	33,413	284,106	364,900	682,419
2023	32,438	283,988	362,800	679,226
2024	31,463	283,706	360,500	675,669
2025	30,488	288,181	362,900	681,569
2026	-	287,413	364,900	652,313
2027	-	286,481	361,600	648,081
2028	-	285,388	363,000	648,388
2029	-	284,131	364,000	648,131
2030	-	287,631	364,600	652,231
2031	-	285,888	364,800	650,688
2032	-	283,981	364,600	648,581
2033	-	286,831	364,000	650,831
2034	-	284,438	363,000	647,438
2035	-	286,800	361,600	648,400
2036	-	283,919	364,700	648,619
2037	-	285,794	362,300	648,094
2038	-	287,344	364,400	651,744
2039	-	288,569	361,000	649,569
2040	-	284,550	362,100	646,650
2041	-	-	-	-

Budgeted Utility Vehicle & Equipment Purchases

Programmed Purchase or Replacement	Fund	Funded by	Cost
Replacement L/S Pumps (3 @ $5k)	Wastewater	Operations	15,000
Utility Lights	Water	Operations	5,000
Pump	Wastewater	Operations	45,000
			65,000

Strategic Action Plan

FY 2020-21 FUNDING

		FY 20-21 BUDGET	GF BUDGET	Transfer M&O to SAP	Restricted Reserves	GF I&S	GF SAP Reserve	EF BUDGET	Transfer EF Ops to SAP	EF SAP Reserve	Impact Fee Reserves	W/WW Debt	SW utility Fee	SW Debt	Grant/donation
	FINANCIAL INTEGRITY														
1.1	Develop & Maintain a Budget process that links with the Strategic Action Plan														
1.1.1	Implement sustainable recurring budget/SAP process and procedures (Software)	13,365	-	-	-	-	13,365	-	-	-	-	-	-	-	-
1.1.2	Redesign Enterprise Budget Process and Model - dependent on software	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.1.3	Develop Standardized capital project financial management process	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.2	Develop a 5-Year Forecast														
1.2.1	Develop 5-year Revenue Projections - Dependent on Software	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.2.2	Develop 5 Year Operational Projections - Dependent on Software	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.2.3	Develop 5 Year CIP projections	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.2.4	Deliver 5 year forecasts - Dependent on Software	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.3	Develop a Risk Inventory and mitigation strategies														
1.3.1	Develop a Risk Inventory for operational risks	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.3.2	Implement SOP's or internal controls for operational risks	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.4	Develop Sustainable Financing Strategies aligned with service delivery expectations														
1.4.1	Develop a sustainable and equitable Water Rate	75,000	-	-	-	-	-	-	-	75,000	-	-	-	-	-
1.4.2	Develop a sustainable and equitable Wastewater Rate	75,000	-	-	-	-	-	-	-	75,000	-	-	-	-	-
1.4.3	Address tax base sustainment and diversification	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.5	Ensure continuity and excellence of Financial Reporting Reliability														
1.5.1	Determine reporting requirements for grants, new utilities, etc.	10,000	-	-	-	-	10,000	-	-	-	-	-	-	-	-
1.5.2	Evaluate, update and implement Financial Management Policy	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.5.3	Implement Storm Water Utility Cost Center and Business Functions	50,000	-	50,000	-	-	-	-	-	-	-	-	-	-	-

Strategic Action Plan

FY 2020-21 FUNDING

RESPONSIBLE GROWTH MANAGEMENT

		FY 20-21 BUDGET	GF BUDGET	Transfer M&O to SAP	Restricted Reserves	GF I&S	GF SAP Reserve	EF BUDGET	Transfer EF Ops to SAP	EF SAP Reserve	Impact Fee Reserves	W/WW Debt	SW utility Fee	SW Debt	Grant/donation
2.1	Manage the physical development of the city in accordance with the Comprehensive Plan														
2.1.1	Develop and implement turnkey predevelopment process/development handbook	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.1.2	Development Incentives		-	-	-	-	-	-	-	-	-	-	-	-	-
2.1.3	FM 3351 Owners Rep/Project Management & Utility Relocation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.2	Implement and update Infrastructure Master Plans														
2.2.1	Evaluate and update Comprehensive Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.2.2	Evaluate and update Master Plans (Waster, Wastewater, Reuse)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.2.3	Evaluate and update Master Plans (Drainage)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.2.4	Evaluate and update Master Plans (Drainage)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.3	Enhance Local Mobility & Multimodal Connectivity														
2.3.1	Develop and Implement a city ROW Beautification ROW	10,000	-	10,000	-	-	-	-	-	-	-	-	-	-	-
2.3.2	Improve Access to Preserve and Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.4	Alignment of Proactive Place Making Strategies with the MDD														
2.4.1	Develop City Sponsored Application for Gateway Infrastructure *Contingent on MDD approval	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.4.2	Develop MDD owners representation consulting agreement *Contingent on MDD approval	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.4.3	Infrastructure Project Development *Contingent on MDD approval	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.5	Develop, Implement & Update Environmental Sustainability Programs														
2.5.1	Establish a Rebate Program (TGRGCD, In-House, etc)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.5.2	UDC Requirements for New Developments (Tree Preservation, Open Space, Concervation)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.5.3	Develop and Implement Tree preservation and Oakwilt Assessment Program	15,000	-	15,000	-	-	-	-	-	-	-	-	-	-	-

Strategic Action Plan

FY 2020-21 FUNDING

RELIABLE AND SUSTAINABLE INFRASTRUCTURE

		FY 20-21 BUDGET	GF BUDGET	Transfer M&O to SAP	Restricted Reserves	GF I&S	GF SAP Reserve	EF BUDGET	Transfer EF Ops to SAP	EF SAP Reserve	Impact Fee Reserves	W/WW Debt	SW utility Fee	SW Debt	Grant/donation
3.1	Enhance & Ensure Continuity of Reliable Water Resources in Accordance with CCN Obligations														
3.1.1	Plant 2 Hydropneumatic Tank and Variable Frequency Drives	364,810	-	-	-	-	-	-	-	-	-	364,810	-	-	-
3.1.2	Upgrade various Mechanical/Structural/Electrical at Elmo Davis Pump Station & GST's	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.3	Replace Existing Waterline - Creek Crossings West	245,000	-	-	-	-	-	-	-	245,000	-	-	-	-	-
3.1.4	Replace Willow Wind Drive/Red Bud Hill Water Line	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.5	Build Elevated Storage Tank with Plant 3 Upgrades, System PRVs, and 12-inch waterline	73,528	-	-	-	-	-	-	-	73,528	-	-	-	-	-
3.1.6	Upgrade Various Electrical/Mechanical/Structural at Several Wells	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.7	Replace Rolling Acres Trail Water Line	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.8	Expand Plant No. 5 Zone B (400 gpm) and Install new 0.5 MG GST with Solar Bee system	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.9	Expand Elmo Davis Water Plant Zone C (650 gpm)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.10	Updgrade Electrical/Instrumentation at Plant No. 3 Pump Station	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.11	Reroute Fair Oaks Parkway Water Line	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.12	Evaluate & Secure Future water supply in accordance with adopted master plans	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.13	Build Plant No. 6 and New GBRA Delivery Point	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.14	Develop a Long-term water improvement Plan for fire protection utilizing Master Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.15	Create Regional Partnerships for future Utility and Infrastructure Needs	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.16	Establish a Water Tank Maintenance and Repair Program	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.17	Install several Water Lines per Master Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.18	Implement Water System EPA Risk Assessment and Emergency Response Plan	50,000	-	-	-	-	-	-	50,000	-	-	-	-	-	-
3.1.19	Replace Existing Waterline - Central	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.20	Replace Existing Waterline -Keeneland	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1.21	Water Rights	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2	Enhance & Ensure Continuity of Reliable Wastewater Treatment in Accordance with CCN Obligations														
3.2.1	Upgrade and Expand the WWTP Effluent Transfer Pump Station	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.2	Existing Wastewater Treatment Plant Improvements - Solids Handling Improvements	850,000	-	-	-	-	-	-	-	-	-	850,000	-	-	-
3.2.3	Install 8-inch Gravity Sanitary Sewer Line and Decommission Falls Lift Station	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.4	Finalize & Advance New Wastewater Treatment Plant - Regional/Local Plant Options	200,000	-	-	-	-	-	-	-	200,000	-	-	-	-	-
3.2.5	Improve the Capacity, Maintenance, Operation and Maintenance (CMOM) EPA program	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.6	Implement Mechanical System Improvements at School Lift Station	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.7	Implement Instrumentation System Improvements at Deer Meadows Lift Stations No 1 & 2	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.8	Install SCADA at the Live Oak and Blackjack Chlorine Booster Stations	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.9	Install New Gravity Trunk Line from Old WWTP to New WWTP	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.10	Upgrade Reuse Water System: 2.0 MGD Pump Station	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.11	Decommission Existing Wastewater Treatment Plant	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.12	Install multiple Gravity Sanitary Sewer Lines per Master Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.13	Update and Repair Wastewater Treatment Plant Buildings - repair road	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.14	Create Regional Partnerships for future Utility and Infrastructure Needs	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.2.15	Implement Water System EPA Risk Assessment and Emergency Response Plan	50,000	-	-	-	-	-	-	50,000	-	-	-	-	-	-
3.3	Enhance & Ensure Continuity of Reliable Drainage Improvement Initiatives														
3.3.1	Address Priority 1 Drainage Projects	532,304	-	-	-	-	-	-	-	-	-	-	-	532,304	-
3.3.2	Address Priority 2 Drainage Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.3.3	Address Priority 3 Drainage Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.3.4	Address Priority 4 Drainage Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.4	Enhance & Ensure Continuity of Reliable Roadway Improvement Iniatives														
3.4.1	Develop Roadway Master Maintenance and Rehabilitation Capital Improvement Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.4.2	Conduct long-term road condition analysis (traffic studies, PCI, etc.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.4.3	Evaluate, Implement and maintain a road rehabilitation plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.5	Enhance & Ensure Continuity of Reliable City Facilities														
3.5.1	Develop a City Facility Maintenance and Funding Program	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.5.2	Repurpose City Hall - Interior	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.5.3	Renovate City Campus Outbuilding (Old Police Building to Civic Center)	600,000	-	-	-	-	-	-	-	-	-	-	-	-	600,000
3.5.4	Develop a city Facilities Master Plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Strategic Action Plan

FY 2020-21 FUNDING

	PUBLIC HEALTH, SAFETY, AND WELFARE	FY 20-21 BUDGET	GF BUDGET	Transfer M&O to SAP	Restricted Reserves	GF I&S	GF SAP Reserve	EF BUDGET	Transfer EF Ops to SAP	EF SAP Reserve	Impact Fee Reserves	W/WW Debt	SW utility Fee	SW Debt	Grant/donation
4.1	Enhance & Ensure Continuity of Police Services														
4.1.1	Hire non-sworn Property Room/Compliance Manager	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4.1.2	Establish asset forfeiture account	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4.1.3	Develop a standards of cover and utilization study	25,000	-	-	-	-	25,000	-	-	-	-	-	-	-	-
4.1.4	Implement findings from standards and utilization study	-													
4.1.5	K9 Additional Unit	-													
4.1.6	Continuity of Leadership	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4.2	Develop a Long-Term Strategy for Continuity of Fire Services														
4.2.1	Develop a standards of cover and utilization study	25,000	-	-	-	-	25,000	-	-	-	-	-	-	-	-
4.2.2	Implement findings from standards and utilization study	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4.3	Develop a Long-Term Strategy for Continuity of Emergency Medical Services														
4.3.1	Develop a standards of cover and utilization study	25,000	-	-	-	-	25,000	-	-	-	-	-	-	-	-
4.3.2	Implement findings from standards and utilization study	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4.4	Enhance & Maintain Public Safety Community Outreach Initiatives														
4.4.1	No new projects anticipated	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Strategic Action Plan

FY 2020-21 FUNDING

		FY 20-21 BUDGET	GF BUDGET	Transfer M&O to SAP	Restricted Reserves	GF I&S	GF SAP Reserve	EF BUDGET	Transfer EF Ops to SAP	EF SAP Reserve	Impact Fee Reserves	W/WW Debt	SW utility Fee	SW Debt	Grant/donation
	OPERATIONAL EXCELLENCE														
5.1	Evaluate and Implement key HR Programs that Promote Organizational Design and Development														
5.1.1	Evaluate & Update Compensation and Benefit Plans inclusive of Exempt/Non-Exempt status	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.1.2	Evaluate, Update & Develop Talent Management Processes/Programs	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.2	Develop & Implement a Proactive Communication Strategy														
5.2.1	Perform SWOT Anaylsis of internal and external communications	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.2.2	Develop a communications strategy and marketing program (logo/front Boat Sign)	29,000	-	29,000	-	-	-	-	-	-	-	-	-	-	-
5.2.3	Ensure communications are in accordance to defined communication principles	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.2.4	Create collaborative partnerships with schools, FORHA, business organizations and governments	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.2.5	Live Stream/Video Recording and website posting (equipment)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.3	Evaluate & Update Service Delivery Expectations & Best Practices														
5.3.1	Evaluate & Improve operational performance targets and KPI's	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.3.2	Develop and implement Digitization Program for city records	26,000	-	26,000	-	-	-	-	-	-	-	-	-	-	-
5.3.3	Cost of services program based on services delivery expectations	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.3.4	Streamline Judge and Prosecutor case flow processes - Municipal Court	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.3.5	Enhance online services for case management and customers - Municipal Court	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.3.6	Agenda/Minutes software programs	10,000	-	10,000	-	-	-	-	-	-	-	-	-	-	-
5.3.7	Implement Gas Station for City Fleet Vehicles Operation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.3.8	Evaluate and implement Public Information Request software programs	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.3.9	Court Incode Warrant Interface	6,050	-	-	6,050	-	-	-	-	-	-	-	-	-	-
5.3.10	Court Security Installations	10,000	-	-	10,000	-	-	-	-	-	-	-	-	-	-
5.5	IT Master Plan - Hardware														
5.5.1	City Hall Cabling and Network Infrastructure for City Hall	15,000	-	-	-	-	15,000	-	-	-	-	-	-	-	-
5.5.2	Increase Redundancy at PD building	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.3	Overhaul network connections to W/WW plants	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.4	Phone System Upgrade	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.5	SAN in PD, virtualize Aquametric and SCADA	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.6	EOC Planning, emergency planning	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.7	Workstations-Inventory/Audit and replacement schedule	46,500	-	-	-	-	46,500	-	-	-	-	-	-	-	-
5.5.8	Stormwater Utility projects, sensors and connections needed	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.9	GPS on City vehicles	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.10	Decommission IT hardware	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.5.11	IT Ticketing System (SLAs, customer feedback)	30,000	-	-	-	-	30,000	-	-	-	-	-	-	-	-
5.5.12	Update Work Order System with GIS Compatible software	25,000	-	12,500	-	-	-	-	12,500	-	-	-	-	-	-
5.5.13	Assess HVAC in PD server room through a study	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.6	IT Master Plan - Software														
5.6.1	Servers Group#1 -2008, Servers Group#2 - 2012	8,320	-	-	-	-	8,320	-	-	-	-	-	-	-	-
5.6.2	Old data stored in incompatible formats(Lotus 123, Microsoft Works, etc.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.6.3	Data Retention	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.6.4	DLP (data loss prevention): Varonis	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.6.5	Encrypted Emails (hardware: Zix vs Software)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.6.6	Software Consolidation (services /data) Inventory, Planning, Execution	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.6.7	Define and Develop SCADA program based on build-out functional needs	150,000	-	-	-	-	-	-	-	-	-	150,000	-	-	-
5.8	IT Master Plan - Security														
5.8.1	Access Controls - to the building	25,000	-	-	-	-	25,000	-	-	-	-	-	-	-	-
5.8.2	Multi-Factor Authentication	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.3	Certificate Servers	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.4	Address the results of the vulnerability assessment	28,000	-	-	-	-	28,000	-	-	-	-	-	-	-	-
5.8.5	IT Penetration Testing	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.6	Cyber Security Framework	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.7	Network Access Protection	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.8	Client VPN Licenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.9	IPS + firewall upgrade	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.10	Continuous Monitoring Solution	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.11	Hard Drive Encryption	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.8.12	SIEM (security information and event management)	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Strategic Action Plan

FY 2020-21 FUNDING

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Total	-	152,500	16,050	-	251,185	-	112,500	668,528	-	1,364,810	-	532,304	600,000
Surplus/Deficit	0	-	65,184	-	537,543	318,580	-	154,811	378,025	-	-	-	-
Stormwater New Program Costs											601,850		
Surplus/(Deficit)	0	-	65,184	-	537,543	318,580	-	154,811	378,025	(1,364,810)	(601,850)	(532,304)	(600,000)
			Restricted	issue debt	unassigned fund balance	available surplus		unassigned fund balance	Elevated Storage Tank only	issue debt	Implement Fee *based on full year costs and fee revenue	issue debt	mdd approval

Elevated storage tank funding		
Contribution in Aid received	528,005	
Contribution in Aid 2nd pmt	502,961	
Potential CIA - the Reserve	1,076,879	
Expenses on EST spent so far	(149,980)	vs. Contract
Potential contribution in aid available	1,957,865	
Elevated Storage Tank and Waterline	4,200,000	
Debt Issuance 2022	2,242,135	

Solids Handling Project	
Projected Cost	$850,000
Annual Hauling expense	$350,000
Breakeven in years	2.43