

**CITY OF FAIR OAKS RANCH
CITY COUNCIL MEETING MINUTES
February 6, 2020
7286 Dietz Elkhorn
Fair Oaks Ranch, TX 78015**

I. OPEN MEETING

A. Roll Call – Declaration of a Quorum

Present: Mayor Manitzas, Mayor Pro Tem Elizondo

Council Members: Hartpence, Havard, Koerner, Maxton and Patel

With a quorum present, the City Council meeting was called to order at 9:32 AM.

B. The Pledge of Allegiance was led by resident and Zoning Board of Adjustment member, Rich Nichols.

II. CITIZENS and GUEST FORUM / PRESENTATIONS

A. Citizens to be heard.

1. Council Member Koerner expressed gratitude to staff regarding improvements made to the sidewalk on Battle Intense.
2. Paul Knoll introduced himself to Council and residents and noted that he is running for Constable of Precinct 2 of Kendall County.

B. Joanna Merrill, the City's Human Resources Director, introduced the Jarvis T. Banks, the newly hired Utility Technician.

C. Joanna Merrill announced the Employee of the Quarter is Santiago "Jim" Aguilar.

III. CONSENT AGENDA

A. Approval of the January 16, 2020 Regular City Council Meeting Minutes.

B. Approval of a Resolution ordering a General Election to be held May 2, 2020 for the election of Council Member Places 2 and 6.

C. Approval of a Resolution authorizing a Joint Election Agreement with Bexar County Elections relating to the May 2, 2020 election and authorizing the City Manager to execute all documents in connection therewith.

D. Approval of a Resolution adopting the Bexar County Election Voting System and Software.

E. Approval of the second reading of an Ordinance calling the Special Election reauthorizing the levying of local sales and use tax for the maintenance and repair of municipal streets.

F. Approval of Mayor Manitzas' absence from the January 16, 2020 City Council meeting.

The Mayor presented the Consent Agenda and with no discussion, the Consent Agenda was approved by unanimous consent.

IV. CONSIDERATION/DISCUSSION ITEMS

A. Discussion regarding traffic control report for intersections at Battle Intense at Hansel Drive/High Eschelon and Keenland Drive at Battle Intense /Venturer Lane.

Mike Garza, P.E., General Engineering Consultant with Legacy Engineering provided the results of a traffic engineering study of the intersections at Battle Intense at Hansel Drive/High Eschelon and Keenland Drive at Battle Intense/Venturer Lane. Initial results indicate that neither of the intersections warrant a stop sign and noted that City staff has improved visibility on Hansel/High Eschelon intersection by trimming back vegetation. Consultant recommends and City Council agreed to a follow-up study in the spring. Alternative traffic pattern solutions were also proposed.

B. Consideration and possible action authorizing the City Manager to sign a Professional Services Agreement for an IT Vulnerability Assessment.

MOTION: Made by Mayor Pro Tem Elizondo, seconded by Council Member Patel to authorize the City Manager to sign a Professional Services Agreement with CyberDefenses, Inc. for an IT risk analysis and vulnerability assessment.

VOTE: 7-0; Motion Passed.

C. Consideration and possible action approving the first reading of an Ordinance granting a transmission and distribution electric utility franchise to Pedernales Electric Cooperative, Inc. (PEC).

MOTION: Made by Mayor Pro Tem Elizondo, seconded by Council Member Koerner to approve the first reading of an Ordinance granting a 10-year franchise agreement to Pedernales Electric.

VOTE: 7-0; Motion Passed.

V. REPORTS FROM STAFF/COMMITTEES/COUNCIL

- A. Director of Finance, Sarah Buckelew, provided the quarterly financial and investment reports.
- B. Ron Emmons P.E., Public Works Director, provided an update on the Storm Water Utility noting that the Consultant will present findings on the utility structure at the February 20th City Council meeting. He announced that a Town Hall will be held on this subject 6:30 PM on February 25, 2020 at the Cibolo Creek Church.
- C. Joanna Merrill, Human Resources and Communications Director, provided an update on the State of the City Event. The luncheon will be held at the River Rock Event Center, 30260 Saratoga Lane, Fair Oaks Ranch, March 3, 2020 11:30 AM – 1:30 PM.

VI. CONVENE INTO EXECUTIVE SESSION

City Council did not convene into Executive Session regarding:

- A. 551.071 (Consultation with Attorney) - Cause No. 2018-CI-00202; the City of Fair Oaks Ranch, Texas vs Edward I. Hill, Robert E. Heckendorn, Craig M. Luitjen, Roger Fuentes, Wesley A. Pieper, Esther W. Hicks, William A. McDowell, Yolanda D. Ayala, PG Pfeiffer Ranches LLC, Maureen Pfeiffer Stevenson Family Trust.
- B. 551.071 (Consultation with Attorney) - to receive legal advice regarding claims made on behalf of a real property owner against the City's operation of the K-3 Trinity Glen Rose Water Well.

- C. 551.071 (Consultation with Attorney) – to receive legal advice from Special Counsel and the City Attorney regarding the City's ground water rights.

City Council convened into Executive Session at 11:10 AM regarding:

- D. 551.074 (Personnel Matters) – to discuss the recruitment and hiring process for the position of Chief of Police.

III. RECONVENE INTO OPEN SESSION

The Mayor reconvened into Open Session at 11:37 AM. No action was taken.

VIII. ADJOURNMENT

Mayor Pro Tem Elizondo inquired about the status of the filling vacant MDD seat. Research is still ongoing in regards to reviewing processes on all Boards and Commissions. This item will be presented at the February 20, 2020 meeting.

Mayor Manitzas adjourned the meeting at 11:39 AM.


Garry Manitzas, Mayor

ATTEST:


Christina Picioccio, City Secretary