

**CITY OF FAIR OAKS RANCH
CITY COUNCIL MEETING MINUTES
May 16, 2019
7286 Dietz Elkhorn
Fair Oaks Ranch, TX 78015**

I. OPEN MEETING

A. Roll Call – Declaration of a Quorum

Present: Mayor Manitzas
Council Members: Elizondo, Hartpence, Koerner, Maxton, and Patel

Absent: Mayor Pro Tem Havard

With a quorum present, the Mayor called the City Council meeting to order at 6:30 PM.

B. The Pledge of Allegiance was led by Council Member Patel's children.

II. CITIZENS and GUEST FORUM / PRESENTATIONS

A. Mayor Garry Manitzas provided the Oath of Office to Council Members: Steve Hartpence, Place Three, Laura Koerner, Place Four, and Snehal Patel, Place Five.

B. There were no citizens to be heard.

III. CONSENT AGENDA

A. **Approval of May 2, 2019 Regular City Council Meeting Minutes.**

B. **Approval of the Second Reading of an Ordinance regarding Fiscal Year 18-19 Budget Amendments.**

C. **Ratification of Bexar Appraisal Districts' waiver of penalty and interest for property tax account No. 04709-300-4430.**

The Mayor presented the Consent Agenda and with no discussion, the Consent Agenda was approved by unanimous consent.

IV. PUBLIC HEARING

A. The City Council conducted a public hearing to receive public testimony regarding approving the final replat and subdivision plat that establishes HPI Fair Oaks Self Storage.

1. Mayor Manitzas opened the public hearing at 6:37 PM.
2. Adrian Garcia P.E., provided the staff report recommending approval of the final replat and subdivision plat.
3. The applicant did not provide a presentation.
4. There was no public testimony.
5. The Mayor closed the public hearing at 6:40 PM.
6. There was no council discussion.

MOTION: Made by Council Member Elizondo, seconded by Council Member Patel to approve the final replat and subdivision plat establishing HPI Fair Oaks Self Storage.

VOTE: 6-0; Motion Passed

V. DISCUSSION/CONSIDERATION ITEMS

A. Discussion and possible action approving the final plat that establishes Front Gate 2B.

MOTION: Made by Council Member Maxton, seconded by Council Member Hartpence to approve the final plat that establishes Front Gate Unit 2B.

VOTE: 6-0; Motion Passed.

B. Discussion and possible action approving the Second Reading of an Ordinance adopting the City's Backflow Prevention Program.

MOTION: Made by Council Member Elizondo, seconded by Council Member Patel to approve the Second Reading of an Ordinance adopting a Cross-Connection Control and Backflow Prevention Program.

VOTE: 6-0; Motion Passed.

C. Consideration and possible action declaring unused city-owned office furniture and equipment as surplus and authorizing disposal.

MOTION: Made by Council Member Koerner, seconded by Council Member Elizondo to declare the unusable office furniture as surplus and authorize city staff to dispose of by refuse.

VOTE: 6-0; Motion Passed.

D. Consideration and possible action authorizing the destruction of certain city records.

MOTION: Made by Council Member Hartpence, seconded by Council Member Maxton to authorize the destruction of city records as provided in Attachment A.

VOTE: 6-0; Motion Passed.

E. Discussion regarding effective budgeting of salary and wages.

Council Member Hartpence brought up for discussion the concept of building in anticipated underruns in the personnel budget for fiscal transparency and to address concerns of "built in surplus" and ultimate impact on property tax rate and the development of a contingency fund. Discussion amongst Council highlighted that the City is following GFOA recommendations and best management practices, City currently budgets hiring lags for new positions, the difficulty in anticipating job market/vacancies in position thus concerns with possible underfunding if vacancies do not materialize, and strategies that could include advance identification of contingency projects/objectives to direct found personnel monies to. Council directed staff to provide previous 5 years of data regarding budget to actuals for the personnel budget on a citywide basis.

VI. REPORTS FROM STAFF / CSOMMITTEES / COUNCIL

A. Carole Vanzant, Assistant City Manager, provided a review of the Household Hazardous Waste Event that was held March 16, 2019.

B. Adrian Garcia, P.E, Manager of Engineering Services, provided an update on TxDOT's Fair Oaks Parkway Bridge Project. The bridge enhancements are still pending due to subcontractor renegotiations – no definitive time line provided as yet.

VII. CONVENE INTO EXECUTIVE SESSION

City Council did not convene into closed session regarding:

- A. 551.071 (Consultation with Attorney) - Cause No. 2018-CI-00202; the City of Fair Oaks Ranch, Texas vs Edward I. Hill, Robert E. Heckendorn, Craig M. Luitjen, Roger Fuentes, Wesley A. Pieper, Esther W. Hicks, William A. McDowell, Yolanda D. Ayala, PG Pfeiffer Ranches LLC, Maureen Pfeiffer Stevenson Family Trust.
- B. 551.071 (Consultation with Attorney) - to receive legal advice regarding claims made on behalf of a real property owner against the City's operation of the K-3 Trinity Glen Rose Water Well.
- C. 551.071 (Consultation with Attorney) - to receive legal advice from Special Council and the City Attorney regarding the City's ground water rights.

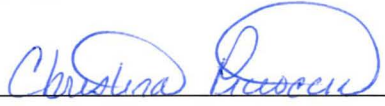
VIII. RECONVENE INTO OPEN SESSION

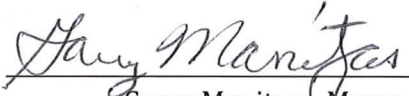
Not applicable.

IX. ADJOURNMENT

Mayor Manitzas adjourned the meeting at 7:53 PM.

ATTEST:


Christina Picioccio, City Secretary


Garry Manitzas, Mayor