CITY OF FAIR OAKS RANCH
AGENDA – CITY COUNCIL REGULAR MEETING
May 2, 2019 9:30 AM
City Hall Council Chambers
7286 Dietz Elkhorn, Fair Oaks Ranch

I. OPEN MEETING

A. Roll Call – Declaration of a Quorum.

B. Pledge of Allegiance.

II. CITIZENS and GUEST FORUM / PRESENTATIONS

To address the Council, please sign the Attendance Roster located on the table at the entrance of the Council Chamber. In accordance with the Open Meetings Act, Council may not discuss or take action on any item which has not been posted on the agenda.

A. Presentation and update by the Fair Oaks Ranch Elementary School and Van Raub Elementary School on their respective projects funded by city grants and an update by the Wildlife Education Committee Chairman on the committee's past and future events.

B. Citizens to be heard.

III. CONSENT AGENDA

All of the following items are considered to be routine by the City Council, there will be no separate discussion on these items and will be enacted with one motion. Items may be removed by any Council Member by making such request prior to a motion and vote.

A. Approval of April 18, 2019 Regular City Council Meeting Minutes. Pgs. 3-6

B. Approval of April 22, 2019 Special City Council Meeting Minutes. Pg. 7

C. Approval of an Ordinance adopting the City's Unified Development Code. Pgs. 8-13

IV. DISCUSSION/CONSIDERATION ITEMS

A. Consideration and possible action on the First Reading of an Ordinance regarding Fiscal Year 18-19 Budget Amendments. Sarah Buckelew, Finance Director Pgs. 14-19

B. Consideration and possible action on appointing members to the Home Rule Charter Penalty Clause Committee. Carole Vanzant, Assistant City Manager Pgs. 20-21

C. Discussion of a potential City project. Tobin Maples, City Manager Pg. 22

D. Consideration and possible action regarding cancelling the July 4, 2019 Council Meeting. Tobin Maples, City Manager Pg. 23

V. REPORTS FROM STAFF/COMMITTEES/COUNCIL

A. Quarterly Financial and Investment Reports Sarah Buckelew, Finance Director Pgs. 24-59

VI. CONVENE INTO EXECUTIVE SESSION

Pursuant to Section 551.101 of the Open Meetings Act, Texas Gov't Code, a quorum of the governing body hereby convenes into closed session:

A. 551.071 (Consultation with Attorney) - Cause No. 2018-CI-00202; the City of Fair Oaks Ranch, Texas vs Edward I. Hill, Robert E. Heckendorn, Craig M. Luitjen, Roger Fuentes, Wesley A. Pieper, Esther W. Hicks, William A. McDowell, Yolanda D. Ayala, PG Pfeiffer Ranches LLC, Maureen Pfeiffer Stevenson Family Trust.

B. 551.071 (Consultation with Attorney); to receive legal advice regarding claims made on behalf of a real property owner against the City's operation of the K-3 Trinity Glen Rose Water Well.

C. 551.071 (Consultation with Attorney) – to receive legal advice from Special Counsel and the City Attorney regarding the City's ground water rights.

VII. RECONVENE INTO OPEN SESSION

Discussion and possible action on items discussed in Executive Session.

VIII. ADJOURNMENT

Requests for City topic needing additional information/research; or, potential consideration for a future agenda.

Signature of Agenda Approval: Tod E. Maple

I, Christina Picioccio, City Secretary, certify that the above Notice of Meeting was posted on the outside bulletin board at the Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, and on the city's website www.fairoaksranchtx.org, both places being convenient and readily accessible to the general public at all times. Said Notice was posted by 9:30 AM April 29, 2019 and remained so posted continuously for at least 72 hours before said meeting was convened.

CITY OF FAIR OAKS RANCH
CITY COUNCIL MEETING MINUTES
April 18, 2019
7286 Dietz Elkhorn
Fair Oaks Ranch, TX 78015

I. OPEN MEETING

A. Roll Call – Declaration of a Quorum

Present: Mayor Manitzas, Mayor Pro Tem Havard
Council Members: Elizondo, Hartpence, Koerner, Maxton, and Patel

With a quorum present, the Mayor called the City Council meeting to order at 6:31 PM.

B. The Pledge of Allegiance was led by Mike Loveless.

II. CITIZENS and GUEST FORUM / PRESENTATIONS

A. Mayor Manitzas presented the Employee of the Quarter Award to Accounts Payable and Payroll Specialist, Julie Lovelace.

B. Mayor Manitzas proclaimed May 5, 2019 as "Lemonade Day in Fair Oaks Ranch" and presented the Proclamation to Kimberley Blohm, President/CEO of the Greater Boerne Chamber of Commerce.

C. There were no citizens to be heard.

Mayor Manitzas moved the executive session to the beginning of the meeting.

VI. CONVENE INTO EXECUTIVE SESSION

City Council did not convene into closed session regarding:

A. 551.071 (Consultation with Attorney) - Cause No. 2018-CI-00202; the City of Fair Oaks Ranch, Texas vs Edward I. Hill, Robert E. Heckendorn, Craig M. Luitjen, Roger Fuentes, Wesley A. Pieper, Esther W. Hicks, William A. McDowell, Yolanda D. Ayala, PG Pfeiffer Ranches LLC, Maureen Pfeiffer Stevenson Family Trust.

City Council convened into close session at 6:41 PM regarding:

B. 551.071 (Consultation with Attorney) - to receive legal advice regarding claims made on behalf of a real property owner against the City's operation of the K-3 Trinity Glen Rose Water Well.

C. 551.071 (Consultation with Attorney) – to receive legal advice from Special Counsel and the City Attorney regarding the City's ground water rights.

VII. RECONVENE INTO OPEN SESSION

Mayor Manitzas reconvened into open session at 7:38 PM.

The following action was taken regarding VI B and VI C:

MOTION: Made by Council Member Elizondo, seconded by Council Member Koerner to authorize the City Manager to enter into a professional services agreement to assist the city in the evaluation of risks to City's ground water rights.

VOTE: 7-0; Motion Passed.

III. CONSENT AGENDA

A. **Approval of March 29, 2019 Special City Council Meeting Minutes.**

B. **Approval of April 4, 2019 Regular City Council Meeting Minutes.**

The Mayor presented the Consent Agenda and with no discussion, the Consent Agenda was approved by unanimous consent.

IV. DISCUSSION/CONSIDERATION ITEMS

A. **Consideration and possible action approving a Professional Service Agreement with Kimley-Horn and Associates, Inc. for engineering consulting services for an elevated storage tank and authorizing the City Manager to sign the agreement.**

MOTION: Made by Mayor Pro Tem Havard, seconded by Council Member Patel to approve the Professional Service Agreement with Kimley-Horn and Associates, Inc. for engineering consulting services for an elevated storage tank and to authorize the city Manager to sign the agreement.

VOTE: 7-0; Motion Passed.

B. **Discussion and possible action approving the First Reading of an Ordinance adopting the City's Unified Development Code.**

MOTION: Made by Council Member Maxton, seconded by Council Member Elizondo to approve the First Reading of an Ordinance adopting the UDC including modifying language regarding drainage easements to include fencing detention basins and clarifying references to the Edwards Aquifer Authority in Chapter 8.

VOTE: 7-0; Motion Passed.

C. **Discussion and possible action approving the First Reading of an Ordinance adopting the City's Backflow Prevention Program.**

Environmental Compliance Manager Melissa Castro identified three changes to the Ordinance since last presented to Council on March 21, 2019: 1. Testing frequency change from annual to every two years, 2. Customer record keeping requirement removed, and 3. The right of entry subsection, subsection (m) updated to include language regarding administrative search warrants due to prevented access and cases of public health and safety emergencies.

MOTION: Made by Council Member Hartpence, seconded by Council Member Patel to recommend the approval of the First Reading of an Ordinance adopting a Cross-Connection Control and Backflow Prevention Program.

AMENDED MOTION #1:
Made by Council Member Koerner, seconded by Council Member Maxton to amend the Ordinance to change the testing frequency for non-health hazardous assemblies to three years.

VOTE ON AMENDED MOTION #1:
6-1; Motion Passed, Nay – Council Member Havard.

AMENDED MOTION #2:

Made by Council Member Patel, seconded by Council Member Elizondo to amend the language in Section G Numbers 2 and 3 to read:

(g) (2) Within the first year of the effective date of the Ordinance, and every year after, backflow prevention assemblies which are installed to provide protection against health hazards must also be tested and certified to be operating within specifications by a recognized backflow prevention assembly tester. Test and maintenance reports shall be submitted, in accordance with the City's policies and procedures, within ten (10) business days of the test.

(g) (3) Within the first year of the effective date of the Ordinance and every 3 years after, backflow prevention assemblies which are installed to provide protection against non-health hazards must also be tested and certified to be operating within specifications by a recognized backflow prevention assembly tester. Test and maintenance reports shall be submitted, in accordance with the City's policies and procedures, within ten (10) business days of the test.

VOTE ON AMENDED MOTION #2:

7-0; Motion Passed.

VOTE ON ORIGINAL MOTION:

7-0; Motion Passed.

D. **Consideration and possible action authorizing the City Manager to sign an Online Backflow Management System Service Agreement with Vepo, LLC.**

MOTION: Made by Council Member Elizondo, seconded by Council Member Koerner to authorize the City Manager to sign the Online Backflow Management System Service Agreement with Vepo, LLC.

AMENDED MOTION:

Made by Council Member Patel, seconded by Council Member Hartpence to amend page 62, Section 2.04 to add "Council" after City to the phrase "or subsequently approved by the City".

VOTE: 7-0; Motion Passed.

VOTE ON ORIGINAL MOTION AS AMENDED:

7-0; Motion Passed.

E. **Discussion and possible action to approve the final plat that establishes Dietz Elkhorn Elementary School (Van Raub).**

MOTION: Made by Mayor Pro Tem Havard, seconded by Council Member Patel to approve the final plat that establishes Dietz Elkhorn Elementary School (Van Raub).

VOTE: 7-0; Motion Passed.

F. **Discussion and possible action to approve the preliminary plat that establishes Elkhorn Ridge Unit 3**.

MOTION: Made by Council Member Hartpence, seconded by Council Member Maxton to approve the preliminary plat that establishes Elkhorn Ridge Unit 3.

VOTE: 7-0; Motion Passed.

V. REPORTS FROM STAFF / COMMITTEES / COUNCIL

A. None.

VIII. ADJOURNMENT

Mayor Manitzas adjourned the meeting at 8:54 PM.

____

Garry Manitzas, Mayor

ATTEST:

____

Christina Picioccio, City Secretary

CITY OF FAIR OAKS RANCH
CITY COUNCIL SPECIAL MEETING MINUTES
April 22, 2019
7286 Dietz Elkhorn
Fair Oaks Ranch, TX 78015

I. OPEN MEETING

Council Present: Mayor Manitzas and Mayor Pro Tem Havard
Council Members: Elizondo, Hartpence, Koerner, Maxton, and Patel

With a quorum present, Mayor Manitzas called the meeting to order at 4:42 PM.

The Pledge of Allegiance was led by Council Member Patel.

II. CONVENE INTO EXECUTIVE SESSION

Pursuant to Section 551.074 of the Open Meetings Act, Texas Government Code, the City Council convened into Executive Session at 4:43 PM to interview candidates, individually, for board member vacancies on the City of Fair Oaks Ranch Zoning Board of Adjustment.

III. RECONVENE INTO OPEN MEETING

Mayor Manitzas re-convened into Open Session at 6.22 PM. The following action was taken by the City Council:

MOTION: Made by Council Member Maxton, seconded by Council Member Elizondo to approve a resolution appointing the following five candidates as regular members to the ZBOA:

- Shane Stolarczyk
- Rich Nichols
- Richard Morris
- John Wall
- Warren Needels

In addition, the following two candidates are appointed as alternate members to the ZBOA:

- Craig Matson
- Chris Weigand

IV. ADJOURNMENT

Mayor Manitzas adjourned the meeting at 6:23 PM.

Garry Manitzas, Mayor

ATTEST:

Christina Picioccio, City Secretary

CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS
May 2, 2019

AGENDA TOPIC:	Approval of an Ordinance adopting the City's Unified Development Code.
DATE:	May 2, 2019
DEPARTMENT:	Administration
PRESENTED BY:	Tobin Maples, City Manager

INTRODUCTION/BACKGROUND:

In late 2016, the City engaged a planning team, led by Gap Strategies, to develop a series of planning tools: an update to the 2007 comprehensive plan, a Zoning Ordinance and maps, and an update of the City's subdivision regulations. Later, this charge was amended to create a Unified Development Code (UDC), re-thinking, updating, centralizing and knitting together the City's land use and land development policies – a more complex but ultimately more effective (and user-friendly) tool for the City.

Comprehensive planning and zoning considerations are key elements when it comes to implementing growth management plans. The comprehensive plan is the City's long-range plan intended to manage the growth and physical development of the community over a defined planning horizon, in our case through the projected "build out" of Fair Oaks Ranch over the next one-to-two decades. Zoning and subdivision regulations are the primary entitlement tools utilized to implement the comprehensive plan.

In FY 2017-2018, the City utilized a planning process that included broad and persistent public involvement to develop and adopt interim zoning regulations to protect the public welfare and property values while the full UDC was considered in detail by our citizens, city staff, the Planning and Zoning Commission, and the City Council.

By way of background, a joint public hearing (JPH) regarding the adoption of the UDC was conducted on March 7, 2019. No public testimony was offered at the March 7th JPH. On March 14, 2019, the Planning and Zoning Commission voted to recommend approval of adoption of the UDC.

It is important to note that the Master Drainage Plan, and the Water, Wastewater Reuse Master Plan – developed by engineering consultants in a separate but related process – are attached to the UDC as appendices. Accordingly, the appendices will be adopted with the UDC.

The first reading of the Ordinance was approved by Council at the April 18, 2019 City Council meeting.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Provides the City with the tools necessary to make informed policy decisions relative to the physical development of the City and the scheduled programming necessary to proactively plan, finance, and maintain reliable and efficient public services.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

Not applicable

LEGAL ANALYSIS:

The March 7, 2019 joint public hearing demonstrate compliance with the requirements as prescribed in the Local Government Code. The Planning and Zoning Commission recommended approval at their March 14, 2018 Regular Business Meeting.

RECOMMENDATION/PROPOSED MOTION:

Consent Agenda - I move to approve the Second Reading of an ordinance adopting the UDC.

AN ORDINANCE

AN ORDINANCE ADOPTING AN UNIFIED DEVELOPMENT CODE APPLICABLE TO THE SUBDIVISION, SIGNAGE, DEVELOPMENT AND USE OF LAND WITHIN THE REGULATORY JURISDICTION OF THE CITY OF FAIR OAKS RANCH AND PROVIDING FOR CRIMINAL PENALTIES FOR VIOLATION THEREOF

WHEREAS, the City of Fair Oaks Ranch is a home rule municipality; and

WHEREAS, the City of Fair Oaks Ranch has adopted zoning, subdivision and sign regulations, as well as comprehensive plans pursuant to Title 7 of the Texas Local Government Code; and

WHEREAS, City Council deems it effective and efficient to consolidate said regulations in a comprehensive code to be designated the "Unified Development Code;" and

WHEREAS, at a regularly scheduled meeting on November 17, 2016, City Council authorized the engagement of Gap Strategies, planning group as consultants to assist with updating the City's Comprehensive Plan and the drafting of the Unified Development Code; and

WHEREAS, since the engagement of the consultant group, a number of presentations on the progress of the Unified Development Code before City Council, and the Planning and Zoning Commission have occurred; and

WHEREAS, on March 7, 2019, City Council and the Planning and Zoning Commission conducted a public hearing to receive community comment and testimony on the proposed Unified Development Code; and

WHEREAS, on March 14, 2019, the Planning and Zoning Commission recommended City Council adopt the Unified Development Code; and

WHEREAS, on March 21, 2019, this Ordinance was first read before City Council; and

WHEREAS, on March 21, 2019, the City Council Continued the first reading of this Ordinance to April 18, 2019.

NOW THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS:

Section one. Unified Development Code Adopted. The City of Fair Oaks Ranch Unified Development Code, attached hereto as **Exhibit "A"** and incorporated herein for all purposes is hereby adopted, including all exhibits, appendices and other attachments thereto. The Subdivision Code found in Chapter 10, the Zoning Code found in Chapter 14, and the Sign Code found in Chapter 15 of the Fair Oaks Ranch Code of Ordinances are hereby consolidated into the Unified Development Code and amended to the extent same are revised by the adoption of the Unified Development Code.

Section two. Criminal Penalties. This Ordinance provides Criminal Penalties as stated in Chapter 12 of the Unified Development Code.

Section three. Severability. This Ordinance is severable as stated in Chapter 1 of the Unified Development Code.

Section four. Cumulative. This ordinance shall be cumulative of all provisions of the duly adopted Ordinances of the City of Fair Oaks Ranch, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event this Ordinance shall apply.

Section five. Publication. The City Secretary is hereby authorized and directed to record the Unified Development Code as a subdivision of the Code of Ordinances. Pursuant to Texas Local Government Code Section 53.003 the Publishers of the Code are authorized and directed to designate the Unified Development Code by the title Unified Development Code; and, make notations in Chapter 10 (Subdivision), Chapter 14 (Zoning), and Chapter 15 (Sign) that said regulations are found in the Unified Development Code.

Section six. Effective Date. This ordinance shall be effective upon passage and approval as authorized in the City Charter and after two publications in the official newspaper, as required by Texas Local Government Code Section 52.013, of the caption stated in **Exhibit "B"** hereto.

PASSED AND APPROVED ON FIRST READING: The 18st day of April 2019.

PASSED AND APPROVED ON SECOND AND FINAL READING: This 2nd day of May 2019.

CITY OF FAIR OAKS RANCH, TEXAS

Garry Manitzas, Mayor

ATTEST:

Christina Picioccio, City Secretary

APPROVED AS TO FORM:

Denton Navarro Rocha Bernal & Zech, P.C.,
City Attorney

EXHIBIT “A”

CITY OF FAIR OAKS RANCH UNIFIED DEVELOPMENT CODE

The Unified Development Code can be found in its entirety on the City’s website page at www.fairoaksranchtx.org/Our Government/Open Government/Unified Development Code or by selecting the following link: www.fairoaksranchtx.org/452/Unified-Development-Code.

EXHIBIT “B”

PUBLIC NOTICE FOR PUBLICATION

PUBLIC NOTICE

On May 2, 2019, the City Council of the City of Fair Oaks Ranch, Texas, passed and approved an Ordinance adopting a Unified Development Code. The purpose of the Unified Development Code is to consolidate land development regulations (such as zoning and subdivision regulations) into one comprehensive code. Violation of any provision of the Unified Development Code is subject to criminal penalties of up to $2000.00, for violation of fire safety, zoning or public health and sanitation regulations; and, up to $500.00 for all other violations.

CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS
May 2, 2018

AGENDA TOPIC:	Consideration and possible action on the First Reading of an Ordinance regarding Fiscal Year 18-19 Budget Amendments
DATE:	May 2, 2019
DEPARTMENT:	Finance
PRESENTED BY:	Sarah Buckelew

INTRODUCTION/BACKGROUND:

The purpose of this agenda item is to bring forward for consideration and possible adoption three budget amendments for Fiscal Year 18-19. This represents the first reading of the proposed ordinances adopting the three budget amendments as discussed further below.

Proposed Budget Adjustment A – Usage of Bond Surplus

On March 21, a proposed budget amendment was brought before Council for consideration. A motion was made by Councilman Elizondo, and seconded by Mayor Pro Tem Havard directing staff to draft and bring to Council a budget amendment Ordinance that would utilize the bond surplus for budgeted current year roadway projects, and would increase the budgeted Chip Seal project. The budgeted surplus would then be assigned to future CIP projects as approved by council.

With the budget year half-way through, the Finance Director met with all budget owners to discuss the state of their budgets, and whether adjustments were needed. Two requested budget adjustments required movement of amounts between budget funds. Ordinance 2018-09, which adopted the Fiscal Year 18-19 budget, stated that the City Manager may move amounts within the same fund, but budget amendments between funds must be approved by City Council Ordinance.

Proposed Budget Adjustment B - Stormwater Utility Study

The Stormwater Utility Study will likely not be completed during the budget year 18-19 due to delay in other projects. Staff recommends that the budget of $120,000 for the Stormwater Utility, which represents a full funding of the project, be moved from the General Fund to the Capital Improvement Fund so that the project can be better managed across budget years. Once the budget is moved to the Capital Improvement Fund, any unspent budget from fiscal year 18-19 will be allocated in future years to the completion of the Stormwater Utility Study rather than closed out to Fund Balance in the General Fund.

Proposed Budget Adjustment C –Use of Restricted Court Technology Funds

The addition of an Incode Court module that would allow the Municipal Judge and Prosecutor access to enter and approve their own case documentation was recommended during an audit process, and funded for $8,500 in the budget year 18-19. The initial quote provided by Tyler Technology was for the base software, and did not include other required modules that would complete the audit-recommended process improvement (i.e. content manager and secure signatures module). The budget item also did not include required hardware such as signature pads, and computer equipment for the use of Judge and Prosecutor on court days.

By definition, restricted funds have externally imposed constraints that limit the use of the funds to restricted purposes. The Court Technology Fund is restricted by the Code of Criminal Procedure Article 102.0172 which states that the fund "may only be used to finance the purchase of or to maintain technological enhancements for a municipal court or municipal court of record including: computer systems, computer networks, computer hardware, computer software, imaging systems, electronic kiosks, electronic ticket writers and docket management systems".

As the purpose of the budget request meets the constraints as defined by Article 102.0172, staff recommends that the Court Technology Fund be utilized to fund the remaining technological upgrades needed in Court.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Continued funding of the Stormwater Utility Study across budget years will help this project advance towards completion rather than be delayed during the 19-20 budget review process.

Funding the remaining technological components as recommended by the City's independent auditors will advance the process improvements needed to strengthen internal controls in the Municipal Court.

LONG-TERM FINANCIAL & BUDGETARY IMPACT:

See attachments to the Budget Amendment Ordinance

LEGAL ANALYSIS:

Not applicable.

RECOMMENDATION/PROPOSED MOTION:

Staff recommends the approval of the proposed Budget Amendment Ordinance.

AN ORDINANCE

AMENDING THE BUDGET OF THE CITY OF FAIR OAKS RANCH, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019

WHEREAS, the budget for the City of Fair Oaks Ranch, Texas for FY 2018- 2019 has heretofore been approved as provided by law and filed with the City Secretary under Ordinance 2018-09

WHEREAS, per above said Ordinance 2018-09 The City Manager may move amounts within the same fund but budget amendments between funds must be approved by City Council by ordinance; and,

WHEREAS, pursuant to Texas LGC §102.010, budget amendments shall be passed and approved by City Council; and,

WHEREAS, staff recommends making the attached budget amendments; and,

WHEREAS, the City Council finds the budget amendments as detailed in the attachment are warranted

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS:

1. That the City Secretary is hereby directed to file this ordinance as an Amendment to the original budget.
2. That the Finance Director is hereby directed to amend the original budget with the amendments listed in the attachment.

PASSED and APPROVED on first reading the 2nd day of May, 2019.

PASSED, APPROVED AND ADOPTED on second reading this 16th day of May, 2019.

____
Garry Manitzas, Mayor

ATTEST: | APPROVED AS TO FORM:

____
Christina Picioccio, City Secretary

____
Denton Navarro Rocha Bernal & Zech, P.C.,
City Attorney

EXHIBIT A
PROPOSED BUDGET AMENDMENT
CITY OF FAIR OAKS RANCH
FISCAL YEAR 10/1/2018-9/30/2019

Proposed Utilization of Remaining Bond Fund FY 18-19

Dep't	Acct #	Acct Name	Item	Amount		Risk/Opportunity Addressed
Bond Fund - Fund Balance	07-400-980	Fund Balance - Transfer In	Annual Chip Seal and Routine Maintenance	$ 449,344	*	Remaining bond fund balance to be utilized for annual chip seal.
Bond Fund - Construction Costs	07-501-552	Construction Costs	Annual Chip Seal and Routine Maintenance	$ (449,344)	*	Remaining bond fund balance to be utilized for annual chip seal.
			Total Proposed Expenditure Increases	$ -		

Proposed Increases (Decreases) to Expenditures FY 18-19

Dep't	Acct #	Acct Name	Item	Amount	Risk/Opportunity Addressed
Capital Improv. Fund	02-509-800	CIP Fund Balance	Infrastructure	$ 427,711	General Fund current year savings are transferred to the Capital improvement fund for use on future infrastructure projects as approved by Council.
General Fund-Enginnering	01-642-254	Street Maintenance	Annual Chip Seal	$ (347,711)	Annual Chip Seal project will be paid for with surplus bond proceeds
General Fund - Maintenance	01-640-254	Street Maintenance	Routine Annual Maintenance	$ (80,000)	This budget will be used to increase the Annual Chip Seal scope of work and will be paid for out of the surplus bond proceeds
			Total Proposed Revenue Increases/Expenditure Decreases	$ -	

Transfers Required Between Funds

	Acct #	Acct Name	Item	Amount	Description
Capital Improv. Fund	02-400-986	Transfer from General Fund	Infrastructure	$ 427,711	Represents transfer to Capital Improvement Fund from the General Fund
General Fund	01-690-805	Transfer to Capital Improvement Fund	Infrastructure	$ (427,711)	Represents transfer from General fund to the Capital Improvement Fund
			Total Net Transfers between Funds	$ -	

** Fund balance transfers and construction costs may vary by an immaterial amount due to fluctuation in estimated interest earnings*

EXHIBIT B

PROPOSED BUDGET AMENDMENT
CITY OF FAIR OAKS RANCH
FISCAL YEAR 10/1/2018-9/30/2019

Proposed (Decreases) to Budgeted Expenditures FY 18-19					
Dep't	Acct #	Acct Name	Item	Amount	Risk/Opportunity Addressed
Engineering	01-642-300	Professional Services	Stormwater Utility Study	$ (120,000)	This project will likely take multiple years to complete, therefore staff recommends moving the item to CIP so that it can be managed across budget years.
			Total Proposed Expenditure Increases	$ (120,000)	

Proposed Increases to Budgeted Expenditures FY 18-19					
Dep't	Acct #	Acct Name	Item	Amount	Reason for Budget Surplus
Capital Improvement	02-501-563	Master Drainage	Stormwater Utility Study	$ 120,000	This project will likely take multiple years to complete, therefore staff recommends moving the item to CIP so that it can be managed across budget years.
			Total Proposed Revenue Increases/Expenditure Decreases	$ 120,000	

Transfers Required Between Funds					
	Acct #	Acct Name	Item	Amount	Description
General Fund	01-690-805	Transfer to Capital Improvement	Stormwater Utility Study	$ 120,000	Represents transfer to Capital Improvement Fund from the General Fund
Capital Improvement	02-400-986	Transfer from General Fund	Stormwater Utility Study	$ (120,000)	Represents transfer from General fund to the Capital Improvement Fund
			Total Net Transfers between Funds	$ -	

EXHIBIT C

PROPOSED BUDGET AMENDMENT
CITY OF FAIR OAKS RANCH
FISCAL YEAR 10/1/2018-9/30/2019

Proposed Decrease to Restricted Fund Balance FY 18-19

Dep't	Acct #	Acct Name	Item	Amount	Risk/Opportunity Addressed
Fund Balance	01-300001 & 01-400-981	Court Technology-Restricted Fund Balance	Court Technology updgrades	$ 11,500	Remaining Court Technology upgrades needed to advance internal controls and process improvements in Municipal Court.
			Total Proposed Expenditure Increases	$ 11,500	

Proposed Increases to Budgeted Expenditures FY 18-19

Dep't	Acct #	Acct Name	Item	Amount	Reason for Budget Surplus
Court	01-620-270	Computer Hardware/Software	Court Technology upgrades	$ 11,500	Remaining Court Technology upgrades needed to advance internal controls and process improvements in Municipal Court.
			Total Proposed Revenue Increases/Expenditure Decreases	$ 11,500	

CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS
May 2, 2019

AGENDA TOPIC:	Consideration and possible action on appointing members to the Home Rule Charter Penalty Clause Committee
DATE:	May 2, 2019
DEPARTMENT:	Administration
PRESENTED BY:	Assistant City Manager

INTRODUCTION/BACKGROUND:

On February 7th of this year, after receiving input from the City Attorney on the Home Rule Charter provision of enacting an ordinance adopting a criminal penalty for charter violations, City Council agreed a citizen advisory committee should be established to review the matter and to advance a recommendation to the City Council.

On March 7th City Council approved the following documents and timeline:

- Guidelines for the Penalty Clause Committee (attached)
- An Application for Appointment to the Committee
- March 8 - Post application on various platforms
- March 25 - Application submittal deadline
- April 4 - City Council reviews applications and determine interviewees, if desired

At the end of business on March 25th, the city had only received two applications for the five Committee positions; thus, the notice of application was reposted and Council was notified the scheduled action of April 4th was postponed until a later date.

As of April 22, 2019, the city had received three additional applications and Council was provided a copy of all applications via internal memo: R. Nichols, A. Waterman, E. Damstra, J. Burton, and J. Collins.

Today's agenda item is for City Council to make appointments directly from the submittals or confirm the desire to hold interviews. Assuming interviews will be held at a special called City Council meeting please provide dates and times of your availability. As members of this committee are not officials of the City, interviews will be held in open session.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

1. Complies with the requirement of the City Charter, Section 7.15A in developing an ordinance to enforce a criminal penalty for violation of provisions of the City Charter.
2. Complies with the City Council's desire to have citizenry involvement in the process.
3. Provides transparency.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

Short-term financial impact – attendance of City Attorney at Committee meetings

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

Two recommended motions:

1. I move to appointment (state five names) to the Home Rule Charter Penalty Clause Committee, effective immediately

OR

2. I move to schedule candidate interviews for appointments to the Home Rule Charter Penalty Clause Committee

CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS
May 2, 2019

AGENDA TOPIC:	Discussion of a potential City project
DATE:	May 2, 2019
DEPARTMENT:	Administration
PRESENTED BY:	City Manager

INTRODUCTION/BACKGROUND:

The purpose of this agenda item is to gauge City Council interest in developing a project/funding application for MDD consideration. Specifically, the City Manager is requesting an opportunity to discuss conceptual information regarding a potential City project (Gateway Feature).

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Development of a project beneficial to the district.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

TBD

LEGAL ANALYSIS:

TBD

RECOMMENDATION/PROPOSED MOTION:

No formal action is required but the City Manager would appreciate receiving insight and general direction from the Council.

CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS
May 2, 2019

AGENDA TOPIC:	Consideration and possible action regarding cancelling the July 4, 2019 Council Meeting.
DATE:	May 2, 2019
DEPARTMENT:	Administration
PRESENTED BY:	City Manager, Tobin Maples

INTRODUCTION/BACKGROUND:

Resolution 2017-01 regarding the City Council Meeting Rules of Procedure indicates that City Council shall meet in regular session on each first Thursday in each calendar month beginning at 9:30 AM and the third Thursday in each calendar month beginning at 6:30 PM unless postponed or cancelled for valid reason(s). The City Council, by a majority vote, may reschedule any regular meeting. With this in mind and due to the upcoming summer holiday season, staff suggests cancelling the July 4, 2019 Council Meeting. Cancellation of the July 4, 2019 meeting does not impact the budget schedule or consideration of items requiring City Council approval.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

N/A

LONGTERM FINANCIAL & BUDGETARY IMPACT:

N/A

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

I move to approve cancelling the July 4, 2019 Council Meeting.

CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS
May 2, 2019

AGENDA TOPIC:	Presentation of Quarterly Financial and Investment Report- Q1 2019
DATE:	May 2, 2019
DEPARTMENT:	Finance
PRESENTED BY:	Sarah Buckelew, Finance Director

INTRODUCTION/BACKGROUND:

Pursuant to Texas Government Code Section 2256.023 and the City's Investment Policy Section 12, the Finance Director is required, on a quarterly basis, to prepare and submit to City Council a written report of investment transactions that have occurred since the previous report, and the market value of the current investments.

The attached presentation is being made to comply with the Q1 2019 reporting requirements.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Frequent review and reporting of the city's assets and investment vehicles is both prudent and necessary to verify that the city's investment portfolio is being managed according to the investment policy.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The investment portfolio shall be managed in accordance with the objectives specified in the investment policy (safety, liquidity, diversification, and yield). The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates.

LEGAL ANALYSIS:

Not applicable at this time.

RECOMMENDATION/PROPOSED MOTION:

This presentation is for informational purposes only and to comply with requirements under Texas Government Code Section 2256.023 and the City's Investment Policy.

March 2019

QUARTERLY FINANCIAL REPORT

CITY OF FAIR OAKS RANCH • TEXAS

About This Quarterly Financial Report

This report has been prepared by the City of Fair Oaks Ranch Finance Department. The Quarterly Financial Report is intended to provide our users (internal and external) with information regarding the City's financial position. This report includes information for the quarter ending March 31, 2019.

This report is presented in three sections.

1. The *Executive Dashboard* section contains a high level summary of the major operating funds using graphic illustrations and key economic indicators. Narrative disclosures are also included to highlight any significant changes or fluctuations.

2. The *Financial Summary* section reports the performance of the major operating funds of the City. In addition, the report provides financial reports on a departmental level.

3. The *Quarterly Investment Report* provides a summary of the City's investment portfolio, interest earnings and a brief market outlook.

The Quarterly Financial Report is intended to provide our users with timely and relevant information. Please provide us with any comments or suggestions you may have. If you would like additional information, feel free to contact me.

Sarah Buckelew

Sarah Buckelew
Director of Finance

7286 Dietz Elkhorn
Fair Oaks Ranch, TX 78015
210-698-0900

Section 1

City of Fair Oaks Ranch
Quarterly Financial Report
March 2019

Executive Dashboards

City of Fair Oaks Ranch, Texas

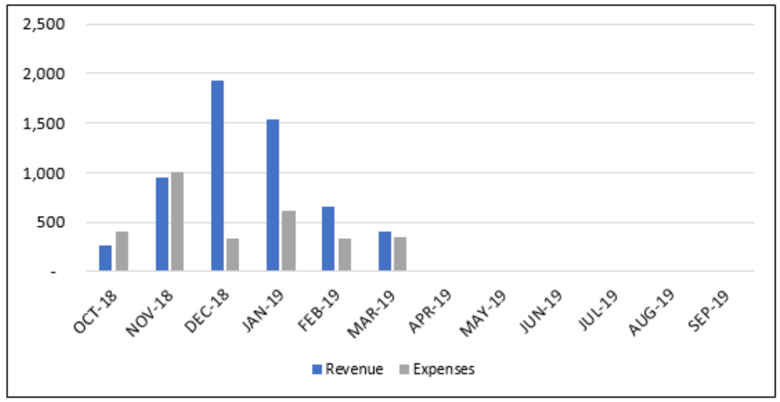
General **Operations**
Executive Dashboard

	FY 18-19 Annual Budget	FY 18-19 Annual Projection	FY 18-19 % Variance	
Beginning Fund Balance				
as of 9/30/2018	**2,900,376**	**2,757,377**	**-4.9%**	
Revenues:				
Taxes	**5,739,835**	**5,760,676**	**0.4%**	(a)
Franchise Fees	**566,500**	**607,650**	**7.3%**	(b)
Interest	**63,500**	**89,654**	**41.2%**	(e)
Permits	**272,700**	**273,925**	**0.4%**	
Animal Control	**3,400**	**3,400**	**0.0%**	
Fines & Forfeitures	**127,570**	**127,570**	**0.0%**	
Fees & Services	**230,034**	**236,634**	**2.9%**	
Miscellaneous Income	**20,100**	**23,350**	**16.2%**	
Total Revenues	**7,023,639**	**7,122,860**	**1.4%**	
Transfers in	**256,750**	**256,750**	**0.0%**	*
Total Revenues	**7,280,389**	**7,379,610**	**1.4%**	
Expenditures:				
Personnel	**4,201,827**	**4,003,317**	**-4.7%**	(c)
Maintenance & Ops	**706,014**	**278,303**	**-60.6%**	(d)
Professional Services	**1,127,618**	**973,405**	**-13.7%**	
Shared Services	**337,592**	**334,242**	**-1.0%**	
Capital Outlay	**272,850**	**287,850**	**5.5%**	
Debt Service	**-**	**-**	**0.0%**	
Transfers	**634,488**	**1,182,199**	**86.3%**	*(d)
Total Expenditures	**7,280,389**	**7,059,315**	**-3.0%**	
Net Income	**-**	**320,295**		
Ending Fund Balance	**2,900,376**	**3,077,672**	**6.1%**	

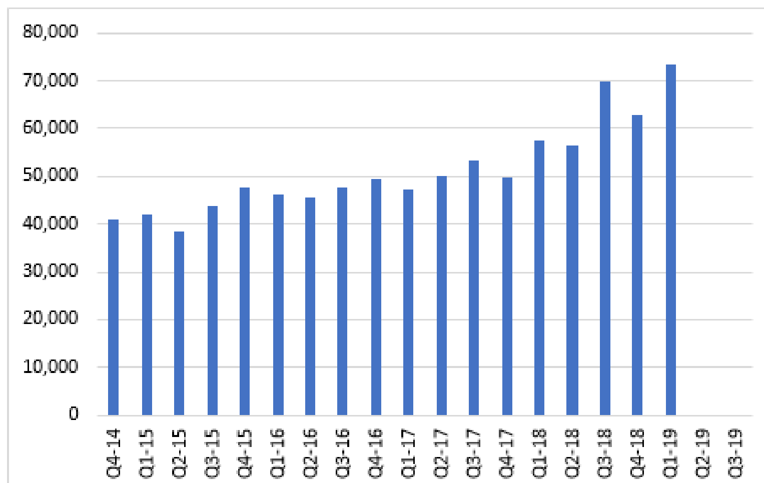
(a) Projection includes anticipated increase in mixed beverage tax receipts.
(b) Projection includes anticipated increase in CPS and Garbage Recycling Franchise Fees.
(c) Projection includes decrease in personnel costs due to delay of hiring new FTE's for City Campus renovations.
(d) Budget numbers do not yet reflect budget adjustment to transfer street maintenance costs to the roadway bond. The budget adjustment was approved at the 3/21 Council Meeting but the ordinance is pending. Projected numbers reflect the budget adjustment of $427k. and budget adjustment to move Stormwater Study $120k to the CIP fund.
(e) Budgeted interest was conservative and did not consider potential or unknown interest increases by the Fed.

*Lines include $145k increased revenue and capital outlay for FY 17-18 approved budget adjustment for public safety generator and crack seal machine repair.

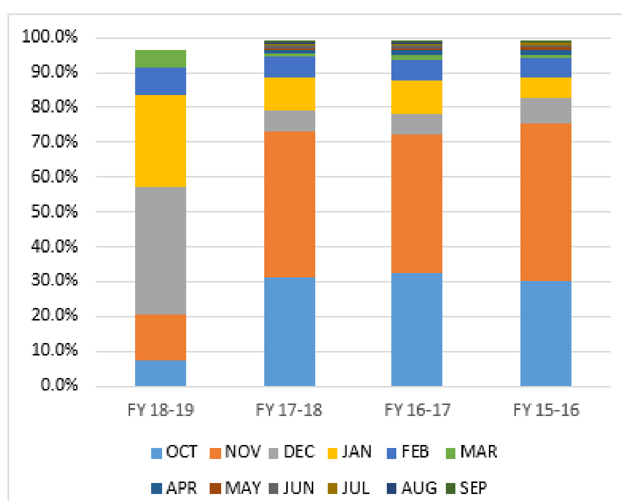
Revenue & Expenses (in thousands)



Sales Tax Monthly Average by Quarter



Historical % of Property Tax Collected by Month



Key Trends

- Expenses peaked in Nov-18 due to annual Workers' Compensation and General Liability insurance premiums paid.
- Sales Tax Receipts are higher in Q3-18 since these are collections for the summer months and Q1-19 are collections for the holiday months, which typically produce higher sales than other months.

City of Fair Oaks Ranch, Texas

Capital Improvements Dashboard

	FY 18-19 Annual Budget	FY 18-19 Annual Projection	FY 18-19 % Variance	
Beginning Fund Balance				
as of 9/30/2018	167,310	223,508	33.6%	(a)
Resources:				
Transfer from General Fund	310,000	857,711	176.7%	(b)
Transfer from Fund Balance	38,149	38,149	0.0%	(a)
Total Resources	348,149	895,860	157.3%	
Expenditures:				
Master Land Use Plan	60,000	60,000	0.0%	
Bldg/Bldg Improvement	288,149	288,149	0.0%	(a)
Total Expenditures	348,149	348,149	0.0%	
Net Income	-	547,711		
Ending Fund Balance	167,310	771,219	361.0%	

(a) $38,149 will be transferred from Fund Balance to the Bldg Improvement project for work not completed before year-end of the previous fiscal year. Of the total fund balance, $185,359 is available for future capital projects.

(b) Projection includes approved transfer of Street Maintenance budget to CIP, but budget adjustment of $427k has not been made yet as the ordinance is still pending. Projection includes anticipated transfer of Stormwater Utility Study to CIP, but budget transfer of $120k has not been made yet.

	Project Allocation
Fund Balance	**223,508**
Professional and Contractual Services	
Supplies	-
Professional Services	-
Update Subdivision Regulations	-
Master land Use Plan	-
Master Drainage Plan	-
Zoning Regulations	-
Development Handbook	-
Master Roadway	-
MS4 and SSO Permitting	-
Total Professional and Contractual Service Costs	-
Capital Improvement	
Land/Land Improvement	-
Bldg/Bldg Improvement	38,149
Infrastructure	-
Personal Property	-
Total Capital Improvement Costs	38,149
Total Project Allocations	**38,149**
Total Unallocated	**185,359**

Schedule of FY 18-19 Capital Improvement Projects

Project/Program	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	2019-20	2020-21+
Master Land Use Plan														
Subdivision Regulations														
Master Land Use Plan														
Zoning Regulations														
Development Handbook														
Building Improvements														
Architectural Design														
Out Bulding #1 - Construction														
City Hall - Construction														

Schedule of FY 18-19 Operational Projects

Project/Program	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	2019-20	2020-21+
FM 3351 Expansion														
TxDot Preliminary Planning & Design														
TxDot Construction														
Stormwater Utility														

Planning/Design Phase
Execution Phase
Deliverable Expected

City of Fair Oaks Ranch, Texas

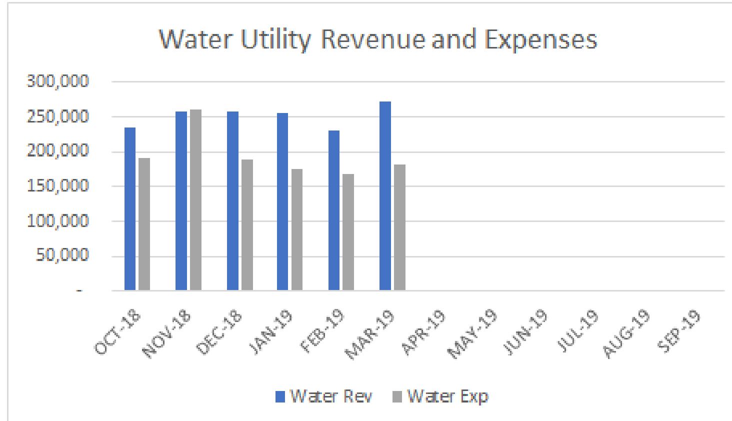
Utility Operations Dashboard

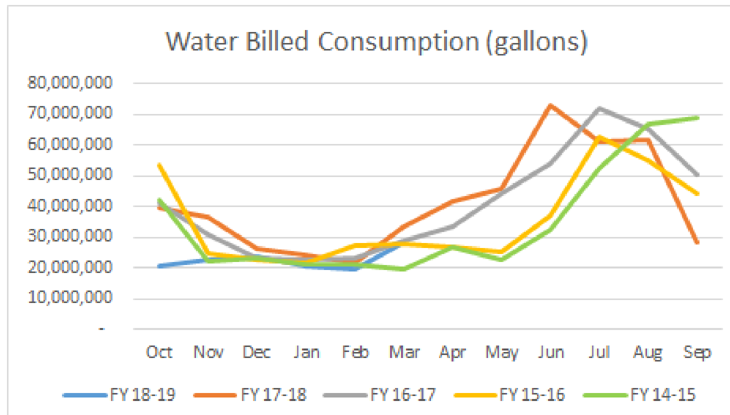
Water Utility	FY 18-19 Annual Budget	FY 18-19 Annual Year-to-Date	FY 18-19 % of Budget	
Water Revenues	3,804,008	1,521,101	40.0%	
Water Operating Expenses				
Personnel	717,398	304,055	42.4%	
Maintenance & Ops	1,734,543	757,611	43.7%	
Services	47,081	33,139	70.4%	(a)
Total Ops Expense	2,499,022	1,094,805	43.8%	
Operating Income	1,304,986	426,296	32.7%	
Capital Outlay	1,015,038	22,615	2.2%	(b)
Lease Interest Costs	82,729	42,251	51.1%	
Transfers & Non-Cash	(280,334)	271,726	-96.9%	
Net Income	487,553	89,704	18.4%	

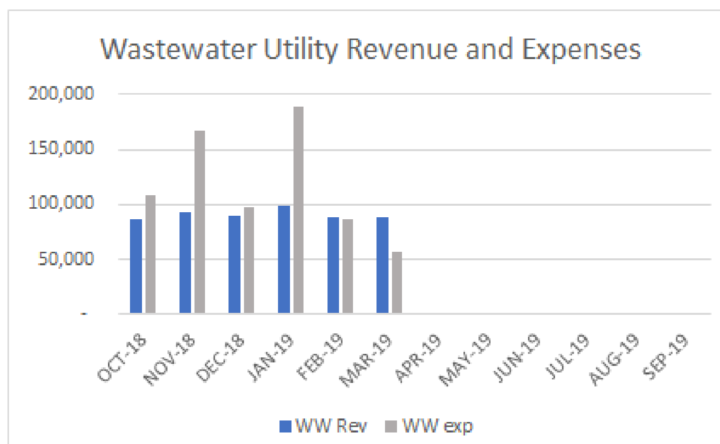
Wastewater Utility	FY 18-19 Annual Budget	FY 18-19 Annual Year-to-Date	FY 18-19 % of Budget	
Wastewater Revenues	1,064,661	556,371	52.3%	
Wastewater Operating Expenses				
Personnel	611,820	243,187	39.7%	
Maintenance & Ops	662,906	352,167	53.1%	
Services	1,162	882	75.9%	(a)
Total Ops Expense	1,275,888	596,236	46.7%	
Operating Income	(211,227)	(39,865)	18.9%	
Capital Outlay	773,038	379,154	49.0%	(b)
Lease Interest Costs	15,758	8,048	51.1%	
Transfers & Non-Cash	(298,814)	(214,257)	71.7%	
Net Income	(701,208)	(212,808)	30.3%	

(a) Includes annual audit expense and water well rights costs.

(b) Capital outlay not purchased yet; detail included in Section 2 of this Quarterly Report.

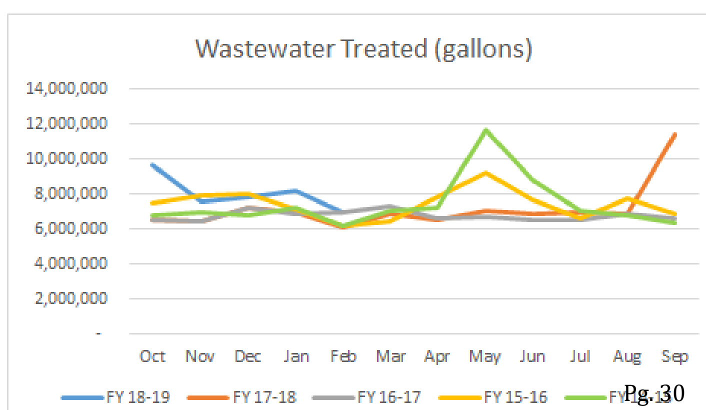






Key Trends

- Expenses were high in November for both Water and Wastewater due to large, 1-time annual recurring subscriptions renewing.
- Expenses were high in January for Wastewater due to capital purchases of a sewer camera and lift station pump.
- There is a forecasted underrun of $15,000 for Wastewater non-cash adjustments related to the Sludge Dewatering Box project which has been cancelled. We will monitor sludge hauling expense closely, and staff plans to bring other considerations forward.



City of Fair Oaks Ranch, Texas

Utility Capital Projects Dashboard

Schedule of FY 18-19 Capital Improvement Projects														
Project/Program	**OCT**	**NOV**	**DEC**	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUN**	**JUL**	**AUG**	**SEP**	**2019-20**	**2020-21+**
EPA program - Vaccum Jetter														
EPA program - Camera														
Replacement Generators														
Collection System														
Digester Planning														
Impact Rate Study														
Utility Rate Analysis														
SCADA Data Project	Project is being re-examined for viability													
Sludge Dewatering Box	Project was cancelled													
Customer Online Bill Viewer														
North Elevated Storage Tower														
Engineering Design Phase														
Construction Phase														

Planning/Design Phase
Execution Phase
Deliverable Expected

* Schedule may slide depending on status of Master Water/Wastewater Plan.

Utility Fund
Capitalizable Costs and Non-Recurring Projects

Council's Strategic Goals and Strategies		FY 18-19		Est. Life	Budgeted Depreciation Expense		
		Budgeted Cash Outlay	**Year-to-Date Cash Outlay**		**FY 2018-19**	**FY 2019-20**	**FY 2020 & beyond**
CP-3.1	North Elevated Storage Tower	247,000	125	15	16,467	16,467	214,067
CP-3.6	EPA required program - vacuum jetter	80,000	-	10	8,000	8,000	64,000
CP-3.6	EPA required program - camera	60,000	64,849	5	12,000	12,000	36,000
CP-3.9	Improve use of SCADA data	80,000	-	3	26,667	26,667	26,667
HT-1.25	Trailers to transport equipment	6,075	5,426	5	1,215	1,215	3,645
HT-1.26	Purchase new trucks for employees	80,000	-	5	16,000	16,000	48,000
Operational	Fix exposed water line	400,000	-	15	26,667	26,667	346,667
Operational	Sludge dewatering box	150,000	-	10	15,000	15,000	120,000
Operational	Replacement generators	40,000	-	7	5,714	5,714	28,571
Operational	Collection system repairs and improvements	170,000	171,730	10	17,000	17,000	136,000
Operational	Digester planning	100,000	9,673	10	10,000	10,000	80,000
CP-4.1	Implement master wastewater plan	125,000	29,910	1	125,000	-	-
CP-5.3	Utility rate analysis	200,000	-	1	200,000	-	-
Operational	Impact rate study	50,000		1	50,000	-	-
		$ 1,788,075	$ 281,713		$ 529,729	$ 154,729	$ 1,103,616

Section 2

City of Fair Oaks Ranch
Quarterly Financial Report
March 2019

This report is designed for internal use and does not include all the funds and accounts included in the City of Fair Oaks Ranch operations. The information provided is unaudited; for a complete audited report, please refer to the City of Fair Oaks Ranch Comprehensive Annual Financial Report, available through the City's Finance Department, City Secretary's Office, or on the City's website.

FINANCIAL SUMMARY

Governmental Funds Year-to-Date Summary
March 31, 2019
50% of Fiscal Year

	Governmental Funds Total Budget	General Year-to Date	CIP Year-to Date	Equip Repl Year-to Date	Bond Capital Year-to Date	Governmental Funds Surplus / (Deficit)	Debt Service Total Budget	Debt Service Year-to Date	Debt Service Surplus / (Deficit)
Revenues:									
Taxes	5,739,835	5,138,966	-	-	-	(600,869)	556,909	530,948	(25,961)
Franchise Fees	566,500	187,068	-	-	-	(379,432)	-	-	-
Interest	63,500	65,118	-	-	5,019	6,636	1,000	908	(92)
Permits	272,700	124,703	-	-	-	(147,997)	-	-	-
Animal Control	3,400	1,840	-	-	-	(1,560)	-	-	-
Fines & Forfeitures	127,570	75,931	-	-	-	(51,639)	-	-	-
Fees & Services	230,034	111,051	-	-	-	(118,983)	-	-	-
Miscellaneous Income	20,100	10,688	-	-	-	(9,412)	-	-	-
Transfers	917,402	31,207	348,149	312,503	-	(225,543)	-	-	-
Total Available Resources	7,941,041	5,746,571	348,149	312,503	5,019	(1,528,799)	557,909	531,856	(26,053)
Expenditures:									
Personnel	4,201,827	1,730,397	-	-	-	2,471,430	-	-	-
Supplies, Maintenance & Operations	706,014	66,342	-	-	-	639,672	-	-	-
Professional Services	1,187,618	472,734	59,638	-	60,544	594,702	-	-	-
Shared Services	337,592	194,813	-	-	-	142,779	-	-	-
Capital Outlay	560,999	31,207	16,950	-	-	512,842	-	-	-
Debt Service	-	-	-	-	-	-	557,909	495,064	62,845
Transfers & Non-Cash Adjustments	946,991	621,738	-	79,960	-	245,293	-	-	-
Total Expenditures	7,941,041	3,117,230	76,588	79,960	60,544	3,334,322	557,909	495,064	62,845
Revenue Over / (Under) Expenditures	-	2,629,341	271,561	232,543	(55,525)	1,805,523	-	36,792	36,792

General Operations Year-to-Date Summary
March 31, 2019
50% of Fiscal Year

	Budget	Projection		Year-to Date Actual	Percent of Budget	Budget Surplus / (Deficit)
Revenues:						
Taxes	5,739,835	5,760,676	(a)	5,138,966	89.5%	(600,869)
Franchise Fees	566,500	607,650	(b)	187,068	33.0%	(379,432)
Interest	63,500	89,654		65,118	102.5%	1,618
Permits	272,700	273,925		124,703	45.7%	(147,997)
Animal Control	3,400	3,400		1,840	54.1%	(1,560)
Fines & Forfeitures	127,570	127,570		75,931	59.5%	(51,639)
Fees & Services	230,034	236,634		111,051	48.3%	(118,983)
Miscellaneous Income	20,100	23,350		10,688	53.2%	(9,412)
Transfers	256,750	256,750	*	31,207	12.2%	(225,543)
Total Available Resources	7,280,389	7,379,610		5,746,571	78.93%	(1,533,818)
Expenditures:						
Personnel	4,201,827	4,003,317	(c)	1,730,397	41.18%	2,471,430
Supplies, Maintenance & Operations	706,014	278,303	(d)	66,342	9.40%	639,672
Professional Services	1,127,618	973,405		472,734	41.92%	654,884
Shared Services	337,592	334,242		194,813	57.71%	142,779
Capital Outlay	272,850	287,850		31,207	11.44%	241,643
Debt Service	-	-		-	0.00%	-
Transfers & Non-Cash Adjustments	634,488	1,182,199	*,(d)	621,738	97.99%	12,750
Total Expenditures	7,280,389	7,059,315		3,117,230	42.82%	4,163,159
Revenue Over / (Under) Expenditures	-	320,295		2,629,341		2,629,341

(a) Projection includes anticipated increase in mixed beverage tax receipts

(b) Projection includes anticipated increase in CPS and Garbage Recycling Franchise Fees

(c) Projection includes decrease in personnel costs due to delay of hiring new FTE's for City Campus renovations.

(d) Budget numbers do not yet reflect anticipated budget adjustment to transfer street maintenance costs to the roadway bond.
The budget adjustment was approved at the 3/21 Council Meeting. Projected numbers reflect the budget adjustment.

*Lines include $145k increased revenue and capital outlay for FY 17-18 Approved budget adjustment for
public safety generator and crack seal machine

Revenue Detail
March 31, 2019
50% of Fiscal Year

Revenue Type	Budget	Projection	Year-to-Date Actual	Percent of Budget	Surplus / (Deficit)	Comments
Taxes						
General Property	4,999,835	4,999,835	4,812,000	96.2%	(187,835)	Collections through March.
Delinquent Property	30,000	30,000	8,155	27.2%	(21,845)	Collections through March.
Penalty & Interest	15,000	29,490	29,490	196.6%	14,490	Collections through March.
Mixed Beverage	20,000	26,351	6,588	32.9%	(13,412)	Quarterly collections through Q4 received.
Local Sales	450,000	450,000	188,280	41.8%	(261,720)	Collections through January received.
Street Maintenance	112,500	112,500	47,227	42.0%	(65,273)	Collections through January received.
Property Reduction	112,500	112,500	47,227	42.0%	(65,273)	Collections through January received.
Total Taxes	5,739,835	5,760,676	5,138,966		(600,869)	
Franchise Fees						
Time Warner Cable	62,000	62,000	16,667	26.9%	(45,333)	Quarterly fees received through Q4-18.
GVTC Cable/Telephone	72,000	72,000	18,530	25.7%	(53,470)	Quarterly fees received through Q4-18.
AT&T Cable/Telephone	21,000	21,000	5,236	24.9%	(15,764)	Quarterly fees received through Q4-18.
Miscellaneous	1,500	1,500	190	12.7%	(1,310)	Quarterly fees received through Q4-18.
City Public Service	330,000	370,000	125,465	38.0%	(204,535)	Quarterly fees received through Q4-18.
Pedernales Electric Company	41,000	41,000	9,487	23.1%	(31,513)	Quarterly fees received through Q4-18.
Grey Forest Utilities	10,500	10,500	3,801	36.2%	(6,699)	Quarterly fees received through Q4-18.
Garbage Regular	27,000	27,000	6,593	24.4%	(20,407)	Quarterly fees received through Q4-18.
Garbage Recycling	1,500	2,650	1,098	73.2%	(402)	Collections through February.
Total Franchise Fees	566,500	607,650	187,068		(379,432)	
Interest						
Bank/Investment Interest	63,500	89,654	65,118	102.5%	1,618	Interest estimates were conservatively budgeted.
Total Interest	63,500	89,654	65,118		1,618	
Permits						
New Residential Permits	200,200	200,200	92,787	46.3%	(107,413)	
New Commerical Permits	2,600	2,600	-	0.0%	(2,600)	
Remodeling/Additions	31,200	31,200	13,125	42.1%	(18,076)	
Other BC and Permits	26,000	26,000	10,367	39.9%	(15,633)	
Contractor Registration	10,000	10,000	4,500	45.0%	(5,500)	
Food/Health	2,700	3,925	3,925	145.4%	1,225	Due to an overall increase in food permits issued.
Total Permits Costs	272,700	273,925	124,703		(147,997)	
Animal Control						
Pet Licenses	1,500	1,500	960	64.0%	(540)	
Pet Impount/Quarantine	1,900	1,900	880	46.3%	(1,020)	
Total Animal Control	3,400	3,400	1,840		(1,560)	
Fines & Forfeitures						
Municipal Court Fines	120,000	120,000	71,417	59.5%	(48,583)	
Municipal Court Security	3,200	3,200	1,915	59.9%	(1,285)	
Municipal Court Technology	4,300	4,300	2,554	59.4%	(1,746)	
Municipal Court Efficiency	70	70	45	64.3%	(25)	
Total Fines & Forfeitures	127,570	127,570	75,931		(51,639)	
Fees & Services						
FORU Management	194,884	194,884	75,342	38.7%	(119,542)	
Special Fees	4,900	10,400	6,420	131.0%	1,520	Due to fee increases effective Jan 1.
FORMDD Management	26,750	26,750	26,750	100.0%	-	Annual management fee collected.
Credit Card Service Fee	3,500	4,600	2,539	72.5%	(961)	
Total Fees & Services	230,034	236,634	111,051		(118,983)	
MIscellaneous						
Miscellaneous	4,000	4,000	2,841	71.0%	(1,159)	Appraisal district refunds, Buyboard rebate, restitutions.
City Event Sponsorships	-	2,230	2,230	0.0%	2,230	State of the City sponsorships. Offsets expense overage
Sale of Assets	7,000	7,000	-	0.0%	(7,000)	Retired patrol car possibly being auctioned.
Donations/Grants	-	500	500	0.0%	500	TMCA training scholarship
School Guard Crossing Fund	7,400	7,400	2,896	39.1%	(4,504)	
Leose Proceeds	1,700	1,825	1,825	107.3%	125	
Police Seized Proceeds	-	396	396	0.0%	396	
Total Miscellaneous	20,100	23,350	10,688		(9,412)	
Transfers						
Capital Replacement	256,750	256,750	31,207	12.2%	(225,543)	Transferred from ERF for Grasshopper Mower and ATV.
Court Efficiency	-		-	0.0%	-	
Total Transfers	256,750	256,750	31,207		(225,543)	
Total Revenue	7,280,389	7,379,610	5,746,571	78.9%	(1,533,818)	

Mayor & Council Expenditures - 610
March 31, 2019
50% of Fiscal Year

	Expenditure Type	Budget	Projection	Year-to-Date Actual	Percent of Budget	Surplus / (Deficit)	Comments
	Supplies, Maintenance & Operations						
01-610-200	Supplies and Consumables	200	200	-	0%	200	
01-610-256	Committees - Other	1,000	1,000	-	0%	1,000	
01-610-257	Committee - Planning & Zoning	1,000	1,000	365	36%	636	
01-610-258	Committee - Board of Adj	1,000	1,000	-	0%	1,000	
01-610-259	Committee - Urban Wildlife	1,500	1,500	60	4%	1,440	
01-610-260	Donations & Grants	-	-	-	0%	-	
	Total Supplies, Maintenance & Operations Costs	4,700	4,700	425		4,275	
	Services						
01-610-302	Training/Seminars & Related Travel	3,000	3,000	-	0%	3,000	
01-610-303	Meetings and Related Travel	4,796	4,796	72	1%	4,724	
01-610-354	Public Relations	4,504	6,758	6,758	150%	(2,254)	State of City, higher attendance than budgeted. Overage offset by sponsorship revenue of $2,230.
	Total Services Costs	12,300	14,554	6,830		5,470	
	Total Departmental Budget	17,000	19,254	7,255	42.7%	9,745	

Administration - 611
March 31, 2019
50% of Fiscal Year

	Expenditure Type	Budget	Projection	Year-to-Date Actual	Percent of Budget	Surplus / (Deficit)	Comments
	Personnel						
01-611-101	Salaries	301,306	284,692	122,633	41%	178,673	Delay in hiring new FTE.
01-611-100	Overtime	-	-	-	0%	-	
01-611-102	Taxes - Social Security	18,681	17,651	6,839	37%	11,842	
01-611-103	Taxes - Medicare	4,369	4,128	1,916	44%	2,453	
01-611-104	Taxes SUTA/FUTA	675	675	-	0%	675	Paid quarterly.
01-611-105	Workmans' Compensation Insurance	1,356	791	791	58%	565	Annual premium paid.
01-611-106	Retirement	35,976	35,896	15,140	42%	20,836	
01-611-107	Health Insurance	30,690	30,616	10,417	34%	20,273	
01-611-108	Uniform Allowance	-	-	-	0%	-	
01-611-109	Car Allowance	7,200	7,200	3,323	46%	3,877	
01-611-110	Relocation Allowance	-	-	-	0%	-	
	Total Personnel Costs	400,253	381,649	161,059		239,194	
	Supplies, Maintenance & Operations						
01-611-200	Supplies and Consumables	550	550	52	9%	498	
01-611-201	Minor Equipment and Furniture	2,290	2,290	-	0%	2,290	
01-611-202	Fuel	200	200	70	35%	130	
01-611-203	Uniforms	150	150	-	0%	150	
01-611-204	Miscellaneous	200	200	-	0%	200	
	Total Supplies, Maintenance & Operations Costs	3,390	3,390	122		3,268	
	Services						
01-611-300	Professional Services	128,199	128,199	42,066	33%	86,133	
01-611-301	Dues/Subscriptions	3,580	3,580	3,450	96%	130	TCMA, TMCA, and ICMA annual dues paid.
01-611-302	Training/Seminars & Related Travel	18,443	18,443	1,909	10%	16,534	
01-611-303	Meetings and Related Travel	1,475	1,775	612	41%	863	
	Total Services Costs	151,697	151,997	48,037		103,660	
	Total Departmental Budget	555,340	537,036	209,218	37.7%	346,122	

City Secretary - 612
March 31, 2019
50% of Fiscal Year

	Expenditure Type	Budget	Projection	Year-to-Date Actual	Percent of Budget	Surplus / (Deficit)	Comments
	Personnel						
01-612-101	Salaries	129,390	114,437	42,172	33%	87,218	
01-612-100	Overtime	100	52	52	52%	48	
01-612-102	Taxes - Social Security	8,028	7,101	2,656	33%	5,372	
01-612-103	Taxes - Medicare	1,878	1,661	621	33%	1,256	
01-612-104	Taxes SUTA/FUTA	675	675	-	0%	675	Paid quarterly.
01-612-105	Workmans' Compensation Insurance	583	337	337	58%	245	Annual premium paid.
01-612-106	Retirement	15,461	15,389	5,080	33%	10,381	
01-612-107	Health Insurance	27,397	27,330	8,211	30%	19,186	
	Total Personnel Costs	183,513	166,984	59,130		124,382	
	Supplies, Maintenance & Operations						
01-612-200	Supplies and Consumables	1,000	1,000	475	48%	525	
01-612-201	Minor Equipment and Furniture	2,000	2,000	-	0%	2,000	
01-612-202	Fuel	-	-	-	0%	-	
01-612-203	Uniforms	200	200	-	0%	200	
01-612-204	Miscellaneous	250	250	23	9%	227	
	Total Supplies, Maintenance & Operations Costs	3,450	3,450	499		2,951	
	Services						
01-612-300	Professional Services	7,000	7,000	2,215	32%	4,786	
01-612-301	Dues/Subscriptions	2,940	2,940	2,306	78%	634	Annual TML, AACOG, and TMCA dues paid.
01-612-302	Training/Seminars & Related Travel	3,555	3,555	1,677	47%	1,878	
01-612-303	Meetings and Related Travel	1,676	1,676	64	4%	1,612	
01-612-350	Elections	19,300	5,800	1,028	5%	18,272	Projected to be under budget due to no additional elections.
01-612-357	Recording/Reporting/History	3,000	3,000	547	18%	2,453	
	Total Services Costs	37,471	23,971	7,836		29,635	
	Total Departmental Budget	224,434	194,405	67,465	30.1%	156,968	

HR & Communications - 613
March 31, 2019
50% of Fiscal Year

	Expenditure Type	Budget	Projection	Year-to-Date Actual	Percent of Budget	Surplus / (Deficit)	Comments
	Personnel						
01-613-101	Salaries	79,776	66,684	17,431	22%	62,345	HR Dir. vacancy and budgeted new hire not yet hired.
01-613-100	Overtime	-	-	-	0%	-	
01-613-102	Taxes - Social Security	5,473	4,661	1,216	22%	4,257	
01-613-103	Taxes - Medicare	1,280	1,090	284	22%	996	
01-613-104	Taxes SUTA/FUTA	450	450	-	0%	450	Paid quarterly.
01-613-105	Workmans' Compensation Insurance	397	230	230	58%	167	Annual premium paid.
01-613-106	Retirement	10,540	10,477	2,110	20%	8,430	
01-613-107	Health Insurance	15,056	14,997	1,896	13%	13,160	
01-613-108	Uniform Allowance	-	-	-	0%	-	
01-613-109	Car Allowance	-	-	-	0%	-	
01-613-110	Relocation Allowance	-	-	-	0%	-	
	Total Personnel Costs	112,972	98,590	23,167		89,805	
	Supplies, Maintenance & Operations						
01-613-200	Supplies and Consumables	1,118	1,118	177	16%	941	
01-613-201	Minor Equipment and Furniture	2,000	2,000	-	0%	2,000	
01-613-202	Fuel	-	-	-	0%	-	
01-613-203	Uniforms	100	100	-	0%	100	
01-613-204	Miscellaneous	-	-	-	0%	-	
	Total Supplies, Maintenance & Operations Costs	3,218	3,218	177		3,041	
	Services						
01-613-300	Professional Services	13,000	12,927	7,927	61%	5,073	HR Director contract hours.
01-613-301	Dues/Subscriptions	275	275	75	27%	200	
01-613-302	Training/Seminars & Related Travel	14,025	14,025	7,824	56%	6,201	Strategic Planning Expenses.
01-613-303	Meetings and Related Travel	-	-	-	0%	-	
01-613-354	Public Relations	10,000	10,000	(26)	0%	10,026	Received a credit on City Celebration purchases from credit card.
01-613-355	Employee Appreciation	4,750	4,750	3,568	75%	1,182	Holiday Party expenses.
01-613-356	Employment Costs	1,600	1,950	766	48%	834	
	Total Services Costs	43,650	43,927	20,135		23,515	
	Total Departmental Budget	159,840	145,735	43,478	27.2%	116,361	

Finance - 614
March 31, 2019
50% of Fiscal Year

	Expenditure Type	Budget	Projection	Year-to-Date Actual	Percent of Budget	Surplus / (Deficit)	Comments
	Personnel						
01-614-101	Salaries	200,964	168,725	56,546	28%	144,418	Budgeted new hires not yet hired.
01-614-100	Overtime	166	166	21	13%	144	
01-614-102	Taxes - Social Security	12,470	10,471	3,698	30%	8,772	Budgeted new hires not yet hired.
01-614-103	Taxes - Medicare	2,916	2,449	865	30%	2,052	Budgeted new hires not yet hired.
01-614-104	Taxes SUTA/FUTA	675	675	-	0%	675	Paid quarterly.
01-614-105	Workmans' Compensation Insurance	905	524	524	58%	381	Annual premium paid.
01-614-106	Retirement	24,015	23,860	6,799	28%	17,216	Budgeted new hires not yet hired.
01-614-107	Health Insurance	21,336	21,191	4,207	20%	17,128	Budgeted new hires not yet hired.
01-614-108	Uniform Allowance	-	-	-	0%	-	
01-614-109	Car Allowance	-	-	-	0%	-	
01-614-110	Relocation Allowance	-	-	-	0%	-	
	Total Personnel Costs	263,447	228,060	72,661		190,786	
	Supplies, Maintenance & Operations						
01-614-200	Supplies and Consumables	1,027	1,027	319	31%	708	
01-614-201	Minor Equipment and Furniture	3,520	3,520	-	0%	3,520	
01-614-202	Fuel	-	-	-	0%	-	
01-614-203	Uniforms	-	-	-	0%	-	
01-614-204	Miscellaneous	-	-	-	0%	-	
	Total Supplies, Maintenance & Operations Costs	4,547	4,547	319		4,228	
	Services						
01-614-300	Professional Services	109,845	113,845	47,926	44%	61,919	
01-614-301	Dues/Subscriptions	403	803	318	79%	85	Annual GFOA membership paid.
01-614-302	Training/Seminars & Related Travel	6,200	5,700	844	14%	5,356	
01-614-303	Meetings and Related Travel	-	-	-	0%	-	
	Total Services Costs	116,448	120,348	49,087		67,361	
	Total Departmental Budget	384,442	352,955	122,067	31.8%	262,375	

Municipal Court - 620
March 31, 2019
50% of Fiscal Year

	Expenditure Type	Budget	Projection	Year-to-Date Actual	Percent of Budget	Surplus / (Deficit)	Comments
	Personnel						
01-620-101	Salaries	97,552	97,552	40,517	42%	57,035	
01-620-100	Overtime	440	440	-	0%	440	
01-620-102	Taxes - Social Security	6,076	6,076	2,702	44%	3,374	
01-620-103	Taxes - Medicare	1,421	1,421	632	44%	789	
01-620-104	Taxes SUTA/FUTA	450	450	-	0%	450	Paid quarterly.
01-620-105	Workmans' Compensation Insurance	441	326	326	74%	115	Annual premium paid.
01-620-106	Retirement	11,700	11,700	4,867	42%	6,833	
01-620-107	Health Insurance	16,911	16,911	5,558	33%	11,353	
01-620-108	Uniform Allowance	-	-	-	0%	-	
01-620-109	Car Allowance	-	-	-	0%	-	
01-620-110	Relocation Allowance	-	-	-	0%	-	
	Total Personnel Costs	134,991	134,876	54,601		80,390	
	Supplies, Maintenance & Operations						
01-620-200	Supplies and Consumables	2,000	2,000	1,088	54%	912	
01-620-201	Minor Equipment and Furniture	-	-	-	0%	-	
01-620-202	Fuel	-	-	-	0%	-	
01-620-203	Uniforms	100	100	-	0%	100	
01-620-204	Miscellaneous	100	100	-	0%	100	
	Total Supplies, Maintenance & Operations Costs	2,200	2,200	1,088		1,112	
	Services						
01-620-300	Professional Services	61,000	33,000	8,836	14%	52,164	
01-620-301	Dues/Subscriptions	400	400	190	47%	210	
01-620-302	Training/Seminars & Related Travel	2,000	2,000	523	26%	1,477	
01-620-303	Meetings and Related Travel	-	-	-	0%	-	
	Total Services Costs	63,400	35,400	9,549		53,851	
	Total Departmental Budget	200,591	172,476	65,237	32.5%	135,353	

Public Safety/Emergency - 630
March 31, 2019
50% of Fiscal Year

	Expenditure Type	Budget	Projection	Year-to-Date Actual	Percent of Budget	Surplus / (Deficit)	Comments
	Personnel						
01-630-101	Salaries	1,559,138	1,509,312	686,321	44%	872,817	
01-630-100	Overtime	10,246	12,794	12,794	125%	(2,547)	Overtime was utilized because dep't was under-staffed.
01-630-102	Taxes - Social Security	97,302	92,291	46,175	47%	51,127	
01-630-103	Taxes - Medicare	22,756	21,584	10,799	47%	11,957	
01-630-104	Taxes SUTA/FUTA	6,300	6,300	-	0%	6,300	Paid quarterly.
01-630-105	Workmans' Compensation Insurance	69,418	41,100	41,100	59%	28,318	Annual premium paid.
01-630-106	Retirement	187,385	182,540	84,029	45%	103,356	
01-630-107	Health Insurance	238,031	234,747	96,707	41%	141,324	
01-630-108	Uniform Allowance	19,200	19,200	-	0%	19,200	
01-630-109	Car Allowance	-	-	-	0%	-	
01-630-110	Relocation Allowance	-	-	-	0%	-	
	Total Personnel Costs	2,209,776	2,119,868	977,924		1,231,852	
	Supplies, Maintenance & Operations						
01-630-200	Supplies and Consumables	3,100	3,100	2,828	91%	272	Business cards and various supplies.
01-630-201	Minor Equipment and Furniture	70,600	70,600	7,285	10%	63,315	Budgeted radio equipment, new vehicle equipment, weapons, and safe for K9 aides has not been purchased yet.
01-630-202	Fuel	30,000	30,000	16,982	57%	13,018	
01-630-203	Uniforms	12,025	12,025	3,995	33%	8,030	
01-630-204	Miscellaneous	2,000	2,000	1,166	58%	834	Defib pack and cost of exchanging iPads in new lease.
01-630-250	Vehicle Maintenance/Repairs	20,000	20,000	5,615	28%	14,385	
	Total Supplies, Maintenance & Operations Costs	137,725	137,725	37,871		99,854	
	Services						
01-630-300	Professional Services	509,816	509,816	312,212	61%	197,603	Paid annual Code Red, 1 quarter of Dispatch and two quarters of Fire Dep't.
01-630-301	Dues/Subscriptions	4,100	4,100	2,828	69%	1,272	Paid annual Leads Online and TCLEDS subscriptions.
01-630-302	Training/Seminars & Related Travel	14,000	14,000	1,883	13%	12,118	
01-630-303	Meetings and Related Travel	2,000	2,000	-	0%	2,000	
01-630-351	Investigations	7,000	7,000	4,851	69%	2,149	Number of evidence collections higher than anticipated.
01-630-352	Leose Training	7,600	7,600	-	0%	7,600	
01-630-353	Asset Forfeiture	-	-	-	0%	-	
01-630-354	Public Relations	6,000	6,000	40	1%	5,960	
	Total Services Costs	550,516	550,516	321,814		228,702	
	Capital Outlay						
01-630-800	Land/Land Improvement	-	-	-	0%	-	
01-630-801	Building/Building Improvement	-	-	-	0%	-	
01-630-802	Infrastructure	-	-	-	0%	-	
01-630-803	Furniture, Fixtures, Equipment & Vehicles	74,100	74,100	-	0%	74,100	See Note A
	Total Capital Outlay Costs	74,100	74,100	-		74,100	
	Total Departmental Budget	2,972,117	2,882,208	1,337,609	45.0%	1,634,508	

Note A:	Budgeted	Actual	Surplus / (Deficit)	Notes
Police Vehicle	31,000	-	31,000	
Police Vehicle	31,000	-	31,000	
Vehicle camera systems	10,600	-	10,600	
Ipad for new officer	750	-	750	
Ipad for new officer	750	-	750	
Total Budgeted Purchases	74,100	-	74,100	

Maintenance - 640
March 31, 2019
50% of Fiscal Year

	Expenditure Type	Budget	Projection	Year-to-Date Actual	Percent of Budget	Surplus / (Deficit)	Comments
	Personnel						
01-640-101	Salaries	257,876	253,839	103,827	40%	154,049	
01-640-100	Overtime	955	1,555	502	53%	453	
01-640-102	Taxes - Social Security	16,048	15,797	7,115	44%	8,933	
01-640-103	Taxes - Medicare	3,753	3,695	1,664	44%	2,089	
01-640-104	Taxes SUTA/FUTA	1,575	1,575	-	0%	1,575	Paid quarterly.
01-640-105	Workmans' Compensation Insurance	22,956	14,584	14,584	64%	8,372	Annual premium paid.
01-640-106	Retirement	30,904	30,885	12,540	41%	18,364	
01-640-107	Health Insurance	50,667	50,436	23,899	47%	26,768	
01-640-108	Uniform Allowance	-	-	-	0%	-	
01-640-109	Car Allowance	-	-	-	0%	-	
01-640-110	Relocation Allowance	-	-	-	0%	-	
	Total Personnel Costs	384,734	372,365	164,131		220,603	
	Supplies, Maintenance & Operations						
01-640-200	Supplies and Consumables	3,500	3,500	855	24%	2,645	
01-640-201	Minor Equipment and Furniture	13,560	13,560	2,458	18%	11,102	
01-640-202	Fuel	10,200	10,200	3,979	39%	6,221	
01-640-203	Uniforms	7,359	7,359	2,523	34%	4,836	
01-640-204	Miscellaneous	700	700	-	0%	700	
01-640-250	Vehicle Maintenance/Repairs	17,850	17,850	1,914	11%	15,936	
01-640-251	Equipment Maintenance/Repairs	6,580	6,580	685	10%	5,895	
01-640-252	Building Maintenance/Repairs	14,500	14,500	5,696	39%	8,804	
01-640-253	Landscaping & Greenspace Maintenance	1,000	1,000	643	64%	357	
01-640-254	Street Maintenance	80,000	-	-	0%	80,000	Projection reflects anticipated movement of this expense to the Roadway Bond Project.
01-640-255	Drainage Work	24,000	24,000	(4)	0%	24,004	
	Total Supplies, Maintenance & Operations Costs	179,249	99,249	18,749		160,500	
	Services						
01-640-300	Professional Services	-	-	-	0%	-	
01-640-301	Dues/Subscriptions	600	600	-	0%	600	
01-640-302	Training/Seminars & Related Travel	8,541	8,541	1,626	19%	6,915	
01-640-303	Meetings and Related Travel	750	750	10	1%	740	
	Total Services Costs	9,891	9,891	1,636		8,255	
	Capital Outlay						
01-640-800	Land/Land Improvement	-	-	-	0%	-	
01-640-801	Building/Building Improvement	-	-	-	0%	-	
01-640-802	Infrastructure	-	-	-	0%	-	
01-640-803	Furniture, Fixtures, Equipment & Vehicles	198,750	213,750	31,207	16%	167,543	See Note A.
	Total Capital Outlay Costs	198,750	213,750	31,207		167,543	
	Total Departmental Budget	772,624	695,255	215,722	27.9%	556,902	

Note A:	Budgeted	Actual	Surplus / (Deficit)	Notes
Kubota Tractor	22,500		22,500	
Grasshopper Mower	12,750	12,686	64	
Towable manlift trailer	9,000	-	9,000	Will not purchase trailer to cover deficit for ATV
Atlas Crew ATV	9,500	18,520	(9,020)	Deficit covered by trailer.
Public Safety Generator *	75,000			* Purchase approved by FY 17-18 adopted budget adjustment ordinance
Crack Seal Machine *	70,000		70,000	* Purchase approved by FY 17-18 adopted budget adjustment ordinance
Total Budgeted Purchases	198,750	31,207	92,543	

Building Codes & Permits - 641
March 31, 2019
50% of Fiscal Year

	Expenditure Type	Budget	Projection	Year-to-Date Actual	Percent of Budget	Surplus / (Deficit)	Comments
	Personnel						
01-641-101	Salaries	167,727	167,727	74,575	44%	93,152	
01-641-100	Overtime	171	171	-	0%	171	
01-641-102	Taxes - Social Security	10,410	10,410	4,871	47%	5,538	
01-641-103	Taxes - Medicare	2,435	2,435	1,139	47%	1,295	
01-641-104	Taxes SUTA/FUTA	675	675	-	0%	675	Paid quarterly.
01-641-105	Workmans' Compensation Insurance	1,512	915	915	61%	597	Annual premium paid.
01-641-106	Retirement	20,047	20,047	8,967	45%	11,080	
01-641-107	Health Insurance	24,337	24,337	11,308	46%	13,029	
01-641-108	Uniform Allowance	-	-	-	0%	-	
01-641-109	Car Allowance	-	-	-	0%	-	
01-641-110	Relocation Allowance	-	-	-	0%	-	
	Total Personnel Costs	227,313	226,716	101,777		125,536	
	Supplies, Maintenance & Operations						
01-641-200	Supplies and Consumables	600	600	384	64%	216	
01-641-201	Minor Equipment and Furniture	1,180	1,180	1,088	92%	92	Purchased budgeted code books.
01-641-202	Fuel	1,300	1,300	559	43%	741	
01-641-203	Uniforms	280	280	40	14%	240	
01-641-204	Miscellaneous	150	150	84	56%	67	Health and fire inspection forms.
	Total Supplies, Maintenance & Operations Costs	3,510	3,510	2,155		1,355	
	Services						
01-641-300	Professional Services	9,200	9,380	5,630	61%	3,570	Paid bi-annual Health Insp. and 1st quarter Fire Insp.
01-641-301	Dues/Subscriptions	290	265	265	91%	25	Paid annual ICC dues and BOAT membership.
01-641-302	Training/Seminars & Related Travel	3,555	3,555	512	14%	3,043	
01-641-303	Meetings and Related Travel	200	200	-	0%	200	
	Total Services Costs	13,245	13,400	6,407		6,838	
	Total Departmental Budget	244,068	243,626	110,338	45.2%	133,730	

Engineering & Planning - 642
March 31, 2019
50% of Fiscal Year

	Expenditure Type	Budget	Projection	Year-to-Date Actual	Percent of Budget	Surplus / (Deficit)	Comments
	Personnel						
01-642-101	Salaries	208,786	199,938	86,010	41%	122,776	Delay in hiring new FTE.
01-642-100	Overtime	-	-	-	0%	-	
01-642-102	Taxes - Social Security	12,945	12,396	5,200	40%	7,745	
01-642-103	Taxes - Medicare	3,027	2,899	1,216	40%	1,811	
01-642-104	Taxes SUTA/FUTA	788	788	-	0%	788	Paid quarterly.
01-642-105	Workmans' Compensation Insurance	2,380	1,420	1,420	60%	961	Annual premium paid.
01-642-106	Retirement	24,929	24,887	10,336	41%	14,593	
01-642-107	Health Insurance	31,973	31,883	11,765	37%	20,208	
01-642-108	Uniform Allowance	-	-	-	0%	-	
01-642-109	Car Allowance	-	-	-	0%	-	
01-642-110	Relocation Allowance	-	-	-	0%	-	
	Total Personnel Costs	284,828	274,210	115,947		168,881	
	Supplies, Maintenance & Operations						
01-642-200	Supplies and Consumables	4,654	4,654	667	14%	3,987	
01-642-201	Minor Equipment and Furniture	2,786	2,786	1,161	42%	1,625	
01-642-202	Fuel	1,859	1,859	354	19%	1,505	
01-642-203	Uniforms	815	815	258	32%	557	
01-642-204	Miscellaneous	200	200	-	0%	200	
01-642-254	Street Maintenance	347,711	-	-	0%	347,711	Projection reflects anticipated movement of this expense to the Roadway Bond Project.
	Total Supplies, Maintenance & Operations Costs	358,025	10,314	2,440		355,585	
	Services						
01-642-300	Professional Services	120,000	-	-	0%	120,000	Projection reflects anticipated movement of this expense to the CIP Fund.
01-642-301	Dues/Subscriptions	363	763	260	72%	103	Paid annual TCEQ Stormwater Permit.
01-642-302	Training/Seminars & Related Travel	8,138	8,138	1,035	13%	7,103	
01-642-303	Meetings and Related Travel	500	500	109	22%	391	
	Total Services Costs	129,001	9,401	1,404		127,596	
	Total Departmental Budget	771,854	293,924	119,791	15.5%	652,062	

Non-Departmental - 690
March 31, 2019
50% of Fiscal Year

	Expenditure Type	Budget	Projection	Year-to-Date Actual	Percent of Budget	Surplus / (Deficit)	Comments
	Supplies, Maintenance & Operations						
01-690-200	Supplies and Consumables	6,000	6,000	2,497	42%	3,503	
01-690-204	Miscellaneous	-	-	-	0%	-	
	Total Supplies, Maintenance & Operations Costs	6,000	6,000	2,497		3,503	
	Shared Services						
01-690-700	Facility Contracts & Services	28,839	36,903	18,012	62%	10,827	Paid annual elevator maintenance contract $3,562.
01-690-701	Tech/Internet/Software Maintenance	192,810	192,810	100,409	52%	92,401	Paid annual IWORQ, ArcGIS, and DIR Data Services.
01-690-702	Postage	7,500	7,500	1,340	18%	6,160	
01-690-703	General Liability Insurance	51,000	43,586	49,586	97%	1,414	Annual premium paid.
01-690-704	Electricity	32,700	32,700	14,268	44%	18,432	
01-690-705	Phone/Cable/Alarms	24,743	20,743	11,198	45%	13,545	
	Total Shared Services Costs	337,592	334,242	194,813		142,779	
	Capital Outlay						
01-690-803	Furniture, Fixtures, Equipment & Vehicles	12,750	12,750	-	0%	12,750	Delay in purchasing new furniture due to City Hall revamp.
01-690-804	Transfer to Intergov Fund 06	-	-	-	0%	-	
01-690-805	Transfer to Cap Improv Fund 02	310,000	857,711	310,000	100%	-	Projection reflects anticipated movement of Street Maintenance expense and Stormwater Utility study to the CIP Fund.
01-690-806	Transfer to GF Veh/Equip F 31	160,503	160,503	160,503	100%	-	
01-690-810	Fund Balance	151,235	151,235	151,235	100%	-	
	Total Capital Outlay Costs	634,488	1,182,199	621,738		12,750	
	Total Departmental Budget	978,080	1,522,441	819,048	83.7%	159,032	

Capital Improvement Fund
March 31, 2019
50% of Fiscal Year

		Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
	Revenues:						
02-400-980	Transfer from Fund Balance	38,149	38,149	38,149	100%	-	
02-400-986	Transfer from General Fund	310,000	857,711	310,000	100%	-	Budget does not reflect anticipated budget adjustment moving Street Maintenance & Stormwater Utility Study expense to CIP Fund.
	Total Revenue	348,149	895,860	348,149		-	
	Professional and Contractual Services						
02-501-561	Master Land Use Plan	60,000	60,000	45,000	75%	15,000	
02-501-563	Master Drainage Plan	-	6,754	6,754	0%	(6,754)	Oct-Nov invoice.
02-501-567	MS4 and SSO Permitting	-	7,884	7,884	0%	(7,884)	Oct-Nov invoice.
	Total Professional and Contractual Services Costs	60,000	74,638	59,638		362	
	Capital Improvement						
02-509-301	Bldg/Bldg Improvement	288,149	288,149	16,950	6%	271,199	
	Total Capital Improvement Costs	288,149	288,149	16,950		271,199	
	Total Expenditures	348,149	362,787	76,588	22.0%	271,561	
	Revenue Over / (Under) Expenditures	-	533,073	271,561			

Street Bond Debt Service Fund
March 31, 2019
50% of Fiscal Year

		Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
	Revenues:						
06-400-110	General Property-I & S	552,409	552,409	526,612	95%	25,797	Collections through March.
06-400-111	Delinquent Property	3,000	3,000	1,080	36%	1,920	Collections through March.
06-400-112	Penalty & Interest	1,500	3,256	3,256	217%	(1,756)	Collections through March.
06-400-310	Interest Income on Investments	1,000	1,000	908	91%	92	
	Total Revenue	557,909	559,665	531,856		26,053	
	Expenditures:						
06-501-700	Bond Principal	435,000	435,000	435,000	100%	-	
06-501-702	Bond Interest Payable	117,009	117,009	59,864	51%	57,145	Next payment due in August.
06-501-703	Bond Agent Fees	400	400	200	50%	200	Next payment due in August.
06-501-704	Transfer to Fund Balance	5,500	5,500	-		5,500	
	Total Expenditures	557,909	557,909	495,064	88.7%	62,845	
	Revenue Over / (Under) Expenditures	-	1,756	36,792			

Bond Capital Fund
March 31, 2019
50% of Fiscal Year

		Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
	Revenues:						
07-400-310	Bank/Investment Interest	-	6,000	5,019	0%	(5,019)	Interest earned on bank balance.
07-400-980	Fund Balance Transfer	7,000	7,000	7,000	100%	-	
	Total Revenue	7,000	13,000	12,019		(5,019)	
	Expenditures:						
07-501-502	Professional Services	-	-	-	0%	-	
07-501-552	Construction Costs	7,000	462,344	60,544	865%	(53,544)	Budget does not reflect anticipated budget adjustment moving Street Maintenance expense to Bond Capital Fund.
	Total Expenditures	7,000	462,344	60,544		(53,544)	
	Revenue Over / (Under) Expenditures	-	(449,344)	(48,525)			

Street Bond Program Amortization of Bond Proceeds

		Actual 2014-15	Actual 2015-16	Actual 2016-17	Actual 2017-18	PROJECTION 2018-19	Cumulative 5-year total
	Revenues:						
07-400-970	Bond Proceeds	7,000,000	-	-	-	-	7,000,000
07-400-971	Bond Premium	100,090	-	-	-	-	100,090
07-400-900	Miscellaneous	90	-	-	-	-	90
07-400-310	Interest Income on Investments	17,250	19,126	30,437	19,033	6,000	91,846
07-400-980	Transfer	-	-	-	-	-	-
	Total Revenue	7,117,430	19,126	30,437	19,033	6,000	7,192,026
	Expenditures:						
07-501-310	Bond Issuance Fees	100,090	-	-	-		100,090
07-501-502	Professional Services	98,147	685,378	172,794	36,253	-	992,572
07-509-300	Land/Land Improvement	-	-	17,000	-	-	17,000
07-501-552	Construction Costs	-	-	3,773,714	1,846,305	462,344	6,082,363
	Total Expenditures	198,237	685,378	3,963,508	1,882,558	462,344	7,192,025
	Net Budget	6,919,193	(666,252)	(3,933,071)	(1,863,525)	(456,344)	0

Equipment and Vehicle Replacement
March 31, 2019
50% of Fiscal Year

		Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
	Revenues:						
31-400-386	Transfer from General Fund	160,503	160,503	160,503	100%	-	
31-400-304	Transfer from Capital Improvement Fund	-	-	-	0%	-	
31-400-387	Transfer from other General Fund Departments	-	-	-	0%	-	
31-400-388	Transfer from Fund Balance	152,000	152,000	152,000	100%	-	
31-400-170	Interest Income on Investments	-	-	-	0%	-	
	Total Revenue	312,503	312,503	312,503		-	
	Transfers						
31-500-123	Transfer to General Fund for Purchases	263,750	263,750	31,207	12%	232,543	See Note A.
31-500-990	Transfer to Fund Balance	48,753	48,753	48,753	100%	-	
	Total Transfers Costs	312,503	312,503	79,960		232,543	
	Total Expenditures	312,503	312,503	79,960		232,543	
	Revenue Over / (Under) Expenditures	-	-	232,543			

Note A:

Budgeted Item	Department	Budgeted	Actual	Surplus/ (Deficit)
Police Vehicle	Public Safety	29,000		29,000
Police Vehicle	Public Safety	29,000		29,000
Kubota Tractor	Maintenance	22,500		22,500
Grasshopper Mower	Maintenance	12,750	12,686	64
Towable manlift trailer	Maintenance	9,000	-	9,000
Atlas Crew ATV	Maintenance	9,500	18,520	(9,020)
Chip seal of parking area	Maintenance	7,000		7,000
Public Safety Building Generator	Maintenance	75,000		75,000
Crack Seal Machine	Maintenance	70,000	-	70,000
Total Budgeted Purchases		263,750	31,207	232,543

Utility Fund Year-to-Date Summary
March 31, 2019
50% of Fiscal Year

	Enterprise Fund Total Budget	Water Year-to-Date	Wastewater Year-to-Date	Water CIP Year-to-Date	Wastewater CIP Year-to-Date	Equipment Repl Year-to-Date	Enterprise Fund Surplus / (Deficit)
Utility Revenues	4,868,669	1,521,101	556,371	-	-	-	(2,791,197)
Utility Operating Expenses							
Personnel	1,329,218	304,055	243,187	-	-	-	781,976
Supplies, Maintenance & Operations	2,397,449	757,611	352,167	-	-	-	1,287,672
Services	48,243	33,139	882	-	-	-	14,222
Total Utility Operating Expenses	3,774,909	1,094,805	596,235	-	-	-	2,083,870
Operating Income/(Loss)	1,093,760	426,296	(39,864)	-	-	-	(4,875,067)
Capital Outlay	1,788,075	2,713	187,618	19,903	191,535	-	1,386,306
Lease Interest Expense	98,487	42,251	8,048	-	-	-	48,189
Transfers & Non-Cash	(657,994)	271,726	(214,257)	-	-	(78,846)	(636,617)
Net Income / (Loss)	(134,809)	109,607	(21,273)	(19,903)	(191,535)	78,846	90,552

Water Utility Fund Summary
March 31, 2019
50% of Fiscal Year

	Budget	Year-to-Date Actual	Percent of Budget	Budget Balance	
Water Revenues	3,804,008	1,521,101	40.0%	2,282,907	
Water Operating Expenses					
Personnel	717,398	304,055	42.4%	413,343	
Supplies, Maintenance & Operations	1,734,543	757,611	43.7%	976,933	
Services	47,081	33,139	70.4%	13,942	
Total Water Operating Expenses	2,499,022	1,094,805		1,404,217	
Operating Income	1,304,986	426,296		878,689	
Capital Outlay	1,015,038	22,615	2.2%	992,422	Budgeted capital not purchased yet; see Note A.
Lease Interest Expense	82,729	42,251	51.1%	40,479	
Transfers & Non-Cash	(280,334)	271,726	-96.9%	(552,060)	
Net Income/(Loss)	487,553	89,704	18.4%	397,848	

Note A:	**Budgeted**	Actual	Surplus / (Deficit)
Elevated Storage Tank	247,000	125	246,875
Utility Rate Analysis	200,000		200,000
Impact Fee Analysis	25,000		25,000
Fix Exposed Water Line	400,000		400,000
Master Water/Wastewater Plan		19,777	(19,777)
New truck	40,000		40,000
SCADA program	80,000		80,000
Replacement generators	20,000		20,000
Heavy duty trailers	3,038	2,713	325
Total budgeted purchases	1,015,038	22,615	992,423

Water Utility Fund Revenue
March 31, 2019
50% of Fiscal Year

		Budget	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
	Water Revenues					
05-401-110	Water Revenue Residential	2,766,817	948,165	34.27%	1,818,652	
05-401-112	Water Debt Service	297,785	140,578	47.21%	157,207	
05-401-113	Water Capital	237,082	119,826	50.54%	117,256	
05-401-120	Water Revenue Commercial	135,475	78,474	57.93%	57,001	
05-401-125	Water Contract Commercial	158,268	79,156	50.01%	79,112	
05-401-130	Water Revenue Non Potable	10,960	6,313	57.60%	4,647	
05-401-140	Water Service Connect Fees	34,810	15,940	45.79%	18,870	
05-401-150	Water Penalties	28,440	15,914	55.96%	12,526	
05-401-160	Water Impact Fees	83,640	79,435	94.97%	4,205	All Impact Fees revenue posts in this line and not broken out by subdivision.
05-401-161	Water Impact Fee-Stone Creek	9,340	-	0.00%	9,340	
05-401-162	Water Impact Fee-S Bar Ranch	12,710	-	0.00%	12,710	
05-401-163	Water Impact Fee-Oak Bend	-	-	0.00%	-	
05-401-164	Water Impact Fee-Enclave	1,600	-	0.00%	1,600	
05-401-170	Water Interest Income	16,000	29,440	184.00%	(13,440)	
05-401-180	Water-Bad Debts	(3,000)	(2)	0.06%	(2,998)	
05-401-194	Misc./Special Requests	3,710	-	0.00%	3,710	
05-401-196	Third Party Reimbursement	-	2,543	0.00%	(2,543)	New fees charging third party for damages to City property.
05-401-197	Permits/Variances	370	150	40.54%	220	
	Total Water Revenues	3,804,008	1,521,101		2,282,907	

Water Utility Fund Operating Expense
March 31, 2019
50% of Fiscal Year

		Budget	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
	Operating Expenses					
05-501-101	Service Salaries	272,713	109,636	40.20%	163,077	Delay in hiring new FTE.
05-501-100	Service Overtime	1,929	3,263	169.12%	(1,334)	Budget was a conservative estimate of anticipated overtime.
05-501-102	Service Taxes - FICA	18,093	7,191	39.74%	10,902	
05-501-103	Service Taxes - MEDICARE	4,231	1,682	39.74%	2,550	
05-501-104	Service Workers' Comp	16,663	9,959	59.77%	6,704	Annual premium paid; did not budget 20% fund discount.
05-501-105	Service Texas Workforce Commission	1,490	-	0.00%	1,490	Paid quarterly.
05-501-106	Service Retirement	34,843	13,574	38.96%	21,269	
05-501-107	Service Insurance	53,301	25,366	47.59%	27,935	
05-501-201	Administration Salaries	233,679	99,131	42.42%	134,549	
05-501-200	Administration Overtime	152	37	24.28%	115	
05-501-202	Administration Taxes - FICA	14,498	6,375	43.97%	8,123	
05-501-203	Administration Taxes - MEDICARE	3,391	1,491	43.98%	1,900	
05-501-204	Administration Workers' Comp	1,052	1,052	100.00%	-	Annual premium paid.
05-501-205	Administration Texas Workforce Commissic	911	28	3.12%	883	Paid quarterly.
05-501-206	Administration Retirement	27,919	11,921	42.70%	15,998	
05-501-207	Administration Insurance	32,532	13,349	41.03%	19,183	
05-501-108	Uniforms	5,953	3,016	50.66%	2,937	
05-501-111	Power	126,050	28,459	22.58%	97,591	
05-501-112	Maintenance of Plants/Lines	135,140	41,797	30.93%	93,343	
05-501-113	Cost of Meters	-	-	0.00%	-	
05-501-114	Analysis Fees	5,750	2,438	42.39%	3,312	
05-501-115	Chemicals	5,090	817	16.04%	4,273	
05-501-116	City Management Fee	153,576	54,662	35.59%	98,914	
05-501-117	Equipment Maintenance	4,110	1,149	27.95%	2,961	Backhoe repairs $1,115.
05-501-118	Equipment Gas & Oil	11,010	5,965	54.18%	5,045	Refilled propane tanks at water plant.
05-501-121	GBRA Water Fees	1,097,699	501,549	45.69%	596,150	
05-501-122	Equipment Lease	690	-	0.00%	690	
05-501-123	Tools & Minor Equipment	18,663	10,864	58.21%	7,799	Saw $3,658, Trailers $2,010, and miscellaneous tools.
05-501-124	Training	10,250	6,911	67.42%	3,339	
05-501-125	Utilities & Radio	19,389	9,297	47.95%	10,092	2nd quarterly payment for dispatch paid.
05-501-126	Signal & Telemetry	162	81	50.00%	81	
05-501-127	Water Building Maintenance	10,000	4,996	49.96%	5,004	
05-501-128	Supplies & Consumables	1,340	653	48.73%	687	
05-501-129	Vehicle Maintenance/Repair	10,450	3,699	35.40%	6,751	
05-501-150	Capital	543,038	2,713	0.50%	540,325	
05-501-180	Water Inventory Adjustment	-	-	0.00%	-	
05-501-208	Utilities & Telephone	5,527	2,455	44.42%	3,072	
05-501-209	Dues & Publications	1,102	1,033	93.71%	69	Annual memberships paid.
05-501-210	Water Professional Services	47,081	33,139	70.39%	13,942	
05-501-211	Permit & Licenses	8,461	7,412	87.60%	1,049	TCEQ annual fee paid.
05-501-212	General Libility Insurance	12,320	11,917	96.73%	403	Annual premium paid.
05-501-213	Office Supplies	5,814	2,585	44.45%	3,229	
05-501-214	Travel & Meetings	7,750	2,204	28.43%	5,546	
05-501-215	Software & Computer	56,627	43,598	76.99%	13,030	Annual Incode paid.
05-501-217	Recording/Reporting	100	56	56.00%	44	
05-501-218	Postage	850	152	17.88%	698	
05-501-219	Building/Equip Maintenance	1,100	474	43.10%	626	
05-501-220	Conservation Ed & Newsletter	250	-	0.00%	250	
05-501-221	Billing Statement Charges	3,360	1,694	50.43%	1,666	
05-501-222	Billing Postage	8,100	3,900	48.15%	4,200	
05-501-290	Water Miscellaneous	600	60	9.99%	540	
05-501-298	Credit Card Service Fee	7,260	3,721	51.25%	3,539	
	Total Operating Expenses	3,042,060	1,097,517		1,944,542	

Water Utility Fund
Capital Outlays, Debt and Non-Operating Detail
March 31, 2019
50% of Fiscal Year

		Budget	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
	Capital Outlays					
22-526-400	Capital Improvement Plan	-	-	0.00%	-	
22-525-400	Master Water/Wastewater Plan	25,000	19,777	79.11%	5,223	
22-510-300	Intrepid/Silver Spur water Line	-	-	0.00%	-	
22-513-300	12" Meadow Creek Trail Connection	-	-	0.00%	-	
22-514-300	Water Distribution Interconnect	-	-	0.00%	-	
22-503-200	North Elevated Storage Tank	247,000	125	0.05%	246,875	
22-527-400	Utility Rate Analysis	200,000	-	0.00%	200,000	
	Total Capital Outlays	472,000	19,903		452,097	Budgeted capital not purchased yet.
	Lease Interest Expense					
05-501-330	Tax Exempt Lease Interest	82,729	42,251	51.07%	40,479	Paid quarterly.
	Total Lease Interest Expense	82,729	42,251		40,479	
	Non-Cash Adjustments					
05-501-989	Transfer to Vehicle/Equip Replacement Fur	39,423	39,423	100.00%	-	
05-501-120	Water Service Depreciation	470,281	235,141	50.00%	235,141	
05-501-120	Transfer of Assets to Balance Sheet	(790,038)	(2,838)	0.36%	(787,201)	Budgeted capital not purchased yet.
	Total Non-Cash Adjustments	(280,334)	271,726		(552,060)	
	Total Non-Operating Expenses	274,395	333,879		(59,484)	

Wastewater Utility Fund Summary
March 31, 2019
50% of Fiscal Year

	Budget	Year-to-Date Actual	Percent of Budget	Budget Balance	
Wastewater Revenues	1,064,661	556,371	52.3%	508,290	
Wastewater Operating Expenses					
Personnel	611,820	243,187	39.7%	368,633	
Supplies, Maintenance & Operations	662,906	352,167	53.1%	310,739	
Services	1,162	882	75.9%	280	
Total Wastewater Operating Expenses	1,275,887	596,235		679,652	
Operating Income	(211,226)	(39,864)		(171,362)	
Capital Outlay	773,038	379,154	49.0%	393,884	Budgeted capital not purchased yet; see Note A.
Lease Interest Expense	15,758	8,048	51.1%	7,710	
Transfers & Non-Cash	(298,814)	(214,257)	71.7%	(84,557)	
Net Income/(Loss)	(701,208)	(212,808)	30.3%	(488,400)	

Note A:

WWTP Planning	125,000	10,133	114,867	
Impact Fee Study	25,000		25,000	
Digester Planning	100,000	9,673	90,327	
Jetter/Vacuum unit with camera	140,000	156,099	(16,099)	
New truck	40,000		40,000	
Heavy duty trailer	3,038	2,713	325	
Sludge dewatering box	150,000	-	150,000	Anticipate not purchasing
Replacement generators	20,000		20,000	
Collection system repairs	170,000	171,730	(1,730)	
Lift station pump	-	28,807	(28,807)	
Total budgeted purchases	773,038	379,154	393,884	

Wastewater Utility Fund Revenue
March 31, 2019
50% of Fiscal Year

		Budget	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
	Wastewater Revenues					
05-402-110	Sewer Revenue Residential	822,004	411,530	50.06%	410,474	
05-402-112	Sewer Debt Service	56,721	26,966	47.54%	29,755	
05-402-113	Sewer Capital	88,250	44,394	50.30%	43,856	
05-402-120	Sewer Revenue Commercial	4,166	2,073	49.76%	2,093	
05-402-140	Sewer Service Connect Fee	23,670	12,200	51.54%	11,470	
05-402-150	Sewer Penalties	5,270	4,233	80.31%	1,037	
05-402-160	Sewer Impact Fee	45,710	25,106	54.92%	20,604	
05-402-162	Sewer Impact Fee-S Bar Ranch	6,710	-	0.00%	6,710	
05-402-170	Sewer Interest Income	12,000	29,871	248.92%	(17,871)	
05-402-180	Sewer Bad Debt	(400)	(1)	0.30%	(399)	
05-402-190	Sewer Grant Revenue	-	-	0.00%	-	
05-402-191	SECO EECBG	560	-	0.00%	560	
05-402-194	Misc/Special Requests	-	-	0.00%	-	
05-402-900	Fund Balance Transfer In	-	-	0.00%	-	
	Total Wastewater Revenues	1,064,661	556,371		508,290	

Wastewater Utility Fund Operating Expense
March 31, 2019
50% of Fiscal Year

		Budget	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
	Operating Expenses					
05-502-101	Service Salaries	198,086	85,440	43.13%	112,647	
05-502-100	Service Overtime	1,414	1,510	106.78%	(96)	Budget was a conservative estimate of anticipated overtime.
05-502-102	Service Taxes - FICA	12,369	5,832	47.15%	6,537	
05-502-104	Service Workers' Comp	11,391	7,191	63.13%	4,200	Annual premium paid.
05-502-105	Service Taxes - SUTA/FUTA	956	-	0.00%	956	Paid quarterly.
05-502-106	Service Retirement	23,820	10,453	43.88%	13,367	
05-502-107	Service Insurance	29,864	12,752	42.70%	17,113	
05-502-201	Administration Salaries	245,170	88,501	36.10%	156,669	
05-502-200	Administration Overtime	152	37	24.28%	115	
05-502-202	Administration Taxes - FICA	15,210	5,656	37.19%	9,554	
05-502-204	Administration Workers' Comp	1,216	704	57.87%	512	Annual premium paid.
05-502-205	Administration Taxes - SUTA/FUTA	956	28	2.97%	928	Paid quarterly.
05-502-207	Total Miscellaneous	35,474	11,754	33.14%	23,719	
05-502-108	Uniforms	5,953	1,842	30.94%	4,111	
05-502-111	Power	35,140	15,523	44.17%	19,617	
05-502-112	Maintenance Of Plant/ Lines	50,280	19,368	38.52%	30,912	
05-502-113	Sludge Hauling	330,000	177,505	53.79%	152,495	
05-502-114	Analysis Fees	21,330	13,732	64.38%	7,598	
05-502-115	Chemicals	6,280	4,116	65.54%	2,164	
05-502-116	City Management Fee	41,308	20,680	50.06%	20,628	
05-502-117	Equipment Maintenance	2,860	1,096	38.30%	1,764	Backhoe repairs $1,115.
05-502-118	Equipment Gas & Oil	6,820	4,207	61.68%	2,614	
05-502-122	Equipment Lease	3,090	4,560	147.57%	(1,470)	Pump rental higher than budgeted.
05-502-123	Tools & Minor Equipment	16,123	4,141	25.68%	11,982	
05-502-124	Training	9,250	6,175	66.76%	3,075	
05-502-125	Utilities & Radios	18,127	8,816	48.64%	9,311	2nd quarterly payment for dispatch paid.
05-502-126	Signal & Telemetry	461	231	50.00%	231	
05-502-127	Building Maintenance	10,330	3,136	30.36%	7,194	
05-502-128	Supplies & Consumables	1,120	659	58.87%	461	
05-502-129	Vehicle Maintenance & Repairs	2,500	823	32.91%	1,677	
05-502-150	Capital	353,038	187,618	53.14%	165,419	
05-502-208	Utilities/Telephone	5,006	2,758	55.11%	2,247	
05-502-209	Dues & Publications	1,162	882	75.89%	280	WEF and WEAT annual memberships.
05-502-210	Professional Fees	26,004	18,265	70.24%	7,739	WW Permit renewal posted.
05-502-211	Permits & Licenses	1,718	1,313	76.43%	405	TCEQ annual fee paid.
05-502-212	Liability Insurance	12,320	11,917	96.73%	402	Annual premium paid.
05-502-213	Office Supplies	4,194	1,852	44.16%	2,342	
05-502-214	Travel & Meetings	4,800	1,802	37.54%	2,998	Holiday Party $1,156.
05-502-215	Software & Computers	34,193	21,357	62.46%	12,836	Annual Incode paid.
05-502-217	Recording/Reporting	100	25	25.00%	75	

Wastewater Utility Fund Operating Expense Cont.
March 31, 2019
50% of Fiscal Year

		Budget	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
05-502-218	Sewer Postage	438	152	34.69%	286	
05-502-219	Adm Bldg/Equip. Maintenance	1,100	474	43.10%	626	
05-502-221	Billing Statement Charges	3,360	1,694	50.43%	1,666	
05-502-222	Billing Postage	8,100	3,900	48.15%	4,200	
05-502-290	Miscellaneous	600	48	7.99%	552	
	Total Operating Expenses	1,628,925	783,853		845,071	

Wastewater Utility Fund
Capital, Debt, and Non-Cash Expenditures
March 31, 2019
50% of Fiscal Year

		Budget	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
	Capital Outlays					
25-529-400	Capital Improvement Plan	100,000	9,673	9.67%	90,327	
25-528-400	Master Water/Wastewater Plan	25,000	10,133	40.53%	14,867	
25-520-100	WWTP Planning	125,000	-	0.00%	125,000	
25-521-100	Collection System repairs	170,000	171,730	101.02%	(1,730)	Anticipate being over budget due to PY budget not rolling over to this fiscal year.
	Total Capital Outlays	420,000	191,535		228,465	
	Lease Interest Expense					
05-502-330	Tax Exempt Lease Interest	15,758	8,048	51.07%	7,710	Paid quarterly.
	Total Lease Interest Expense	15,758	8,048		7,710	
	Non-Cash Adjustments					
05-502-989	Transfer To Vechicle Repl. Fund	39,423	39,423	100.00%	-	
05-502-120	Sewer Service Depreciation	211,336	105,668	50.00%	105,668	
05-502-120	Asset Transfers to Balance Sheet	(549,573)	(359,348)	65.39%	(190,225)	Budgeted capital not purchased yet.
	Total Non-Cash Adjustments	(298,814)	(214,257)		105,668	
	Total Capital, Debt, and Non-Cash	136,944	(14,674)		341,843	

Utility Fund
Equipment and Vehicle Replacement
March 31, 2019
50% of Fiscal Year

		Budget	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
	Revenues:					
30-400-388	Transfer from Water Division	39,423	39,423	100%	-	
30-400-389	Transfer from Wastewater Division	39,423	39,423	100%	-	
	Total Revenue	78,846	78,846		-	
	Transfers					
	Transfer to Water for Purchases	-	-	0%	-	
	Transfer to Wastewater for Purchases	-	-	0%	-	
	Total Transfers Costs	-	-		-	
	Total Expenditures	-	-		-	

Section 3

City of Fair Oaks Ranch
Quarterly Financial Report
March 2019

INVESTMENT REPORT

City of Fair Oaks Ranch

Investment Report
Q1 2019

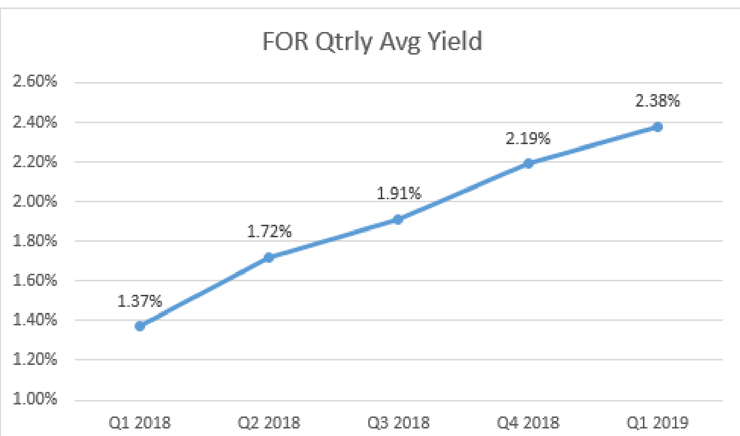
Investment Inventory
1/01/2019 - 3/31/2019

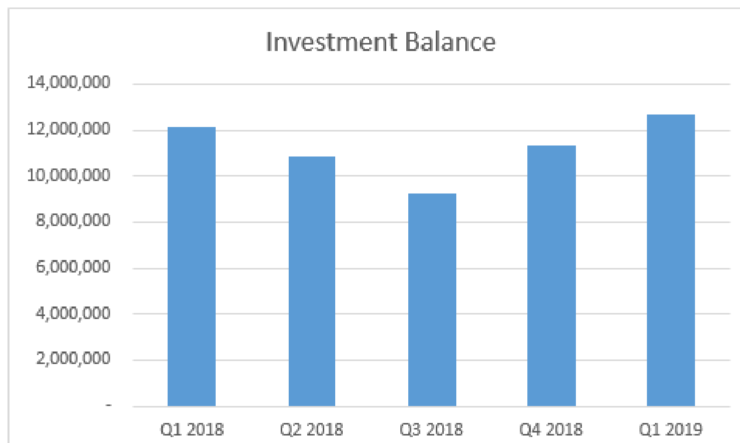
Governmental Fund Investments

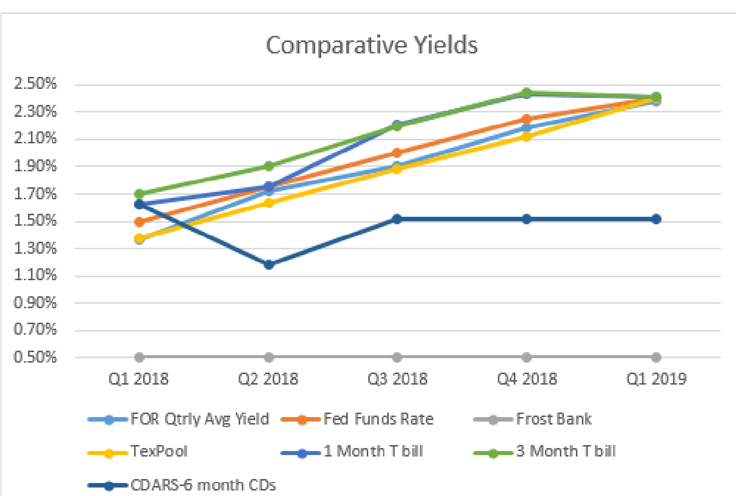
Security	Yield	Beg Bal	Transfers In/Out	Interest Earnings	Ending Bal	Ending Market	Weighted Avg Maturity	Maturity Date
Pool (Texpool 004) General	2.400%	9,163,116	1,522,911	59,827	10,745,854	10,745,854	25 days	-
Pool (Texpool 006) 2015 CIP Bonds	2.400%	460,622		2,732	463,355	463,355	25 days	-
Pool (Texpool 007) Debt Service	2.400%	121,777	(121,064)	317	1,031	1,031	25 days	-
Certificate of Deposit (711) Gen	0.55%	-			-	-	-	10/9/2018
Certificate of Deposit (254) Gen	0.55%	-			-	-	-	10/9/2018
TOTAL		9,873,184	1,401,847	62,877	11,210,239	11,210,239	-	

Utility Fund Investments

Security	Yield	Beg Bal	Transfers In/Out	Interest Earnings	Ending Bal	Ending Market	Weighted Avg Maturity	Maturity Date
Pool (Texpool 001) Utility	2.400%	1,097,524		6,511	1,104,034	1,104,034	25 days	-
Pool (Texpool 002) Water Cap	2.400%	174,632		1,036	175,668	175,668	25 days	-
Pool (Texpool 003) Sewer Cap	2.400%	212,279		1,259	213,538	213,538	25 days	-
Pool (Texpool 005) 1997 CO	2.400%	7,776		46	7,823	7,823	25 days	-
TOTAL		1,492,211	-	8,852	1,501,063	1,501,063	-	







Key Trends

- The Federal Reserve policymakers expect rates to remain at current levels this year, compared to December's projection of two hikes.
- The expectation is that interest rates and yields on the City's investments will remain steady. As a public entity, the City is subject to investment activity regulation under the Public Funds Investment Act. These regulations restrict the City's ability to invest in highly speculative or risky investments. The City's portfolio is legally restricted to liquid and safe investments that protect the public's funds.
- Transfers in and out of accounts represents vendor payments made, or funding of City operations by transferring funds into the City Operating Cash Account. Transfers into TexPool represent deposits of property tax revenue.