CITY OF FAIR OAKS RANCH
CITY COUNCIL MEETING MINUTES
November 1, 2018
7286 Dietz Elkhorn
Fair Oaks Ranch, TX 78015

I. OPEN MEETING

A. Roll Call – Declaration of a Quorum

Present: Mayor Manitzas, Mayor Pro Tem Havard
Council Members: Elizondo, Koerner, Maxton, and Patel

Delayed: Council Member Hartpence

With a quorum present, Mayor Manitzas called the regular City Council meeting to order at 9:30 AM.

B. The Pledge of Allegiance was led by citizen, Rich Nichols.

Council Member Hartpence arrived at the meeting at 9:34 AM.

II. CITIZENS and GUEST FORUM / PRESENTATIONS

A. Mayor Manitzas presented a 15 year service award to Steven Fried, Water Quality Supervisor and a 5 year service award to Scott Davis, Building Codes Inspector.

B. Citizens to be heard

1. Jeremy Diller of HCDT spoke to Council of services his company could offer the City regarding property, and liability insurance, workers compensation and surety bond programs.

III. CONSENT AGENDA

A. Approval of October 18, 2018 Regular City Council Meeting Minutes.

B. Approval of Second Reading of an Ordinance amending Chapter 3, Building Regulations, Article 3.16 Board of Appeals Section 3.16.005 providing for an extension of the time between filing of an appeal to the Building Codes and the hearing; and Article 3.1 General Provision, Sections 3.01.002 and 3.01.006 clarifying the administrative review process.

C. Approval of Comal County Unit 15 (River Valley Unit 2) Preliminary Plat.

D. Approval of Mayor Manitzas' absence for the October 18, 2018 Council Meeting.

Council Member Patel requested that Item A be pulled from the Consent Agenda and placed in the Discussion/Consideration Items section.

MOTION: Made by Council Member Elizondo, seconded by Mayor Pro Tem Havard to approve the remaining consent agenda items as written.

VOTE: 7-0; Motion Passed.

IV. DISCUSSION/CONSIDERATION ITEMS

Council Member Patel requested that Consent Agenda Item A, October 18, 2018 Regular City Council Meeting Minutes, Item IV B Amended Motion be modified to read " Amended Motion Made by Council Member Patel, seconded by Council Member Elizondo to strike the language "or at stated periodic meetings" in Sec 3.16.005 Notice of Meeting, *since there are no periodic meetings."*

MOTION: Made by Council Member Elizondo, seconded by Council Member Patel to approve the minutes as amended.

VOTE: 7-0; Motion Passed.

A. Consideration and possible action re-appointing Bud Paulson to the Kendall Appraisal District Board of Directors, for a two-year term, beginning January 1, 2019.

MOTION: Made by Mayor Pro Tem Havard, seconded by Council Member Hartpence to approve the re-appointment of Mr. Bud Paulson to the Kendall Appraisal District Board of Directors, effective January 1, 2019 for a two year term.

VOTE: 7-0; Motion Passed.

B. Consideration and possible action approving the First Reading of an Ordinance adopting the City's Fee Schedule.

MOTION: Made by Council Member Elizondo, seconded by Council Member Maxton to approve the first reading of an Ordinance amending the City's Master Fee Schedule.

VOTE: 7-0; Motion Passed.

C. **Discussion and possible action establishing a strategic planning team regarding the expansion of Ralph Fair Road.**

City Manager Tobin Maples, seeking Council guidance and insight, recommended the creation of a strategic planning team consisting of 2-3 Council Members and 1-2 citizen volunteers to work with the Professional Consulting Services (Gateway Planning) to shape initiatives regarding the Expansion of Ralph Fair Road/FM 3351.

Council Members Koerner and Elizondo indicated interest in participating on the team and Council Member Patel offered to be an alternate. Mayor Pro Tem Havard recommended Michael Rey as a possible citizen volunteer due to his involvement on the Stakeholders Committee and Planning and Zoning Commission.

Council Member Koerner noted that regular updates will be provided to Council to keep remaining Council and citizens informed.

Council Member Patel left the meeting at 10:08 AM.

D. **Discussion regarding Chapter 552 of the Texas Government Code.**

Citing Section 552.275 of the Texas Government Code, City Manager Tobin Maples, sought insight and general direction regarding establishing reasonable limits on the amount of time personnel are required to spend producing public information without recovering costs attributable to multiple public information requests submitted by one individual.

Council directed staff to move forward with developing an Ordinance which will address this issue.

E. **Consideration and possible action authorizing the City Manager to sign an amendment to the Professional Services Agreement with Gap Strategies.**

MOTION: Made by Council Member Elizondo, seconded by Mayor Pro Tem Havard to approve an amendment to the Professional Services Contract with Gap Strategies in an amount not to exceed $60,000.

VOTE: 6-0; Motion Passed.

V. REPORTS FROM STAFF / COMMITTEES / COUNCIL

None

VI. CONVENE INTO EXECUTIVE SESSION

City Council did not convene into closed session regarding:

A. Cause No. 2018-CI-00202; the City of Fair Oaks Ranch, Texas vs Edward I. Hill, Robert E. Heckendorn, Craig M. Luitjen, Roger Fuentes, Wesley A. Pieper, Esther W. Hicks, William A. McDowell, Yolanda D. Ayala, PG Pfeiffer Ranches LLC, Maureen Pfeiffer Stevenson Family Trust.

City Council convened into closed session at 10:47 AM regarding:

B. 551.074 (Personnel Matters) - The governing body hereby convenes into closed session regarding the annual evaluation of the City Manager and City Secretary

Council Member Koerner left the meeting at 11:30.

VII. RECONVENE INTO OPEN SESSION

Mayor Manitzas reconvened into open session at 12:10 PM. No action was taken.

VIII. ADJOURNMENT

Mayor adjourned the City Council meeting at 12:11 PM.

Garry Manitzas

Garry Manitzas, Mayor

ATTEST:

Christina Picioccio

Christina Picioccio, City Secretary