CITY OF FAIR OAKS RANCH
AGENDA – CITY COUNCIL SPECIAL MEETING
August 6, 2018; 9:30 AM
City Hall Council Chambers
7286 Dietz Elkhorn, Fair Oaks Ranch

I. OPEN MEETING

A. Roll Call – Declaration of a Quorum

B. Pledge of Allegiance

II. BUDGET WORKSHOP

III. ADJOURNMENT

Signature of Agenda Approval: ______________________

I, Christina Picioccio, City Secretary, certify that the above Notice of Meeting was posted on the outside bulletin board at the Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, and on the city's website www.fairoaksranchtx.org, both places being convenient and readily accessible to the general public at all times. Said Notice was posted by 5:00 PM, August 2, 2018 and remained so posted continuously for at least 72 hours before said meeting was convened.

The Fair Oaks Ranch City Hall is wheelchair accessible at the side entrance of the building from the parking lot. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary's office at (210) 698-0900. Braille is not available. The City Council reserves the right to convene into Executive Session at any time regarding an issue on the agenda for which it is legally permissible; pursuant to *Texas Gov't Code* Chapter 551. Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS
August 6, 2018

AGENDA TOPIC: Discussion of Draft Budget for FY 18-19

DATE: August 6, 2018

DEPARTMENT: All Departments

PRESENTED BY: Department Heads

INTRODUCTION/BACKGROUND:

To provide City Council the first draft of the Budget for Fiscal Year 18-19.

Senior Staff and Budget Owners met with City Council on May 3 for a Strategic General Fund Planning Session, on June 7 for a preliminary budget workshop, and on June 21 for a Utility Fund Planning session. Based on feedback from Council, the attached budget has been prepared which proposes to increase the overall Property tax rate by $.0375 per $100 valuation over the prior year's budget.

The attached Strategic Plan Matrix details the projects and costs addressed in the General Fund Budget.

For Budget Workshop August 6, 2018

Council's Strategic Goals and Strategies

Important	Desirable	Weighted Ranking		Vision Statement: Our unique traditional Texas hill country home town oasis with a semi-rural nature and a touch of sophistication	GOAL OWNER	Funded in FY 18-19 Budget	Project costs funded in Budget	FTE needed to accomplish this goal	Notes
				Achieve Self-Governance to Control our Future					
2	1		**SG-1**	**Develop a Legislative/Intelligence Ability**					
			#1	Cultivate regional, state, and national alliances- Support TCMA Advocacy Region 8	Admin	YES	-	Executive Assistant	No project costs, just staff time
			#2	Cultivate regional, state, and national alliances- Value-add interlocal org. affairs program	Admin	YES	-	Executive Assistant	No project costs, just staff time
1	0		**SG-2**	**Achieve Home Rule**					
			#1	Ensure city documents comply with City Charter and Federal/State Statutes	City Secretary	YES	5,000	Executive Assistant	Legal review
4	0		**SG-3**	**Leverage External State & Local Resources**					
			#1	Define/Implement beneficial interlocal agreements and cost-shares	Admin	YES	-	Executive Assistant	No project costs, just staff time
			#2	Create regional partnerships for future Utility and Infrastructure needs	Engineer/Plan	YES	-		No project costs, just staff time
2	0		**SG-4**	**Implement a City Management Operating Model**					
			#1	Strategic Planning City Leadership Annual Workshop	Council	YES	-		Goal included in budget, but not funded
			#2	Update City Council Rules of Procedure	Council	YES	-		
			#3	Production/Dissemination of Monthly Manager's Report	Admin	YES	-	Executive Assistant	No project costs, just staff time
				Provide for Financial Integrity into the Future					
0	0		**FI-1**	**Develop a Budget Process that Links to our Strategy**					
			#1	Continue to improve budget process and implement GFOA excellence standards	Finance	YES	-	Staff Accountant	No project costs, just staff time
			#2	Create/Streamline Enterprise budget process similar to the General Fund Budget Process	Water/WW	YES	-	Staff Accountant	No project costs, just staff time
0	0		**FI-2**	**Develop Audit and Financial Reporting Process to Ensure Transparency and Confidence**					
			#1	Implement Audit findings: Capital Asset Tracking, Impact fees, and reserve requirements	Finance	YES	-	Staff Accountant	No project costs, just staff time
1	0		**FI-3**	**Develop a Predictable Financial Strategy and Rolling Forecast**					
0	1		**FI-4**	**Develop Risk Mitigations and Corrections Strategies**					
			#1	Implement appropriate procurement cycle	Finance	YES	-	Procurement Manager	If FTE is approved, the P.O. Module will be purchased in FY 17-18
			#2	Define a formal internal controls framework	Finance	YES	47,000	Procurement Manager	Define, implement and additional annual audit fees
			#3	Reduce errors with defendant accounts and court issues	Muni Court	YES	18,500		Historical records review and Incode Module
			#4	Reduce number of outstanding warrants and warrant discrepencies	Muni Court	YES	-		No project costs, just staff time
				Plan With, Not For our Citizens					
2	2		**WC-1**	**Utilize Inbound Communications**					
			#1	Streamline processing of all inbound communications	Building Codes	YES	80		two phones
0	0		**WC-2**	**Engage the Citizens**					
			#1	Create Citizens on Patrol Program (COPP)	Admin	YES	-	Executive Assistant	no project costs, just staff time
			#2	Evaluate and define existing volunteer programs and committees	Council	YES	1,500		WEC committee requests
			#3	Continuation of State of the City and City-wide Events	HR&Comm	YES	16,500		Holiday, State of the City, City Celebration
			#4	Improve communication means with Residents - Electric Mobile Signs	Maintenance	NO	-		Mobile electric sign
			#5	Increase one on one face time, educate public on building processes, and updates	Building Codes	YES	200	PT to FT inspector	Public relations costs
2	0		**WC-3**	**Create Proactive Relationships with HOAs & Restriction Committees to Work Zoning Issues**					
			#1	Proactive information exchange - Annual Partner workshop	Council	YES	-		Public relations costs
			#2	Communicate zoning Ordinance and method of implementation of zoning ordinance	Building Codes	YES	-	PT to FT inspector	no project costs, just staff time
5	2		**WC-4**	**Utilize External Communications with Surrounding Partners, the Media, etc.**					

For Budget Workshop August 6, 2018

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2	0		**WC-5**	**Improve Citizen Communications**					
			#1	Plans for upgrades to Council Chambers and Public Safety Training Room Audio system	Admin	NO	-		Costs will be included with CityHall renovation
			#2	Develop digitization requirements for city records	City Secretary	YES	-	Deputy City Secretary	No project costs, just staff time
			#3	Compile address database	City Secretary	YES	-	Deputy City Secretary	No project costs, just staff time
			#4	Update new resident packet	City Secretary	YES	-	Deputy City Secretary	No project costs, just staff time
			#7	Increase participation in Notify Me, CodeRed, and Facebook	HR&Comm	YES	-	PR/HR Assistant	No project costs, just staff time
			#8	Publicize city events (Brush Pick-up, Hazardous Waste Day, Town Halls, etc)	HR&Comm	YES	-	PR/HR Assistant	No project costs, just staff time
			#9	Informational Signage Program	Council	NO	-		Communications committee - Estimate of sign costs- deferred to another year
			#10	Educate residents on the use of IWorQ's work order system	Maintenance	YES	-		No project costs, just staff time
			#11	New Resident, coffee with the mayor, and other resident events	HR&Comm	YES	600	PR/HR Assistant	Public relations costs, staff time
1	0		**WC-6**	**Create a Customer Service/Customer Sensitive Environment**					
			#1	Develop and Implement "Service is my Superpower" employee training initiative	HR&Comm	YES	5,975	PR/HR Assistant	Training cost and t-shirts
			#2	Update job descriptions and develop framework for professional development plans	HR&Comm	YES	-	PR/HR Assistant	No project costs, just staff time
			#3	Participate in Top Workplaces employee engagement survey	HR&Comm	YES	-	PR/HR Assistant	No project costs, just staff time
			#4	Implement online bill pay viewer and rate page	Water/WW	YES	-		Water/Wastewater costs, not General Fund
			#5	Safety, onboarding, exit, and development personnel procedures	HR&Comm	YES	-	PR/HR Assistant	No project costs, just staff time
				Develop a Comprehensive Plan to Manage our Growth					
2	0		**CP-1**	**Develop a Master Thoroughfare Plan**					
			#1	Street design solutions for FM 3351	Admin/Engineering	NO	-		Engineering Fees
0	0		**CP-2**	**Preserve our Ability to Manage our Growth Consistent with our Vision**					
			#1	Implement Comprehensive Plan and UDC	Admin	YES	60,000		Estimate to finish Sub regs, MLUP, Zoning regs and Dev. Handbook.
			#2	New Subdivision regulations vetted and adopted	Engineer/Plan	YES	-		Costs included with CP2.1
			#4	Enforce zoning ordinance, sign ordinance, outdoor lighting ordinance	Building Codes	YES	5,850	PT to FT inspector	Vehicle maintenance costs and staff time
1	0		**CP-3**	**Develop and Implement a Sustainability Strategy**					
			#2	Ensure 24 hour EOC - Generator for public safety building	Engineer/Plan	NO	-		Generator cost deferred to FY 19-20
			#3	Street Maintenance Program	Engineer/Plan	YES	347,711		Annual Chip Seal program
0	0		**CP-4**	**Develop a Master Plan for Core Infrastructure Elements**					
			#1	In-house Drainage work	Engineer/Plan	YES	25,000		In-house drainage work
			#3	Evaluate various street reconstruction or realignment options	Engineer/Plan	NO	-		Dietz and Amman Rd reconstruction costs deferred to future year
			#4	Collect traffic counts throughout the city	Engineer/Plan	YES	-		No project cost, just staff time
			#7	Widen city hall entrance, add directional and building signs	Maintenance	NO	-		Project deferred to future year
			#10	Master plan for Enchanted Oaks Water System	Engineer/Plan	NO	-		Project deferred to future year
0	0		**CP-5**	**Develop a Financial Strategy to Support Growth Management Plan**					
			#1	Develop financial plan for Fire & EMS Services	Finance	YES	-	Staff Accountant	No project costs, just staff time
			#2	Develop financial plan for Storm Water Utility	Finance	YES	-	Staff Accountant	No project costs, just staff time
			#4	Develop Stormwater Implementation Strategy	Engineer/Plan	YES	120,000		Feasibility Study
			#5	Establish CIP from foundational studies and Master Plans	Engineer/Plan	YES	-		
				Build and Maintain the "Spirit of a Hill Country Home Town"					
0	0		**HT-1**	**Ensure a High Standard of Public Services**					
			#1	Develop business plan for Fire & EMS Services	Admin/Finance	YES	-	Executive Assistant	No project costs, just staff time
			#2	Implement contract mgmt program for 3rd party services	Admin	YES	-	Executive Assistant	No project costs, just staff time
			#3	Define and implement in-house IT service function	Admin	YES	25,024	IT Manager	Costs of hardware updates for aging IT infrastructure
			#4	City-wide facility and space plan	Admin	YES	250,000		City Hall, HOA building and other building
			#6	Enhance security screening for solicitors permits	City Secretary	YES	-	Deputy City Secretary	No project costs, just staff time
			#7	Review and update current retention schedule/destruction policy	City Secretary	YES	-	Deputy City Secretary	No project costs, just staff time
			#8	Streamline process of Records Management	City Secretary	YES	-	Deputy City Secretary	No project costs, just staff time

For Budget Workshop August 6, 2018

Council's Strategic Goals and Strategies

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			#9	Improve Agenda process	City Secretary	YES	-	Deputy City Secretary	No project costs, just staff time
			#10	Enhance investigative and community outreach initiatives	Public Safety	YES	-	Public Safety Sergeant	
			#11	Ensure timely and efficient customer service without disruption to Emergency Services	Public Safety	YES	102,200	Public Safety Admin Clerk	Minor Equipment replacements
			#12	Enhance Officer Availability and Response time	Public Safety	YES	-	FTE #9 and #12 Police Officers	
			#13	Establish employee onboarding program	HR&Comm	YES	-	PR/HR Assistant	No project costs, just staff time
			#14	Hire Code Enforcement Officer	Engineer/Plan	YES	-	Code Enforcement	
			#15	Improve Backflow Prevention Compliance in COFOR	Engineer/Plan	YES	-		
			#16	Prolong lifespan of city equipment and vehicles by completing repairs in-house	Maintenance	NO	-		Project deferred to future year
			#17	Asset Safety and Protection: Trailer for mowing equipment	Maintenance	NO	-		
			#18	City Hall Safety: Secure city hall doors	Maintenance	YES	-		Included with City Campus Space plan and redesign
			#19	Add a new truck with box lift to vehicle/equipment replacement fund	Maintenance	YES	-		Funded with Replacement funds, no impact to tax rate
			#20	Improve City of FOR Campus and facilities	Maintenance	NO	-		City hall landscaping project deferred to future year
			#21	Beautification of City ROW's	Maintenance	YES	1,500		Hydro mulch Fair Oaks Pkwy deferred to future year, backhoe thumb funded
			#22	Increase building inspector hours	Building Codes	YES	-	PT to FT inspector	
			#23	Provide in-house fire inspections	Building Codes	YES	5,000		Fire Inspector contractor
			#24	Update City Building Codes	Building Codes	YES	-	PT to FT inspector	No project costs, just staff time
			#28	Develop a unified city brand, and communications materials	HR&Comm	NO	-		Branding consultant project deferred to future year
0	0		**HT-2**	**Enhance and Maintain the Aesthetics of the Community**					
			#1	Establish Proactive Tree Preservation and Oak Wilt Program	Admin	YES	-		No project costs, just staff time
			#2	Maintain street sign replacement program and develop inspection and plan process	Maint/E&P	YES	5,000		Annual sign replacement costs
			#3	Develop new city entrances	Engineer/Plan	NO	-		Engineering fees for city entrance project deferred to future years
			#4	Implement zoning review and development procedure	Admin	YES	15,000		Contract City Planner
5	0		**HT-3**	**Create and Promote the COFOR Brand**					
			#1	Reflect a COFOR brand throughout all COFOR communications	Building Codes	YES	-	PT to FT inspector	No costs, just staff time
			#2	Fix sleeping quarters for firestation 3	Maintenance	YES	-		No costs, just staff time
			#3	Refer to COFOR brand in interactions with public	Building Codes	YES	-		No costs, just staff time
			#4	Other non-recurring items that don't fit under a goal category	Various	YES	311,734		1 cent fund savings, GF Asset replacement fund

Budgeted 18-19 Hires	Budgeted Hire Date
FTE Request-Executive Assistant	1/1/2019
Deputy City Secretary	1/1/2019
PR/HR Assistant	3/1/2019
Procurement Manager	1/1/2019
Staff Accountant	1/1/2019
IT Manager	1/1/2019
Public Safety Admin Clerk	10/1/2018
Public Safety Sergeant	10/1/2018
Police Officer	3/1/2019
Police Officer	3/1/2019
Custodian/Maintenance	1/1/2019
Planner/Code Enforcement	1/1/2019

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City of Fair Oaks Ranch

Draft Budget FY 18-19

For Budget Workshop 8/6/2018

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Consolidated Budget Summary
By Division and Fund

	General Admin	General CIP	General Equip Repl	General TOTAL	Utility Water	Utility Wastewater	Utility Equip Repl	Utility TOTAL	Debt Service	Bond Street Improvements	Grand TOTAL
Revenues:											
Taxes	5,738,189			5,738,189					556,909		6,295,098
Franchise Fees	566,500			566,500							566,500
Interest	63,500			63,500					1,000		64,500
Permits	272,700			272,700							272,700
Animal Control	3,400			3,400							3,400
Fines & Forfeitures	127,570			127,570							127,570
Fees & Services	212,750			212,750	3,804,008	1,064,661		4,868,669			5,081,419
Miscellaneous Income	20,100			20,100							20,100
Transfers	111,750	310,000	160,503	582,253							582,253
Total Available Resources	7,116,460	310,000	160,503	7,586,963	3,804,008	1,064,661	-	4,868,669	557,909	-	13,013,540
Expenditures:											
Personnel	4,210,327			4,210,327	717,398	611,820		1,329,218	-		5,539,545
Supplies, Maintenance & Operations	382,418			382,418	2,271,951	1,047,779		3,319,730	-		3,702,147
Professional Services	1,088,119	60,000		1,148,119	127,081	1,162		128,243	-		1,276,362
Shared Services	338,301			338,301				-			338,301
Capital Outlay	475,561	250,000		725,561	472,000	420,000		892,000	-		1,617,561
Debt Service	-			-	82,729	15,758		98,487	557,909		656,396
Transfers & Non-Cash Adjustments	621,734		160,503	782,237	(280,334)	(298,814)	(78,846)	(657,994)			124,243
Total Expenditures	7,116,460	310,000	160,503	7,586,963	3,390,825	1,797,704	(78,846)	5,109,683	557,909	-	13,254,555
Net Budget Surplus/(Deficit)	(0)	-	-	(0)	413,183	(733,043)	78,846	(241,015)	-	-	(241,015)

	18-19	PY 17-18	Change
M&O Tax Rate	0.33050	0.2909	0.03960
I&S Tax Rate	0.0365	0.0386	-0.00207
Total Tax Rate	0.3670	0.3295	0.03753

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General Fund
Draft Budget
FY 2018-19

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General Fund
Revenue Detail

Revenue Type	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Taxes				
General Property	3,653,157	4,156,201	4,075,520	4,998,189
Delinquent Property	34,545	30,000	27,101	30,000
Penalty & Interest	17,874	15,000	15,642	15,000
Mixed Beverage	20,139	19,000	22,556	20,000
Local Sales	422,068	400,000	408,459	450,000
Street Maintenance	104,981	100,000	102,115	112,500
Property Reduction	104,981	100,000	102,115	112,500
Total Taxes	4,357,745	4,820,201	4,753,507	5,738,189
Franchise Fees				
Time Warner Cable	63,957	64,000	65,467	62,000
GVTC Cable/Telephone	72,371	75,000	71,682	72,000
AT&T Cable/Telephone	22,775	24,000	21,629	21,000
Miscellaneous	1,546	1,200	1,494	1,500
City Public Service	301,693	292,000	328,954	330,000
Pedernales Electric Company	38,943	46,000	40,894	41,000
Grey Forest Utilities	8,223	10,000	15,892	10,500
Garbage Regular	29,846	33,000	24,777	27,000
Garbage Recycling	1,251	1,500	2,506	1,500
Total Franchise Fees	540,605	546,700	573,295	566,500
Interest				
Bank/Investment Interest	25,394	9,000	62,540	63,500
Total Interest	25,394	9,000	62,540	63,500
Permits				
New Residential Permits	203,501	205,000	167,057	200,200
New Commerical Permits	6,962	6,000	-	2,600
Remodeling/Additions	21,138	23,900	31,080	31,200
Other BC and Permits	25,003	20,000	20,927	26,000
Contractor Registration	17,475	18,000	10,725	10,000
Food/Health	2,500	2,500	2,715	2,700
Total Permits Costs	276,579	275,400	232,504	272,700
Animal Control				
Pet Licenses	1,115	1,200	1,650	1,500
Pet Impount/Quarantine	2,600	2,850	2,575	1,900
Animal Traps	-	-	-	-
Total Animal Control	3,715	4,050	4,225	3,400
Fines & Forfeitures				
Municipal Court Fines	121,609	170,000	111,110	120,000
Municipal Court Security	3,258	5,000	3,032	3,200
Municipal Court Technology	4,345	6,500	4,040	4,300
Municipal Court Efficiency	48	125	45	70
Total Fines & Forfeitures	129,260	181,625	118,228	127,570
Fees & Services				
FORU Management	195,334	178,000	175,700	178,000
Special Fees	4,188	8,600	6,585	4,500
FORMDD Management	6,000	10,000	10,000	26,750
Credit Card Service Fee	3,349	3,200	3,008	3,500
Total Fees & Services	208,872	199,800	195,292	212,750
Miscellaneous				
Miscellaneous	24,316	4,000	8,043	4,000
City Event Sponsorships	-	25,000	16,500	-
Street Bond Reimbursements	-	-	-	-
Sale of Assets	23,874	7,000	6,018	7,000
Donations/Grants	-	5,000	28,908	-
School Guard Crossing Fund	7,482	7,250	8,047	7,400
Leose Proceeds	1,625	1,650	1,785	1,700
Total Miscellaneous	57,297	49,900	69,302	20,100
Transfers				
Fund Balance	-	-	-	-
Court Technology	-	-	-	-
Court Security Building	-	-	-	-
Capital Replacement	-	-	-	111,750
Court Efficiency	-	-	-	-
Leose Training Funds	-	-	-	-
Committed Contracts	-	-	-	-
Total Transfers	-	-	-	111,750
Total Revenue	5,599,467	6,086,676	6,008,893	7,116,459

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General Fund Budget by Department

	Mayor & Council	City Administration	City Secretary	HR and Communications	Finance	Municipal Court	Public Safety and Emergency	Maintenance	Building Codes and Permits	Engineering and Planning	Non-Departmental & Shared	Total General Operations	CIP	Equip Replacement	Grand Total
Personnel															
Salaries	-	301,306	129,490	88,276	200,964	97,552	1,559,138	257,876	177,339	199,174	-	3,011,116	-	-	3,011,116
Overtime	-	-	-	-	166	440	10,246	955	171	-	-	11,978	-	-	11,978
Taxes - Social Security	-	18,681	8,028	5,473	12,470	6,076	97,302	16,048	11,006	12,349	-	187,432	-	-	187,432
Taxes - Medicare	-	4,369	1,878	1,280	2,916	1,421	22,756	3,753	2,574	2,888	-	43,835	-	-	43,835
Taxes SUTA/FUTA	-	675	675	450	675	450	6,300	1,575	731	731	-	12,263	-	-	12,263
Retirement	-	35,976	15,461	10,540	24,015	11,700	187,385	30,904	21,195	23,781	-	360,957	-	-	360,957
Health Insurance	-	30,690	27,397	15,056	21,336	16,911	238,031	50,667	26,396	29,915	-	456,398	-	-	456,398
Workmans' Comensation	-	1,356	583	397	905	441	69,418	22,956	1,610	2,282	-	99,948	-	-	99,948
Uniform Allowance	-	-	-	-	-	-	19,200	-	-	-	-	19,200	-	-	19,200
Car Allowance	-	7,200	-	-	-	-	-	-	-	-	-	7,200	-	-	7,200
Relocation Allowance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Personnel Costs	-	400,253	183,513	121,472	263,447	134,991	2,209,776	384,734	241,021	271,120	-	4,210,327	-	-	4,210,327
Supplies, Maintenance & Operations															
Supplies and Consumables	200	550	1,050	1,118	1,327	2,000	3,200	4,000	800	4,554	6,000	24,799	-	-	24,799
Minor Equipment and Furniture	2,000	4,840	4,500	4,500	14,540	-	70,600	13,620	5,720	1,766	-	122,086	-	-	122,086
Fuel	-	200	-	-	-	-	30,000	10,200	1,300	1,859	-	43,559	-	-	43,559
Uniforms	-	100	200	100	-	100	12,050	7,509	860	525	-	21,444	-	-	21,444
Miscellaneous	-	200	250	-	-	100	2,000	700	150	200	-	3,600	-	-	3,600
Vehicle Maintenance/Repairs	-	-	-	-	-	-	20,000	17,850	-	-	-	37,850	-	-	37,850
Equipment Maintenance/Repairs	-	-	-	-	-	-	-	6,580	-	-	-	6,580	-	-	6,580
Building Maintenance/Repairs	-	-	-	-	-	-	-	13,000	-	-	-	13,000	-	-	13,000
Landscaping & Greenspace Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Street Maintenance	-	-	-	-	-	-	-	80,000	-	-	-	80,000	-	-	80,000
Drainage Work	-	-	-	-	-	-	-	25,000	-	-	-	25,000	-	-	25,000
Committees - Other	1,000	-	-	-	-	-	-	-	-	-	-	1,000	-	-	1,000
Committees - Planning & Zoning	1,000	-	-	-	-	-	-	-	-	-	-	1,000	-	-	1,000
Committee - Board of Adj	1,000	-	-	-	-	-	-	-	-	-	-	1,000	-	-	1,000
Urban Wildlife	1,500	-	-	-	-	-	-	-	-	-	-	1,500	-	-	1,500
Donations & Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Supplies, Maintenance & Operations Costs	6,700	5,890	6,000	5,718	15,867	2,200	137,850	178,459	8,830	8,904	6,000	382,418	-	-	382,418
Services															
Professional Services	-	105,000	7,000	5,000	109,845	62,500	509,816	-	9,200	120,000	-	928,361	60,000	-	988,361
Dues/Subscriptions	-	3,580	2,940	275	403	400	4,100	600	290	363	-	12,951	-	-	12,951
Training/Seminars & Related Travel	3,000	18,443	3,555	4,025	6,700	2,000	14,000	8,541	3,555	8,138	-	71,957	-	-	71,957
Elections	-	-	19,500	-	-	-	-	-	-	-	-	19,500	-	-	19,500
Investigations	-	-	-	-	-	-	7,000	-	-	-	-	7,000	-	-	7,000
Leose Training	-	-	-	-	-	-	7,600	-	-	-	-	7,600	-	-	7,600
K-9 Program	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Relations	3,500	-	-	10,000	-	-	6,000	-	-	-	-	19,500	-	-	19,500
Employee Appreciation	-	-	-	4,750	-	-	-	-	-	-	-	4,750	-	-	4,750
Employment Costs	-	-	-	1,100	-	-	-	-	-	-	-	1,100	-	-	1,100
Recording/Reporting/History	-	-	3,000	-	-	-	-	-	-	-	-	3,000	-	-	3,000
Meetings	5,800	1,475	1,676	-	-	-	2,000	750	200	500	-	12,401	-	-	12,401
Total Services Costs	12,300	128,498	37,671	25,150	116,948	64,900	550,516	9,891	13,245	129,001	-	1,088,119	60,000	-	1,148,119
Shared Services															
Facility Contracts & Services	-	-	-	-	-	-	-	-	-	-	20,739	20,739	-	-	20,739
Tech/Internet/Software Maintenance	-	-	-	-	-	-	-	-	-	-	192,810	192,810	-	-	192,810
Postage	-	-	-	-	-	-	-	-	-	-	7,500	7,500	-	-	7,500
General Liability Insurance	-	-	-	-	-	-	-	-	-	-	58,000	58,000	-	-	58,000
Electricity	-	-	-	-	-	-	-	-	-	-	32,700	32,700	-	-	32,700
Phone/Cable/Alarms	-	-	-	-	-	-	-	-	-	-	26,552	26,552	-	-	26,552
Total Shared Services Costs	-	-	-	-	-	-	-	-	-	-	338,301	338,301	-	-	338,301
Capital Outlay															
Land/Land Improvement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Building/Building Improvement	-	-	-	-	-	-	-	-	-	-	-	-	250,000	-	250,000
Infrastructure	-	-	-	-	-	-	-	-	-	347,711	-	347,711	-	-	347,711
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-	-	-	74,100	53,750	-	-	-	127,850	-	-	127,850
Transfer to Intergov Fund 06	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Cap Improv Fund 02	-	-	-	-	-	-	-	-	-	-	310,000	310,000	-	-	310,000
Transfer to GF Veh/Equip F 31	-	-	-	-	-	-	-	-	-	-	160,503	160,503	-	111,750	272,253
Fund Balance	-	-	-	-	-	-	-	-	-	-	151,231	151,231	-	48,753	199,984
Total Capital Outlay Costs	-	-	-	-	-	-	74,100	53,750	-	347,711	621,734	1,097,295	250,000	160,503	1,507,798
Total General Fund Budget by Department	19,000	534,641	227,184	152,340	396,262	202,091	2,972,242	626,834	263,096	756,735	966,035	7,116,460	310,000	160,503	7,586,963

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Mayor & Council Expenditures

Expenditure Type	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Personnel				
Salaries	-	-	-	-
Overtime	-	-	-	-
Taxes - Social Security	-	-	-	-
Taxes - Medicare	-	-	-	-
Taxes SUTA/FUTA	-	-	-	-
Retirement	-	-	-	-
Health Insurance	-	-	-	-
Workmans' Comensation	-	-	-	-
Uniform Allowance	-	-	-	-
Car Allowance	-	-	-	-
Relocation Allowance	-	-	-	-
Total Personnel Costs	-	-	-	-
Supplies, Maintenance & Operations				
Supplies and Consumables	-	-	-	200
Minor Equipment and Furniture	-	-	-	2,000
Fuel	-	-	-	-
Uniforms	-	-	-	-
Miscellaneous	-	-	-	-
Vehicle Maintenance/Repairs	-	-	-	-
Equipment Maintenance/Repairs	-	-	-	-
Building Maintenance/Repairs	-	-	-	-
Landscaping & Greenspace Maintenance	-	-	-	-
Street Maintenance	-	-	-	-
Drainage Work	-	-	-	-
Committees - Other	20,425	5,000	4,909	1,000
Committees - Planning & Zoning	-	2,000	205	1,000
Committee - Board of Adj	-	1,000	-	1,000
Urban Wildlife	14,364	35,000	19,661	1,500
Donations & Grants	-	-	-	-
Total Supplies, Maintenance & Operations Costs	34,788	43,001	24,774	6,700
Services				
Professional Services	-	-	-	-
Dues/Subscriptions	-	-	-	-
Training/Seminars & Related Travel	-	-	-	3,000
Meetings and Related Travel	-	2,980	-	5,800
Elections	-	-	-	-
Investigations	-	-	-	-
Leose Training	-	-	-	-
Asset Forfeiture	-	-	-	-
Public Relations	-	-	-	3,500
Employee Appreciation	-	-	-	-
Employment Costs	-	-	-	-
Recording/Reporting/History	-	-	-	-
Meetings	-	-	-	-
Total Services Costs	-	2,980	-	12,300
Shared Services				
Facility Contracts & Services	-	-	-	-
Tech/Internet/Software Maintenance	-	-	-	-
Postage	-	-	-	-
General Liability Insurance	-	-	-	-
Electricity	-	-	-	-
Phone/Cable/Alarms	-	-	-	-
Total Shared Services Costs	-	-	-	-
Capital Outlay				
Land/Land Improvement	-	-	-	-
Building/Building Improvement	-	-	-	-
Infrastructure	-	-	-	-
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-
Transfer to Intergov Fund 06	-	-	-	-
Transfer to Cap Improv Fund 02	-	-	-	-
Transfer to GF Veh/Equip F 31	-	-	-	-
Fund Balance	-	-	-	-
Total Capital Outlay Costs	-	-	-	-
Total Departmental Budget	34,788	45,981	24,774	19,000

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City Administration Expenditures

Expenditure Type	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Personnel				
Salaries	408,458	504,587	510,867	301,306
Overtime	349	751	762	-
Taxes - Social Security	25,147	31,331	31,085	18,681
Taxes - Medicare	5,903	7,327	7,427	4,369
Taxes SUTA/FUTA	248	2,274	1,117	675
Retirement	47,585	1,744	63,454	35,976
Health Insurance	48,246	60,792	61,195	30,690
Workmans' Comensation	1,318	69,403	765	1,356
Uniform Allowance	-	-	-	-
Car Allowance	9,415	-	-	7,200
Relocation Allowance	-	-	-	-
Total Personnel Costs	546,669	678,209	676,672	400,253
Supplies, Maintenance & Operations				
Supplies and Consumables	5,346	-	6,325	550
Minor Equipment and Furniture	9,352	595	11,288	4,840
Fuel	162	400	302	200
Uniforms	718	850	800	100
Miscellaneous	879	1,000	2,149	200
Vehicle Maintenance/Repairs	-	-	-	-
Equipment Maintenance/Repairs	-	-	-	-
Building Maintenance/Repairs	-	-	-	-
Landscaping & Greenspace Maintenance	-	-	-	-
Street Maintenance	-	-	-	-
Drainage Work	-	-	-	-
Committees - Other	-	-	-	-
Committees - Planning & Zoning	-	-	-	-
Committee - Board of Adj	-	-	-	-
Urban Wildlife	-	-	-	-
Donations & Grants	-	-	-	-
Total Supplies, Maintenance & Operations Costs	16,457	2,845	20,865	5,890
Services				
Professional Services	163,654	168,175	249,703	105,000
Dues/Subscriptions	3,980	3,040	6,353	3,580
Training/Seminars & Related Travel	8,744	21,100	29,657	18,443
Meetings and Related Travel	1,674	795	1,332	1,475
Elections	-	-	-	-
Investigations	-	-	-	-
Leose Training	-	-	-	-
Asset Forfeiture	-	-	-	-
Public Relations	-	-	-	-
Employee Appreciation	-	-	-	-
Employment Costs	-	-	-	-
Recording/Reporting/History	-	-	-	-
Meetings	-	-	-	-
Total Services Costs	178,052	193,110	287,045	128,498
Shared Services				
Facility Contracts & Services	-	-	-	-
Tech/Internet/Software Maintenance	-	-	-	-
Postage	-	-	-	-
General Liability Insurance	-	-	-	-
Electricity	-	-	-	-
Phone/Cable/Alarms	-	-	-	-
Total Shared Services Costs	-	-	-	-
Capital Outlay				
Land/Land Improvement	-	-	-	-
Building/Building Improvement	7,400	-	-	-
Infrastructure	-	-	-	-
Furniture, Fixtures, Equipment & Vehicles	10,000	-	15,908	-
Transfer to Intergov Fund 06	-	-	-	-
Transfer to Cap Improv Fund 02	-	-	-	-
Transfer to GF Veh/Equip F 31	-	-	-	-
Fund Balance	-	-	-	-
Total Capital Outlay Costs	17,400	-	15,908	-
Total Departmental Budget	758,578	874,164	1,000,490	534,641

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City Secretary Expenditures

Expenditure Type	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Personnel				
Salaries	-	-	-	129,490
Overtime	-	-	-	-
Taxes - Social Security	-	-	-	8,028
Taxes - Medicare	-	-	-	1,878
Taxes SUTA/FUTA	-	-	-	675
Retirement	-	-	-	15,461
Health Insurance	-	-	-	27,397
Workmans' Comensation	-	-	-	583
Uniform Allowance	-	-	-	-
Car Allowance	-	-	-	-
Relocation Allowance	-	-	-	-
Total Personnel Costs	-	-	-	183,513
Supplies, Maintenance & Operations				
Supplies and Consumables	-	-	-	1,050
Minor Equipment and Furniture	-	15,722	-	4,500
Fuel	-	-	-	-
Uniforms	-	-	-	200
Miscellaneous	-	-	-	250
Vehicle Maintenance/Repairs	-	-	-	-
Equipment Maintenance/Repairs	-	-	-	-
Building Maintenance/Repairs	-	-	-	-
Landscaping & Greenspace Maintenance	-	-	-	-
Street Maintenance	-	-	-	-
Drainage Work	-	-	-	-
Committees - Other	-	-	-	-
Committees - Planning & Zoning	-	-	-	-
Committee - Board of Adj	-	-	-	-
Urban Wildlife	-	-	-	-
Donations & Grants	-	-	-	-
Total Supplies, Maintenance & Operations Costs	-	15,722	-	6,000
Services				
Professional Services	-	1,700	-	7,000
Dues/Subscriptions	-	2,795	-	2,940
Training/Seminars & Related Travel	-	3,030	-	3,555
Meetings and Related Travel	-	750	-	1,676
Elections	22,437	6,000	4,040	19,500
Investigations	-	-	-	-
Leose Training	-	-	-	-
Asset Forfeiture	-	-	-	-
Public Relations	-	-	-	-
Employee Appreciation	-	-	-	-
Employment Costs	-	-	-	-
Recording/Reporting/History	1,622	5,000	4,939	3,000
Meetings	-	-	-	-
Total Services Costs	24,059	19,275	8,979	37,671
Shared Services				
Facility Contracts & Services	-	-	-	-
Tech/Internet/Software Maintenance	-	-	-	-
Postage	-	-	-	-
General Liability Insurance	-	-	-	-
Electricity	-	-	-	-
Phone/Cable/Alarms	-	-	-	-
Total Shared Services Costs	-	-	-	-
Capital Outlay				
Land/Land Improvement	-	-	-	-
Building/Building Improvement	-	-	-	-
Infrastructure	-	-	-	-
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-
Transfer to Intergov Fund 06	-	-	-	-
Transfer to Cap Improv Fund 02	-	-	-	-
Transfer to GF Veh/Equip F 31	-	-	-	-
Fund Balance	-	-	-	-
Total Capital Outlay Costs	-	-	-	-
Total Departmental Budget	24,059	34,997	8,979	227,184

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Human Resources and Communications Expenditures

Expenditure Type	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Personnel				
Salaries	-	-	-	88,276
Overtime	-	-	-	-
Taxes - Social Security	-	-	-	5,473
Taxes - Medicare	-	-	-	1,280
Taxes SUTA/FUTA	-	-	-	450
Retirement	-	-	-	10,540
Health Insurance	-	-	-	15,056
Workmans' Comensation	-	-	-	397
Uniform Allowance	-	-	-	-
Car Allowance	-	-	-	-
Relocation Allowance	-	-	-	-
Total Personnel Costs	-	-	-	121,472
Supplies, Maintenance & Operations				
Supplies and Consumables	-	38	-	1,118
Minor Equipment and Furniture	-	1,200	-	4,500
Fuel	-	-	-	-
Uniforms	-	-	-	100
Miscellaneous	-	-	-	-
Vehicle Maintenance/Repairs	-	-	-	-
Equipment Maintenance/Repairs	-	-	-	-
Building Maintenance/Repairs	-	-	-	-
Landscaping & Greenspace Maintenance	-	-	-	-
Street Maintenance	-	-	-	-
Drainage Work	-	-	-	-
Committees - Other	-	-	-	-
Committees - Planning & Zoning	-	-	-	-
Committee - Board of Adj	-	-	-	-
Urban Wildlife	-	-	-	-
Donations & Grants	-	-	-	-
Total Supplies, Maintenance & Operations Costs	-	1,238	-	5,718
Services				
Professional Services	-	11,404	-	5,000
Dues/Subscriptions	-	275	-	275
Training/Seminars & Related Travel	-	3,889	-	4,025
Meetings and Related Travel	-	-	-	-
Elections	-	-	-	-
Investigations	-	-	-	-
Leose Training	-	-	-	-
Asset Forfeiture	-	-	-	-
Public Relations	4,049	33,500	58,185	10,000
Employee Appreciation	2,457	6,500	6,235	4,750
Employment Costs	-	1,100	-	1,100
Recording/Reporting/History	-	-	-	-
Meetings	-	-	-	-
Total Services Costs	6,507	56,668	64,420	25,150
Shared Services				
Facility Contracts & Services	-	-	-	-
Tech/Internet/Software Maintenance	-	-	-	-
Postage	-	-	-	-
General Liability Insurance	-	-	-	-
Electricity	-	-	-	-
Phone/Cable/Alarms	-	-	-	-
Total Shared Services Costs	-	-	-	-
Capital Outlay				
Land/Land Improvement	-	-	-	-
Building/Building Improvement	-	-	-	-
Infrastructure	-	-	-	-
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-
Transfer to Intergov Fund 06	-	-	-	-
Transfer to Cap Improv Fund 02	-	-	-	-
Transfer to GF Veh/Equip F 31	-	-	-	-
Fund Balance	-	-	-	-
Total Capital Outlay Costs	-	-	-	-
Total Departmental Budget	6,507	57,906	64,420	152,340

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Finance Expenditures

Expenditure Type	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Personnel				
Salaries	-	-	-	200,964
Overtime	-	-	-	166
Taxes - Social Security	-	-	-	12,470
Taxes - Medicare	-	-	-	2,916
Taxes SUTA/FUTA	-	-	-	675
Retirement	-	-	-	24,015
Health Insurance	-	-	-	21,336
Workmans' Comensation	-	-	-	905
Uniform Allowance	-	-	-	-
Car Allowance	-	-	-	-
Relocation Allowance	-	-	-	-
Total Personnel Costs	-	-	-	263,447
Supplies, Maintenance & Operations				
Supplies and Consumables	-	1,233	-	1,327
Minor Equipment and Furniture	-	5,879	-	14,540
Fuel	-	-	-	-
Uniforms	-	-	-	-
Miscellaneous	-	-	-	-
Vehicle Maintenance/Repairs	-	-	-	-
Equipment Maintenance/Repairs	-	-	-	-
Building Maintenance/Repairs	-	-	-	-
Landscaping & Greenspace Maintenance	-	-	-	-
Street Maintenance	-	-	-	-
Drainage Work	-	-	-	-
Committees - Other	-	-	-	-
Committees - Planning & Zoning	-	-	-	-
Committee - Board of Adj	-	-	-	-
Urban Wildlife	-	-	-	-
Donations & Grants	-	-	-	-
Total Supplies, Maintenance & Operations Costs	-	7,112	-	15,867
Services				
Professional Services	-	52,090	-	109,845
Dues/Subscriptions	-	253	-	403
Training/Seminars & Related Travel	-	8,484	-	6,700
Meetings and Related Travel	-	-	-	-
Elections	-	-	-	-
Investigations	-	-	-	-
Leose Training	-	-	-	-
Asset Forfeiture	-	-	-	-
Public Relations	-	-	-	-
Employee Appreciation	-	-	-	-
Employment Costs	-	-	-	-
Recording/Reporting/History	-	-	-	-
Meetings	-	-	-	-
Total Services Costs	-	60,827	-	116,948
Shared Services				
Facility Contracts & Services	-	-	-	-
Tech/Internet/Software Maintenance	-	-	-	-
Postage	-	-	-	-
General Liability Insurance	-	-	-	-
Electricity	-	-	-	-
Phone/Cable/Alarms	-	-	-	-
Total Shared Services Costs	-	-	-	-
Capital Outlay				
Land/Land Improvement	-	-	-	-
Building/Building Improvement	-	-	-	-
Infrastructure	-	-	-	-
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-
Transfer to Intergov Fund 06	-	-	-	-
Transfer to Cap Improv Fund 02	-	-	-	-
Transfer to GF Veh/Equip F 31	-	-	-	-
Fund Balance	-	-	-	-
Total Capital Outlay Costs	-	-	-	-
Total Departmental Budget	-	67,938	-	396,262

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Municipal Court Expenditures

Expenditure Type	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Personnel				
Salaries	42,929	69,374	67,078	97,552
Overtime	-	176	133	440
Taxes - Social Security	2,745	5,784	4,238	6,076
Taxes - Medicare	646	1,008	991	1,421
Taxes SUTA/FUTA	24	450	182	450
Retirement	5,134	313	8,309	11,700
Health Insurance	6,194	8,367	12,387	16,911
Workmans' Comensation	784	13,904	225	441
Uniform Allowance	-	-	-	-
Car Allowance	-	-	-	-
Relocation Allowance	-	-	-	-
Total Personnel Costs	58,455	99,376	93,545	134,991
Supplies, Maintenance & Operations				
Supplies and Consumables	1,843	2,000	1,853	2,000
Minor Equipment and Furniture	254	2,700	2,700	-
Fuel	-	-	-	-
Uniforms	-	100	100	100
Miscellaneous	15	100	100	100
Vehicle Maintenance/Repairs	-	-	-	-
Equipment Maintenance/Repairs	-	-	-	-
Building Maintenance/Repairs	-	-	-	-
Landscaping & Greenspace Maintenance	-	-	-	-
Street Maintenance	-	-	-	-
Drainage Work	-	-	-	-
Committees - Other	-	-	-	-
Committees - Planning & Zoning	-	-	-	-
Committee - Board of Adj	-	-	-	-
Urban Wildlife	-	-	-	-
Donations & Grants	-	-	-	-
Total Supplies, Maintenance & Operations Costs	2,112	4,900	4,753	2,200
Services				
Professional Services	14,432	43,215	29,276	62,500
Dues/Subscriptions	1,480	1,500	1,653	400
Training/Seminars & Related Travel	1,994	2,649	1,679	2,000
Meetings and Related Travel	-	-	-	-
Elections	-	-	-	-
Investigations	-	-	-	-
Leose Training	-	-	-	-
Asset Forfeiture	-	-	-	-
Public Relations	-	-	-	-
Employee Appreciation	-	-	-	-
Employment Costs	-	-	-	-
Recording/Reporting/History	-	-	-	-
Meetings	-	-	-	-
Total Services Costs	17,906	47,364	32,607	64,900
Shared Services				
Facility Contracts & Services	-	-	-	-
Tech/Internet/Software Maintenance	-	-	-	-
Postage	-	-	-	-
General Liability Insurance	-	-	-	-
Electricity	-	-	-	-
Phone/Cable/Alarms	-	-	-	-
Total Shared Services Costs	-	-	-	-
Capital Outlay				
Land/Land Improvement	-	-	-	-
Building/Building Improvement	-	-	-	-
Infrastructure	-	-	-	-
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-
Transfer to Intergov Fund 06	-	-	-	-
Transfer to Cap Improv Fund 02	-	-	-	-
Transfer to GF Veh/Equip F 31	-	-	-	-
Fund Balance	-	-	-	-
Total Capital Outlay Costs	-	-	-	-
Total Departmental Budget	78,473	151,640	130,905	202,091

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Public Safety and Emergency Services Expenditures

Expenditure Type	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Personnel				
Salaries	1,100,905	1,342,498	1,322,967	1,559,138
Overtime	14,742	11,787	11,923	10,246
Taxes - Social Security	70,350	85,043	84,046	97,302
Taxes - Medicare	16,532	19,637	19,656	22,756
Taxes SUTA/FUTA	536	6,075	4,000	6,300
Retirement	134,339	57,931	167,140	187,385
Health Insurance	166,775	162,920	193,593	238,031
Workmans' Comensation	27,421	208,288	27,700	69,418
Uniform Allowance	11,052	16,000	15,200	19,200
Car Allowance	-	-	-	-
Relocation Allowance	-	-	-	-
Total Personnel Costs	1,542,651	1,910,179	1,846,225	2,209,776
Supplies, Maintenance & Operations				
Supplies and Consumables	3,696	3,000	3,277	3,200
Minor Equipment and Furniture	47,052	58,800	58,800	70,600
Fuel	24,744	30,000	31,073	30,000
Uniforms	8,332	10,500	10,500	12,050
Miscellaneous	2,904	1,500	1,630	2,000
Vehicle Maintenance/Repairs	15,898	17,350	17,350	20,000
Equipment Maintenance/Repairs	-	-	-	-
Building Maintenance/Repairs	-	-	-	-
Landscaping & Greenspace Maintenance	-	-	-	-
Street Maintenance	-	-	-	-
Drainage Work	-	-	-	-
Committees - Other	-	-	-	-
Committees - Planning & Zoning	-	-	-	-
Committee - Board of Adj	-	-	-	-
Urban Wildlife	-	-	-	-
Donations & Grants	-	-	-	-
Total Supplies, Maintenance & Operations Costs	102,626	121,150	122,630	137,850
Services				
Professional Services	472,729	453,971	452,479	509,816
Dues/Subscriptions	1,097	1,500	1,171	4,100
Training/Seminars & Related Travel	7,419	12,000	24,000	14,000
Meetings and Related Travel	-	-	-	2,000
Elections	-	-	-	-
Investigations	4,194	5,200	7,880	7,000
Leose Training	521	6,100	6,100	7,600
Asset Forfeiture	-	-	-	-
Public Relations	-	5,500	-	6,000
Employee Appreciation	-	-	-	-
Employment Costs	-	-	-	-
Recording/Reporting/History	-	-	-	-
Meetings	-	-	-	-
Total Services Costs	485,961	484,271	491,630	550,516
Shared Services				
Facility Contracts & Services	-	-	-	-
Tech/Internet/Software Maintenance	-	-	-	-
Postage	-	-	-	-
General Liability Insurance	-	-	-	-
Electricity	-	-	-	-
Phone/Cable/Alarms	-	-	-	-
Total Shared Services Costs	-	-	-	-
Capital Outlay				
Land/Land Improvement	-	-	-	-
Building/Building Improvement	-	-	-	-
Infrastructure	-	-	-	-
Furniture, Fixtures, Equipment & Vehicles	-	-	-	74,100
Transfer to Intergov Fund 06	-	-	-	-
Transfer to Cap Improv Fund 02	-	-	-	-
Transfer to GF Veh/Equip F 31	-	-	-	-
Fund Balance	-	-	-	-
Total Capital Outlay Costs	-	-	-	74,100
Total Departmental Budget	2,131,238	2,515,601	2,460,485	2,972,242

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Maintenance Expenditures

Expenditure Type	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Personnel				
Salaries	261,377	376,446	373,108	257,876
Overtime	1,870	3,666	5,111	955
Taxes - Social Security	16,313	24,817	23,372	16,048
Taxes - Medicare	3,841	5,512	5,466	3,753
Taxes SUTA/FUTA	225	2,250	1,453	1,575
Retirement	31,436	20,879	46,836	30,904
Health Insurance	46,775	45,727	68,970	50,667
Workmans' Comensation	10,009	73,553	9,707	22,956
Uniform Allowance	-	-	-	-
Car Allowance	-	-	-	-
Relocation Allowance	-	-	-	-
Total Personnel Costs	371,848	552,850	534,024	384,734
Supplies, Maintenance & Operations				
Supplies and Consumables	2,819	3,453	3,967	4,000
Minor Equipment and Furniture	8,102	12,800	11,092	13,620
Fuel	6,596	10,200	9,484	10,200
Uniforms	6,753	8,826	5,083	7,509
Miscellaneous	656	500	484	700
Vehicle Maintenance/Repairs	6,064	12,100	14,238	17,850
Equipment Maintenance/Repairs	5,032	11,713	8,961	6,580
Building Maintenance/Repairs	8,654	12,850	6,576	13,000
Landscaping & Greenspace Maintenance	34,777	7,250	5,976	-
Street Maintenance	346,573	337,260	328,828	80,000
Drainage Work	27,452	29,000	1,759	25,000
Committees - Other	-	-	-	-
Committees - Planning & Zoning	-	-	-	-
Committee - Board of Adj	-	-	-	-
Urban Wildlife	-	-	-	-
Donations & Grants	-	-	-	-
Total Supplies, Maintenance & Operations Costs	453,477	445,952	396,447	178,459
Services				
Professional Services	10,784	200	-	-
Dues/Subscriptions	494	888	610	600
Training/Seminars & Related Travel	3,593	11,324	9,415	8,541
Meetings and Related Travel	-	-	-	750
Elections	-	-	-	-
Investigations	-	-	-	-
Leose Training	-	-	-	-
Asset Forfeiture	-	-	-	-
Public Relations	-	-	-	-
Employee Appreciation	-	-	-	-
Employment Costs	-	-	-	-
Recording/Reporting/History	-	-	-	-
Meetings	-	-	-	-
Total Services Costs	14,871	12,411	10,025	9,891
Shared Services				
Facility Contracts & Services	-	-	-	-
Tech/Internet/Software Maintenance	-	-	-	-
Postage	-	-	-	-
General Liability Insurance	-	-	-	-
Electricity	-	-	-	-
Phone/Cable/Alarms	-	-	-	-
Total Shared Services Costs	-	-	-	-
Capital Outlay				
Land/Land Improvement	-	-	-	-
Building/Building Improvement	-	-	-	-
Infrastructure	-	-	-	-
Furniture, Fixtures, Equipment & Vehicles	-	-	-	53,750
Transfer to Intergov Fund 06	-	-	-	-
Transfer to Cap Improv Fund 02	-	-	-	-
Transfer to GF Veh/Equip F 31	-	-	-	-
Fund Balance	-	-	-	-
Total Capital Outlay Costs	-	-	-	53,750
Total Departmental Budget	840,196	1,011,212	940,495	626,834

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Building Codes and Permits Expenditures

Expenditure Type	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Personnel				
Salaries	124,107	138,095	135,831	177,339
Overtime	177	639	53	171
Taxes - Social Security	7,964	8,601	8,548	11,006
Taxes - Medicare	1,870	2,011	1,999	2,574
Taxes SUTA/FUTA	89	900	510	731
Retirement	14,869	1,208	16,966	21,195
Health Insurance	12,434	16,690	16,800	26,396
Workmans' Comensation	1,001	13,701	635	1,610
Uniform Allowance	-	-	-	-
Car Allowance	-	-	-	-
Relocation Allowance	-	-	-	-
Total Personnel Costs	162,511	181,846	181,341	241,021
Supplies, Maintenance & Operations				
Supplies and Consumables	1,102	2,500	1,136	800
Minor Equipment and Furniture	1,433	3,694	1,797	5,720
Fuel	1,071	1,200	1,103	1,300
Uniforms	44	75	66	860
Miscellaneous	-	150	102	150
Vehicle Maintenance/Repairs	-	-	-	-
Equipment Maintenance/Repairs	-	-	-	-
Building Maintenance/Repairs	-	-	-	-
Landscaping & Greenspace Maintenance	-	-	-	-
Street Maintenance	-	-	-	-
Drainage Work	-	-	-	-
Committees - Other	-	-	-	-
Committees - Planning & Zoning	-	-	-	-
Committee - Board of Adj	-	-	-	-
Urban Wildlife	-	-	-	-
Donations & Grants	-	-	-	-
Total Supplies, Maintenance & Operations Costs	3,650	7,619	4,203	8,830
Services				
Professional Services	-	-	-	9,200
Dues/Subscriptions	265	500	500	290
Training/Seminars & Related Travel	2,680	6,270	5,350	3,555
Meetings and Related Travel	-	-	-	200
Elections	-	-	-	-
Investigations	-	-	-	-
Leose Training	-	-	-	-
Asset Forfeiture	-	-	-	-
Public Relations	-	-	-	-
Employee Appreciation	-	-	-	-
Employment Costs	-	-	-	-
Recording/Reporting/History	-	-	-	-
Meetings	-	-	-	-
Total Services Costs	2,945	6,770	5,850	13,245
Shared Services				
Facility Contracts & Services	-	-	-	-
Tech/Internet/Software Maintenance	-	-	-	-
Postage	-	-	-	-
General Liability Insurance	-	-	-	-
Electricity	-	-	-	-
Phone/Cable/Alarms	-	-	-	-
Total Shared Services Costs	-	-	-	-
Capital Outlay				
Land/Land Improvement	-	-	-	-
Building/Building Improvement	-	-	-	-
Infrastructure	-	-	-	-
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-
Transfer to Intergov Fund 06	-	-	-	-
Transfer to Cap Improv Fund 02	-	-	-	-
Transfer to GF Veh/Equip F 31	-	-	-	-
Fund Balance	-	-	-	-
Total Capital Outlay Costs	-	-	-	-
Total Departmental Budget	169,107	196,235	191,394	263,096

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Engineering and Planning Expenditures

Expenditure Type	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Personnel				
Salaries	-	-	-	199,174
Overtime	-	-	-	-
Taxes - Social Security	-	-	-	12,349
Taxes - Medicare	-	-	-	2,888
Taxes SUTA/FUTA	-	-	-	731
Retirement	-	-	-	23,781
Health Insurance	-	-	-	29,915
Workmans' Comensation	-	-	-	2,282
Uniform Allowance	-	-	-	-
Car Allowance	-	-	-	-
Relocation Allowance	-	-	-	-
Total Personnel Costs	-	-	-	271,120
Supplies, Maintenance & Operations				
Supplies and Consumables	-	-	-	4,554
Minor Equipment and Furniture	-	-	-	1,766
Fuel	-	-	-	1,859
Uniforms	-	-	-	525
Miscellaneous	-	-	-	200
Vehicle Maintenance/Repairs	-	-	-	-
Equipment Maintenance/Repairs	-	-	-	-
Building Maintenance/Repairs	-	-	-	-
Landscaping & Greenspace Maintenance	-	-	-	-
Street Maintenance	-	-	-	-
Drainage Work	-	-	-	-
Committees - Other	-	-	-	-
Committees - Planning & Zoning	-	-	-	-
Committee - Board of Adj	-	-	-	-
Urban Wildlife	-	-	-	-
Donations & Grants	-	-	-	-
Total Supplies, Maintenance & Operations Costs	-	-	-	8,904
Services				
Professional Services	-	-	-	120,000
Dues/Subscriptions	-	-	-	363
Training/Seminars & Related Travel	-	-	-	8,138
Meetings and Related Travel	-	-	-	500
Elections	-	-	-	-
Investigations	-	-	-	-
Leose Training	-	-	-	-
Asset Forfeiture	-	-	-	-
Public Relations	-	-	-	-
Employee Appreciation	-	-	-	-
Employment Costs	-	-	-	-
Recording/Reporting/History	-	-	-	-
Meetings	-	-	-	-
Total Services Costs	-	-	-	129,001
Shared Services				
Facility Contracts & Services	-	-	-	-
Tech/Internet/Software Maintenance	-	-	-	-
Postage	-	-	-	-
General Liability Insurance	-	-	-	-
Electricity	-	-	-	-
Phone/Cable/Alarms	-	-	-	-
Total Shared Services Costs	-	-	-	-
Capital Outlay				
Land/Land Improvement	-	-	-	-
Building/Building Improvement	-	-	-	-
Infrastructure	-	-	-	347,711
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-
Transfer to Intergov Fund 06	-	-	-	-
Transfer to Cap Improv Fund 02	-	-	-	-
Transfer to GF Veh/Equip F 31	-	-	-	-
Fund Balance	-	-	-	-
Total Capital Outlay Costs	-	-	-	347,711
Total Departmental Budget	-	-	-	756,735

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Non-Departmental and Shared Expenditures

Expenditure Type	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Personnel				
Salaries	-	-	-	-
Overtime	-	-	-	-
Taxes - Social Security	-	-	-	-
Taxes - Medicare	-	-	-	-
Taxes SUTA/FUTA	-	-	-	-
Retirement	-	-	-	-
Health Insurance	-	-	-	-
Workmans' Comensation	-	-	-	-
Uniform Allowance	-	-	-	-
Car Allowance	-	-	-	-
Relocation Allowance	-	-	-	-
Total Personnel Costs	-	-	-	-
Supplies, Maintenance & Operations				
Supplies and Consumables	-	-	-	6,000
Minor Equipment and Furniture	-	-	-	-
Fuel	-	-	-	-
Uniforms	-	-	-	-
Miscellaneous	-	-	-	-
Vehicle Maintenance/Repairs	-	-	-	-
Equipment Maintenance/Repairs	-	-	-	-
Building Maintenance/Repairs	-	-	-	-
Landscaping & Greenspace Maintenance	-	-	-	-
Street Maintenance	-	-	-	-
Drainage Work	-	-	-	-
Committees - Other	-	-	-	-
Committees - Planning & Zoning	-	-	-	-
Committee - Board of Adj	-	-	-	-
Urban Wildlife	-	-	-	-
Donations & Grants	-	-	-	-
Total Supplies, Maintenance & Operations Costs	-	-	-	6,000
Services				
Professional Services	-	-	-	-
Dues/Subscriptions	-	-	-	-
Training/Seminars & Related Travel	-	-	-	-
Meetings and Related Travel	-	-	-	-
Elections	-	-	-	-
Investigations	-	-	-	-
Leose Training	-	-	-	-
Asset Forfeiture	-	-	-	-
Public Relations	-	-	-	-
Employee Appreciation	-	-	-	-
Employment Costs	-	-	-	-
Recording/Reporting/History	-	-	-	-
Meetings	-	-	-	-
Total Services Costs	-	-	-	-
Shared Services				
Facility Contracts & Services	27,670	33,805	31,241	20,739
Tech/Internet/Software Maintenance	113,925	131,623	136,818	192,810
Postage	3,339	11,000	5,005	7,500
General Liability Insurance	40,752	60,000	48,192	58,000
Electricity	31,459	36,200	32,528	32,700
Phone/Cable/Alarms	25,665	26,666	22,613	26,552
Total Shared Services Costs	242,809	299,295	276,397	338,301
Capital Outlay				
Land/Land Improvement	-	-	-	-
Building/Building Improvement	-	-	-	-
Infrastructure	-	-	-	-
Furniture, Fixtures, Equipment & Vehicles	-	-	-	-
Transfer to Intergov Fund 06	-	-	-	-
Transfer to Cap Improv Fund 02	462,579	330,411	330,411	310,000
Transfer to GF Veh/Equip F 31	587,737	358,296	376,581	160,503
Fund Balance	-	143,000	143,000	151,231
Total Capital Outlay Costs	1,050,316	831,707	849,992	621,734
Total Departmental Budget	1,293,126	1,131,002	1,126,389	966,035

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Street Bond Debt Service Fund

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Revenues:				
General Property-I & S	543,530	552,278	543,513	552,409
Delinquent Property	3,489	3,000	3,237	3,000
Penalty & Interest	2,604	2,000	2,122	1,500
Interest Income on Investments	713	900	2,164	1,000
Miscellaneous Income	-	-	-	-
Total Revenue	550,335	558,178	551,036	557,909
Expenditures:				
Bond Principal	425,000	430,000	430,000	435,000
Bond Interest Payable	126,153	121,878	121,878	117,009
Bond Agent Fees	400	400	400	400
Transfer to Fund Balance	(1,218)	5,901	(1,242)	5,500
Total Departmental Budget	550,335	558,179	551,036	557,909

Street Bond Program

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Revenues:				
Interest Income on Investments	30,437	15,000	30,714	-
Transfer from Fund Balance	-	1,115,538	-	-
Total Revenue	30,437	1,130,538	30,714	-
Expenditures:				
Professional Services	172,794	64,944	28,554	-
Land/Land Improvement	17,000	-	-	-
Construction Costs	3,773,714	1,065,594	1,890,090	-
Total Departmental Budget	3,963,508	1,130,538	1,918,644	-

Street Bond Program Amortization of Bond Proceeds

	Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Draft Budget 2018-19	Cumulative 5-year total
Revenues:						
Bond Proceeds	7,000,000	-	-	-	-	7,000,000
Bond Premium	100,090	-	-	-	-	100,090
Miscellaneous	90	-	-	-	-	90
Interest Income on Investments	17,250	19,126	30,437	15,578	-	82,391
Transfer	-	-	-	-	-	-
Total Revenue	7,117,430	19,126	30,437	15,578		7,182,571
Expenditures:						
Professional Services	98,147	685,378	172,794	28,554	-	984,873
Land/Land Improvement	-	-	17,000	-	-	17,000
Construction Costs	-	-	3,773,714	1,890,090	-	5,663,804
Total Expenditures	98,147	685,378	3,963,508	1,918,644		6,665,677
Net Budget	7,019,283	(666,252)	(3,933,071)	(1,903,066)	-	516,894

Equipment and Vehicle Replacement

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Revenues:				
Transfer from General Fund	353,286	217,101	217,101	160,503
Transfer from Capital Improvement Fund	-	-	-	-
Transfer from other General Fund Departments	234,451	141,195	159,480	-
Interest Income on Investments	-	208	208	-
Total Revenue	587,737	358,504	376,789	160,503
Professional and Contractual Services				
Maintenance Furniture	-	-	-	-
Maintenance Vehicles	109,881	-	-	-
Maintenance Equipment	40,593	223,195	202,730	-
Police Equipment	-	-	-	-
Police Package/Incode Software	-	-	-	-
Patrol Vehicle	83,342	62,000	57,308	-
Computer Equipment	-	-	-	-
Electronic Equipment Maint.	-	-	-	-
Transfer to General Fund for Purchases	-	-	-	111,750
Fund Balance	-	-	-	48,753
Total Professional and Contractual Services Costs	233,816	285,195	260,038	160,503
Net Budget	353,921	73,309	116,751	-

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Capital Improvement Fund

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Revenues:				
Transfer from General Fund	-	-	-	-
Transfer from General Fund	462,579	330,411	326,411	310,000
Total Revenue	462,579	330,411	326,411	310,000
Professional and Contractual Services				
Professional Services	-	-	-	-
Update Subdivision Regulations	20,861	9,167	9,167	-
Master Land Use Plan	223,386	9,167	9,167	60,000
Annexation Plan	13,266	9,167	9,167	-
Master Drainage Plan	175,719	128,141	108,141	-
Zoning Regulations	13,266	9,167	9,167	-
Development Handbook	698	9,167	9,167	-
Master Roadway	-	9,167	25,167	-
MS4 and SSO Permitting	15,383	47,270	47,270	-
Total Professional and Contractual Services Costs	462,579	230,411	226,411	60,000
Capital Improvement				
Land/Land Improvement	-	-	-	-
Bldg/Bldg Improvement	-	100,000	100,000	250,000
Infrastructure	-	-	-	-
Personal Property	-	-	-	-
Total Capital Improvement Costs	-	100,000	100,000	250,000
Total Expenditures	462,579	330,411	326,411	310,000
Net Budget	-	-	-	-

Capital Improvement Fund by Year

	Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18	Draft Budget 2018-19	Cumulative Est. Fund Balance
Revenues:						
Transfer from General Fund	2,260,000	482,140	-	-	-	2,742,140
Transfer from General Fund	-	-	462,579	326,411	310,000	1,098,990
Total Revenue	2,260,000	482,140	462,579	326,411	310,000	3,841,130
Professional and Contractual Services						
Professional Services	-	18,578	-	-	-	18,578
Update Subdivision Regulations	-	-	20,861	9,167	-	30,028
Master Land Use Plan	-	-	223,386	9,167	60,000	292,552
Annexation Plan	-	-	13,266	9,167	-	22,433
Master Drainage Plan	-	-	175,719	108,141	-	283,860
Zoning Regulations	-	-	13,266	9,167	-	22,433
Development Handbook	-	-	698	9,167	-	9,864
Master Roadway	-	-	-	25,167	-	25,167
MS4 and SSO Permitting	-	-	15,383	47,270	-	62,653
Total Professional and Contractual Services Costs	-	18,578	462,579	226,411	60,000	767,569
Capital Improvement						
Land/Land Improvement	-	127,816	-	-	-	127,816
Bldg/Bldg Improvement	312,519	1,956,573	-	100,000	250,000	2,619,092
Infrastructure	51,642	-	-	-	-	51,642
Personal Property	-	220,029	-	-	-	220,029
Total Capital Improvement Costs	364,162	2,304,419	-	100,000	250,000	3,018,580
Total Expenditures	364,162	2,322,997	462,579	326,411	310,000	3,786,149

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Utility Fund
Draft Budget
FY 2018-19

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Consolidated Utility Fund Budget
Summary

	Water	Wastewater	Equipment Repl	Utility Fund Total
Utility Revenues	3,804,008	1,064,661	-	4,868,669
Utility Operating Expenses				
Personnel	717,398	611,820	-	1,329,218
Supplies, Maintenance & Operations	2,271,951	1,047,779	-	3,319,730
Services	127,081	1,162	-	128,243
Debt Service Costs	82,729	15,758	-	98,487
Total Utility Operating Expenses	3,199,159	1,676,518	-	4,875,677
Operating Income/(Loss)	604,849	(611,857)	-	(7,009)
Capital Outlay	472,000	420,000	-	892,000
Non Cash Adjustments	(280,334)	(298,814)	(78,846)	(657,994)
Net Income/(Loss)	413,183	(733,043)	78,846	(241,015)

Water Utility Fund
Summary

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Water Revenues	3,899,879	3,749,358	3,749,794	3,804,008
Water Operating Expenses				
Personnel	471,421	626,184	540,195	717,398
Supplies, Maintenance & Operations	1,647,698	1,688,849	1,608,793	2,271,951
Services	71,417	93,310	45,297	127,081
Debt Service Costs	94,380	186,693	89,247	82,729
Total Water Operating Expenses	2,284,917	2,595,036	2,283,532	3,199,159
Operating Income	1,614,963	1,154,322	1,466,262	604,849
Capital Outlay	23,897	380,107	246,480	472,000
Non Cash Adjustments	638,636	440,283	454,922	(280,334)
Net Income/(Loss)	976,326	714,039	1,011,340	413,183

Water Utility Fund
Revenue Detail

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Water Revenues				
Water Revenue Residential	2,855,848	2,701,673	2,729,778	2,766,817
Rebate Program	-	-	-	-
Water Debt Service	356,971	186,693	204,762	297,785
Water Capital	115,589	232,646	255,200	237,082
Water Revenue Commercial	116,889	134,306	154,095	135,475
Water Contract Commercial	135,805	135,805	171,251	158,268
Water Revenue Non Potable	25,384	16,690	5,277	10,960
Water Service Connect Fees	39,525	39,600	29,443	34,810
Water Penalties	27,959	28,160	33,881	28,440
Water Impact Fees	141,601	59,570	143,544	83,640
Water Impact Fee-Stone Creek	-	23,040	-	9,340
Water Impact Fee-S Bar Ranch	28,670	23,370	-	12,710
Water Impact Fee-Oak Bend	-	-	-	-
Water Impact Fee-Enclave	-	1,600	-	1,600
Water Interest Income	17,983	3,500	12,505	16,000
Water-Bad Debts	592	(3,000)	(2,034)	(3,000)
Water Grant Revenue	-	-	-	-
SECO EECBG	-	-	-	-
Misc./Special Requests	(30)	3,290	1,129	3,710
Developers Contributions	-	-	-	-
Third Party Reimbursement	1,513	-	-	-
Permits/Variances	425	530	429	370
Credit Card Service Fee	9,272	4,000	10,534	10,000
Sale of Assets	25,883	-	-	-
Fund Balance Transfer In	-	157,885	-	-
Total Water Revenues	3,899,879	3,749,358	3,749,794	3,804,008

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Water Utility Fund
Operating Expense Detail

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Operating Expenses				
Service Salaries	190,021	261,166	230,428	272,713
Service Overtime	5,794	6,527	7,014	1,929
Service Taxes - FICA	12,124	17,217	14,546	18,093
Service Taxes - MEDICARE	2,737	3,882	3,402	4,231
Service Workers' Comp	2,148	13,065	5,083	16,663
Service Texas Workforce Commission	134	1,888	830	1,490
Service Retirement	26,981	32,203	27,005	34,843
Service Insurance	33,351	61,793	34,598	53,301
Administration Salaries	143,682	165,126	160,428	233,679
Administration Overtime	-	540	111	152
Administration Taxes - FICA	8,445	10,620	10,031	14,498
Administration Taxes - MEDICARE	1,983	2,402	2,346	3,391
Administration Workers' Comp	2,602	746	380	1,052
Administration Texas Workforce Commission	112	703	529	911
Administration Retirement	19,831	19,930	20,019	27,919
Administration Insurance	21,477	28,376	23,445	32,532
Uniforms	4,700	5,000	4,976	5,953
Power	134,115	127,530	100,367	126,050
Maintenance of Plants/Lines	109,767	131,680	116,884	135,140
Cost of Meters	-	25,000	-	-
Analysis Fees	7,509	10,310	4,045	5,750
Chemicals	8,780	6,150	4,499	5,090
City Management Fee	157,943	153,644	153,020	153,576
Equipment Maintenance	1,981	10,618	10,389	4,110
Equipment Gas & Oil	7,870	10,010	9,181	11,010
GBRA Water Fees	1,032,227	1,044,170	1,049,460	1,097,699
Equipment Lease	-	850	6	690
Tools & Minor Equipment	8,216	10,767	11,526	13,738
Training	5,768	7,552	7,669	10,045
Utilities & Radio	18,356	14,891	16,408	19,389
Signal & Telemetry	261	7,720	162	162
Water Building Maintenance	6,013	9,160	9,569	10,000
Supplies & Consumables	1,120	1,450	1,685	1,340
Vehicle Maintenance/Repair	4,117	5,010	4,757	10,450
Capital	-	-	-	543,038
Water Inventory Adjustment	(1,512)	-	-	-
Utilities & Telephone	5,322	4,590	5,355	5,527
Dues & Publications	1,045	860	835	1,102
Water Professional Services	71,417	93,310	45,297	127,081
Permit & Licenses	6,827	7,360	7,843	8,461
General Libility Insurance	10,441	10,353	11,733	12,320
Office Supplies	3,718	4,166	2,800	5,314
Travel & Meetings	4,668	7,800	4,744	7,750
Software & Computer	51,094	69,768	69,264	56,627
Recording/Reporting	25	100	91	100
Postage	2,861	1,120	301	850
Building/Equip Maintenance	1,041	1,220	1,222	1,100
Conservation Ed & Newsletter	169	280	840	250
Billing Statement Charges	3,178	5,020	3,362	3,360
Billing Postage	8,948	8,060	8,527	8,100
Water Miscellaneous	35,273	1,850	431	600
Credit Card Service Fee	5,856	2,952	7,259	7,260
Total Operating Expenses	2,190,537	2,426,505	2,214,704	3,116,430

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Water Utility Fund

Capital Outlays, Debt and Non-Operating Detail

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Capital Outlays				
Capital Improvement Plan	11,949	15,000	19,153	-
Master Water/Wastewater Plan	11,949	58,693	62,846	25,000
Intrepid/Silver Spur water Line	-	53,799	53,799	-
12" Meadow Creek Trail Connection	-	108,697	110,682	-
Water Distribution Interconnect	-	43,918	-	-
North Elevated Storage Tank	-	-	-	247,000
Utility Rate Analysis	-	100,000	-	200,000
Impact Rate Study				
Total Capital Outlays	23,897	380,107	246,480	472,000
Debt Service Costs				
Bond Principal	-	-	-	-
Bond Water Issuance Fees	1,723	-	-	-
Bond Interest Cost	2,515	-	-	-
Tax Exempt Lease Interest	90,142	186,693	89,247	82,729
Total Debt Service Costs	94,380	186,693	89,247	82,729
Non-Cash Adjustments				
Transfer to Vehicle/Equip Replacement Fund	258,527	64,922	64,922	39,423
Water Service Depreciation	380,109	375,361	390,000	(319,757)
Total Non-Cash Adjustments	638,636	440,283	454,922	(280,334)
Total Non-Operating Expenses	756,913	1,007,083	790,649	274,395

Wastewater Utility Fund
Summary

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Wastewater Revenues	1,063,369	1,204,243	1,137,658	1,064,661
Wastewater Operating Expenses				
Personnel	468,458	514,556	473,688	611,820
Supplies, Maintenance & Operations	432,069	518,103	615,210	1,047,779
Services	1,014	760	925	1,162
Debt Service Costs	21,317	35,561	16,999	15,758
Total Wastewater Operating Expenses	922,857	1,068,980	1,106,823	1,676,518
Operating Income	140,511	135,263	30,835	(611,857)
Capital Outlay	23,892	198,692	206,992	420,000
Non-Cash Adjustments	469,633	252,341	284,922	(298,814)
Net Income/(Loss)	(329,122)	(117,078)	(254,087)	(733,043)

Wastewater Utility Fund
Revenue Detail

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Wastewater Revenues				
Sewer Revenue Residential	743,924	777,013	900,799	822,004
Sewer Debt Service	155,403	35,561	41,331	56,721
Sewer Capital	42,370	85,927	99,608	88,250
Sewer Revenue Commercial	3,927	4,045	4,622	4,166
Sewer Service Connect Fee	31,000	26,800	21,429	23,670
Sewer Penalties	6,108	4,940	8,487	5,270
Sewer Impact Fee	57,871	36,970	51,589	45,710
Sewer Impact Fee-S Bar Ranch	7,750	14,090	-	6,710
Sewer Impact Fee-<2004	-	-	-	-
Sewer Interest Income	14,917	1,100	10,438	12,000
Sewer Bad Debt	98	(400)	(645)	(400)
Sewer Grant Revenue	-	-	-	-
SECO EECBG	-	-	-	-
Misc/Special Requests	-	610	-	560
Fund Balance Transfer In	-	217,587	-	-
Total Wastewater Revenues	1,063,369	1,204,243	1,137,658	1,064,661

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Wastewater Utility Fund
Operating Expenses

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Operating Expenses				
Service Salaries	190,318	209,939	193,077	198,086
Service Overtime	5,794	5,125	3,974	1,414
Service Taxes - FICA	11,334	13,954	12,350	12,369
Service Taxes - Medicare	2,670	3,118	2,888	2,893
Service Workers' Comp	2,148	10,329	3,913	11,391
Service Taxes - SUTA/FUTA	134	1,600	715	956
Service Retirement	26,345	25,872	24,417	23,820
Service Insurance	32,305	42,346	34,594	29,864
Administration Salaries	143,682	148,251	145,906	245,170
Administration Overtime	-	540	111	152
Administration Taxes - FICA	8,252	9,225	9,130	15,210
Administration Taxes - Medicare	1,938	2,157	2,134	3,557
Administration Workers' Comp	2,602	670	324	1,216
Administration Taxes - SUTA/FUTA	112	591	485	956
Administration Retirement	19,381	17,900	18,250	29,291
Administration Insurance	21,442	22,939	21,420	35,474
Uniforms	4,062	5,000	4,454	5,953
Power	34,872	34,390	32,985	35,140
Maintenance Of Plant/ Lines	34,205	66,810	33,424	50,280
Sludge Hauling	149,853	116,180	328,409	330,000
Analysis Fees	24,224	16,350	22,593	21,330
Chemicals	5,699	6,690	5,084	6,280
City Management Fee	37,391	37,916	39,565	41,308
Equipment Maintenance	1,466	4,460	1,340	2,860
Equipment Gas & Oil	8,073	6,580	9,143	6,820
Equipment Lease	5,945	2,590	3,069	3,090
Tools & Minor Equipment	6,454	8,247	7,359	11,198
Training	2,951	6,360	6,403	9,010
Utilities & Radios	18,356	14,891	15,503	18,127
Signal & Telemetry	508	4,520	461	461
Building Maintenance	2,192	10,360	2,144	10,330
Supplies & Consumables	1,175	1,070	1,403	1,120
Vehicle Maintenance & Repairs	4,327	2,700	2,445	2,500
Capital	-	-	-	353,038
Inventory Adjustment	422	-	-	-
Utilities/Telephone	5,440	3,940	5,863	5,006
Dues & Publications	1,014	760	925	1,162
Professional Fees	27,366	107,530	24,596	63,504
Permits & Licenses	1,616	2,090	2,033	1,718
Liability Insurance	10,441	5,099	11,733	12,320
Office Supplies	3,697	2,156	2,092	3,694
Travel & Meetings	3,944	3,710	2,791	4,800
Software & Computers	24,380	37,803	37,639	34,193
Recording/Reporting	25	100	50	100
Sewer Postage	420	660	174	438
Adm Bldg/Equip. Maintenance	1,041	710	1,158	1,100
Billing Statement Charges	2,384	3,540	2,944	3,360
Billing Postage	8,485	3,970	8,076	8,100
Miscellaneous	655	1,680	276	600
Total Operating Expenses	901,541	1,033,419	1,089,823	1,660,760

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Wastewater Utility Fund

Capital, Debt, and Non-Cash Expenditures

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Draft Budget 2018-19
Capital Outlays				
Capital Improvement Plan	11,944	15,000	19,147	100,000
Master Water/Wastewater Plan	11,949	58,692	62,845	25,000
WWTP Planning	-	-	-	125,000
Collection System repairs	-	125,000	125,000	170,000
Impact Rate Study				
Utility Rate Analysis				
Total Capital Outlays	23,892	198,692	206,992	420,000
Debt Service Costs				
Water Bond Principal	-	-	-	-
Bond Issuance Costs	861	-	-	-
OB Bond Interest Cost	3,285	-	-	-
Tax Exempt Lease Interest	17,170	35,561	16,999	15,758
Total Debt Service Costs	21,317	35,561	16,999	15,758
Non-Cash Adjustments				
Transfer To Vechicle Repl. Fund	258,527	64,922	64,922	39,423
Sewer Service Depreciation	211,106	187,419	220,000	(338,237)
Total Non-Cash Adjustments	469,633	252,341	284,922	(298,814)
Total Capital, Debt, and Non-Cash	514,842	486,594	508,914	136,944

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Utility Fund
Capitalizable Costs and Non-Recurring Projects

Council's Strategic Goals and Strategies		FY 18-19	Est. Life	Depreciation of New Capital			
		CASH OUTLAY		FY 2018-19	FY 2019-20	FY 2020-21	2020 & beyond
CP-3.1	North Elevated Storage Tower	247,000	15	16,467	16,467	16,467	197,600
CP-3.6	EPA required program - vacuum jetter	80,000	10	8,000	8,000	8,000	56,000
CP-3.6	EPA required program - camera	60,000	5	12,000	12,000	12,000	24,000
CP-3.9	Improve use of SCADA data	80,000	3	26,667	26,667	26,667	0
HT-1.25	Trailers to transport equipment	6,075	5	1,215	1,215	1,215	2,430
HT-1.26	Purchase new trucks for employees	80,000	5	16,000	16,000	16,000	32,000
Operational	Fix exposed water line	400,000	15	26,667	26,667	26,667	320,000
Operational	Sludge dewatering box	150,000	10	15,000	15,000	15,000	105,000
Operational	Replacement Generators	40,000	7	5,714	5,714	5,714	22,857
Operational	Collection System Repairs and Improvements	170,000	10	17,000	17,000	17,000	119,000
Operational	Digester Planning	100,000	10	10,000	10,000	10,000	70,000
CP-4.1	Implement master wastewater plan	125,000	1	125,000	0	0	0
CP-5.3	Utility Rate Analysis	200,000	1	200,000			
Operational	Impact Rate Study	50,000	1	50,000			
		$ 1,788,075		$ 529,729	$ 154,729	$ 154,729	$ 948,887

Consolidated
Capital Outlays Detail

		FY 18-19 Cash Outlay			FY 18-19 Depreciation Adjustment			Net FY 17-18 Budget		
		Water	Wastewater	Capital Outlay	Water	Wastewater	Total	Water	Wastewater	Total
Capital Improvement Projects (CIP Fund)										
Operational	Digester Planning		100,000	100,000		(90,000)	(90,000)	-	10,000	10,000
CP-3.1	North Elevated Storage Tower	247,000		247,000	(230,533)		(230,533)	16,467	-	16,467
CP-4.1	Implement master wastewater plan		125,000	125,000		0	0	-	125,000	125,000
Operational	Collection System Repairs and Improvements		170,000	170,000		(153,000)	(153,000)	-	17,000	17,000
CP-5.3	Utility Rate Analysis	200,000		200,000	-	-	0	200,000	-	200,000
Operational	Impact Rate Study	25,000	25,000	50,000	-	-	0	25,000	25,000	50,000
		472,000	420,000	892,000	(230,533)	(243,000)	(473,533)	241,467	177,000	418,467
		472,000	420,000							
Operational Capital Outlays (Operations Fund)										
CP-3.6	EPA required program - vacuum jetter		80,000	80,000		(72,000)	(72,000)	-	8,000	8,000
CP-3.6	EPA required program - camera		60,000	60,000		(48,000)	(48,000)	-	12,000	12,000
CP-3.9	Improve use of SCADA data	80,000		80,000	(53,333)		(53,333)	26,667	-	26,667
HT-1.25	Trailers to transport equipment	3,038	3,038	6,075	(2,430)	(2,430)	(4,860)	608	608	1,215
HT-1.26	Purchase new trucks for employees	40,000	40,000	80,000	(32,000)	(32,000)	(64,000)	8,000	8,000	16,000
Operational	Fix exposed water line	400,000		400,000	(373,333)		(373,333)	26,667	-	26,667
Operational	Sludge dewatering box		150,000	150,000		(135,000)	(135,000)	-	15,000	15,000
Operational	Replacement Generators	20,000	20,000	40,000	(17,143)	(17,143)	(34,286)	2,857	2,857	5,714
										0
		543,038	353,038	896,075	(478,240)	(306,573)	(784,812)	64,798	46,465	111,263
	Utility Fund Total	543,038	353,038	1,788,075	(708,773)	(549,573)	(1,258,346)	306,265	223,465	529,729